



AGENDA

REGULAR MEETING OF THE CAPE CORAL CHARTER SCHOOL GOVERNING BOARD

Tuesday, October 9, 2018

City of Cape Coral Council Chambers

5:30 PM

1. CALL TO ORDER

A. Chairman Michael Campbell

2. MOMENT OF SILENCE:

A. Chairman Campbell

3. PLEDGE OF ALLEGIANCE:

A. Chairman Campbell

4. ROLL CALL:

A. Chairman Campbell, Vice-Chair Tami Traiger, Sam Fisher, Vanessa Metzger, Robert Miniaci, Jennifer I. Nelson, District 4, Angela Ticich, Russell Winstead

5. APPROVAL OF MINUTES:

A. Approval of Regular Governing Board Minutes, September 11, 2018

6. APPROVAL OF AGENDA REGULAR MEETING:

A. Approval of Regular Governing Board Agenda, October 9, 2018

7. PUBLIC COMMENT:

- A. Student Presentation - Richard Rothausen, Oasis High School
- B. Public Comment is limited to three(3) minutes per individual; 45 minutes total comment time.

8. CONSENT AGENDA:

A. Approval of General Personnel Movements including administrative, certificated, support, substitute staff and out-of-field appointments -

Superintendent Collins

- B. Approval of the Charter School Authority Regular Governing Board Meeting Dates, Location, and Time 2019 - Member Ticich
- C. Approval of Superintendent Evaluation Forms and Schedule for Submission - Vice-Chair Traiger

9. SUPERINTENDENT REPORT:

- A. Superintendent Jacquelin Collins

10. CHAIRMAN REPORT:

- A. Chairman Michael Campbell
- B. Board Reorganization - Charter School Authority Governing Board Reorganization will be conducted at the next Regular Governing Board meeting on November 13, 2018. The Board will reorganize under "PUBLIC COMMENT: Item 7A."

11. FOUNDATION REPORT:

- A. Gary Cerny, Foundation President

12. STAFF COMMENT:

13. UNFINISHED BUSINESS:

14. NEW BUSINESS:

- A. Budget Update - MaryAnne Moniz, Business Manager

15. FINAL BOARD COMMENT AND DISCUSSION:

16. TIME AND DATE OF NEXT MEETING

- A. The next Regular Governing Board Meeting will be held on Tuesday, November 13, 2018 at 5:30p.m. in Cape Coral City Council Chambers, 1015 Cultural Park Blvd., Cape Coral, FL 33990

17. ADJOURNMENT:

Members of the audience who address the Board/Commission/Committee shall step up to the speaker's lectern and give his/her full name, address and whom he/she represents. Proper decorum shall be maintained at all time. Any audience member who is boisterous or disruptive in any manner to the conduct of this meeting shall be asked to leave or be escorted from the meeting room.

In accordance with the Americans with Disabilities Act and S.S. 286.26, Florida Statutes, persons needing a special accommodation to participate in this proceeding should contact the Human Resources Department whose Office is located at Cape Coral City Hall, telephone 1-239-574-0530 for assistance; if hearing impaired, telephone the Florida Relay Service Numbers, 1-800-955-8771 (TDD) or 1-800-955-8700 (v) for assistance. In accordance with Florida Statute 286.0105: any person who desires to appeal any decision at this meeting will need a record of the proceedings and for this purpose may need to ensure that a verbatim record of the proceedings is made which includes the testimony and evidence upon which the appeal is based.

Item Number:	1.A.
Meeting Date:	10/9/2018
Item Type:	CALL TO ORDER

AGENDA REQUEST FORM
City Of Cape Coral Charter School Authority

TITLE:

Chairman Michael Campbell

SUMMARY:

ADDITIONAL INFORMATION:

Item Number: 2.A.

Meeting Date: 10/9/2018

Item Type: MOMENT OF SILENCE:

AGENDA REQUEST FORM

City Of Cape Coral Charter School Authority

TITLE:

Chairman Campbell

SUMMARY:

ADDITIONAL INFORMATION:

Item Number: 3.A.

