



## **AGENDA**

### **REGULAR MEETING OF THE CAPE CORAL CHARTER SCHOOL GOVERNING BOARD**

**Monday, November 13, 2023**

**Oasis Middle School - Makerspace, 3507 Oasis Blvd., Cape Coral, FL 33914**  
**5:30 PM**

**1. CALL TO ORDER**

A. Chairman Dr. Guido Minaya

**2. MOMENT OF SILENCE:**

A. Chairman Dr. Guido Minaya

**3. PLEDGE OF ALLEGIANCE:**

A. Chairman Dr. Guido Minaya

**4. ROLL CALL:**

A. Dr Guido Minaya, Kristifer Jackson, Mykeisha Atisele, Keith Long, District 6, Karen Michaels, Cathy Stout. Parent Representatives: Jennifer Hoagland, OHS/SAC, Gregor Schade, OMS, Jose Soto, OES, and Caroline Rouzeau, OEN

**5. APPROVAL OF MINUTES:**

A. Approval of the Minutes of the Regular Governing Board Meeting on Tuesday, October 10,, 2023

**6. APPROVAL OF AGENDA REGULAR MEETING:**

A. Approval of the Agenda for the Regular Governing Board Meeting, November 13, 2023

**7. PUBLIC COMMENT:**

A. Public Comment is limited to three(3) minutes per individual; 45 minutes total comment time.

**8. CONSENT AGENDA:**

A. Request for Approval to Accept the Approved Oasis Charter Schools FY24 TITLE II Allocations in the Amounts of: Oasis

Elementary South - \$14,702.00; Oasis Elementary North - \$13,451.00, Oasis Middle School -\$13,518.00 and Oasis High School - \$13,679.00

- B. Request for Approval to Accept the Approved FY24 TITLE IV - Part A Allocations in the Amounts of: Oasis Elementary South - \$17,166.24; Oasis Elementary North - \$15,175.66, Oasis Middle School -\$16,496.15 and Oasis High School - \$11,431.02
- C. Request for Approval of the Cape Coral Charter School Authority SY 2023-2024 ESSER Teacher and Staff Bonus Allocation in the Amounts of Oasis Elementary South- \$80,333, Oasis Elementary North - \$76,500, Oasis Middle School - \$69,833 and Oasis High School - \$68,833
- D. Request for Approval and Acceptance of the Frances R. Dewing Foundation STEM Grant for Oasis Elementary South in the Amount of \$5,121.56 for the Purchase of LittleBits STEAM + Coding Kits for Students in Grades 3-5 to Learn Hands-On Circuitry and Coding

**9. SUPERINTENDENT REPORT:**

- A. Jacquelin Collins, Superintendent, Oasis Charter Schools

**10. CITY MANAGER REPORT:**

- A. Mark Mason, Director of Finance, City of Cape Coral

**11. CHAIRMAN REPORT:**

- A. Chairman Dr. Guido Minaya

**12. FOUNDATION REPORT:**

- A. Gary Cerny, Foundation President or Jennifer Hoagland, Treasurer

**13. STAFF COMMENT:**

- A. No Activity

**14. UNFINISHED BUSINESS:**

- A. No Activity

**15. NEW BUSINESS:**

- A. Presentation of the Cape Coral Charter School Authority Audit Results 2023 - Christopher Kessler, CPA, Principal, CliftonLarsonAllen, LLP

**16. FINAL BOARD COMMENT AND DISCUSSION:**

**17. TIME AND DATE OF NEXT MEETING**

- A. The next Regular Governing Board Meeting will be held on Tuesday, December 12, 2023 at 5:30p.m. at Oasis Middle School- Cafeteria, 3507 Oasis Blvd., Cape Coral 33914

**18. ADJOURNMENT:**

Members of the audience who address the Board/Commission/Committee shall step up to the speaker's lectern and give his/her full name, address and whom he/she represents. Proper decorum shall be maintained at all time. Any audience member who is boisterous or disruptive in any manner to the conduct of this meeting shall be asked to leave or be escorted from the meeting room.

In accordance with the Americans with Disabilities Act and S.S. 286.26, Florida Statutes, persons needing a special accommodation to participate in this proceeding should contact the Office of the City Clerk whose office is located at City Hall, 1015 Cultural Park Boulevard, Florida; telephone number is 1-239-574-0411, at least forty-eight (48) hours prior to the meeting for assistance. If hearing impaired, telephone the Florida Relay Service Numbers, 1-800-955-8771 (TDD) or 1-800-955-8700 (v) for assistance.

In accordance with Florida Statute 286.0105: any person who desires to appeal any decision at this meeting will need a record of the proceedings and for this purpose may need to ensure that a verbatim record of the proceedings is made which includes the testimony and evidence upon which the appeal is based.

<b>Item Number:</b>	<b>1.A.</b>
<b>Meeting Date:</b>	<b>11/13/2023</b>
<b>Item Type:</b>	<b>CALL TO ORDER</b>

**AGENDA REQUEST FORM**  
City Of Cape Coral Charter School Authority

**TITLE:**

Chairman Dr. Guido Minaya

**SUMMARY:**

**ADDITIONAL INFORMATION:**

**RECOMMENDED ACTION:**



**Item Number: 2.A.**

**Meeting Date: 11/13/2023**

**Item Type: MOMENT OF SILENCE:**

## **AGENDA REQUEST FORM**

City Of Cape Coral Charter School Authority

**TITLE:**

Chairman Dr. Guido Minaya

**SUMMARY:**

**ADDITIONAL INFORMATION:**

**RECOMMENDED ACTION:**

**Item Number: 3.A.**

**Meeting**  
**Date:** 11/13/2023

**Item Type:** PLEDGE OF  
ALLEGIANCE:

**AGENDA REQUEST FORM**  
City Of Cape Coral Charter School  
Authority

**TITLE:**

Chairman Dr. Guido Minaya

**SUMMARY:**

**ADDITIONAL INFORMATION:**

**RECOMMENDED ACTION:**

<b>Item Number:</b>	<b>4.A.</b>
<b>Meeting Date:</b>	<b>11/13/2023</b>
<b>Item Type:</b>	<b>ROLL CALL:</b>

**AGENDA REQUEST FORM**  
City Of Cape Coral Charter School Authority

**TITLE:**

Dr Guido Minaya, Kristifer Jackson, Mykeisha Atisele, Keith Long, District 6, Karen Michaels, Cathy Stout. Parent Representatives: Jennifer Hoagland, OHS/SAC, Gregor Schade, OMS, Jose Soto, OES, and Caroline Rouzeau, OEN

**SUMMARY:**

**ADDITIONAL INFORMATION:**

**RECOMMENDED ACTION:**

**Item Number: 5.A.**

**Meeting Date:** 11/13/2023

**Item Type: APPROVAL OF MINUTES:**

**AGENDA REQUEST FORM**  
City Of Cape Coral Charter School  
Authority

**TITLE:**

Approval of the Minutes of the Regular Governing Board Meeting on Tuesday, October 10,, 2023

**SUMMARY:**

**ADDITIONAL INFORMATION:**

**RECOMMENDED ACTION:**

**ATTACHMENTS:**

	<b>Description</b>
▣	GB MINUTES OCT 10 2023

<b>Type</b>
Backup Material



# GOVERNING BOARD MINUTES

## *Regular Meeting*

### City of Cape Coral Charter School Authority Governing Board City Council Chambers Tuesday, October 10, 2023

#### 1. Call to Order

Chairman Dr. Guido Minaya

A Regular Meeting of the City of Cape Coral Charter School Authority Governing Board of Lee County, Florida, met on Tuesday, October 10, 2023, at 5:30p.m., at Cape Coral City Council Chambers, 1015 Cultural Park Blvd., Cape Coral, FL 33909.

