



CAPE CORAL CHARTER SCHOOL AUTHORITY

Request for Waiver/Reduction of Rental Fees

Facility Rental Agreement

According to Board Policy, Use of Facilities, the Superintendent or designee is authorized to waive or reduce the fee when the organization using the facility will provide some benefit to the Cape Coral Charter School Authority through or as a result of the activity conducted during use of the facility. The proposed event/activity will benefit the Cape Coral Charter School Authority by:

Therefore, I am requesting a waiver/reduction of the facility rental fee for the event/activity outlined on the attached Facility Rental Agreement because I am a: (circle one)

Category A: Internal Organization (waiver requested)

Category B: Other Governmental Agency (waiver requested) (Attach applicable inter-local agreement.)

Category C: Non-Profit - Participants Not Charged Fees (waiver requested) (Attach Non-Profit status form)

Category D: Non-Profit - Participants Are Charged Fees (reduction requested) (Attach Non-Profit status form)

I understand that any applicable custodial fees, A/V technician and/or special events insurance policy premiums must still be paid and are not subject to waiver or reduction.

Support Requested: (circle one) Yes No

Non-Profit: (circle one) Yes No FEI/EIN# _____

Cost to Participate in Activities: (circle one) Yes No

Name of Organization: _____

Renter: _____
(print name) (signature) Date

*****FOR OFFICE USE ONLY*****

The requested waiver/reduction of fees is: (circle one) Waived Reduced (50%) Denied

Principal/Designee: _____
(print name) (signature) Date

Superintendent/Designee: _____
(print name) (signature) Date

**Please attach this waiver/reduction request to the completed
Facility Rental Agreement and forward to
Appropriate school.**