Meeting
Date: 10/9/2018

Item Type: PLEDGE OF
ALLEGIANCE:

AGENDA REQUEST FORM
City Of Cape Coral Charter School
Authority

TITLE:

Chairman Campbell

SUMMARY:

ADDITIONAL INFORMATION:

Item Number:	4.A.
Meeting Date:	10/9/2018
Item Type:	ROLL CALL:

AGENDA REQUEST FORM
City Of Cape Coral Charter School Authority

TITLE:

Chairman Campbell, Vice-Chair Tami Traiger, Sam Fisher, Vanessa Metzger, Robert Miniaci, Jennifer I. Nelson, District 4, Angela Ticich, Russell Winstead

SUMMARY:

ADDITIONAL INFORMATION:

Item Number: 5.A.

Meeting Date: 10/9/2018

Item Type: APPROVAL OF MINUTES:

AGENDA REQUEST FORM
City Of Cape Coral Charter School
Authority

TITLE:

Approval of Regular Governing Board Minutes, September 11, 2018

SUMMARY:

ADDITIONAL INFORMATION:

ATTACHMENTS:

Description	Type
▢ BOARD MINUTES, September 11, 2018	Backup Material



GOVERNING BOARD MINUTES

City of Cape Coral Charter School Authority

Governing Board Regular Meeting

Tuesday, September 11, 2018 at 5:30p.m.
Cape Coral City Council Chambers

1. Call to Order

A meeting of the City of Cape Coral Charter School Authority Governing Board of Lee County, Florida, met on Tuesday, September 11, 2018 at Cape Coral Council Chambers. Chairman Michael Campbell called the meeting to order at 5:30 p.m.

2. Moment of Silence

Chairman Michael Campbell

3. Pledge of Allegiance to the Flag of the United States of America

Chairman Campbell

4. Board Member Roll Call

Present: Chairman Michael Campbell, Tami Traiger (VC), Sam Fisher, Vanessa Metzger (CL), Jennifer I Nelson, District 4 (CM), Angela Ticich(Edu), Robert Miniaci, Russell Winstead

Notes: Traiger arrival: 5:35p.m.; Winstead arrival 6:35p.m.; Minaci departure 7:27p.m.

Also Present: Jacquelin Collins, Superintendent

MaryAnne Moniz, Business Manager

Danielle Jensen, Director of Procurement and Food Services

Dolores Menendez, City Attorney, City of Cape Coral

Mark Moriarty, Assistant City Attorney, City of Cape Coral

Kevin Brown, Principal, Christa McAuliffe Elementary

Chris Cann, Principal, Oasis Elementary

Donnie Hopper, Principal, Oasis High School

Fran Haba, OHS Athletic Director

David Lanzone, Teacher, Christa McAuliffe Elementary
Nicole Calabrese, Teacher, Oasis Elementary (OES)
Anne-Marie Davis, Teacher, OES
Christina Placke, Teacher, OES
Aaron Willison, Teacher, Oasis High School (OHS)
Carie Guffy, Teacher OHS
Deb Downey, Substitute Teacher, JROTC, Cheer Coach, OHS
Jeanette Kreuz, Senior Accountant, City of Cape Coral
Sarah Cushman, CSA Bus Driver
Mary Lynn McDaniels, CSA Bus Driver
Health Sterk, CSA Educator
Lisa Whitacre, OHS Parent
Gary Cerny, Foundation President
Marilyn Stout, City Council Member
Members of General Public
Officer Wilcox, CCPD Detail

5. Approval of Previous Minutes

Motion made by Member Fisher, Second by Member Nelson to approve the Minutes:
August 14, 2018.

6. Approval of Regular Meeting Agenda

Motion made by Member Fisher, Second by Member Traiger to approve an amended agenda for the City of Cape Coral Charter School Authority Governing Board Meeting on August 14, 2018 as follows: *Unanimous; Motion Carried*

ADVANCE "STAFF COMMENT: ITEM 12A to PUBLIC COMMENT: ITEM 7A"

ADVANCE "UNFINISHED BUSINESS: ITEM 13A to PUBLIC COMMENT: ITEM 7B," and continue with the balance of the agenda in the following order: Items 8-11 and 14-17."