#### 2. Moment of Silence

Chair Guido Minaya

#### 3. Pledge of Allegiance to the Flag of the United States of America

Chair Minaya

#### 4. Roll Call

Dr Guido Minaya (Chair), Kristifer Jackson (Vice), Mykisha Atisele, Karen Michaels

Parent representatives: Jennifer Hoagland, OHS/SAC, Gregor Schade, OMS, Jose Soto, OES, Caroline Rozeau, OEN

Absent: Keith Long, Dist. 6, Cathy Stout

Also Present: Jacquelin Collins, Superintendent

Jackie Corey, Principal, OHS

Marybeth Grecsek, Principal, OES

Kevin Brown, Principal, OEN

Amy Brown, CSA HR Manager

Mark Moriarty, Assistant City Attorney, CCC

Mark Mason, Finance Director and Interim Human Resources Director, CCC

Crystal Feast, Deputy Finance Director, CCC

Andrea Clark, Senior Accountant, CCC  
Jennifer Koehn, Assistant Accounting Manager, CCC  
Damon Grant, Public Works/Facilities Project Manager, CCC  
Gary Cerny, Foundation President  
Dr. John Omundsen, Director Oasis K-12 STEM

5. **Approval of Minutes**

***APPROVED Motion made by Member Jackson, Second by Member Michaels, Unanimous*** to Approve the Minutes of the Charter School Authority Regular Governing Board Meeting held on Tuesday, September 12, 2023. *Unanimous.*

***APPROVED Motion made by Member Jackson, Second by Member Atisele, Unanimous*** to Approve the Minutes of the Charter School Authority Special Governing Board Meeting held on Tuesday, September 19, 2023. *Unanimous*

6. **Approval of Regular Agenda Meeting**

***APPROVED Motion made by Member Jackson, Second by Member Michaels, to add Dr John Omundsen, Director Oasis K-12 STEM to Item 13A: STAFF COMMENT, and Approve the Balance of the Agenda*** of the Regular Governing Board Meeting on Tuesday, September 12, 2023. *Unanimous.*

7. **Public Comment**

*No Activity*

8. **Consent Agenda**

***Motion made by Jackson, Second by Member Michaels to Approve the Consent Items as Presented. UNANIMOUS***

***APPROVED Request for Approval to Accept the August 2023 Auctioned Funds from the Royal Auction Group, Lot No. 272, Control No. 36140, for the Sale of the 2011 ICC PB105 City of Cape Coral Charter School Authority School Bus in the Amount of \$7,000.00, which is to be added to the Cape Coral Charter School Authority Transportation Budget and Used for Additional Fuel and Expenses.***

***APPROVED Request for Approval to Accept the TAPS 24A283, Florida Department of Education Science of Reading Literacy and Tutoring (SoRT) Program FY 2023/24 General Appropriations Nonrecurring Funding, Section 96, in the Amount of \$11,110.26 for Oasis Elementary South that is based on the Third Grade SY 2022-2023 FEFP Fourth Calculation***

***APPROVED Request for Approval to Accept the TAPS 24A283, Florida Department of Education Science of Reading Literacy and Tutoring (SoRT) Program FY 2023/24 General Appropriations Nonrecurring Funding, Section 96, in the Amount of \$9,883.57, for Oasis Elementary North, that is based on the Third Grade SY 2022-2023 FEFP Fourth Calculation.***

**9. Superintendent's Report**

- 9A. STRATEGIC PLAN RETREAT 2023-2026: System roundtables conducted October 5-6, 2023. The Strategic Retreat is November 13, and November 14 (half day), 2023. It will be facilitated by Dick Van Dyke, CFO, DVD Consulting Inc., dba Leadership Simplified. *Retreat dates may need to be flexible as a meeting venue is still TBD. Updates to follow. The Board will be sent an e-vite.*
- 9B. PROFESSIONAL DEVELOPMENT: The OCS Leadership Team has finalized plans to attend the Aurora Institute Symposium 2023, October 15-17, 2023, in Palm Springs, CA Attendees include Superintendent Collins, Principals Brown/OEN, Hopper/OMS, Grecsek/OES and Assistant Principal Lopez Romano/OHS
- 9C. OEN PORTABLES: Teachers and students have moved into the portables. Everything seems to be in great condition and good working order. The teams are happy to be back.
- 9D. PLAYGROUNDS: OEN is up and running. OES is still under construction with an anticipated opening of November/December.
- 9E. JOINT USE INTERLOCAL AGREEMENT: Resolution 199-23 or the Joint Use Interlocal Agreement between the CSA and the City of Cape Coral for the use of the Jim Jeffers Park was approved by City Council on October 4<sup>th</sup>.
- 9F. CITY COUNCIL PROPOSED UPDATES TO ORDINANCE 84-23: The Ordinance amends Chapter 26 board member terms to two-year(2) terms for a maximum of two(2) terms, with all terms having the same beginning and end term in the respective years. All current member terms will expire on November 30, 2023 with the option of applying for Council reappointment in December. Everyone must reapply. Initially, terms are three(3) voting members serve one(1)year, and four(4) voting members serve a two(2) year term with the possibility of an

additional 2-year term for a maximum four (4) years served. A Public Hearing of this Ordinance is set for October 18, 2023.

*Motion made by Member Jackson, Second by Member Atisele to designate Chair Minaya to attend the City Council Regular Meeting on October 18, 2023, and speak on behalf of the Governing Board regarding possible new term limits for board members. Unanimous*

*Motion made by Member Jackson, Second by Member Michaels to have the Superintendent and Assistant City Attorney draft a resolution [regarding proposed new term limits for board members] which will be presented to the CSA Governing Board at their next Regular Meeting, and then presented to the City Council. Unanimous*

9G: OASIS HIGH BROCHURE: Recently produced Oasis High brochure highlighting students and programs.

10. City Manager's Report

Mark Mason, Director of Financial Services, Interim Director, Human Resources, City of Cape Coral

10A. BUS ACQUISITION: City is acquiring six (6) additional buses and will lease them again. The buses take about 9-12 months to build out and once they are delivered the Finance Director will come back to the Board with a lease agreement.

10B. OEN FIRE ALARMS OUT OF SYNCH: Currently the fire alarms in the portables are on a separate systems and not connected to the main building. Facilities is aware they have two contracts running with each building on a separate system. Facilities is in the process of finding a way to have the two buildings communicate with each other.

10C. OEN STAIRWAY AWNINGS: Facilities is going to go out and will make an assessment to repair/replace.

10D. DEPT SURVEYS: City depts are looking over survey results and groups that are affected will be having discussions.



11. **Chairman's Report**

- Overview of Board Reorganization Process
- Overview of Board Member Engagement
- Thanked the Board for the opportunity to be the Chair

12. **Foundation Report**

*Gary Cerny, Foundation President*

- Preparing for scholarship events and school support for upcoming year.
- Rally is set for October 28<sup>th</sup> and is looking for active sponsorships and auction items
- Booster Club had a kick off party and it was very successful and informative.
- The Foundation's website has been updated and is user-friendly:  
<https://www.capecharterfoundation.com>

13. **Staff Comment**

Dr John Omundsen, Director Oasis STEM K-12 gave overview presentation of STEM projects SY 2023-2024.

14. **Unfinished Business**

No Activity

15. **New Business**

**15A. APPROVED Motion made by Member Michaels, Second by Member Jackson. Unanimous** Request for Approval of the Cape Coral Charter School Authority SY 2023-2024 Teacher Salary Increase Allocation Distribution Plan in the Amount of \$107,561.34 - Amy Brown, CSA Human Resources Manager

**16. Final Board Comment and Discussion**

Chair Minaya: Thinks the Aurora conference is all about competency-based learning and clearly this is what we are already doing with our STEM programming.

Vice Chair Jackson: Thanked City partners for their support. Impressed with STEM projects and the “Empathy by Design” components. Interested in Aurora Conf experience. Attended the Mayor’s Ball and think we should do more outreach like this. Glad playgrounds are coming together.

Member Atisele: Very impressed with the OHS brochure and the team that put it together. Thanked Dr Minaya for his service.

Member Michaels: Thanked Dr. Omundsen for his STEM presentation and reminding us how amazing our schools/students truly are and how much we can and do accomplish. Thanked Dr Minaya for his fearless leadership and service as the Chair.

Parent Rep Hoagland - OHS: Always impressed and overwhelmed with pride in our system and the students we produce.

**17. Time and Date of Next Meeting**

The next Regular Governing Board Meeting will be held on Tuesday, November 14, 2023 at 5:30p.m., at Cape Coral City Council Chambers, 1015 Cultural Park Blvd., Cape Coral 33990

**18. Adjournment**

The Governing Board Regular Meeting adjourned at 6:37p.m.

Respectfully Submitted,

Kathleen Paul-Evans, Secretary

Cape Coral Charter School Authority Governing Board

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**Secretary**

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**Date of approval**

Item Number:	6.A.
Meeting Date:	11/13/2023
Item Type:	APPROVAL OF AGENDA REGULAR MEETING:

**AGENDA REQUEST FORM**  
City Of Cape Coral Charter School  
Authority

**TITLE:**

Approval of the Agenda for the Regular Governing Board Meeting, November 13, 2023

**SUMMARY:**

**ADDITIONAL INFORMATION:**

**RECOMMENDED ACTION:**

<b>Item Number:</b> 7.A. <b>Meeting Date:</b> 11/13/2023 <b>Item Type:</b> PUBLIC COMMENT:
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**AGENDA REQUEST FORM**  
City Of Cape Coral Charter School Authority

**TITLE:**

Public Comment is limited to three(3) minutes per individual; 45 minutes total comment time.

**SUMMARY:**

**ADDITIONAL INFORMATION:**

**RECOMMENDED ACTION:**

<b>Item Number: 8.A.</b>
<b>Meeting Date: 11/13/2023</b>
<b>Item Type: CONSENT AGENDA:</b>

**AGENDA REQUEST FORM**  
City Of Cape Coral Charter School Authority

**TITLE:**

Request for Approval to Accept the Approved Oasis Charter Schools FY24 TITLE II Allocations in the Amounts of: Oasis Elementary South - \$14,702.00; Oasis Elementary North - \$13,451.00, Oasis Middle School -\$13,518.00 and Oasis High School - \$13,679.00

**SUMMARY:**

**ADDITIONAL INFORMATION:**

**RECOMMENDED ACTION:**

**ATTACHMENTS:**

<b>Description</b>	<b>Type</b>
▯ TITLE II ALLOCATIONS NOV 203	Backup Material

## FY24 Allocation Letter

### Oasis Charter Schools

Greetings!

We are writing to inform you of your FY24 Title II allocation and approved Title II activities.

FY24 Title II Allocation	
Approved Title II Activities	<p>Oasis Charter Schools: (3) 2.5-hour Universal Design for Learning training for both elementary and middle schools on 1/8/24/Total cost = \$4,500.00 (includes materials)</p> <p>Oasis Charter Schools: (2) 2.5-hour training for both secondary schools (OMS and OHS) on 10/16/23/Total cost = \$3,500 (includes materials)</p>

Submit all invoices to Sylvia Davis within 30 days of the activity for reimbursement. Please keep in mind the following FLDOE guidelines attached for use of Title II funds.

Please see the table below for important 23/24 timelines.

Activity	Action	Timeline
Approved FY24 Title II activities	Submit all quotes, invoices, and receipts to Sylvia Davis	Within 30 days of completed activity; no later than June 1, 2024
Request to modify FY24 Title II plan	Submit request here: <a href="https://forms.gle/gCVzBB6RCSTKBRqb6">https://forms.gle/gCVzBB6RCSTKBRqb6</a>	At least 90 business days prior to activity; no later than April 1, 2024

As always, please reach out to [Sylvia Davis](#) or [Helen Martin](#) with any questions. Thank you!

**FY24 Allocation Letter**

**Oasis Elementary South**

Greetings!

We are writing to inform you of your FY24 Title II allocation and approved Title II activities.

FY24 Title II Allocation	\$14,702.00
Approved Title II Activities	Oasis Elementary South: Kagan Social-Emotional Learning (SEL) - 1 day/Cost: \$3,000 plus materials \$59 per person X 60 participants = \$3,540/Total cost = \$6,540

Submit all invoices to Sylvia Davis within 30 days of the activity for reimbursement. Please keep in mind the following FLDOE guidelines attached for use of Title II funds.

Please see the table below for important 23/24 timelines.

Activity	Action	Timeline
Approved FY24 Title II activities	Submit all quotes, invoices, and receipts to Sylvia Davis	Within 30 days of completed activity; no later than June 1, 2024
Request to modify FY24 Title II plan	Submit request here: <a href="https://forms.gle/gCVzBB6RCSTKBRqb6">https://forms.gle/gCVzBB6RCSTKBRqb6</a>	At least 90 business days prior to activity; no later than April 1, 2024

As always, please reach out to [Sylvia Davis](#) or [Helen Martin](#) with any questions. Thank you!



## FY24 Allocation Letter

### Oasis Elementary North

Greetings!

We are writing to inform you of your FY24 Title II allocation and approved Title II activities.

FY24 Title II Allocation	\$13,451.00
Approved Title II Activities	Oasis Elementary North: Kagan Social-Emotional Learning (SEL) - 1 day/ Cost \$3,000 plus materials \$59-person X 50 = \$2,950/Total cost = \$5,950

Submit all invoices to Sylvia Davis within 30 days of the activity for reimbursement. Please keep in mind the following FLDOE guidelines attached for use of Title II funds.

Please see the table below for important 23/24 timelines.

Activity	Action	Timeline
Approved FY24 Title II activities	Submit all quotes, invoices, and receipts to Sylvia Davis	Within 30 days of completed activity; no later than June 1, 2024
Request to modify FY24 Title II plan	Submit request here: <a href="https://forms.gle/gCVzBB6RCSTKBRqb6">https://forms.gle/gCVzBB6RCSTKBRqb6</a>	At least 90 business days prior to activity; no later than April 1, 2024

As always, please reach out to [Sylvia Davis](#) or [Helen Martin](#) with any questions. Thank you!

## FY24 Allocation Letter

### Oasis Middle

Greetings!

We are writing to inform you of your FY24 Title II allocation and approved Title II activities.

FY24 Title II Allocation	\$13,518.00
Approved Title II Activities	<p>Oasis Middle: Kagan Cooperative Learning/ 1 day TBA August 2023/Cost: \$3,000 plus materials \$59 per person X 55 participants = \$6,245</p> <p>\$5,445 - Kagan SmartCard Teacher Tool Book - 55 participants - \$99/toolbox</p> <p>Cognitive Coaching Foundation Seminar: Dates August 22-23, Sept. 26-27, Nov. 14-15, and Feb. 13-14th. Location: Oak Ridge, TN. Breakdown of Costs: \$1800 Registration (1person). Lodging: \$225 per night x 16 nights = \$3600. Travel: \$300 roundtrip airfare x 4 trips = \$1200. Car Rental: \$100 per day x 16 days = \$1600. Per diem per day \$60 x 16 days = \$960. Amount for Cognitive Coaching Conference Request: \$9160</p>

Submit all invoices to Sylvia Davis within 30 days of the activity for reimbursement. Please keep in mind the following FLDOE guidelines attached for use of Title II funds.

Please see the table below for important 23/24 timelines.

Activity	Action	Timeline
Approved FY24 Title II activities	Submit all quotes, invoices, and receipts to Sylvia Davis	Within 30 days of completed activity; no later than June 1, 2024
Request to modify FY24 Title II plan	Submit request here: <a href="https://forms.gle/gCVzBB6RCSTKBRqb6">https://forms.gle/gCVzBB6RCSTKBRqb6</a>	At least 90 business days prior to activity; no later than April 1, 2024

As always, please reach out to [Sylvia Davis](#) or [Helen Martin](#) with any questions. Thank you!

## FY24 Allocation Letter

### Oasis High

Greetings!

We are writing to inform you of your FY24 Title II allocation and approved Title II activities.

FY24 Title II Allocation	\$13,679.00
Approved Title II Activities	<p>Oasis High School: Cognitive Coaching Foundation Seminar: Dates August 22-23, Sept. 26-27, Nov. 14-15, and Feb. 13-14th/Location: Oak Ridge, TN. Breakdown of Costs: \$1,800 Registration (1 person). Lodging: \$225 per night x 16 nights = \$3,600. Travel: \$300 roundtrip airfare x 4 trips =\$1200. Car Rental: \$100 per day x 16 days = \$1,600/Per diem per day \$60 x 16 days =\$960. The amount for Cognitive Coaching Conference Request: \$9,160</p> <p>Kagan SmartCard Teacher Toolbox/\$99 x 45 teachers = \$4455</p> <p>Kagan Structures OnDemand/ \$249 (1 item)</p>

Submit all invoices to Sylvia Davis within 30 days of the activity for reimbursement. Please keep in mind the following FLDOE guidelines attached for use of Title II funds.

Please see the table below for important 23/24 timelines.

Activity	Action	Timeline
Approved FY24 Title II activities	Submit all quotes, invoices, and receipts to Sylvia Davis	Within 30 days of completed activity; no later than June 1, 2024
Request to modify FY24 Title II plan	Submit request here: <a href="https://forms.gle/gCVzBB6RCSTKBRqb6">https://forms.gle/gCVzBB6RCSTKBRqb6</a>	At least 90 business days prior to activity; no later than April 1, 2024

As always, please reach out to [Sylvia Davis](#) or [Helen Martin](#) with any questions. Thank you!

**Item Number: 8.B.**  
**Meeting Date: 11/13/2023**  
**Item Type: CONSENT AGENDA:**

**AGENDA REQUEST FORM**  
City Of Cape Coral Charter School Authority

**TITLE:**

Request for Approval to Accept the Approved FY24 TITLE IV - Part A Allocations in the Amounts of: Oasis Elementary South - \$17,166.24; Oasis Elementary North - \$15,175.66, Oasis Middle School -\$16,496.15 and Oasis High School - \$11,431.02

**SUMMARY:**

**ADDITIONAL INFORMATION:**

**RECOMMENDED ACTION:**

**ATTACHMENTS:**

<b>Description</b>	<b>Type</b>
 FY24 TITLE IV ALLOCATIONS NOV 2023	Backup Material

## **FY24 TITLE IV ALLOCATIONS**

<b>School</b>	<b>Focus Area 1</b>	<b>Focus Area 2</b>	<b>Focus Area 3</b>	<b>TOTAL ALLOCATION</b>
OEN	\$ 9,105.40	\$ 5,311.48	\$ 758.78	\$ 15,175.66
OES	\$ 10,299.75	\$ 6,008.19	\$ 858.30	\$ 17,166.24
OHS	\$ 6,858.61	\$ 4,000.86	\$ 571.55	\$ 11,431.02
OMS	\$ 9,897.69	\$ 5,773.65	\$ 824.81	\$ 16,496.15





## Title IV Part A: Charter School Request for Application

The Florida Department of Education's (FDOE) Title IV Part A Program is supporting district developed services and activities geared toward providing all students an enriched educational experience. Title IV Part A partnerships are supported by strong collaborations with the US Department of Education, other Federal Programs, FDOE Bureaus and numerous external stakeholders and to develop and deliver content specific resources, materials, and statewide training opportunities.

### What is Title IV, Part A?

The Student Support and Academic Enrichment Project is intended to improve student academic achievement by increasing the state and local educational agencies capacity in the following areas:

- Providing all students with access to a well-rounded education
- Cultivating safe and healthy students school conditions for student learnings
- The effective use of technology and digital literacy of all students

**New Grant Period – July 1, 2023 through June 30, 2024**

Overview of Allowable SSAE Program Activities

Well-Rounded Education (ESEA section 4107)	Safe and Healthy Schools (ESEA section 4108)	Effective Use of Technology (ESEA section 4109)
<ul style="list-style-type: none"> <li>• Improving access to foreign language instruction, arts, and music education</li> <li>• Supporting college and career counseling, including providing information on opportunities for financial aid through early FAFSA.</li> <li>• Providing programming to improve instruction and student engagement in science, technology, engineering, and mathematics (STEM), including access to these subjects for underrepresented groups.</li> <li>• Promoting access to accelerated learning opportunities including Advanced Placement (AP) and International Baccalaureate (IB) programs, dual or concurrent enrollment programs and early college high schools.</li> <li>• Strengthening instruction in American history, civics, economics, geography, government education, and environmental education.</li> </ul>	<ul style="list-style-type: none"> <li>• Promoting community and parent involvement in schools</li> <li>• Providing school-based mental health services and counseling.</li> <li>• Promoting supportive school climates to reduce the use of exclusionary discipline and promoting supportive school discipline.</li> <li>• Establishing or improving dropout prevention.</li> <li>• Supporting the re-entry programs and transition services for justice-involved youth.</li> <li>• Implementing programs that support a healthy, active, lifestyle (nutritional and physical education)</li> <li>• Implementing systems and practices to prevent bullying and harassment</li> <li>• Developing relationship building to help improve safety through the recognition of coercion, violence, or abuse.</li> <li>• Establishing community partnerships</li> </ul>	<ul style="list-style-type: none"> <li>• Supporting high-quality professional development for educators, school leaders, and administrators to personalize learning and improve academic achievement.</li> <li>• Carrying out innovative blended learning projects.</li> <li>• Providing students in rural, remote, and under-served areas with the resources to benefit from high-quality digital learning opportunities</li> <li>• Delivering specialized or rigorous academic courses and curricula using technology, including digital learning technologies and assistive technology.</li> <li>• <b>No Computer Infrastructure Items:</b> Examples: No Computers, Chrome-books, or Laptops No iPads or like items</li> </ul> <p>Allowable items include - toner, printers, headsets, flash drives, and other related items.</p> <p>Please call if you have questions.</p>

Title IV Part A Request for Application prepared for :  
**Oasis High School Charter**

Student	Total FY22	Focus Area 1	Focus Area 2 (Safe	Focus Area 3
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580

\$11,431.02

\$6,858.61

\$4,000.86

\$571.55

## New Grant Period – July 1, 2023 through June 30, 2024

### Application Due Date

All participating charter schools must submit the Title IV Project Performance Accountability and Budget Narrative Forms below to LEA for approval by:

**Friday, July 21, 2023**

**The Scope of Work:** must include the specific tasks that the grantee is required to perform.

### **Deliverables must:**

- Be directly linked to a specific line item/cost item that in turn links to the specific task/activity/service
- Identify the minimum level of service to be performed
- Be quantifiable, measurable, and verifiable. (*how many, how often, duration*).

### **Definitions:**

- **Scope of Work:** The major tasks that the grantee is required to perform
- **Tasks:** The specific activities performed to complete the Scope of Work
- **Deliverables:** The products and/or services that directly relate to a task specified in the Scope of Work. Deliverables must be quantifiable, measurable, and verifiable
- **Evidence:** The tangible proof
- **Due Date:** Date for completion of tasks
- **Unit Cost:** Dollar value of deliverables

The applicant must complete the information related to the required tasks to be performed and timelines/due dates for the respective tasks/deliverables consistent with the provided instructions. Per Chapter 215.971 F.S. financial consequences will be applied if the sub-recipient fails to perform the minimum level of services required by the agreement. Unit cost is not necessary for each item but can be used to establish a methodology for reduction in the event minimum performance is not met.

## Project Performance Accountability Form

Scope of Work Tasks/Activities	Deliverables (product or service)	Evidence (verification)	Date Due
Well Rounded Education: Improving access to foreign language, instructions, arts, and music education.	Purchase equipment and consumable supplies.	Purchase Order	1-Jun-23
Effective use of technology:	Purchase equipment and materials. Consumable STEM materials.	Purchase Order	

Equipment for rigorous tech curriculum and supplies.			6/1/2023
Safe and Healthy Schools: Implementing Programs that support a healthy active lifestyle and nutritional.	Purchase physical education <b>supplies</b> and approved professional development.	Purchase Order	6/1/2023

Project Performance Accountability Form			
Scope of Work Tasks/Activities	Deliverables (product or service)	Evidence (verification)	Date Due



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## Budget Narrative Form

This section will be Function	be completed by Object	Account Title & Narrative	Amount
		Arts Equipment and Materials	\$ 6,858.61
		PE Equipment	\$ 4,000.86
		Technology Equipment and Supplies.	\$ 571.55
C) TOTAL			\$ 11,431.02

### Conditions for Acceptance:

The requirements listed below must be met for applications to be considered for review:

1. Application is received by the School District of Lee County's Title IV Office on or before Friday, July 21, 2023
2. Application includes completed required forms: Project Performance Accountability and Budget Narrative.
3. All required forms have original (digital) signatures by an authorized entity.

**New Grant Period – July 1, 2023 through June 30, 2024**

Signature:

Signature of School Principal	Please Print Name	Date

Approved by:

Kimberly A. Brooks  
Program Administrator, Title IV Part A  
School District of Lee County

Date



## Title IV Part A: Charter School Request for Application

The Florida Department of Education's (FDOE) Title IV Part A Program is supporting district developed services and activities geared toward providing all students an enriched educational experience. Title IV Part A partnerships are supported by strong collaborations with the US Department of Education, other Federal Programs, FDOE Bureaus and numerous external stakeholders and to develop and deliver content specific resources, materials, and statewide training opportunities.

### What is Title IV, Part A?

The Student Support and Academic Enrichment Project is intended to improve student academic achievement by increasing the state and local educational agencies capacity in the following areas:

- Providing all students with access to a well-rounded education
- Cultivating safe and healthy students school conditions for student learnings
- The effective use of technology and digital literacy of all students

**New Grant Period – July 1, 2023 through June 30, 2024**

Overview of Allowable SSAE Program Activities

Well-Rounded Education (ESEA section 4107)	Safe and Healthy Schools (ESEA section 4108)	Effective Use of Technology (ESEA section 4109)
<ul style="list-style-type: none"> <li>• Improving access to foreign language instruction, arts, and music education</li> <li>• Supporting college and career counseling, including providing information on opportunities for financial aid through early FAFSA</li> <li>• Providing programming to improve instruction and student engagement in science, technology, engineering, and mathematics (STEM), including access to these subjects for underrepresented groups</li> <li>• Promoting access to accelerated learning opportunities including Advanced Placement (AP) and International Baccalaureate (IB) programs, dual or concurrent enrollment programs and early college high schools</li> <li>• Strengthening instruction in American history, civics, economics, geography, government education, and environmental education</li> </ul>	<ul style="list-style-type: none"> <li>• Promoting community and parent involvement in schools</li> <li>• Providing school-based mental health services and counseling</li> <li>• Promoting supportive school climates to reduce the use of exclusionary discipline and promoting supportive school discipline</li> <li>• Establishing or improving dropout prevention</li> <li>• Supporting the re-entry programs and transition services for justice-involved youth</li> <li>• Implementing programs that support a healthy, active, lifestyle (nutritional and physical education)</li> <li>• Implementing systems and practices to prevent bullying and harassment</li> <li>• Developing relationship building to help improve safety through the recognition of coercion, violence, or abuse</li> <li>• Establishing community partnerships</li> </ul>	<ul style="list-style-type: none"> <li>• Supporting high-quality professional development for educators, school leaders, and administrators to personalize learning and improve academic achievement</li> <li>• Carrying out innovative blended learning projects</li> <li>• Providing students in rural, remote and under-served areas with the resources to benefit from high-quality digital learning opportunities</li> <li>• Delivering specialized or rigorous academic courses and curricula using technology, including digital learning technologies and assistive technology</li> <li>• <b>No Computer Infrastructure Items:</b> Examples: No Computers, Chrome-books, or Laptops No iPads or like items</li> </ul> <p>Allowable items include - toner, printers, headsets, flash drives, and other related items.</p> <p>Please call if you have questions.</p>

## Title IV Part A Request for Application prepared for :

**Oasis Middle Charter**

Student Enrollment	Total FY22 Allocation	Focus Area 1 (Well Rounded Education)	Focus Area 2 (Safe & Healthy Schools)	Focus Area 3 (Effective Use of Technology)
837	\$16,496.15	\$9,897.69	\$5,773.65	\$824.81

## New Grant Period – July 1, 2023 through June 30, 2024

### Application Due Date

All participating charter schools must submit the Title IV Project Performance Accountability and Budget Narrative Forms below to LEA for approval by:  
**Friday, July 21, 2023**

**The Scope of Work:** must include the specific tasks that the grantee is required to perform.

### **Deliverables must:**

- Be directly linked to a specific line item/cost item that in turn links to the specific task/activity/service
- Identify the minimum level of service to be performed
- Be quantifiable, measurable, and verifiable. (*how many, how often, duration*).

### **Definitions:**

- **Scope of Work:** The major tasks that the grantee is required to perform
- **Tasks:** The specific activities performed to complete the Scope of Work
- **Deliverables:** The products and/or services that directly relate to a task specified in the Scope of Work. Deliverables must be quantifiable, measurable, and verifiable
- **Evidence:** The tangible proof
- **Due Date:** Date for completion of tasks
- **Unit Cost:** Dollar value of deliverables

The applicant must complete the information related to the required tasks to be performed and timelines/due dates for the respective tasks/deliverables consistent with the provided instructions. Per Chapter 215.971 F.S. financial consequences will be applied if the sub-recipient fails to perform the minimum level of services required by the agreement. Unit cost is not necessary for each item but can be used to establish a methodology for reduction in the event minimum performance is not met.



## Project Performance Accountability Form

Scope of Work Tasks/Activities	Deliverables (product or service)	Evidence (verification)	Date Due
Safe and Healthy Schools - providing all 6th grade students with a social-emotional elective class, with a goal of building more positive relationships with peers, reducing the number of referrals, and decreasing bullying. This class will have a focus on SEL and character education.	All 6th grade students will take this course. A social-emotional program/character education program will be purchased (i.e. Positive Action Curriculum).	This class will be on every student's schedule.	May 31, 2024
Well-Rounded Education - developing our music/musical theatre program with appropriate materials and supplies.	Instruments such as keyboards, electric drums, etc. Purchase of rights for musical (i.e. Addams Family)	Receipts Photos Social Media Posts	May 31, 2024
Effective Use of Technology - noise cancelling earbuds or headphones for students with hearing difficulties, or, for students who could excel academically with the appropriate noise cancellation from distractions during test sessions.	Noise cancelling earbuds or headphones for students with hearing difficulties, or, for students who could excel academically with the appropriate noise cancellation from distractions during test sessions.	Receipts Photos	May 31, 2024


## Budget Narrative Form

This section will be completed by the district.	This section will be completed by the district.		
Function	Object	Account Title & Narrative	Amount
		SAFE AND HEALTHY SCHOOLS: Curriculum for all 6th grade students - social-emotional elective class, with a goal of building more positive relationships with peers, reducing the number of referrals, and decreasing bullying. This class will have a focus on SEL and character education.	\$ 9,897.69
		WELL-ROUNDED EDUCATION: Developing our music/musical theatre program with appropriate materials and supplies. Supplies to include instruments such as keyboards, electric drums, etc. Purchase of rights for musical (i. e. Addams Family)	\$ 5,773.65

[illegible]

**Conditions for Acceptance:**

The requirements listed below must be met for applications to be considered for review:

1. Application is received by the School District of Lee County's Title IV Office on or before Friday, July 21, 2023
2. Application includes completed required forms: Project Performance Accountability and Budget Narrative.
3. All required forms have original (digital) signatures by an authorized entity.

## **New Grant Period – July 1, 2023 through June 30, 2024**

**Signature:**

DONNIE HOPPER	DONNIE HOPPER	7-21-23
Signature of School Principal	Please Print Name	Date

**Approved by:**

Kimberly A. Brooks Program Administrator, Title IV Part A School District of Lee County	Date
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## Title IV Part A: Charter School Request for Application

The Florida Department of Education's (FDOE) Title IV Part A Program is supporting district developed services and activities geared toward providing all students an enriched educational experience. Title IV Part A partnerships are supported by strong collaborations with the US Department of Education, other Federal Programs, FDOE Bureaus and numerous external stakeholders and to develop and deliver content specific resources, materials, and statewide training opportunities.

### What is Title IV, Part A?

The Student Support and Academic Enrichment Project is intended to improve student academic achievement by increasing the state and local educational agencies capacity in the following areas:

- Providing all students with access to a well-rounded education
- Cultivating safe and healthy students school conditions for student learnings
- The effective use of technology and digital literacy of all students

**New Grant Period – July 1, 2023 through June 30, 2024**

### Overview of Allowable SSAE Program Activities

Well-Rounded Education (ESEA section 4107)	Safe and Healthy Schools (ESEA section 4108)	Effective Use of Technology (ESEA section 4109)
<ul style="list-style-type: none"> <li>• Improving access to foreign language instruction, arts, and music education.</li> <li>• Supporting college and career counseling, including providing information on opportunities for financial aid through early FAFSA.</li> <li>• Providing programming to improve instruction and student engagement in science, technology, engineering, and mathematics (STEM), including access to these subjects for underrepresented groups.</li> <li>• Promoting access to accelerated learning opportunities including Advanced Placement (AP) and International Baccalaureate (IB) programs, dual or concurrent enrollment programs and early college high schools</li> <li>• Strengthening instruction in American history, civics, economics, geography, government education, and environmental education.</li> </ul>	<ul style="list-style-type: none"> <li>• Promoting community and parent involvement in schools.</li> <li>• Providing school-based mental health services and counseling.</li> <li>• Promoting supportive school climates to reduce the use of exclusionary discipline and promoting supportive school discipline.</li> <li>• Establishing or improving dropout prevention.</li> <li>• Supporting the re-entry programs and transition services for justice-involved youth.</li> <li>• Implementing programs that support a healthy, active, lifestyle (nutritional and physical education)</li> <li>• Implementing systems and practices to prevent bullying and harassment.</li> <li>• Developing relationship building to help improve safety through the recognition of coercion, violence, or abuse</li> <li>• Establishing community partnerships</li> </ul>	<ul style="list-style-type: none"> <li>• Supporting high-quality professional development for educators, school leaders, and administrators to personalize learning and improve academic achievement.</li> <li>• Carrying out innovative blended learning projects.</li> <li>• Providing students in rural, remote, and under-served areas with the resources to benefit from high-quality digital learning opportunities.</li> <li>• Delivering specialized or rigorous academic courses and curricula using technology, including digital learning technologies and assistive technology</li> <li>• <b>No Computer Infrastructure Items:</b> Examples: No Computers, Chrome-books, or Laptops No iPads or like items</li> </ul> <p>Allowable items include - toner, printers, headsets, flash drives, and other related items</p> <p>Please call if you have questions.</p>



**Title IV Part A Request for Application prepared for :  
Oasis Elementary Charter North**

Student Enrollment	Total FY22 Allocation	Focus Area 1 (Well Rounded Education)	Focus Area 2 (Safe & Healthy Schools)	Focus Area 3 (Effective Use of Technology)
770	\$15,175.67	\$9,105.40	\$5,311.48	\$758.78

**New Grant Period – July 1, 2023 through June 30, 2024**

**Application Due Date**

All participating charter schools must submit the Title IV Project Performance Accountability and Budget Narrative Forms below to LEA for approval by:  
**Friday, July 21, 2023**

**The Scope of Work:** must include the specific tasks that the grantee is required to perform.

**Deliverables must:**

- Be directly linked to a specific line item/cost item that in turn links to the specific task/activity/service
- Identify the minimum level of service to be performed
- Be quantifiable, measurable, and verifiable. (*how many, how often, duration*).

**Definitions:**

- **Scope of Work:** The major tasks that the grantee is required to perform
- **Tasks:** The specific activities performed to complete the Scope of Work
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- **Evidence:** The tangible proof
- **Due Date:** Date for completion of tasks
- **Unit Cost:** Dollar value of deliverables

The applicant must complete the information related to the required tasks to be performed and timelines/due dates for the respective tasks/deliverables consistent with the provided instructions. Per Chapter 215.971 F.S. financial consequences will be applied if the sub-recipient fails to perform the minimum level of services required by the agreement. Unit cost is not necessary for each item but can be used to establish a methodology for reduction in the event minimum performance is not met.

**Title IV Part A Request for Application prepared for :  
Oasis Elementary Charter North**

Student Enrollment	Total FY22 Allocation	Focus Area 1 (Well Rounded Education)	Focus Area 2 (Safe & Healthy Schools)	Focus Area 3 (Effective Use of Technology)
770	\$15,175.67	\$9,105.40	\$5,311.48	\$758.78

**New Grant Period – July 1, 2023 through June 30, 2024**

**Application Due Date**

All participating charter schools must submit the Title IV Project Performance Accountability and Budget Narrative Forms below to LEA for approval by:  
**Friday, July 21, 2023**

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## Project Performance Accountability Form

Scope of Work Tasks/Activities	Deliverables (product or service)	Evidence (verification)	Date Due
Well Rounded Education: Science Lab Materials	Materials for hands-on science learning kits that may include cups, pipe cleaners, measuring cups etc.  2725.67	Purchase Order	June 1, 2024
Well Rounded Education: Science Software	Purchase IXL Science - Grade 3-5  4500	Purchase Order	June 1, 2024
Well Rounded Education: Improving access to foreign language instructions, arts, and music education	Purchase music materials, steel drums, mallets, glockenspiels), performance repertoire (musical plays, holiday performance selections, multi-cultural selections), theory resources (K-5), and digital music materials.  2650	Purchase Order	June 1, 2024
Well Rounded Educa	Purchase art equipment and materials. These include cardboard sheets, acrylic paint, paint sets, paper etc  2650	Purchase Order	June 1, 2024
Safe and Healthy Schools: Implementing Programs that support a healthy, active lifestyle 9 nutritional and	Purchase physical education equipment for after school program. This includes mats, footballs, playground balls, basketballs etc.  2650	Purchase Order	June 1, 2024

## Project Performance Accountability Form

Scope of Work Tasks/Activities	Deliverables (product or service)	Evidence (verification)	Date Due

## Budget Narrative Form

[illegible]

**Conditions for Acceptance:**

The requirements listed below must be met for applications to be considered for review:

1. Application is received by the School District of Lee County's Title IV Office on or before Friday, July 21, 2023
2. Application includes completed required forms: Project Performance Accountability and Budget Narrative.
3. All required forms have original (digital) signatures by an authorized entity.

**New Grant Period – July 1, 2023 through June 30, 2024**

**Signature:**



Kevin Brown

July 19, 2023

Signature of School Principal

Please Print Name

Date

**Approved by:**

***Kimberly A. Brooks***

08/10/2023

Kimberly A. Brooks

Date

Program Administrator, Title IV Part A

School District of Lee County

**Conditions for Acceptance:**

The requirements listed below must be met for applications to be considered for review:

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3. All required forms have original (digital) signatures by an authorized entity.

**New Grant Period – July 1, 2023 through June 30, 2024**

Signature:



Kevin Brown

July 19, 2023

Signature of School Principal

Please Print Name

Date

Approved by:

*Kimberly A. Brooks*

08/10/2023

Kimberly A. Brooks

Date

Program Administrator, Title IV Part A

School District of Lee County





## Title IV Part A: Charter School Request for Application

The Florida Department of Education's (FDOE) Title IV Part A Program is supporting district developed services and activities geared toward providing all students an enriched educational experience. Title IV Part A partnerships are supported by strong collaborations with the US Department of Education, other Federal Programs, FDOE Bureaus and numerous external stakeholders and to develop and deliver content specific resources, materials, and statewide training opportunities.

### What is Title IV, Part A?

The Student Support and Academic Enrichment Project is intended to improve student academic achievement by increasing the state and local educational agencies capacity in the following areas:

- Providing all students with access to a well-rounded education
- Cultivating safe and healthy students school conditions for student learnings
- The effective use of technology and digital literacy of all students

## New Grant Period – July 1, 2023 through June 30, 2024

Overview of Allowable SSAE Program Activities

Well-Rounded Education (ESEA section 4107)	Safe and Healthy Schools (ESEA section 4108)	Effective Use of Technology (ESEA section 4109)
<ul style="list-style-type: none"> <li>• Improving access to foreign language instruction, arts, and music education.</li> <li>• Supporting college and career counseling, including providing information on opportunities for financial aid through early FAFSA.</li> <li>• Providing programming to improve instruction and student engagement in science, technology, engineering, and mathematics (STEM), including access to these subjects for underrepresented groups</li> <li>• Promoting access to accelerated learning opportunities including Advanced Placement (AP) and International Baccalaureate (IB) programs, dual or concurrent enrollment programs and early college high schools.</li> <li>• Strengthening instruction in American history, civics, economics, geography, government education, and environmental education.</li> </ul>	<ul style="list-style-type: none"> <li>• Promoting community and parent involvement in schools.</li> <li>• Providing school-based mental health services and counseling</li> <li>• Promoting supportive school climates to reduce the use of exclusionary discipline and promoting supportive school discipline.</li> <li>• Establishing or improving dropout prevention</li> <li>• Supporting the re-entry programs and transition services for justice-involved youth.</li> <li>• Implementing programs that support a healthy, active, lifestyle (nutritional and physical education).</li> <li>• Implementing systems and practices to prevent bullying and harassment</li> <li>• Developing relationship building to help improve safety through the recognition of coercion, violence, or abuse.</li> <li>• Establishing community partnerships.</li> </ul>	<ul style="list-style-type: none"> <li>• Supporting high-quality professional development for educators, school leaders, and administrators to personalize learning and improve academic achievement.</li> <li>• Carrying out innovative blended learning projects.</li> <li>• Providing students in rural, remote, and under-served areas with the resources to benefit from high-quality digital learning opportunities.</li> <li>• Delivering specialized or rigorous academic courses and curricula using technology, including digital learning technologies and assistive technology</li> <li>• <b>No Computer Infrastructure Items:</b> Examples: No Computers, Chrome-books, or Laptops No iPads or like items</li> </ul> <p>Allowable items include - toner, printers, headsets, flash drives, and other related items.</p> <p>Please call if you have questions</p>



## Title IV Part A Request for Application prepared for :

**Oasis Elementary Charter South**

Student Enrollment	Total FY22 Allocation	Focus Area 1 (Well Rounded Education)	Focus Area 2 (Safe & Healthy Schools)	Focus Area 3 (Effective Use of Technology)
871	\$17,166.24	\$10,299.75	\$6,008.19	\$858.30

## New Grant Period – July 1, 2023 through June 30, 2024

### Application Due Date

All participating charter schools must submit the Title IV Project Performance Accountability and Budget Narrative Forms below to LEA for approval by:  
**Friday, July 21, 2023**

The Scope of Work: must include the specific tasks that the grantee is required to perform.

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### Definitions:

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## Project Performance Accountability Form

Scope of Work Tasks/Activities	Deliverables (product or service)	Evidence (verification)	Date Due
Well Rounded Education: Science Lab Materials for STEM Special as well as classrooms	Materials for hands-on Science and STEM learning kits that may include cups, pipe cleaners, measuring cups etc.	Purchase Order, packing slip	June 1, 2024
Well Rounded Education: Improving access to foreign language instructions, arts, and music education	Purchase equipment and materials for music.	Purchase Order, packing slip	June 1, 2024
Well Rounded Education: Improving access to foreign language instructions, arts, and music education	Purchase equipment and materials for art.	Purchase Order, packing slip	June 1, 2024
Safe and Healthy Schools: Implementing programs that support a healthy and active lifestyle.	Purchase equipment and materials for physical education.	Purchase Order, packing slip	June 1, 2024
Safe and Healthy Schools: Promoting supportive school climates to reduce the use of exclusionary discipline and	Purchase positive behavior challenge coins	Purchase Order, packing slip	June 1, 2024

## Project Performance Accountability Form

Scope of Work Tasks/Activities	Deliverables (product or service)	Evidence (verification)	Date Due
Effective Use of Technology: Delivering digital learning technologies	Purchase access to Khan Acadmey Diststric with Khanmigo.	Purchase Order, packing slip	June 1, 2024
Safe and Healthy Schools: practices to prevent bullying	Purchase Second Step	Purchase Order, online access	June 1, 2024

## Budget Narrative Form

[illegible]

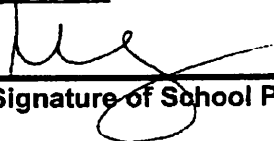
**Conditions for Acceptance:**

The requirements listed below must be met for applications to be considered for review:

1. Application is received by the School District of Lee County's Title IV Office on or before Friday, July 21, 2023
2. Application includes completed required forms: Project Performance Accountability and Budget Narrative.
3. All required forms have original (digital) signatures by an authorized entity.

**New Grant Period – July 1, 2023 through June 30, 2024**

**Signature:**

	Mary Beth Greese	7-19-23
Signature of School Principal	Please Print Name	Date

**Approved by:**

Kimberly A. Brooks Program Administrator, Title IV Part A School District of Lee County	Date
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<b>Item Number:</b> 8.C.
<b>Meeting Date:</b> 11/13/2023
<b>Item Type:</b> CONSENT AGENDA:

**AGENDA REQUEST FORM**  
City Of Cape Coral Charter School Authority

**TITLE:**

Request for Approval of the Cape Coral Charter School Authority SY 2023-2024 ESSER Teacher and Staff Bonus Allocation in the Amounts of Oasis Elementary South- \$80,333, Oasis Elementary North - \$76,500, Oasis Middle School - \$69,833 and Oasis High School - \$68,833

**SUMMARY:**

**ADDITIONAL INFORMATION:**

**RECOMMENDED ACTION:**

**ATTACHMENTS:**

<b>Description</b>	<b>Type</b>
▯ ESSER BONUS ALLOCATION SY 2023-24	Backup Material

OPTION A (LT Subs \$500)	FT	FT	PT	PT	Shared	\$1000 Each,	LT Sub		Total	Percent of
Location	Count	\$1000 each	Count	\$500 each	Count	25% per School	Count	\$500 Each	Cost	Total
North	68	\$ 68,000	0.00	\$ -	26	\$ 6,500	4	\$ 2,000	\$ 76,500	25.89%
South	72	\$ 72,000	0.67	\$ 333.33	26	\$ 6,500	3	\$ 1,500	\$ 80,333	27.19%
Middle	63	\$ 63,000	0.67	\$ 333.33	26	\$ 6,500	0	\$ -	\$ 69,833	23.63%
High	62	\$ 62,000	0.67	\$ 333.33	26	\$ 6,500	0	\$ -	\$ 68,833	23.29%
<b>TOTALS</b>	<b>265</b>	<b>\$ 265,000</b>	<b>2</b>	<b>\$ 1,000</b>	<b>26</b>	<b>\$ 26,000</b>	<b>9</b>	<b>\$ 3,500</b>	<b>\$ 295,500</b>	<b>100.00%</b>

**Item Number: 8.D.**  
**Meeting Date: 11/13/2023**  
**Item Type: CONSENT AGENDA:**

**AGENDA REQUEST FORM**  
City Of Cape Coral Charter School Authority

**TITLE:**

Request for Approval and Acceptance of the Frances R. Dewing Foundation STEM Grant for Oasis Elementary South in the Amount of \$5,121.56 for the Purchase of LittleBits STEAM + Coding Kits for Students in Grades 3-5 to Learn Hands-On Circuitry and Coding

**SUMMARY:**

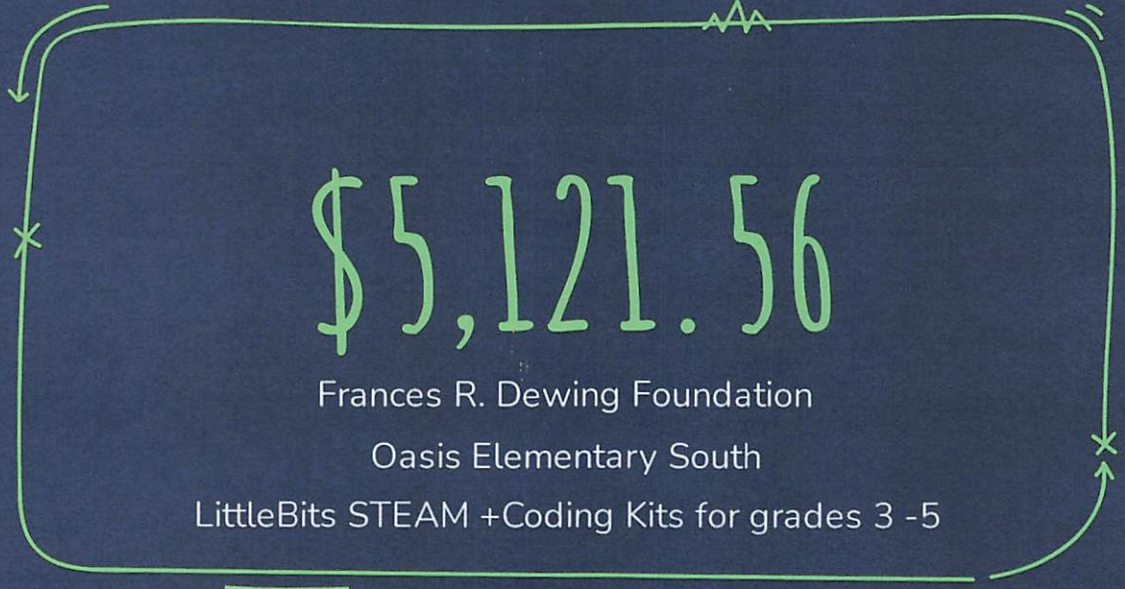
**ADDITIONAL INFORMATION:**

**RECOMMENDED ACTION:**

**ATTACHMENTS:**

<b>Description</b>	<b>Type</b>
▯ OES DEWING GRANT 2023	Backup Material





\$5,121.56

Frances R. Dewing Foundation

Oasis Elementary South

LittleBits STEAM +Coding Kits for grades 3 -5

# About Us

## Our Founder: Frances Hall Rousmaniere Dewing

Frances Hall Rousmaniere was born in 1877 near Boston, Massachusetts. She received her B.A. from Wellesley College in 1900 and her Master's degree in philosophy from Wellesley in 1904. In 1906 she was one of the first women to earn a Ph.D. from Radcliffe College. She taught philosophy and psychology at Mt. Holyoke and Smith Colleges and mathematics at Bennington College. In 1910 she married Arthur Stone Dewing, a professor at Simmons College and Harvard Business School. She had three daughters—Mary, Abigail and Ruth. She maintained a lifelong interest in



Frances Hall Rousmaniere Dewing

philosophy and innovative approaches to education. She died in 1964 in Cambridge, Massachusetts.

## The Frances R. Dewing Foundation

The Frances R. Dewing Foundation was created on April 4, 1963 by Frances Hall Rousmaniere Dewing. The foundation is a small, non-profit charitable organization that supports innovative approaches to the education of young children in the United States. Approximately 20 to 30 grants are made per year.

Frances Dewing's daughters Mary Moraine, Abigail Avery and Ruth Ewing were the founding trustees. They were succeeded over the years by Frances' grandchildren and great-grandchildren and extended family members.

## Funding Priorities

The Frances R. Dewing Foundation supports innovation in early childhood education. Emphasis is placed on new, untried or unusual projects and programs that if successful could have a snowball or ripple effect benefiting the



Frances Hall Rousmaniere Dewing  
and the Dewing Family

larger educational or local community. Generally such projects and programs need seed money to develop and try new educational methods and tools. The foundation provides seed money in the form of small grants, generally ranging from \$1000 to \$25,000. The foundation prefers to provide a significant portion of any project it funds. Rarely do trustees fund a project for more than three years, with the assumption that the grantee will use that time to find additional sources of funding for long-term sustainability.

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Item Number:	9.A.
Meeting Date:	11/13/2023
Item Type:	SUPERINTENDENT REPORT:

**AGENDA REQUEST FORM**  
City Of Cape Coral Charter School  
Authority

**TITLE:**

Jacquelin Collins, Superintendent, Oasis Charter Schools

**SUMMARY:**

**ADDITIONAL INFORMATION:**

**RECOMMENDED ACTION:**

**Item Number: 10.A.**

**Meeting**  
**Date:** 11/13/2023

**Item Type:** CITY MANAGER  
REPORT:

**AGENDA REQUEST FORM**  
City Of Cape Coral Charter School  
Authority

**TITLE:**

Mark Mason, Director of Finance, City of Cape Coral

**SUMMARY:**

**ADDITIONAL INFORMATION:**

**RECOMMENDED ACTION:**

<b>Item Number:</b> 11.A. <b>Meeting Date:</b> 11/13/2023 <b>Item Type:</b> CHAIRMAN REPORT:
--

**AGENDA REQUEST FORM**  
City Of Cape Coral Charter School Authority

**TITLE:**

Chairman Dr. Guido Minaya

**SUMMARY:**

**ADDITIONAL INFORMATION:**

**RECOMMENDED ACTION:**



**Item Number: 12.A.**

**Meeting Date: 11/13/2023**

**Item Type: FOUNDATION REPORT:**

## **AGENDA REQUEST FORM**

City Of Cape Coral Charter School Authority

**TITLE:**

Gary Cerny, Foundation President or Jennifer Hoagland, Treasurer

**SUMMARY:**

**ADDITIONAL INFORMATION:**

**RECOMMENDED ACTION:**

<b>Item Number:</b> 13.A. <b>Meeting Date:</b> 11/13/2023 <b>Item Type:</b> STAFF COMMENT:
--

**AGENDA REQUEST FORM**  
City Of Cape Coral Charter School Authority

**TITLE:**  
No Activity

**SUMMARY:**

**ADDITIONAL INFORMATION:**

**RECOMMENDED ACTION:**

**Item Number: 14.A.**

**Meeting Date: 11/13/2023**

**Item Type: UNFINISHED BUSINESS:**

## **AGENDA REQUEST FORM**

City Of Cape Coral Charter School Authority

**TITLE:**

No Activity

**SUMMARY:**

**ADDITIONAL INFORMATION:**

**RECOMMENDED ACTION:**

<b>Item Number:</b>	<b>15.A.</b>
<b>Meeting Date:</b>	<b>11/13/2023</b>
<b>Item Type:</b>	<b>NEW BUSINESS:</b>

**AGENDA REQUEST FORM**  
City Of Cape Coral Charter School Authority

**TITLE:**

Presentation of the Cape Coral Charter School Authority Audit Results 2023 - Christopher Kessler, CPA, Principal, CliftonLarsonAllen, LLP

**SUMMARY:**

**ADDITIONAL INFORMATION:**

**RECOMMENDED ACTION:**

**ATTACHMENTS:**

<b>Description</b>	<b>Type</b>
CLAAUDIT REPORT NOV 2023	Backup Material



*We'll get you there.*

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# Cape Coral Charter School Authority

## Presentation of 2023 Audit Results

November 13, 2023

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# Our Purpose

- CLA is a global firm and the 8th largest public accounting firm in the country. **CLA exists to create opportunities for our clients, our people, and our communities** through industry-focused wealth advisory, digital, audit, tax, consulting, and outsourcing services.



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# Audit Services Performed

## Financial Statements

- Audit of the Authority's Financial Statements for the year ended June 30, 2023, in accordance with *Government Auditing Standards*

## Single Audit

- Audit of the Authority's compliance for each major Federal program as required by the *Uniform Guidance*





# Reports to be Delivered

Independent  
Auditors' Report

Report on  
Compliance for Each  
Major Federal  
Program and Report  
on Internal Control  
Over Compliance  
Required by the  
Uniform Guidance  
(Single Audit Report)

Report on Internal  
Control Over  
Financial Reporting  
and On Compliance  
And Other Matters  
Based on an Audit of  
Financial Statements  
Performed in  
Accordance with  
*Government  
Auditing Standards*  
(Yellow Book Report)

Management Letter

Governance  
Communication



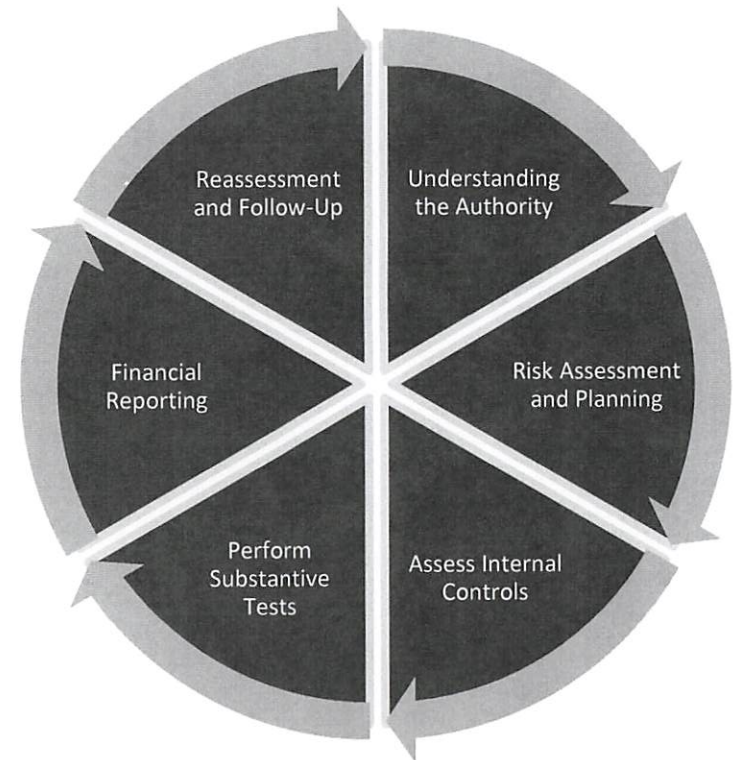
# Required Communications to Governance

- Auditors' Opinion on Financial Statements
  - Unmodified opinion
- Auditors' Opinion on Compliance and Internal Control (Single Audit)
  - Unmodified opinion
- Scope of audit proceeded as planned
- Timing of audit was delayed because of a delay in the year-end close of the Authority's records
- Significant accounting policies
  - In accordance with generally accepted accounting principles and consistent with industry practices and standards
  - Implementation of GASB 96 – *Subscription-Based Information Technology Arrangements* in 2023
- No reported findings
- No uncorrected misstatements
- No disagreements with management
- Thank you to all members of management that assisted during the performance of the audit!



# Audit Approach Summary

- We have assessed the following areas to be of higher audit risk:
  - Overall internal control environment and management override of controls
  - Payables and cutoff of accruals
  - Implementation of GASB 96 - *SBITAs*
  - Revenue recognition - cutoff, classification





# Single Audit Results

- Major Federal Program Tested
  - Child Nutrition Cluster
    - 10.553 – School Breakfast Program
    - 10.555 – National School Lunch Program
- Results
  - Unmodified Opinion on Compliance and Internal Control
  - No reported findings over compliance or internal control





# Questions?

*Christopher Kessler, CPA  
Principal  
[Chris.Kessler@CLAconnect.com](mailto:Chris.Kessler@CLAconnect.com)*



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Item Number:	17.A.
Meeting Date:	11/13/2023
Item Type:	TIME AND DATE OF NEXT MEETING

**AGENDA REQUEST FORM**  
City Of Cape Coral Charter School  
Authority

**TITLE:**

The next Regular Governing Board Meeting will be held on Tuesday, December 12, 2023 at 5:30p.m. at Oasis Middle School- Cafeteria, 3507 Oasis Blvd., Cape Coral 33914

**SUMMARY:**

**ADDITIONAL INFORMATION:**

**RECOMMENDED ACTION:**