



CAPE CORAL CHARTER SCHOOL AUTHORITY

USE OF CAPE CORAL CHARTER SCHOOL AUTHORITY FACILITIES ADMINISTRATIVE PROCEDURE FOR BOARD POLICY

CERTIFICATION FORM - CATEGORY C

Not-for-profit organizations qualified under State or Federal law that exist primarily to serve the educational needs of children which meet all of the following criteria:

- A. They primarily serve City of Cape Coral Charter School Authority students of compulsory school attendance age.
- B. Their primary aim is the development of educational, athletic, social and self-improvement skills.
- C. They charge NO FEES other than normal membership dues and costs of any supplies and materials that the students may consume in the program/event.
- D. The entire proposed use occurs when school personnel or custodians are normally present or school personnel, approved by the applicable principal, are present during the time of use.
- E. The frequency of use of City of Cape Coral Charter School Authority facilities is no more than twice per week.
- F. The organizers, supervisors, administrators and any other people involved with the event or program are unpaid volunteers; however, referees may be paid for sporting events and programs.

Not-for-profit organizations that do not meet the above criteria shall be charged in accordance with the approved schedule of fees. Organizations must pay the other charges when applicable.

CERTIFICATION

This is to certify that the below listed not-for-profit organization meets all criteria as described above. The organization understands that a budget detailing all expenditures as well as verification of the event registration fee and number of participants may be requested.

Signature

Title

Organization

Date