7. Public Comment

7A: *STAFF COMMENT* - Presentations by Frank Haba, Oasis High School Athletic Director, and CSA electives teachers about arts and music programs at their schools: David Lanzone, Christa

McAuliffe Elementary, Nicole Calabrese, Anne-Marie Davis, and Christina Placke, Oasis Elementary. Aaron Willison and Carrie Guffy, Oasis High School.

7B. Motion made by Member Traiger, Second by Member Fisher to have the Superintendent direct MaryAnne Moniz, Business Manager and the financial staff to do an analysis on the eight-room classroom options. Unanimous. Motion Carried

Christa McAuliffe Elementary Expansion Project Proposal Options with Discussion of Options 1, 2, and 3, to the City Council - Superintendent Collins, and Kevin Brown, Principal, Christa McAuliffe Elementary, and Daniel Flynn, GradyMinor Associates. Full Discussion Held

Superintendent Collins and Principal Brown both favor a brick and mortar structure but at this time they recommend modulars because it is more financially responsible. Option 1 is something they do not want to be considered at this time because seats can not be filled immediately, and the loss between full capacity and now would be huge.

Member Ticich expressed concern about City population growth and economic need.

Parent Representative Miniaci expressed concern about true and measureable benefits to the students.

City Attorney Menendez referenced concern for neighborhood acceptance and sensitivity to what is the vision of the campus, and how it will affect surrounding areas in the future.

Member Traiger expressed concern that we need to think future forward, and be aware of exactly what we are physically working with, and the debts we are going to accrue in the future.

Member Winstead asks what do we want to ultimately do long-term? He wants a more definitive plan and comprehensive understanding of the monetary and fiscal responsibility we will have to residents and the City in the future.

B. No Public Comment (7:01p.m.)

MEETING IN RECESS 7:02 p.m. - 7:12 p.m.

8. Consent Agenda (7:13 p.m.)

8A. Motion made by Member Traiger, Second by Member Fisher.

Approved with Unanimous Consent, Item 8A: "General Personnel Recommendations including administrative, certificated, support, and substitute staff appointments" - Superintendent Collins"

8B. Motion made by Member Nelson, Second by Member Ticich.

Approved with Unanimous Consent, Item 8B: "Extension of Transportation Agreement between Good Wheels Services, LLC and Cape Coral Charter Schools Authority for Student

9. Superintendent Report

Superintendent Jacquelin Collins Report:

Media Attention: We have been in the news lately regarding the City Council’s last meeting and their support of our school system. We have reassured parents and the public that we are sustainable, and that the City Council supports us unanimously. However, no one has a crystal ball, and so we are just going to keep moving forward and with the support of parents and the Council we will maintain our great system. The NBC New-2 broadcast was very clear that our system is in a very good place, we have healthy reserves, and that we will continue to move forward at a good pace. And the message was sent very clear and very professionally that if something should happen with the schools, the City is behind us. *Further Comment*

Pay Parity: letters will go home to teachers and staff tomorrow. “Pay Parity” is our attempt at equalization of pay and appropriate salary ranges based on positions and time in that position as of August 1st. However, not everyone is eligible for pay parity, for example, if you are at the top of the position’s pay range. Our department worked with Angela Cline, the City’s Classification & Compensation Manager to come up with an appropriate scale and rate.

Those who did not receive this adjustment in their base salary may have the opportunity for an increase by bonus or other merit pays they are entitled to receive. *Further Explanation*

Teacher Merit Pay: is still to be determined. Lee County has released VAM scores to their teachers and we are still waiting on a release to our schools. We are asking to have the scores more structured so that they reflect the effort in a particular subject area, and are not tied to just school reading scores. *Further Explanation*

School Security and Safety: Today we did a walk-thru with the CCPD and Mark Ridenour, the City’s Facilities Maintenance/Project Manager to make sure that what has been put in place is secure, operational, and the safety features are appropriate for our system’s immediate and foreseeable future needs. This is a big project with an even larger scope; we are hoping it will be completed by the end of October. *Further Explanation* From now on regular Security Meetings with Matthew Loeb, City Safety Health & Environmental Officer and charter school department heads will take place to discuss safety concerns, initiatives and training. *Further Comment*

This year’s Fall Town Hall meeting is scheduled for September 26th in the Oasis Middle School cafeteria. It starts at 6:00p.m. This time-out survey results did not show a significant area of concern, instead there was a clear leveling out of issues and areas where our charter school system and schools have improved and still need some work, but in overall terms there was not a significant amount of negative responses. *Further Explanation*

The Strategic Planning Workshop is scheduled for October 18th from 8:00a.m.-2:30p.m. at the Yacht Club. We will serve breakfast and lunch. All Board Members are invited. *Further Explanation.*

10. Chairman Report

No report just a few comments. The show of positive parent support for our charter schools at the last City Council meeting was tremendous; they spoke clearly and with eloquence and really let it be known their support and passion for the charter schools. What parents used to be complaining about, now they seem to be *raving* about which is a good sign. It is evident Mrs. Collins is on the right track, she's doing very well. I am looking forward to this upcoming Town Hall meeting and getting to hear more feedback from parents and students. Thank You

11. Foundation Report

Gary Cerny, Foundation President had to leave early but Member Winstead will deliver his notes:

Grants are available for teachers, students and the system. All details and applications can be found on the Foundation's website.

12. Staff Comment

This Item was moved to: Item 7A: *PUBLIC COMMENT*

13. Unfinished Business

This Item was moved to: Item 7B: *PUBLIC COMMENT*

14. New Business

Motion made by Member Winstead, Second by Member Nelson. Approved, Unanimous. Item 14A: "Emergency Purchase Order for Oasis High School 75-ton Air Conditioning Rooftop Units Replacement - Superintendent Collins and Danielle Jensen, Director of Procurement.

The Charter School Authority is requesting an "emergency procurement" because of the 16-week estimated time frame for full replacement. Chairman Campbell asked who will help maintain the units (the City will assist and perhaps another vendor TBD). Member Winstead asked about independent evaluations about the A/C units capabilities, life expectancy and maintenance. *Further Explanation*

Motion made by Member Nelson, Second by Member Fisher. Approved, Unanimous. Item 14B: "Custodial Outsourcing; RFP-Charter 18-79-MM to United States Services Industries, Inc (USSI)" - Danielle Jensen, Director of Procurement and Food Services.

The cost of the 3-year contract is \$535,404.48 which includes labor and supplies, and has a projected start date of October 1st of this year. This cost is less than our custodial budget set for 2018-2019, but because all our custodians opted-out of their benefits this year there will

be an additional annualized cost of \$82,024. It is important to note that benefits are an option that the custodians can change each year during enrollment. *Further Explanation*

Member Winstead: Why didn't the custodians take the benefits this year?

Director Jensen: I'm not sure. Maybe they could get them elsewhere cheaper, or through a spouse or other family member.

Member Ticich: Will our custodians still have their jobs with the new company?

Jensen: We gave the list of our employees to USSI and they have the right to hire them under their management specifics. *Further Explanation*

Item 14C: Motion made by Member Fisher, Second by Member Traiger

Vote: Ayes - Traiger, Fisher, Metzger, Ticich, Winstead

Vote Nays - Campbell, Nelson, Motion Carried.

"Charter School Transportation Coordinator Job Description and Salary" - Superintendent Collins

Superintendent Collins: This candidate really needs to be a very good routing director dedicated to this operation, and to make sure our routes make sense and are efficient. We also need a good communicator to handle parent calls, etc. *Further Explanation*

Member Nelson: Can't Bill (Wolter) stay in this position?

Superintendent: I'd love him to stay but he is just on loan until December; staying would be a decision made by Marilyn Rawlings, the City Fleet Manager, and Paul Clinghan, City Public Works Director, because Bill is a City-paid employee.

Member Nelson: I am concerned because we've just approved \$61,000+ that we didn't have budgeted. Maybe Bill can be a temporary gift until the end of the year, and make up for some of these unbudgeted items and keep us healthy. I'm going to ask the *Fleet Goddess*, Marilyn Rawlings. (good natured laughter) I just worry about off-setting or making up some of this extra we just approved, kind of tighten the belt until the end of the year.

Member Metzger: I'm confused...again...this position is already listed on the website?

Superintendent: No. It is not.

Metzger: So Marjie just up and left us?

Superintendent: I am not at liberty to discuss personnel issues in a public forum but if you want more explanation, you can call me.

Metzger: Oh. I must be missing something? Okay. I am just shocked.

City Attorney, Dolores Menendez: I would like to make sure that the record is clear. This position already exists, and is currently listed in the charter school system as the "Transportation Coordinator?" This is the position Marjie held?

Superintendent: Yes. Yes, this was Marjie's old position.

Menendez: I thought Marjie's position was "Transportation Manager" or something?...

Superintendent: No. It was "Transportation Coordinator."

Menendez: So you are asking the Board to approve the job description and amend the salary of this position is that correct?

Superintendent: Yes, we increased the salary and adjusted or expanded some of the job responsibilities in the description of the position. *Further Explanation*

Menendez: I have no further questions.

15. Final Board Comment and Discussion

Member Tichch expressed appreciation to Superintendent Collins for continuing to do such a good job, this year she has been hearing so many good things about our system from parents, and also about Mrs. Collins. She is very pleased with the direction the charter schools are going. She also very much appreciates the electives teachers and all they do for our students.

Chairman Campbell also praised Superintendent Collins for continuing to do such a great job and building such a positive and productive relationship with the City. He is also very impressed and proud of the high school's apparent attitude turn around and the visible difference in high school spirit and uplift.

Member Winstead is also very pleased with the system's apparent turn-around in spirit and attitude and he's very excited to see us continue to move forward.

16. Time and Date of Next Regular Meeting

The next Regular Governing Board Meeting will be held on Tuesday, October 9, 2018 at 5:30 p.m., in Council Chambers.

17. Adjournment

The Governing Board adjourned at 8:18 p.m.

Respectfully Submitted,

Kathleen Paul-Evans

Charter School Authority Board Secretary

Executive Assistant to the Superintendent

City of Cape Coral Charter School Authority

Secretary

Date of approval

Item Number:	6.A.
Meeting Date:	10/9/2018
Item Type:	APPROVAL OF AGENDA REGULAR MEETING:

AGENDA REQUEST FORM
City Of Cape Coral Charter School
Authority

TITLE:

Approval of Regular Governing Board Agenda, October 9, 2018

SUMMARY:

ADDITIONAL INFORMATION:

Item Number: 7.A. Meeting Date: 10/9/2018 Item Type: PUBLIC COMMENT:

AGENDA REQUEST FORM
City Of Cape Coral Charter School Authority

TITLE:

Student Presentation - Richard Rothausen, Oasis High School

SUMMARY:

ADDITIONAL INFORMATION:

Item Number: 7.B. Meeting Date: 10/9/2018 Item Type: PUBLIC COMMENT:

AGENDA REQUEST FORM
City Of Cape Coral Charter School Authority

TITLE:

Public Comment is limited to three(3) minutes per individual; 45 minutes total comment time.

SUMMARY:

ADDITIONAL INFORMATION:

Item Number: 8.A.
Meeting Date: 10/9/2018
Item Type: CONSENT AGENDA:

AGENDA REQUEST FORM
City Of Cape Coral Charter School Authority

TITLE:

Approval of General Personnel Movements including administrative, certificated, support, substitute staff and out-of-field appointments - Superintendent Collins

SUMMARY:

ADDITIONAL INFORMATION:

ATTACHMENTS:

Description	Type
▣ TROOP MOVEMENTS SEP 2018	Backup Material



CSA PERSONNEL MOVEMENTS – SEPTEMBER 2018

New Hire	Mark Clark	CSA IT Tech Support Specialist	10/15/2018**
New Hire	Brent Richardson	Building Maintenance Supervisor	10/15/2018**
New Hire	Gianna Reese	Social Worker	10/15/2018**

***AED – Accepted Employment District**

***AEO – Accepted Employment Other**

**** Reporting for duty on or before October 15, 2018**

Item Number: 8.B.
Meeting Date: 10/9/2018
Item Type: CONSENT AGENDA:

AGENDA REQUEST FORM
City Of Cape Coral Charter School Authority

TITLE:

Approval of the Charter School Authority Regular Governing Board Meeting Dates, Location, and Time 2019 - Member Ticich

SUMMARY:

Approval of Charter School Authority Regular Governing Board Meetings Dates, Location and Time 2019:

January 8, 2019
February 12, 2019
March 12, 2019
April 9, 2019
May 14, 2019
June 11, 2019
July - RECESS
August 13, 2019
September 10, 2019
October 8, 2019
November 12, 2019
December 10, 2019

All meetings will take place at 5:30 p.m. in City Council Chambers,
1015 Cultural Park Blvd., Cape Coral, FL 33990

ADDITIONAL INFORMATION:

Item Number: 8.C.
Meeting Date: 10/9/2018
Item Type: CONSENT AGENDA:

AGENDA REQUEST FORM
City Of Cape Coral Charter School Authority

TITLE:

Approval of Superintendent Evaluation Forms and Schedule for Submission - Vice-Chair Traiger

SUMMARY:

ADDITIONAL INFORMATION:

ATTACHMENTS:

Description	Type
▣ SUPER EVAL NOV-DEC 2018	Backup Material

🔄 Reply all | 🗑 Delete | 🗑 Junk | ⋮

SUPERINTENDENT'S EVALUATION - DECEMBER 15, 2018

KP

Kathleen Paul-Evans

Tue 9/18, 1:50 PM

Michael Campbell; Tami Traiger; jinelson@capecoral.net; Sam Fisher; Vanessa Met; ☒

👤 🔄 Reply all | ⌵

Sent Items

This message was sent with high importance.

Good Afternoon Board Members,

According to the contract, the next Superintendent's Evaluation due date is *by December 15, 2018*. The GB meeting before this date is December 11, 2018.

This means before you submit your scores, besides taking a tour of the campus and/or setting up a time to go over any questions with Mrs. Collins, you will have two, live opportunities to observe her in action*:

Wednesday, September 26th: Charter School Authority **TOWN HALL**, Oasis Middle School, 6:00p.m.

Thursday, October 18th: Charter School Authority **STRATEGIC PLANNING WORKSHOP**, Cape Coral Yacht Club, 8:00a.m. - 2:30p.m.

In the meanwhile, please consider the following schedule:

October 9: GB Regular Meeting - Discuss and approve the evaluation document; set schedule for completion.

November 13: GB Regular Meeting

by November 23: Evaluations are submitted; surveys are separated for rebuttal or response.

by November 26-30: Superintendent's rebuttal or response.

by December 7: Re-scoring complete; evaluation prepared for Board on December 11th.

December 11: Board Recommendation and Approval.

by December 14: Evaluation Appended to the Record

Please let me know if this schedule is agreeable or if you have any suggestions. Thank You

**Please be mindful of the Florida Sunshine Laws*

Regards,

Kathleen Paul-Evans

Executive Assistant to the Superintendent

City of Cape Coral Charter School Authority


3519 Oasis Boulevard

Cape Coral, Florida 33914

Office: (239) 424-6100, Ext 404

Fax: (239) 541-1039

We are "Four Schools, One Vision"

 Reply all |   Delete Junk |  ...

media. There should be no expectation of privacy.



November 2018

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
						3
SUPERINTENDENT'S EVALUATION						
due DECEMBER 15, 2018						
						10
11	12	13	14	15	16	17
		Regular Governing Board Meeting				
18	19	20	21	22	23	24
				Evals due by 5pm. Surveys are separated for rebuttal or response.		
25	26	27	28	29	30	
Superintend. rebuttal or response ends by Nov 30th. Re- score by Dec 3rd.						



Superintendent's Performance Rating for Standard 1: Information and Communication

Check one box for each indicator and circle overall standard rating.		HE (4 pts)	E (3 pts)	NI (2 pts)	U (1 pt)
Strategic Plan Goal #1: Strategy 1, Strategy 2, Strategy 3					
I-A	Strives to develop positive relationships with all stakeholders.				
I-B	Communicates in a timely manner system wide information, goals, and critical issues to the board members and other stakeholders.				
I-D	Establishes positive staff morale through flexibility, support, and recognition of groups and individuals working toward system wide improvement				
I-E	Directs the collection and maintenance of information data appropriate to the monitoring of the Strategic Plan.				
I-F	Communicates overall Strategic Plan requirements to administrative staff.				
To find an average score for this category, add rating points and divide by the number of questions. Place your score in the box on the right.					

HE - Highly Effective

E - Effective

NI - Needs Improvement

U - Unsatisfactory

Comments:



Superintendent's Performance Rating for Standard 2: Leadership and Management

Check one box for each indicator and circle overall standard rating.		HE (4 pts)	E (3 pts)	NI (2 pts)	U (1 pt)
Strategic Plan Goal #2: Strategy 1, Strategy 3 Strategic Plan Goal #3: Strategy 1, Strategy 2					
2-A	Models good leadership by using quality improvement principles, processes and practices in daily administration of the system or area of responsibility.				
2-B	Models a collaborative leadership style to involve board members and other stakeholders in establishing and achieving the system's Strategic Plan.				
2-C	Implements NEOLA policies and decisions and keeps Board Members well informed.				
2-D	Works effectively with City management and departments.				
2-E	Understands the prudent use of social networking as a potential vehicle for communicating system wide with the community.				
To find an average score for this category, add rating points and divide by the number of questions. Place your score in the box on the right.					

HE - Highly Effective

E - Effective

NI - Needs Improvement

U - Unsatisfactory

Comments:



Superintendent's Performance Rating for Standard 3: Support for Teaching and Learning

Check one box for each indicator and circle overall standard rating.		HE (4 pts)	E (3 pts)	NI (2 pts)	U (1 pt)
Strategic Plan Goal #1: Strategy 1, Strategy 2, Strategy 3 Strategic Plan Goal #2: Strategy 2, Strategy 3, Target 5					
3-A	Ensures that training plans are developed to provide skills to employees to accomplish tasks in alignment with the Strategic Plan.				
3-B	Appropriately and professionally manages personnel issues including recommendations, evaluations, staff deficiencies, and retention.				
3-C	Provides feedback on professional performance and offers assistance to strengthen weaknesses in performance.				
3-D	Ensures schools are safe and secure by effectively evaluating and addressing the needs in facilities, staffing, training, monitoring and enforcement.				
3-E	Understands and enhances curriculum development to ensure a high quality education for all students.				
To find an average score for this category, add rating points and divide by the number of questions. Place your score in the box on the right.					

HE - Highly Effective

E - Effective

NI - Needs Improvement

U - Unsatisfactory

Comments:

Superintendent's Performance Rating for Standard 4: Strategic Planning and Continuous Improvement



Check one box for each indicator and circle overall standard rating.		HE (4 pts)	E (3 pts)	NI (2 pts)	U (1pt)
Strategic Plan Goal #2; Target 1, Strategy 1, Target 2, Strategy 2, Target 3, Strategy 3 Target 4, Strategy 4					
4-A	Develops and monitors the Strategic Plan in alignment with the System's mission and goals.				
4-B	Manages the implementation of the Strategic Plan in collaboration with the Governing Board.				
4-C	Allocates or utilizes resources consistent with the implementation of the Strategic Plan aligning it with budget development.				
4-D	Maintains transparency in the budget and budget process to explain how, and why, resources are being allocated.				
4-E	Keeps informed on the needs of the system platform - plant, facilities, technology, equipment and supplies.				
4-F	Analyzes and uses data for decision making to review or improve actions, plans, processes, and systems.				
To find an average score for this category, add rating points and divide by the number of questions. Place your score in the box on the right.					

HE - Highly Effective

E - Effective

NI - Needs Improvement

U - Unsatisfactory

Comments:

Superintendent's Performance Rating Assessment Summary



Write average assessment rating per standard.		HE (4 pts)	E (3 pts)	NI (2 pts)	U (1pt)
S-1	Information and Communication				
S-2	Leadership and Management				
S-3	Support for Teaching and Learning				
S-4	Strategic Planning and Continuous Improvement				
	Overall average (all four categories combined)				
	Overall Performance Assessment Rating (check box)				

The following scale will be used to determine the overall performance rating:

Highly Effective	3.250 - 4.000	Needs Improvement	1.750 - 2.499
Effective	2.500 - 3.249	Unsatisfactory	1.000 - 1.749

Signature of Evaluating Governing Board Member	Date
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Item Number:	9.A.
Meeting Date:	10/9/2018
Item Type:	SUPERINTENDENT REPORT:

AGENDA REQUEST FORM
City Of Cape Coral Charter School
Authority

TITLE:

Superintendent Jacquelin Collins

SUMMARY:

ADDITIONAL INFORMATION:

Item Number: 10.A. Meeting Date: 10/9/2018 Item Type: CHAIRMAN REPORT:

AGENDA REQUEST FORM
City Of Cape Coral Charter School Authority

TITLE:

Chairman Michael Campbell

SUMMARY:

ADDITIONAL INFORMATION:

Item Number: 10.B.
Meeting Date: 10/9/2018
Item Type: CHAIRMAN REPORT:

AGENDA REQUEST FORM
City Of Cape Coral Charter School Authority

TITLE:

Board Reorganization - Charter School Authority Governing Board Reorganization will be conducted at the next Regular Governing Board meeting on November 13, 2018. The Board will reorganize under "PUBLIC COMMENT: Item 7A."

SUMMARY:

ADDITIONAL INFORMATION:

ATTACHMENTS:

Description	Type
▯ BOARD REORG NOV-DEC 2018	Backup Material

REORGANIZATION OF BOARD:

Procedure to elect a Chairman:

- Only the voting board members can vote.
- Members make nominations and should *not* be seconded.
- After nominations are made a motion should be made to close nominations and will require a second and board vote.
- After nominations are closed, the board members will vote.
- The member with the highest number of votes will become chairman.
- Current Chair states that with # of votes Member _____ will take over as the newly elected chairman.
- It is customary in order to show support for the new chairman to hold a re-vote to make it unanimous.
- The newly elected chairman will assume the chair and follow the same procedure for electing the Vice Chairman.

Nominations for Chairman:

Motion made by member _____ to close nominations for Chairman.

Second by _____

Board vote:

- Member Campbell votes for
- Member Fisher votes for
- Member Metzger votes for
- Member Nelson votes for
- Member Ticich votes for
- Member Traiger votes for
- Member Winstead votes for

Roll call is taken for voting members to vote by stating *yes* or *no* for member _____ to become Chairman:

- Campbell-
- Fisher-
- Metzger-
- Nelson-
- Ticich-
- Traiger-
- Winstead-

Procedure to elect a Vice-Chairman:

- Only the voting board members can vote.
- Members make nominations and should *not* be seconded.
- After nominations are made a motion should be made to close nominations and will require a second and board vote.
- After nominations are closed, the board members will vote.
- The member with the highest number of votes will become Vice-Chairman.
- Current Chair states that with # of votes Member _____ will take over as the newly elected Vice-Chairman.
- It is customary in order to show support for the new Vice-Chairman to hold a re-vote to make it unanimous.
- The newly elected Vice-Chairman will assume the chair.

Nominations for Vice-Chairman:

Motion made by member _____ to close nominations for Vice-Chairman.

Second by _____

Board vote:

- Member Campbell votes for
- Member Fisher votes for
- Member Metzger votes for
- Member Nelson votes for
- Member Ticich votes for
- Member Traiger votes for
- Member Winstead votes for

Roll call is taken for voting members to vote by stating *yes* or *no* for member _____ to become Vice-Chairman:

- Campbell-
- Fisher-
- Metzger-
- Nelson-
- Ticich-
- Traiger-
- Winstead-

Item Number: 11.A.

Meeting Date: 10/9/2018

Item Type: FOUNDATION REPORT:

AGENDA REQUEST FORM

City Of Cape Coral Charter School Authority

TITLE:

Gary Cerny, Foundation President

SUMMARY:

ADDITIONAL INFORMATION:

Item Number:	14.A.
Meeting Date:	10/9/2018
Item Type:	NEW BUSINESS:

AGENDA REQUEST FORM
City Of Cape Coral Charter School Authority

TITLE:

Budget Update - MaryAnne Moniz, Business Manager

SUMMARY:

ADDITIONAL INFORMATION:

Item Number:	16.A.
Meeting Date:	10/9/2018
Item Type:	TIME AND DATE OF NEXT MEETING

AGENDA REQUEST FORM
City Of Cape Coral Charter School
Authority

TITLE:

The next Regular Governing Board Meeting will be held on Tuesday, November 13, 2018 at 5:30p.m. in Cape Coral City Council Chambers, 1015 Cultural Park Blvd., Cape Coral, FL 33990

SUMMARY:

ADDITIONAL INFORMATION: