



AGENDA

REGULAR MEETING OF THE CAPE CORAL CHARTER SCHOOL GOVERNING BOARD

Tuesday, March 14, 2023

City of Cape Coral Council Chambers

5:30 PM

1. CALL TO ORDER

A. Chairman Dr. Guido Minaya

2. MOMENT OF SILENCE:

A. Chairman Dr. Guido Minaya

3. PLEDGE OF ALLEGIANCE:

A. Chairman Dr. Guido Minaya

4. ROLL CALL:

A. Chairman Dr Guido Minaya, Vice Chair Dr Melissa Rodriguez Meehan, Mykisha Atisele, Michael Campbell, Kristifer Jackson, Keith Long, District 6, Neal Saiz. Parent Representative: Jennifer Hoagland, OHS-SAC

5. APPROVAL OF MINUTES:

A. Request for Approval of the Minutes of the Regular Governing Board Meeting on Tuesday, February 14, 2023

6. APPROVAL OF AGENDA REGULAR MEETING:

A. Request for Approval of the Agenda for the Regular Governing Board Meeting, March 14, 2023

7. PUBLIC COMMENT:

A. Public Comment is limited to three(3) minutes per individual; 45 minutes total comment time.

8. CONSENT AGENDA:

A. Request for Approval of the Updated Charter School Authority Principal Salary Range to \$96,800.00 - \$114,700.00 Annually -

Superintendent Collins

9. SUPERINTENDENT REPORT:

- A. Transfer Funds to Investment Account
- B. SunGuard Awnings Portable Perspective
- C. TSA State Competition 2023
- D. ITEEA Media Coverage Update

10. CITY MANAGER REPORT:

- A. Mark Mason, Director of Finance, City of Cape Coral

11. CHAIRMAN REPORT:

- A. CSA BUDGET WORKSHOPS 2023

12. FOUNDATION REPORT:

- A. Gary Cerny, Foundation President or Jennifer Hoagland, Treasurer

13. STAFF COMMENT:

- A. Oasis Elementary North Chorus
- B. Oasis Middle School Art Exhibition - April Gibson and OMS Students

14. UNFINISHED BUSINESS:

- A. No Activity

15. NEW BUSINESS:

- A. Request for Approval to Purchase Classroom Furniture for Oasis Middle School in the Amount of \$243,917.66 from VIRCO Manufacturing Company Based on a Quote Priced from the US COMMUNITIES 2023 Contract# R-TC-18004 CLASSROOM FURNITURE - Superintendent Collins

16. FINAL BOARD COMMENT AND DISCUSSION:

17. TIME AND DATE OF NEXT MEETING

- A. The next Regular Governing Board Meeting will be held on Tuesday, April 11, 2023 at 5:30p.m. at Oasis Elementary South - Cafeteria, 3415 Oasis Blvd., Cape Coral 33914

18. ADJOURNMENT:

Members of the audience who address the Board/Commission/Committee shall step up to the speaker's lectern and give his/her full name, address and whom he/she represents. Proper decorum shall be maintained at all time. Any audience member who is boisterous or disruptive in any manner to the conduct of this meeting shall be asked to leave or be escorted from the meeting room.

In accordance with the Americans with Disabilities Act and SS 286.26, Florida Statutes, persons needing a special accommodation to participate in this proceeding should contact the Office of the City Clerk whose office is located at City Hall, 1015 Cultural Park Boulevard, Florida; telephone number is 1-

239-574-0411, at least forty-eight (48) hours prior to the meeting for assistance. If hearing impaired, telephone the Florida Relay Service Numbers, 1-800-955-8771 (TDD) or 1-800-955-8700 (v) for assistance.

In accordance with Florida Statute 286.0105: any person who desires to appeal any decision at this meeting will need a record of the proceedings and for this purpose may need to ensure that a verbatim record of the proceedings is made which includes the testimony and evidence upon which the appeal is based.

Item Number: 1.A.
Meeting Date: 3/14/2023
Item Type: CALL TO ORDER

AGENDA REQUEST FORM
City Of Cape Coral Charter School Authority

TITLE:

Chairman Dr. Guido Minaya

SUMMARY:

ADDITIONAL INFORMATION:

RECOMMENDED ACTION:

Item Number: 2.A.
Meeting Date: 3/14/2023
Item Type: MOMENT OF SILENCE:

AGENDA REQUEST FORM
City Of Cape Coral Charter School Authority

TITLE:

Chairman Dr. Guido Minaya

SUMMARY:

ADDITIONAL INFORMATION:

RECOMMENDED ACTION:

Item Number: 3.A.

**Meeting
Date:** 3/14/2023

Item Type: PLEDGE OF
ALLEGIANCE:

AGENDA REQUEST FORM
City Of Cape Coral Charter School
Authority

TITLE:

Chairman Dr. Guido Minaya

SUMMARY:

ADDITIONAL INFORMATION:

RECOMMENDED ACTION:

Item Number:	4.A.
Meeting Date:	3/14/2023
Item Type:	ROLL CALL:

AGENDA REQUEST FORM
City Of Cape Coral Charter School Authority

TITLE:

Chairman Dr Guido Minaya, Vice Chair Dr Melissa Rodriguez Meehan, Mykisha Atisele, Michael Campbell, Kristifer Jackson, Keith Long, District 6, Neal Saiz. Parent Representative: Jennifer Hoagland, OHS-SAC

SUMMARY:

ADDITIONAL INFORMATION:

RECOMMENDED ACTION:

Item Number: 5.A.

Meeting Date: 3/14/2023

Item Type: APPROVAL OF MINUTES:

AGENDA REQUEST FORM
City Of Cape Coral Charter School
Authority

TITLE:

Request for Approval of the Minutes of the Regular Governing Board Meeting on Tuesday, February 14, 2023

SUMMARY:

ADDITIONAL INFORMATION:

RECOMMENDED ACTION:

ATTACHMENTS:

Description	Type
▢ GB MINUTES FEB 14 2023	Backup Material



GOVERNING BOARD MINUTES

Regular Meeting

City of Cape Coral Charter School Authority Governing Board

Oasis Middle School - Cafeteria
Tuesday, February 14, 2023

1. Call to Order

Chairman Dr. Guido Minaya

A Regular Meeting of the City of Cape Coral Charter School Authority Governing Board of Lee County, Florida, met on Tuesday, February 14, 2023 at Oasis Middle School - Cafeteria, 3507 Oasis Blvd., Cape Coral, FL 33914. Chair Minaya called the meeting to order at 5:32p.m.

2. Moment of Silence

Chair Minaya

3. Pledge of Allegiance to the Flag of the United States of America

Chair Minaya

4. Roll Call

Chair Minaya, Vice Chair Melissa Rodriguez Meehan, Mykisha Atisele, Michael Campbell, Kristifer Jackson, Keith Long, District 6, Neal Saiz. Parent representative: Jennifer Hoagland, OHS/SAC

Also Present: Jacquelin Collins, Superintendent

Elizabeth Cannon, Assistant Principal, OHS

Donnie Hopper, Principal, OMS

Dr Brianne Romano, Assistant Principal OMS

Marybeth Grecsek, Principal, OES

Carrie Abes, Assistant Principal, OES

Kevin Brown, Principal, OEN
Mark Moriarty, Assistant City Attorney
Mark Mason, Finance Director, CCC
Crystal Feast, Deputy Finance Director, CCC
Andrea Clark, Senior Accountant, CCC
Damon Grant, Public Works/Facilities Project, CCC
Gary Cerny, Foundation President
Lori McLain, Oasis STEM Facilitator
Amy Pawlowski, Educator, OMS
Jane Deroches, Educator, OMS

5. **Approval of Minutes**

Motion made by Member Rodriguez Meehan, Second by Member Jackson to Approve the Minutes of the Charter School Authority Regular Governing Board Meeting held on Tuesday, January 17, 2023. Unanimous. Motion Carried

6. **Approval of Regular Agenda Meeting**

Motion made by Member Jackson, Second by Member Rodriguez Meehan to Approve the Regular Governing Board Meeting Agenda, on Tuesday, February 14, 2023 as presented. Unanimous. Motion Carried

7. **Public Comment**

No Activity

8. **Consent Agenda**

Motion made by Member Rodriguez Meehan, Second by Campbell to Approve the Consent Item as Presented. UNANIMOUS

8A. "Request for Approval of the City of Cape Oasis Charter Schools Teacher Out-of-Field Notification School Year 2022-2023" - Superintendent Collins

9. **Superintendent's Report**

- STUDENT ACTIVITY: Oasis TSA Student presentation and demonstration before state competition in Orlando.
- BUDGET: reviews are finalizing with workshops starting in April.
- PORTABLES: PO has been issued and formal shop drawings in-processing
- ELEMENTARY PLAYGROUNDS: PM has been assigned to project and vendor in place
- A/C TRANE: a/c parts are in and will be installed at OEN by next week of 02/17/23
- AUDIT 2021-22 LETTER: a response has been sent (deadline March 3, 2023)
- SLA AGREEMENTS: meeting with city departments to finalize

- CLIMATE SURVEY RESULTS: Overall satisfied major points, (1) worker shortage (2) consistency in service and (3) building upkeep since Hurricane Ian
- PROFESSIONAL DUTY: attended the Horizon Council luncheon with Dr Minaya and networked with local executives and community leaders.

10. City Manager's Report

Mark Mason, Director of Finance

- SLAs in final stages with department heads and teams
- OEN Projects/Damon Grant: most work stabilizing and following spring schedule, plans are to add minimum 2 extra staff to maintenance/custodial team to cover charter school needs.

11. Chairman's Report

- Clarification regarding any impacts of the recent Chapter 26 revision on governing board activities: per Mark Moriarty, Assistant City Attorney, City of Cape Coral, all board member's terms remain as reflected on the board appointment sheet. However, board reorganization will take place in November.

12. Foundation Report

Gary Cerny, Foundation President

- Foundation Par-Tee is March 10 from 5:00-9:00pm at Tropical Breeze Fun Center
- Lighthouse Awards dinner - April 21 all are invited
- Foundation grants to schools are currently on hold until the new year.
- Football fields development talks are moving quickly and will hopefully have an update by next meeting.

13. Staff Comment

No Activity

14. Unfinished Business

14A: Motion made by Member Jackson, Second by Member Rodriguez Meehan to Approve the CHARTER SCHOOL AUTHORITY **BUDGET WORKSHOP #1** on Tuesday, April 11, 2023 at 4:00p.m. at Oasis Elementary South-Cafeteria, 3415 Oasis Blvd., Cape Coral, FL 33914 - Kassandra Penner, Senior Management/Budget Analyst

14B: Motion made by Member Jackson, Second by Member Rodriguez Meehan to Approve the CHARTER SCHOOL AUTHORITY **BUDGET WORKSHOP #2** on Tuesday, May, 09, 2023 at 4:00p.m. at Oasis Elementary South-Cafeteria, 3415 Oasis Blvd., Cape Coral, FL 33914 - Kassandra Penner, Senior Management/Budget Analyst

15. **New Business**

No Activity

16. **Final Board Comment and Discussion**

MINAYA: Congrtaulated TSA Team on their presentation and wished them Good Luck at state competition in Orlando.

RODRIGUEZ MEEHAN: Enjoyed student presentation and all the hard work and passion teachers and students put into making our system a great place to work and learn.

ATISELE: Glad to hear AC is restored at Oasis North. Very proud and impressed with student work for TSA competition.

JACKSON: Congratulated TSA team and the teachers that encourage and support all students. Glad Oasis North has cool air again.

LONG: Congratulated TSA students on great presentation and wishes them good luck at state comptetion in Orlando. Impressed with students and teachers engagement at all schools.

SAIZ: Thanked the Foundation for their amazing support of charter school activities and student/teacher needs.

17. Time and Date of Next Meeting

The next Regular Governing Board Meeting will be held on Tuesday, March 14, 2023 at 5:30p.m., at Oasis Elementary South - Cafeteria, 3415 Oasis Blvd., Cape Coral, FL 33914

18. Adjournment

The Governing Board Regular Meeting adjourned at 6:24 p.m.

Respectfully Submitted,

Kathleen Paul-Evans

Charter School Authority Board Secretary

Secretary

Date of approval

Item Number:	6.A.
Meeting Date:	3/14/2023
Item Type:	APPROVAL OF AGENDA REGULAR MEETING:

AGENDA REQUEST FORM
City Of Cape Coral Charter School
Authority

TITLE:

Request for Approval of the Agenda for the Regular Governing Board Meeting, March 14, 2023

SUMMARY:

ADDITIONAL INFORMATION:

RECOMMENDED ACTION:

Item Number: 7.A.
Meeting Date: 3/14/2023
Item Type: PUBLIC COMMENT:

AGENDA REQUEST FORM
City Of Cape Coral Charter School Authority

TITLE:

Public Comment is limited to three(3) minutes per individual; 45 minutes total comment time.

SUMMARY:

ADDITIONAL INFORMATION:

RECOMMENDED ACTION:

Item Number: 8.A.
Meeting Date: 3/14/2023
Item Type: CONSENT AGENDA:

AGENDA REQUEST FORM
City Of Cape Coral Charter School Authority

TITLE:

Request for Approval of the Updated Charter School Authority Principal Salary Range to \$96,800.00 - \$114,700.00 Annually - Superintendent Collins

SUMMARY:

ADDITIONAL INFORMATION:

RECOMMENDED ACTION:

ATTACHMENTS:

Description	Type
▫ PRINCIPAL SALARY RANGE UPDATE MARCH 2023	Backup Material



CITY OF CAPE CORAL
Revision Date: Mar 7, 2023

Charter School Principal

Class Code:
00110

Bargaining Unit: NON-BARGAINING
EMPLOYEE

SALARY RANGE

\$96,800.00 - \$114,700.00 Annually

GENERAL STATEMENT OF JOB:

SALARY SHOWN IS PENDING BOARD APPROVAL- 03/14/2023 - CURRENT SALARY RANGE- \$65,000.00 - \$97,519.65.

Under the general supervision of the Superintendent, provides leadership at the assigned school that ensures continuous improvement in measurable student performance and achievement. Provide managerial leadership in such areas as instruction, personnel, curriculum, budget, purchasing, public relations, plant operations, food services and transportation that will support high expectations in student performance for all students. Performs related work as required.

This is a 12 month per year position.

SPECIFIC DUTIES AND RESPONSIBILITIES:

Provides leadership that will ensure continuous improvement in measurable student performance and achievement.

Implements Governing Board policy, State statutes and Federal regulations as they pertain to assigned school.

Provides educational leadership in developing, implementing and evaluating the School Improvement Plan.

Provides leadership in identifying and assessing strategies designed to accomplish Governing Board goals and Superintendent's initiatives.

Directs the development of the master schedule and assigns teachers according to identified student needs.

Observes and evaluates teacher performance as it relates to student learning and provides such assistance as needed.

Supervises and monitors the accurate and timely completion of data collection and reporting

requirements.

Provides training opportunities for all school personnel.

Demonstrates interpersonal skills and the skill to work with diverse groups of people.

Implements District guidelines for proper student conduct and disciplinary procedures and policies, based on the Student Code of Conduct, that assures a safe and orderly environment.

Establishes a school-based crisis plan and provides leadership in the event of such happening.

Develops positive school and community relations which includes effective oral and written communications to all stakeholder groups.

Recruits, interviews and recommends qualified personnel for employment that reflect racial and ethnic diversity.

Establishes the job assignments and assesses the performance of school-site personnel.

Conducts staff meetings that involve staff in the discussion of instructional programs that focus on student achievement, policy changes, potential problems and resolution of existing problems.

Manages and supervises the school's financial resources including the preparation and disbursement of the school's budget and internal accounts.

Establishes and manages student accounting and attendance procedures at the assigned school.

Coordinates maintenance functions, provides for plant safety and facilitates facility inspections.

Directs the establishment of adequate inventory records and assures the security of school property.

Coordinates the school food service program at the assigned school including the free and reduced food service program requirements.

Manages and supervises school sponsored events, coordinates the supervision of events and maintains a calendar of all school events.

Communicates through the proper channels to keep appropriate personnel informed of impending problems or events of unusual nature.

Participates in district-wide management meetings and other meetings appropriate for professional development.

Performs other tasks as assigned by the Superintendent.

MINIMUM QUALIFICATIONS:

Master's degree with academic training in educational administration or leadership and valid Florida School Principal certification or a valid Florida Educational leadership certificate (or a valid School Principal certification from another State with the ability to obtain Florida certification within one (1) year of hire) required; supplemented by a minimum of three (3)

years of successful teaching experience and two (2) years of successful administrative experience.

Must be able to demonstrate mastery of the Florida Principal Competencies and have thorough knowledge of Sunshine State Standards regarding education within one (1) year of hire; or other qualifications as the Board may find appropriate or acceptable.

ADDITIONAL MINIMUM QUALIFICATIONS REQUIRED: KNOWLEDGE, SKILLS, AND ABILITIES:

Has general knowledge of report and record keeping principles and techniques.

Has general knowledge of business mathematics.

Is skilled in both written and oral communications for effective expression and clarity.

Is able to utilize a variety of modern office equipment, i.e., computers, facsimile machines, and copiers.

Is able to establish and maintain effective-working relationships with supervisor, support staff and other departments position interacts with.

Is able to organize and review work for efficient results and accuracy.

Is able to perform duties with consistent courtesy and tact in the best interest of the public.

Is able to issue and follow oral and written instructions.

MINIMUM STANDARDS REQUIRED:

Physical Requirements: Tasks involve some walking, standing; some unassisted lifting, carrying, pushing and/or pulling of light weight objects up to 20 pounds. Tasks may involve extended periods of visual concentration.

Data Conception: Requires the ability to compare and/or judge the readily observable, functional, structural or composite characteristics (whether similar or divergent from obvious standards) of documentation, accounting, and applications.

Interpersonal Communication: Requires the ability of speaking and/or signaling people to convey or exchange information. Includes giving and receiving instructions, assignments or directions.

Language Ability: Requires the ability to read a variety of materials relevant to municipal policy, procedure, and ordinance. Requires the ability to communicate with numerous individuals from a broad array of backgrounds.

Intelligence: Requires the ability to apply principles of rational systems; to solve practical problems and deal with a variety of concrete variables in situations where standardization exists.

Verbal Aptitude: Requires the ability to record and deliver information, to explain procedures,

to issue and follow oral and written instructions. Must be able to communicate effectively and efficiently in Standard English.

Numerical Aptitude: Requires the ability to add, subtract, multiply, and divide; calculate decimals and percentages.

Form/Spatial Aptitude: Requires the ability to inspect items for proper length, width and shape.

Motor Coordination: Requires the ability to coordinate hands and eyes in utilizing modern office equipment.

Manual Dexterity: Must have minimal levels of eye/hand/foot coordination.

Color Discrimination: Requires the ability to differentiate between colors and shades of color.

Interpersonal Temperament: Requires the ability to deal with people beyond giving and receiving instructions. Includes considerable public contact, and potential confrontational situations.

Physical Communication: Requires the ability to talk and hear: (Talking: expressing or exchanging ideas by means of spoken words. Hearing: perceiving nature of sounds by ear.)

Environmental Requirements: Tasks are generally performed without exposure to adverse environmental conditions.

FY22-FY24 ADMINISTRATOR PAY SCALE (ANNUAL BASE SALARY - 255 DAYS)

Pay Grade	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14	Step 15	Step 16	Step 17	Step 18
10	\$73,868.48	\$74,614.20	\$75,359.92	\$76,105.63	\$76,872.65	\$77,639.68	\$78,406.70	\$79,195.03	\$79,983.35	\$80,792.99	\$81,602.62	\$82,412.26	\$83,221.89	\$84,074.14	\$84,905.08	\$85,757.33	\$86,609.57	\$87,483.13
11	\$79,024.58	\$79,834.21	\$80,622.54	\$81,432.17	\$82,241.81	\$83,072.75	\$83,903.69	\$84,734.63	\$85,586.88	\$86,439.12	\$87,291.37	\$88,186.23	\$89,059.78	\$89,954.64	\$90,849.50	\$91,765.67	\$92,681.83	\$93,598.00
12	\$84,564.18	\$85,416.43	\$86,268.67	\$87,120.92	\$87,994.47	\$88,889.33	\$89,762.89	\$90,679.05	\$91,573.91	\$92,490.08	\$93,427.55	\$94,365.02	\$95,281.18	\$96,261.27	\$97,198.74	\$98,178.82	\$99,158.91	\$100,160.30
13	\$90,487.30	\$91,382.15	\$92,319.63	\$93,235.79	\$94,173.26	\$95,110.73	\$96,048.21	\$97,006.98	\$97,987.07	\$98,967.15	\$99,968.54	\$100,948.62	\$101,971.32	\$102,994.02	\$104,016.71	\$105,060.71	\$106,104.72	\$107,170.03
14	\$96,815.23	\$97,795.31	\$98,775.39	\$99,755.48	\$100,756.87	\$101,758.26	\$102,780.95	\$103,803.65	\$104,847.65	\$105,891.65	\$106,935.66	\$108,022.27	\$109,087.58	\$110,195.50	\$111,282.12	\$112,390.04	\$113,519.26	\$114,648.49
15	\$103,590.59	\$104,634.59	\$105,678.59	\$106,743.90	\$107,809.21	\$108,874.52	\$109,961.13	\$111,069.05	\$112,176.97	\$113,306.20	\$114,435.43	\$115,585.96	\$116,736.49	\$117,908.33	\$119,080.17	\$120,273.32	\$121,487.77	\$122,680.92

FY22-FY24 ADMINISTRATOR PAY SCALE (ANNUAL BASE SALARY - 226 DAYS)

Pay Grade	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14	Step 15	Step 16	Step 17	Step 18
10	\$65,467.75	\$66,128.66	\$66,789.57	\$67,450.48	\$68,130.27	\$68,810.07	\$69,489.86	\$70,188.53	\$70,887.21	\$71,604.77	\$72,322.33	\$73,039.88	\$73,757.44	\$74,512.77	\$75,249.21	\$76,004.53	\$76,759.86	\$77,534.06
11	\$70,037.47	\$70,755.03	\$71,453.70	\$72,171.26	\$72,888.82	\$73,625.26	\$74,361.70	\$75,098.14	\$75,853.47	\$76,608.79	\$77,364.12	\$78,157.21	\$78,931.41	\$79,724.51	\$80,517.60	\$81,329.57	\$82,141.54	\$82,953.52
12	\$74,947.08	\$75,702.40	\$76,457.73	\$77,213.05	\$77,987.26	\$78,780.35	\$79,554.56	\$80,366.53	\$81,159.62	\$81,971.60	\$82,802.45	\$83,633.31	\$84,445.28	\$85,313.91	\$86,144.76	\$87,013.39	\$87,882.01	\$88,769.52
13	\$80,196.58	\$80,989.67	\$81,820.53	\$82,632.51	\$83,463.36	\$84,294.22	\$85,125.08	\$85,974.82	\$86,843.44	\$87,712.06	\$88,599.57	\$89,468.19	\$90,374.58	\$91,280.97	\$92,187.36	\$93,112.63	\$94,037.91	\$94,982.06
14	\$85,804.87	\$86,673.49	\$87,542.11	\$88,410.74	\$89,298.24	\$90,185.75	\$91,092.14	\$91,998.53	\$92,923.80	\$93,849.07	\$94,774.35	\$95,737.39	\$96,681.54	\$97,663.46	\$98,626.50	\$99,608.42	\$100,609.23	\$101,610.03
15	\$91,809.70	\$92,734.97	\$93,660.24	\$94,604.40	\$95,548.55	\$96,492.71	\$97,455.75	\$98,437.67	\$99,419.59	\$100,420.40	\$101,421.20	\$102,440.89	\$103,460.58	\$104,499.15	\$105,537.72	\$106,595.18	\$107,671.51	\$108,728.97

FY22-FY24 ADMINISTRATOR PAY SCALE (ANNUAL BASE SALARY - 216 DAYS)

Pay Grade	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14	Step 15	Step 16	Step 17	Step 18
10	\$62,570.95	\$63,202.62	\$63,834.28	\$64,465.95	\$65,115.66	\$65,765.37	\$66,415.09	\$67,082.85	\$67,750.61	\$68,436.41	\$69,122.22	\$69,808.03	\$70,493.84	\$71,215.74	\$71,919.60	\$72,641.50	\$73,363.40	\$74,103.35
11	\$66,938.47	\$67,624.27	\$68,292.03	\$68,977.84	\$69,663.65	\$70,367.51	\$71,071.36	\$71,775.22	\$72,497.12	\$73,219.02	\$73,940.93	\$74,698.92	\$75,438.87	\$76,196.87	\$76,954.87	\$77,730.92	\$78,506.96	\$79,283.01
12	\$71,630.84	\$72,352.74	\$73,074.64	\$73,796.54	\$74,536.50	\$75,294.49	\$76,034.44	\$76,810.49	\$77,568.49	\$78,344.53	\$79,138.63	\$79,932.72	\$80,708.77	\$81,538.96	\$82,333.05	\$83,163.24	\$83,993.43	\$84,841.66
13	\$76,648.06	\$77,406.06	\$78,200.15	\$78,976.20	\$79,770.29	\$80,564.39	\$81,358.48	\$82,170.62	\$83,000.81	\$83,831.00	\$84,679.23	\$85,509.42	\$86,375.71	\$87,241.99	\$88,108.27	\$88,992.61	\$89,876.94	\$90,779.32
14	\$82,008.19	\$82,838.38	\$83,668.57	\$84,498.76	\$85,346.99	\$86,195.23	\$87,061.51	\$87,927.80	\$88,812.13	\$89,696.46	\$90,580.79	\$91,501.22	\$92,403.60	\$93,342.07	\$94,262.50	\$95,200.97	\$96,157.49	\$97,114.02
15	\$87,747.32	\$88,631.65	\$89,515.98	\$90,418.36	\$91,320.74	\$92,223.12	\$93,143.55	\$94,082.02	\$95,020.50	\$95,977.02	\$96,933.54	\$97,908.11	\$98,882.68	\$99,875.29	\$100,867.91	\$101,878.58	\$102,907.29	\$103,917.95

FY22-FY24 ADMINISTRATOR PAY SCALE (ANNUAL BASE SALARY - 206 DAYS)

Pay Grade	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14	Step 15	Step 16	Step 17	Step 18
10	\$59,674.15	\$60,276.57	\$60,878.99	\$61,481.41	\$62,101.05	\$62,720.68	\$63,340.31	\$63,977.16	\$64,614.00	\$65,268.06	\$65,922.12	\$66,576.18	\$67,230.23	\$67,918.72	\$68,589.99	\$69,278.47	\$69,966.95	\$70,672.64
11	\$63,839.46	\$64,493.52	\$65,130.37	\$65,784.42	\$66,438.48	\$67,109.75	\$67,781.02	\$68,452.29	\$69,140.77	\$69,829.25	\$70,517.73	\$71,240.64	\$71,946.33	\$72,669.24	\$73,392.15	\$74,132.26	\$74,872.38	\$75,612.50
12	\$68,314.59	\$69,003.07	\$69,691.56	\$70,380.04	\$71,085.73	\$71,808.64	\$72,514.33	\$73,254.45	\$73,977.35	\$74,717.47	\$75,474.80	\$76,232.13	\$76,972.25	\$77,764.00	\$78,521.33	\$79,313.09	\$80,104.84	\$80,913.81
13	\$73,099.54	\$73,822.45	\$74,579.78	\$75,319.89	\$76,077.22	\$76,834.55	\$77,591.88	\$78,366.43	\$79,158.18	\$79,949.93	\$80,758.90	\$81,550.65	\$82,376.83	\$83,203.01	\$84,029.19	\$84,872.58	\$85,715.97	\$86,576.57
14	\$78,211.52	\$79,003.27	\$79,795.02	\$80,586.78	\$81,395.74	\$82,204.71	\$83,030.89	\$83,857.07	\$84,700.46	\$85,543.85	\$86,387.24	\$87,265.05	\$88,125.65	\$89,020.68	\$89,898.49	\$90,793.52	\$91,705.76	\$92,618.00
15	\$83,684.95	\$84,528.34	\$85,371.73	\$86,232.33	\$87,092.93	\$87,953.53	\$88,831.35	\$89,726.37	\$90,621.40	\$91,533.64	\$92,445.88	\$93,375.33	\$94,304.78	\$95,251.44	\$96,198.10	\$97,161.97	\$98,143.06	\$99,106.94

Coordinator, English Language Learners	C-46.56	255	12	08/11/2021
Coordinator, Equity and Civil Rights Compliance	C-46.61	255	12	08/27/2019
Coordinator, Exceptional Student Education	C-46.69	255	12	07/28/2020
Coordinator, Facilities Projects	C-46.22	255	12	08/11/2021
Coordinator, Fine Arts (Performing Arts)	C-46.19	255	12	09/08/2020
Coordinator, Food and Nutrition Services (Staffing and Operations)	C-46.76	255	12	08/11/2021
Coordinator, Food and Nutrition Services (Special Projects and Student Wellness)	C-46.62	255	12	08/27/2019
Coordinator, Graduation	C-46.70	255	12	08/27/2019
Coordinator, Grants Development	C-46.40	255	12	07/31/2018
Coordinator, Head Start Program	C-46.04	216, 255	12	08/11/2021
Coordinator, Health Services	C-46.43	255	12	07/28/2020
Coordinator, Human Resources (Information Systems)	C-46.52	255	12	01/22/2019
Coordinator, Information Systems	C-46.78	255	12	09/07/2022
Coordinator, Information Technology (Capital Project Management)	C-46.53	255	12	01/22/2019
Coordinator, Information Technology (Infrastructure Management)	C-46.60	255	12	01/22/2019
Coordinator, Information Technology (Technical Support Services)	C-46.59	255	12	01/22/2019
Coordinator, Maintenance Services	C-46.68	255	12	08/11/2021
Coordinator, Mental Health Services	C-46.02	255	12	07/28/2020
Coordinator, Operations	C-46.36	255	12	08/11/2021
Coordinator, Procurement Services	C-46.74	255	12	08/27/2019
Coordinator, Professional Development	C-46.71	255	12	01/22/2019
Coordinator, Professional Standards	C-46.03	255	12	07/30/2019
Coordinator, Projects	C-46.72	255	12	01/22/2019
Coordinator, Psychological Services	C-46.07	255	12	07/28/2020
Coordinator, Recruitment	C-46.16	255	12	07/30/2019
Coordinator, Resource Development	C-46.75	255	12	08/27/2019
Coordinator, Safety and Security	C-46.51	255	12	01/22/2019
Coordinator, School Counseling Services	C-46.55	255	12	07/28/2020
Coordinator, Social Work Services	C-46.08	255	12	07/28/2020
Coordinator, Superintendent's Office	C-46.67	255	12	08/27/2019
Coordinator, Teaching and Learning	C-46.34	255	12	07/31/2018
Coordinator, Threat Assessment	C-46.37	255	12	01/12/2021
Coordinator, Trade Extension	C-46.09	255	12	01/22/2019
Manager, Business and Financial Services (Lee Technical College)	M-1.01	255	11	05/10/2022
Manager, Program (Technical Colleges)	M-1.02	255	10	05/10/2022
Program Administrator	P-12.05	255	12	01/12/2021
Treasurer	T-8.01	255	12	08/27/2019
SCHOOL-BASED ADMINISTRATORS				
Principal	P-6.01	255	14	07/28/2020
Principal (Coach)	P-6.05	255	15	12/07/2021
Principal, Lee Virtual School and Emerging Technology Programs	P-6.02	255	14	07/28/2020
Principal, Turnaround School	P-6.03	255	14	07/28/2020
Principal, Turnaround School (Senior)	SP-1.01	255	15	08/27/2019
Director, Southwest Florida Public Service Academy	D-11.60	255	14	07/31/2018
Director, Technical College	D-11.15	255	14	07/28/2020
Senior Director, Technical Colleges	SD-1.01	255	15	07/28/2020
Assistant Principal	A-36.01	206, 216, 226, 255	12	07/28/2020
Assistant Principal, On Special Assignment	A-36.02	206, 216, 226, 255	12	07/28/2020
Associate Director, Public Service Programs	A-22.01	255	12	07/28/2020
Associate Director, Technical College	A-22.02	255	12	07/28/2020
Associate Principal	P-6.04	255	13	03/10/2020
ENGINEERS				
Engineer, Building Services	E-1.06	255	10	08/27/2019
Manager, Project (Facilities)	E-1.07	255	12	03/26/2019

ADMINISTRATOR SUPPLEMENT SCHEDULE

(1) STUDENT ENROLLMENT SUPPLEMENT

A student enrollment supplement shall be paid to the Principal and Assistant Principal positions based upon the school's pre-K – 12 enrollment measured at the 4th cycle of the prior year as follows:

PRINCIPALS			ASSISTANT PRINCIPALS		
550	999	\$400.00	550	999	\$320.00
1000	1499	\$600.00	1000	1499	\$480.00
1500	1999	\$800.00	1500	1999	\$640.00
2000	2499	\$1,000.00	2000	2499	\$800.00

Student Enrollment Size Supplements include the Technical Colleges and Southwest Florida Public Service Academy. The enrollment size supplement shall be paid based upon the average enrollment for the previous year for the time period of July 1st through June 1st. Principals include the Senior Director, Technical Colleges and Director, Southwest Florida Public Service Academy.

(2) SCHOOL LEVEL SUPPLEMENT

School level supplements shall be paid as a component of base pay and shall be paid as follows:

PRINCIPALS*		ASSISTANT PRINCIPALS	
Elementary	\$2,500.00	Elementary	\$1,450.00
Middle	\$3,000.00	Middle	\$1,900.00
High	\$6,000.00	High	\$4,500.00
Special Center	\$2,500.00	Special Center	\$1,650.00
Technical College	\$2,500.00	Technical College	\$1,050.00

*Principals include the Senior Director, Technical Centers and Director, Public Service Programs.

(3) ADVANCED DEGREE SUPPLEMENTS (COMPONENT OF BASE PAY)

Advanced Degree supplements, other than Doctorate, shall be paid if the degree is not required in the job description. For school-based administrators hired on or after July 1, 2011, an advanced degree must be in the individual's area of certification and shall be paid as a salary supplement.

DEGREE	AMOUNT
Doctorate*	\$3,000.00
Specialist	\$2,000.00
Masters	\$500.00

(4) TEAM LEAD: School-based administrator team lead supplements are only available to Principals with four (4) or more years of experience as a Principal or Assistant Principals with four (4) or more years of experience as an Assistant Principal. A minimum of one (1) year of experience must be in the School District of Lee County. Eligible employees must have the appropriate collegial coaching training within the last three (3) years, and must have received a Final Performance Evaluation rating of Highly Effective or Effective based on the School District of Lee County's Administrator Evaluation System. A Final Performance Evaluation rating includes the Manager's rating and Value-Added Model (VAM) rating.

(a) Principal: Payment will be issued at the end of each semester in the amount of \$3,000.00 per semester or \$6,000.00 annually. Pending grant funds.

(b) Assistant Principal: Payment will be issued at the end of each semester in the amount of \$1,500.00 per semester or \$3,000.00 annually. Pending grant funds.

(5) UNIQUE SCHOOL CHALLENGE SUPPLEMENT

Challenge	Amount
New Academic Program	\$1,000.00
Major Construction or Renovation	\$1,000.00
New Facility – First School Year (Principal)	\$2,000.00
New Facility – First School Year (Asst. Principal)	\$1,000.00

(6) DISTRICT BARGAINING TEAM MEMBER SUPPLEMENT: A district bargaining team supplement of \$1,500.00 per bargaining unit will be made available to all administrators on the district bargaining team, except for those that are Chiefs.

(7) DISTRICT-WIDE CURRICULUM EXPERT SUPPLEMENT: A district-wide curriculum expert supplement of \$2,000.00 will be paid to designated curriculum experts. One supplement per curriculum or special area will be available.

[Click or scroll to view upper level job\(/research/salary/benchmark/school-superintendent-salary/cape-coral-fl\)](#)

School Principal Salary in Cape Coral, Florida

How much does a School Principal make in Cape Coral, FL? The average School Principal salary in Cape Coral, FL is **\$107,471** as of February 27, 2023, but the range typically falls between **\$94,933 and \$120,897**. Salary ranges can vary widely depending on many important factors, including education, certifications, additional skills, the number of years you have spent in your profession. With more online, real-time compensation data than any other website, Salary.com helps you determine your exact pay target.

Recently searched related titles: [Director Of Surgical Services \(/research/salary/position/director-of-surgical-services-salary/\)](/research/salary/position/director-of-surgical-services-salary/)

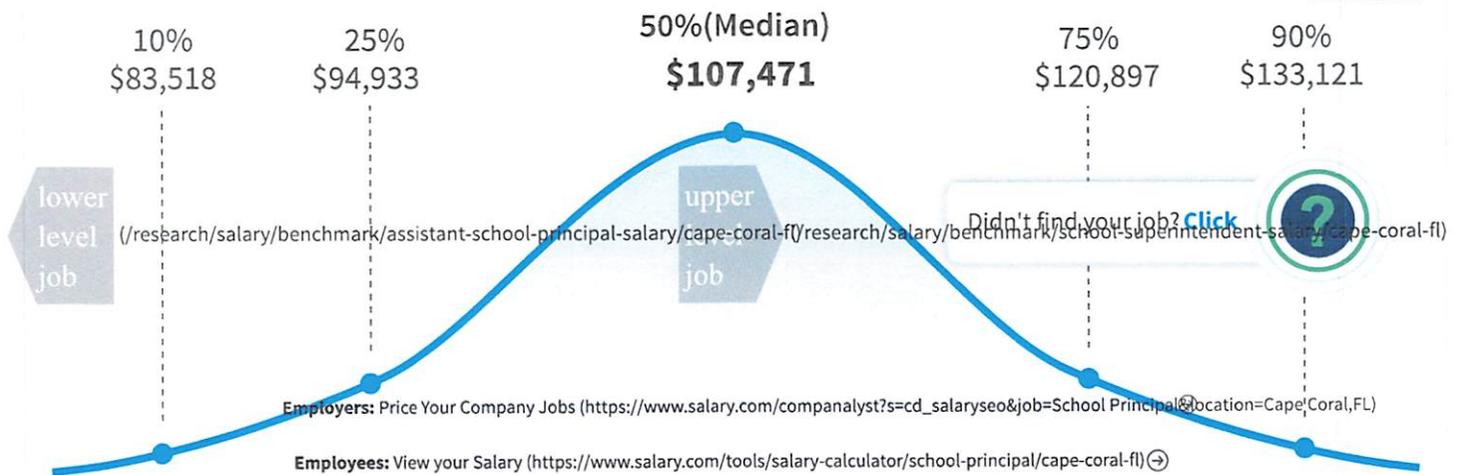
- [Develop a Job description \(https://www.salary.com/resources/how-to/how-to-manage-job-descriptions/\)](https://www.salary.com/resources/how-to/how-to-manage-job-descriptions/)
- [Pay Equity \(https://www.salary.com/resources/how-to/5-tips-for-achieving-pay-equity/\)](https://www.salary.com/resources/how-to/5-tips-for-achieving-pay-equity/)
- [Gender Pay Gap Report \(https://www.salary.com/resources/white-papers/the-gender-pay-gap/\)](https://www.salary.com/resources/white-papers/the-gender-pay-gap/)
- [Pay Transparency \(https://www.salary.com/blog/what-is-pay-transparency/\)](https://www.salary.com/blog/what-is-pay-transparency/)

What should I Pay ?

Employers Price a Job >

Salary Salary + Bonus Benefits How To Become (<https://www.salary.com/articles/how-to-become/how-to-become-a-school-principal>)

Based on HR-reported data: a national average with a geographic differential View as table



You may get higher pay by adjusting the following factors:

- Location
- Years of Exp.
- Education
- Direct Reports
- Performance
- Other

Change Search Criteria

Search



About 4,930,000 results (0.85 seconds)

Salary Estimates

Salary.com \$83k–130k per year School Principal Cape Coral, FL	Indeed \$7.80–22.40 per hour Teacher Cape Coral, FL	Glassdoor \$44k–63k per year Teacher Lee County School District, Cape Coral, FL
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Feedback

Salary.com
https://www.salary.com › ... › School Principal › Florida

School Principal Salary in Cape Coral, FL

The base salary for School Principal ranges from \$94,700 to \$120,608 with the average base salary of \$107,219. The total cash compensation, which includes base, ...

https://www.salary.com › ... › Florida

High School Vice Principal Salary in Cape Coral, Florida | Salary.com

The average High School Vice Principal salary in Cape Coral, Florida is \$117358 as of November 23, 2022, but the salary range typically falls between ...

https://www.salary.com › ... › Florida

Assistant School Principal Salary in Cape Coral, FL | Salary.com

How much does an Assistant School Principal make in Cape Coral, FL? The average Assistant School Principal salary in Cape Coral, FL is \$87,830 as of ...

People also ask

What is the salary of a high School Principal in Florida?

How much does a Principal make in Lee County Florida?

The average salary for a school principal in Lee County, FL is \$103,000 per year. School principal salaries in Lee County, FL can vary between \$68,500 to \$119,500 and depend on various factors, including skills, experience, employer, bonuses, tips, and more.

intuit.com
https://mint.intuit.com › salary › lee-county-fl

School Principal Salary in Lee County, FL - Mint - Intuit

Search for: How much does a Principal make in Lee County Florida?

What is a Principal's salary in Florida?

What is the top wage for a School Principal?

Which school districts pay the most in Florida?

What is the highest teacher salary in Florida?

Feedback

Item Number:	9.A.
Meeting Date:	3/14/2023
Item Type:	SUPERINTENDENT REPORT:

AGENDA REQUEST FORM
City Of Cape Coral Charter School
Authority

TITLE:
Transfer Funds to Investment Account

SUMMARY:

ADDITIONAL INFORMATION:

RECOMMENDED ACTION:

ATTACHMENTS:

Description	Type
<input type="checkbox"/> TRANSFER FUNDS INVEST	Backup Material

CITY OF CAPE CORAL
FINANCIAL SERVICES DEPARTMENT

TO: Jacquelin Collins, Superintendent
Mark Mason, Financial Services Director

CC: Heather Abrams, Debt/Treasury Manager

FROM: Andrea Clark, Senior Accountant *Andrea Clark*

DATE: February 16, 2023

SUBJECT: Transfer Funds to Investment Account

Attached please find cash projection to FYE23 for the Cape Coral Charter School General Fund bank account. The revenues/expenditures for the projection were based on a 6-month historical average to demonstrate the expected positive future cash flows, as well as the year-end expenditures for the summer Instructional payroll and operations.

As of February 15, 2023, the bank account balance is \$5,700,000 (rounded). Based on the attached cash projections for the BOA General Fund bank account, we would like to request a transfer in the amount of \$2,000,000 to a short-term investment account. The remaining cash and projected future cash flows are predicted to satisfy all the expected expenditures to the Charter School fiscal year end of June 2023.

FROM: Charter School General Fund 005502715212

DATE: Friday, February 17, 2023

The Debt/Treasury Manager will select from the available investment offerings based on rate and performance. This opportunity will allow the Charter School to earn additional interest income for future benefit.

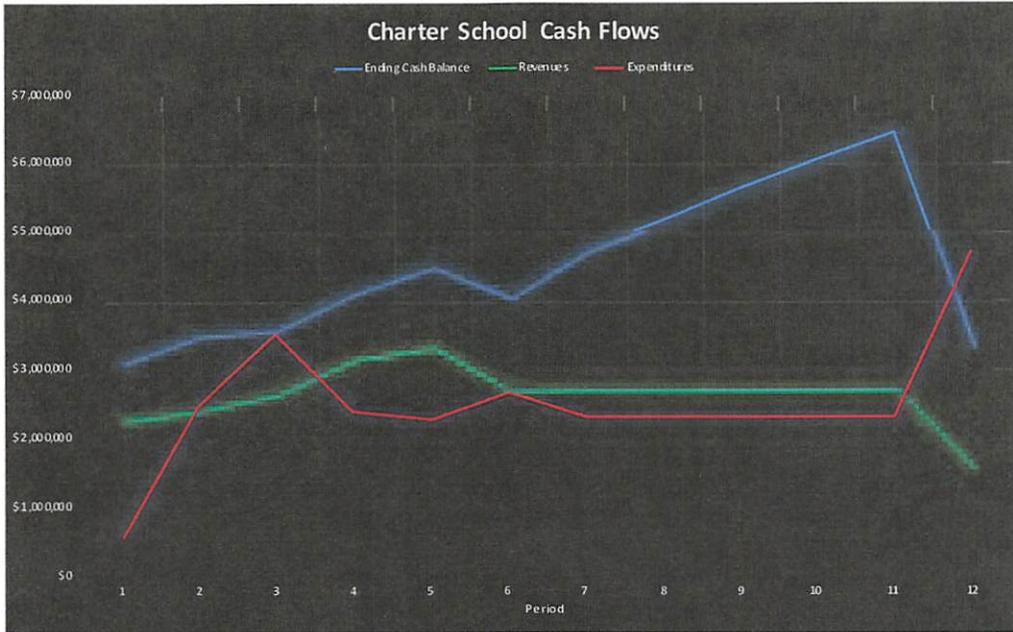
If any unforeseen expenditure(s) occur these funds can be readily available without penalty.

Jacquelin Collins

Jacquelin Collins, Superintendent
Cape Coral Charter School Authority

Mark C. Mason

Mark Mason, Financial Services Director
City of Cape Coral



Charter School General			USD 5,700,111.33
00502715212			
As of 02/15/2023			
Current ledger balance	1 day float	Total credits	USD 1,196,202.29
USD 5,700,111.33	USD 0.00		
Opening available balance	2 days or more float	Total debits	USD 0.00
USD 4,503,909.04	USD 0.00		

BOA CASH BALANCE	Jul 22	Aug 22	Sep 22	Oct 22	Nov 22	Dec 22	Jan 23	Feb 23	Mar 23	Apr 23	May 23	June 23
General Fund	\$1,020.3	\$390.8	\$91.4	\$537.8	\$374.7	-\$448.9	\$699.0					
*5212 - Charter School General	\$1,020.3	\$390.8	\$91.4	\$537.8	\$374.7	-\$448.9	\$699.0					
Beginning Cash Balance	\$2,089.4	\$3,109.7	\$3,500.4	\$3,591.8	\$4,129.6	\$4,504.3	\$4,055.4					
Net Cash Flow	\$1,020.3	\$390.8	\$91.4	\$537.8	\$374.7	-\$448.9	\$699.0					
Ending Cash Balance	\$3,109.7	\$3,500.4	\$3,591.8	\$4,129.6	\$4,504.3	\$4,055.4	\$4,754.4	\$5,185.4	\$5,616.4	\$6,047.4	\$6,478.4	\$3,346.8

	Jul 22	Aug 22	Sep 22	Oct 22	Nov 22	Dec 22	Jan 23	Feb 23	Mar 23	Apr 23	May 23	June 23
Revenues	\$ 2,285,340	\$ 2,436,748	\$ 2,663,954	\$ 3,148,247	\$ 3,328,324	\$ 2,704,542	\$ 2,745,000	\$ 1,582,500				
Federal Source							\$ 306,000	\$ 306,000	\$ 306,000	\$ 306,000	\$ 306,000	\$ 306,000
State Source	Estimates based on 6-month historical average						\$ 2,325,000	\$ 2,325,000	\$ 2,325,000	\$ 2,325,000	\$ 2,325,000	\$ 1,162,500
Other/Local Source							\$ 114,000	\$ 114,000	\$ 114,000	\$ 114,000	\$ 114,000	\$ 114,000
Expenditures	\$ 584,955	\$ 2,455,101	\$ 3,506,037	\$ 2,395,245	\$ 2,281,744	\$ 2,658,232	\$ 2,314,000	\$ 4,714,150				
Instruction & Support	Estimates based on 6-month historical average						\$ 1,515,000	\$ 1,515,000	\$ 1,515,000	\$ 1,515,000	\$ 1,515,000	\$ 2,588,390
Administration & Operation	June 23 estimate based on June 22 total + 4%						\$ 799,000	\$ 799,000	\$ 799,000	\$ 799,000	\$ 799,000	\$ 2,125,760
Net Increase (Decrease)	\$ 1,700,385	\$ (18,353)	\$ (842,083)	\$ 753,002	\$ 1,046,580	\$ 46,310	\$ 431,000	\$ (3,131,650)				

Charter School TRansfer Request

Final Audit Report

2023-02-20

Created:	2023-02-16
By:	Andrea Clark (aclark@capecoral.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAAj4RZi_HWGai1EYSP1fJ1RAnWNhyCwpJP

"Charter School TRansfer Request" History

-  Document created by Andrea Clark (aclark@capecoral.gov)
2023-02-16 - 9:17:06 PM GMT
-  Document emailed to Jacquelin Collins (jacquelin.collins@capecharterschools.org) for signature
2023-02-16 - 9:18:25 PM GMT
-  Email viewed by Jacquelin Collins (jacquelin.collins@capecharterschools.org)
2023-02-17 - 1:33:53 PM GMT
-  Document e-signed by Jacquelin Collins (jacquelin.collins@capecharterschools.org)
Signature Date: 2023-02-17 - 2:01:53 PM GMT - Time Source: server
-  Document emailed to Mark Mason (mmason@capecoral.gov) for signature
2023-02-17 - 2:01:54 PM GMT
-  Email viewed by Mark Mason (mmason@capecoral.gov)
2023-02-20 - 4:59:01 PM GMT
-  Document e-signed by Mark Mason (mmason@capecoral.gov)
Signature Date: 2023-02-20 - 5:02:12 PM GMT - Time Source: server
-  Agreement completed.
2023-02-20 - 5:02:12 PM GMT

Item Number:	9.B.
Meeting Date:	3/14/2023
Item Type:	SUPERINTENDENT REPORT:

AGENDA REQUEST FORM
City Of Cape Coral Charter School
Authority

TITLE:
SunGuard Awnings Portable Perspective

SUMMARY:

ADDITIONAL INFORMATION:

RECOMMENDED ACTION:

ATTACHMENTS:

Description	Type
▣ SUNGUARD AWNINGS	Backup Material

Item Number:	9.C.
Meeting Date:	3/14/2023
Item Type:	SUPERINTENDENT REPORT:

AGENDA REQUEST FORM
City Of Cape Coral Charter School
Authority

TITLE:
TSA State Competition 2023

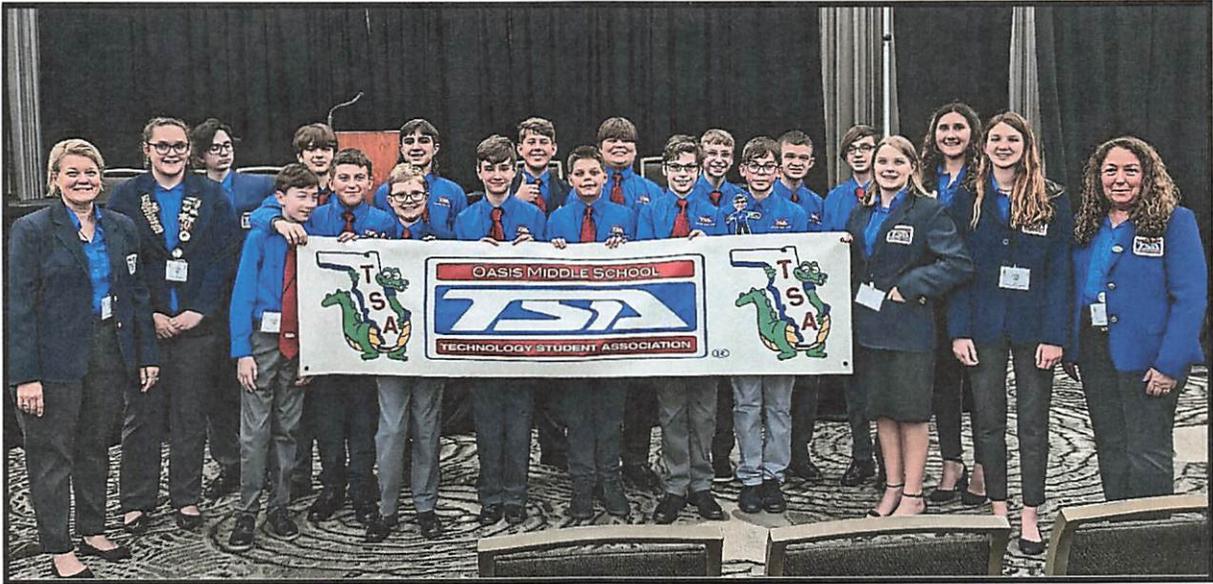
SUMMARY:

ADDITIONAL INFORMATION:

RECOMMENDED ACTION:

ATTACHMENTS:

Description	Type
▣ TSA PICS MARH 2023	Backup Material



Item Number:	9.D.
Meeting Date:	3/14/2023
Item Type:	SUPERINTENDENT REPORT:

AGENDA REQUEST FORM
City Of Cape Coral Charter School
Authority

TITLE:
ITEEA Media Coverage Update

SUMMARY:

ADDITIONAL INFORMATION:

RECOMMENDED ACTION:

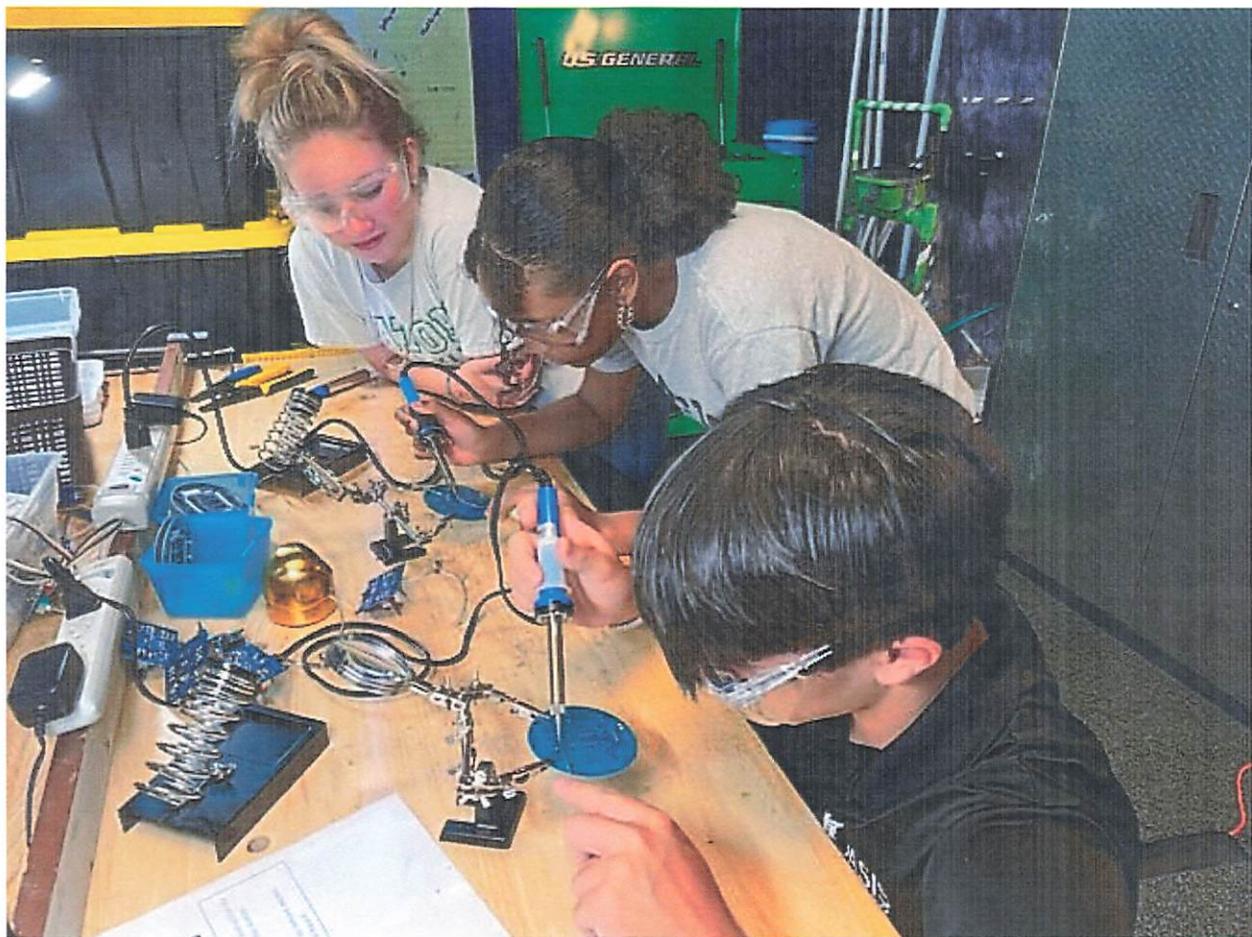
ATTACHMENTS:

Description	Type
▫ ITEEA	Backup Material

CAPE CORAL BREEZE

Oasis Charter Schools win prestigious ITEEA Award

By Staff | Mar 6, 2023



Oasis Middle students work on a STEM project. PHOTO PROVIDED

The City of Cape Coral Oasis Charter Schools continue to collect major national awards for their academic accomplishments and highly effective charter school system.

Recently, Oasis Elementary North and Oasis Middle School were two, out of 19 schools in the U.S., to be named an "ITEEA STEM School of Excellence" by the International Technology and Engineering Educators Association (ITEEA).

ITEEA recognizes schools for their commitment to providing students with a robust integrative STEM education program. This is the second year in a row Oasis Middle has made the prestigious list.

STEM is an essential learning component for all four of the city of Cape Coral Oasis Charter Schools, with students in grades K-12 participating.

The municipal charter schools' road to excellence is expansive and includes receiving the preeminent "Circle of Excellence" award from the COGNIA Global Accreditation for demonstrating outstanding leadership in innovation. Oasis was the only K-12 municipal charter system in Florida to earn the honor, and only one of 38 schools world-wide to be chosen.

COGNIA also awarded Oasis with the coveted School System of Distinction, 2022. Oasis is one of 20 Florida schools to land on the envied international list. School systems receive this award because they consistently exemplify excellence in education services. Oasis Charter Schools is the only K-12 charter school system in Cape Coral that offers a STEM-centered curriculum at each grade level.

Under the leadership of Superintendent Jacquelin Collins, Oasis Charter Schools consistently receives an "A" rating from the Florida Department of Education based on student performance. The high school has a graduation rate of 98 percent.

About the city of Cape Coral Oasis Charter Schools

Since opening its doors in 2005, the municipal K-12 charter school system's mission is to educate Cape Coral students to be responsible, critical thinkers who are prepared to successfully compete in a dynamic, global workforce.

Source: Cape Coral Oasis Charter Schools

Link to story:

<https://www.capecoralbreeze.com/news/local-news/2023/03/06/oasis-charter-schools-win-prestigious-iteea-award/>



Item Number: 10.A.

**Meeting
Date:** 3/14/2023

Item Type: CITY MANAGER
REPORT:

AGENDA REQUEST FORM
City Of Cape Coral Charter School
Authority

TITLE:

Mark Mason, Director of Finance, City of Cape Coral

SUMMARY:

ADDITIONAL INFORMATION:

RECOMMENDED ACTION:

Item Number: 11.A.
Meeting Date: 3/14/2023
Item Type: CHAIRMAN REPORT:

AGENDA REQUEST FORM
City Of Cape Coral Charter School Authority

TITLE:
CSA BUDGET WORKSHOPS 2023

SUMMARY:

ADDITIONAL INFORMATION:

RECOMMENDED ACTION:

ATTACHMENTS:

Description	Type
<input type="checkbox"/> BUDGET WORKSHOP REMINDER	Backup Material

BUDGET

WORKSHOP



1

April 2023						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

Tuesday, Apr 11th 2023

Oasis Elementary South – 4:00p.m.-5:00p.m. Dinner Break Regular Meeting 5:30p.m.

2

May 2023						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Tuesday, May 9th 2023

City Council Chambers – 4:30p.m. CSA GB Regular Meeting to follow at 5:30p.m.

Item Number: 12.A.
Meeting Date: 3/14/2023
Item Type: FOUNDATION REPORT:

AGENDA REQUEST FORM
City Of Cape Coral Charter School Authority

TITLE:

Gary Cerny, Foundation President or Jennifer Hoagland, Treasurer

SUMMARY:

ADDITIONAL INFORMATION:

RECOMMENDED ACTION:

Item Number: 13.A.
Meeting Date: 3/14/2023
Item Type: STAFF COMMENT:

AGENDA REQUEST FORM
City Of Cape Coral Charter School Authority

TITLE:

Oasis Elementary North Chorus

SUMMARY:

ADDITIONAL INFORMATION:

RECOMMENDED ACTION:

Item Number: 13.B.
Meeting Date: 3/14/2023
Item Type: STAFF COMMENT:

AGENDA REQUEST FORM
City Of Cape Coral Charter School Authority

TITLE:

Oasis Middle School Art Exhibition - April Gibson and OMS Students

SUMMARY:

ADDITIONAL INFORMATION:

RECOMMENDED ACTION:

Item Number: 14.A.
Meeting Date: 3/14/2023
Item Type: UNFINISHED BUSINESS:

AGENDA REQUEST FORM
City Of Cape Coral Charter School Authority

TITLE:
No Activity

SUMMARY:

ADDITIONAL INFORMATION:

RECOMMENDED ACTION:

Item Number: 15.A.
Meeting Date: 3/14/2023
Item Type: NEW BUSINESS:

AGENDA REQUEST FORM
City Of Cape Coral Charter School Authority

TITLE:

Request for Approval to Purchase Classroom Furniture for Oasis Middle School in the Amount of \$243,917.66 from VIRCO Manufacturing Company Based on a Quote Priced from the US COMMUNITIES 2023 Contract# R-TC-18004 CLASSROOM FURNITURE - Superintendent Collins

SUMMARY:

ADDITIONAL INFORMATION:

RECOMMENDED ACTION:

ATTACHMENTS:

Description	Type
▫ VIRCO	Backup Material



Highway 65 South, Conway, AR 72032 - orders@virco.com
2027 Harpers Way, Torrance, CA 90501 - orders@virco.com

QUOTATION #8274151

Sold To:
OASIS CHARTER SCHOOLS
3519 OASIS BLVD
CAPE CORAL FL 33914

Ship To:
OASIS CHARTER MIDDLE SCHOOL
3507 OASIS BLVD
CAPE CORAL FL 33914
REFERENCE: NEW STUDENT DESKS AND
CHAIRS

Quotation Date: 3/9/2023

We appreciate the opportunity to quote the enclosed prices for our products. Unless otherwise indicated, prices are net and do not include sales tax. Please refer to the above referenced Quotation Number when corresponding with Virco regarding this quote. We offer our quotation priced from the US COMMUNITIES 2023 CONTRACT #R-TC-18004 CLASSROOM FURNITURE Contract. You will need to be registered for US Communities and provide your TIN number prior to acceptance of your purchase order. We offer our quotation subject to the following terms and conditions:

- 1) FOB Point: FOB Destination - Delivered & Installed
- 2) Payment Terms: Net 30 days (subject to credit approval)
- 3) Prices Are Firm: For Orders Received By 06/30/2023
- 4) For Shipment By: Please note that prices are for orders placed prior to 06/30/2023 and shippable no later than 08/31/2023. Orders requiring delivery after this date will not be processed and will require a requote.
- 5) Shipment from Virco: Virco's current lead-times have been extended. All new orders will carry a minimum lead time of 8 weeks; though many orders may ship sooner. Special handling and/or equipment requests may extend the lead time an additional 4 weeks.
- 6) Color: Standard Virco colors only unless specified otherwise
- 7) Purchase Order: We require customer approval by purchase order or signed quote to be emailed to Orders@virco.com or faxed to (800) 258-7367 or (800) 396-8232
- 8) Acknowledgement: Final acceptance and acknowledgement of orders will be as stated on the standard Virco Purchase Order Acknowledgment
- 9) Quantity: Any change in quantities may result in a price change



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Shipping To: OASIS CHARTER MIDDLE SCHOOL

Item #	Supplier/Model #	Description	List Price	Discount	Unit Price	Qty	Extension
1	Virco Inc #ZSLADJBH	Zuma Series, Slide Student Desk, 22" x 32" Top And 1-1/8" Thick Particleboard-Core High-Pressure Laminate Work Surface With 1-1/8" Profile T-mold Edge Banding, Backpack Hanger, 22"- 34" Adjustable-Height. 994 ea Laminate-> Graphite Nebula (BLK535) Edge Banding-> Purple Iris (PUR43) Frame-> Eclipse (GRY11)	\$520.00	%68.70	\$162.76	994	\$161,783.44
2	Virco Inc #N218BR	Chair, N2 Series, 4-Leg, 18" Seat Height, Bookrack, Ergonomically Contoured Polypropylene Shell, Steel Frame, Nylon-Base Swivel Glides. 994 ea Soft Plastic-> Purple Iris (PUR43) Frame-> Chrome (CHRM)	\$264.00	%68.70	\$82.63	994	\$82,134.22
Total							\$243,917.66

The undersigned certifies understanding and agreement of this Quote Letter and has authority to sign for purchase.

OASIS CHARTER SCHOOLS
3519 OASIS BLVD
CAPE CORAL FL 33914

X _____
PO # (if available)

X _____
Name (Print)

X _____
Authorized Signature

If paying by credit card, please call 877-311-9157. The credit specialist will be pleased to assist with your payment.

How To Place Your Order With Virco

3 Ways To Order:

1. Email your PDF quote from Virco to **orders@virco.com** (please make sure the quote is signed before submitting)
2. Email your standard PO to **orders@virco.com**
3. Order online at Shop.Virco.com (must register with Inside Sales)

What to Expect Once Order Is Placed *(see below to complete the order process)*

- We will respond to let you know your order was received.
- Once we process your order, an electronic or paper acknowledgment will be sent

In Order to Complete the Order Process, Virco Must Receive The Following Information

Account Info

- "Sold To" Information
- "Ship To" Information
- Pricing source

Delivery Info

- Delivery contact information (name and phone number for a call before delivery)
- Special delivery requests such as specific delivery hours
- Requested delivery date if applicable (orders without requested delivery dates will be entered under ASAP priority and will be shipped as soon as product is ready)

****Please note - our system only allows 8 lines of 30 characters each so please make sure to prioritize any delivery info****

Product Info

- Model (Ex: 9018, ZBOOMMFG)

Color/Finish for the Following:

CHAIRS _____

- Bucket Color Frame Color Glide
(Ex: Navy/Chrome/Nylon Glides)

TABLES/DESKS _____

- Top/Edge Banding Frame Color Glide
(Ex: Dry Creek Plum/Adobe/Silver Mist/Felt Glides)

FILING CABINETS _____

- Frame Color
(Ex: Moonstone)





Highway 65 South, Conway, AR 72032 - orders@virco.com
2027 Harpers Way, Torrance, CA 90501 - orders@virco.com

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VIRCO FULL SERVICE GUIDELINES

At Virco, we're committed to providing you with the highest quality and most cost effective delivery and installation services. That's because your complete satisfaction, as well as the safety of our employees and of any other personnel at your facility is of paramount importance. With that in mind, please be aware of the following **IMPORTANT CONDITIONS** that apply to Virco delivery and installation services:

- * Virco Full Service deliveries include inside delivery of product to a staging area in the building closest to the unloading area or 100 feet from the trailer(s); whichever is closer. Unless otherwise noted on the quote, truck access to the building must be no further than fifty yards from the building entrance. Building access outside this distance may result in a change order to offset the additional expense to move furniture into the building.
- * The customers designated representative must count all cartons of furniture unloaded from the trailer(s). The number of cartons received should match the Bill of Lading exactly. Any shortages, overages and/or apparent freight damage must be noted on the Bill of Lading before it is signed and the carrier leaves the premises.
- * Paperwork for all shortages and damages will be immediately processed and replacements will be shipped as soon as possible.
- * Virco quotes that include installation services, are based on a project site that is 90% complete with little or no obstruction from the general contractor, their sub-contractors or other trades. This includes the use of an elevator for multi-story buildings. If conditions are not at the anticipated level of completion and delivery and installation are still required, a change order may be submitted for the additional work required to complete the project on schedule.
- * In rare cases, Virco may agree to work under hard-hat conditions. Working in hard-hat conditions may result in unforeseen additional costs. Change orders may be submitted to offset the additional work required to complete the project on schedule.
- * Virco's installation services are based on working Monday through Friday from 7 AM to 5 PM, unless noted otherwise on the quote and customer purchase order. Unforeseen project conditions that require working days and hours different than those noted above, may result in change orders to offset the additional costs associated with working outside the intended project scope.
- * If a customer reschedules a delivery or installation date from that which was initially requested and printed on a Purchase Order, this may cause a rescheduling delay. Because Virco's Field Service Department schedules many deliveries and installations to committed time frames, it often happens that equipment and resources have already been fully allocated on any given date. While Virco will do its best to accommodate specific rescheduling requests, we reserve the right to reschedule on the next available date.



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* Virco's quotes, unless otherwise noted, are based on delivering your order as a complete project to maximize shipping efficiencies. Requests for multiple deliveries due to construction delays, may result in additional freight charges. Freight charges will be added to the invoice.

* Installation charges include the delivery, set-up and placement of furniture one time only. Virco will not set furniture in place multiple times so that contractors can have sequential access to particular areas of a school.

* Every room will have a posted inventory list and will include product model numbers, descriptions, quantity and color. Upon placement of the furniture the room sheet will be noted, dated and initialed. Thereafter if a contractor or school personnel moves Virco furniture for any reason, it will be the responsibility of others to return furniture to its proper location.

* Upon the substantial completion of the project, a walk through will be scheduled and each room list will be reviewed and confirmed. All uncompleted work or additional needs will be noted and signed by a district representative. At the end of the initial walk through, 90% of the invoice value should be processed for payment. The remaining 10% will be used as a retainer until completion of the project.

* After the initial walk through, all subsequent work and walk throughs will only be related to the open issues for that room.

*For an installation, the site's end user must provide the following:

- Safe access to and from staging areas and rooms.
- Hours the site is available for installation, including weekends.
- A site contact, who must be available to provide room access and answer pertinent questions during the installation.
- A list of model numbers, colors and quantities of all items for each room to which furniture will be delivered.
- This list will also include height preferences for each desk and table.
- Tables and or desks will be assembled to the following height unless noted otherwise. Table or desk height requests must be noted on the room list and agreed to by the customer.
 - Pre-K & K --> 23 inches
 - 1st & 2nd Grade --> 26 inches
 - 3rd & 4th Grade --> 28 inches
 - 5th Grade to Adult --> 29 inches

* Each item will be moved from the staging area to its destination, as identified by the on-site contact only one time. In this context, Virco suggests that a large venue such as a cafeteria or multi-purpose room be designated as a staging area.

* Furniture will be unboxed and assembled in or near its destination. Customer requests that product remain in cartons and be installed at a later date may result in a change order to off-set the costs associated with additional trip charges by the contracted installer.

Item #	Supplier/Model #	Description
1	Virco Inc #ZSLADJBH	Zuma Series, Slide Student Desk, 22" x 32" Top And 1-1/8" Thick Particleboard-Core High-Pressure Laminate Work Surface With 1-1/8" Profile T-mold Edge Banding, Backpack Hanger, 22"- 34" Adjustable-Height. 994 ea Laminate-> Graphite Nebula (BLK535) Edge Banding-> Purple Iris (PUR43) Frame-> Eclipse (GRY11)

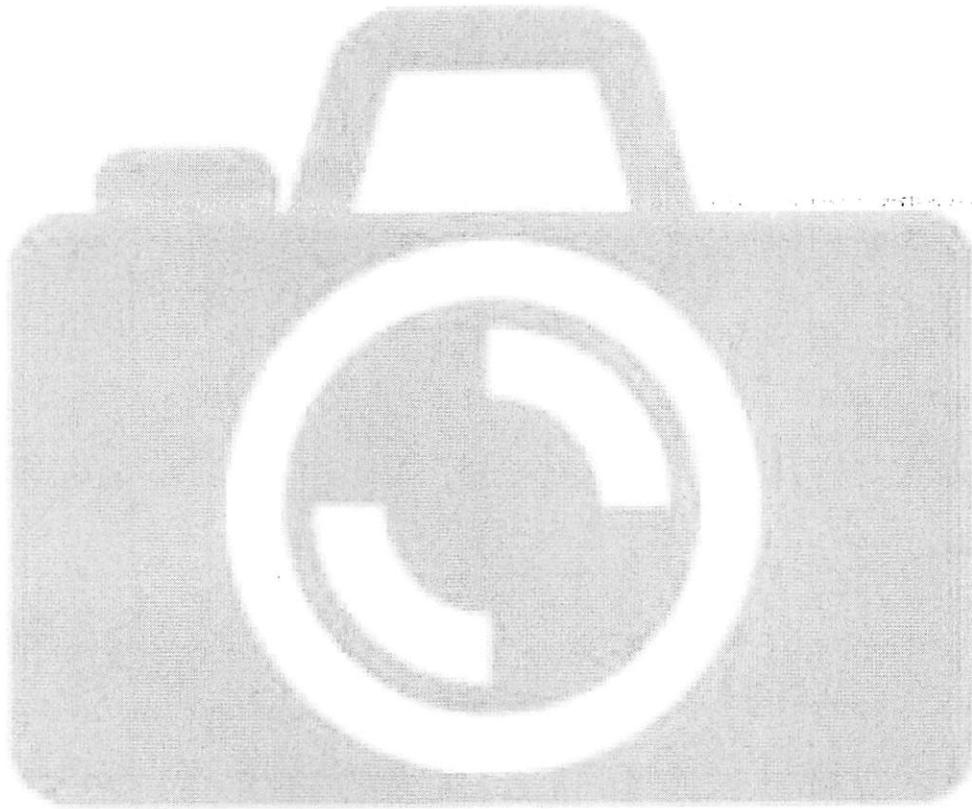


IMAGE
COMING SOON

Item #	Supplier/Model #	Description
2	Virco Inc #N218BR	Chair, N2 Series, 4-Leg, 18" Seat Height, Bookrack, Ergonomically Contoured Polypropylene Shell, Steel Frame, Nylon-Base Swivel Glides. 994 ea Soft Plastic-> Purple Iris (PUR43) Frame-> Chrome (CHRM)



Item Number:	17.A.
Meeting Date:	3/14/2023
Item Type:	TIME AND DATE OF NEXT MEETING

AGENDA REQUEST FORM
City Of Cape Coral Charter School
Authority

TITLE:
The next Regular Governing Board Meeting will be held on Tuesday, April 11, 2023 at 5:30p.m. at Oasis Elementary South - Cafeteria, 3415 Oasis Blvd., Cape Coral 33914

SUMMARY:

ADDITIONAL INFORMATION:

RECOMMENDED ACTION: