



## **AGENDA**

### **REGULAR MEETING OF THE CAPE CORAL CHARTER SCHOOL GOVERNING BOARD**

**Tuesday, October 10, 2017**

**Cape Coral Yacht Club Community Park**

**9:00 AM**

**1. CALL TO ORDER**

A. Chair Cosden

**2. MOMENT OF SILENCE:**

A. Chair Cosden

**3. PLEDGE OF ALLEGIANCE:**

A. Chair Cosden

**4. ROLL CALL:**

A. Boyer, Campbell, Cosden, Fisher, McMillan, Ross, Traiger,  
Winstead, Zivkovic

**5. APPROVAL OF MINUTES:**

A. Board Meeting Minutes September 18, 2017

**6. APPROVAL OF AGENDA REGULAR MEETING:**

A. October 10, 2017 Regular Meeting Agenda

**7. PUBLIC COMMENT:**

A. Limited to 3 Minutes per Individual, 45 Minute Total Limit

**8. CONSENT AGENDA:**

**9. SUPERINTENDENT REPORT:**

A. Jacque Collins

B. Guest Speaker - Dr Jeff McCullers, Lee County School District  
Charter School Liaison

C. Proposed Purchase of Land 3405 Oasis Blvd

**10. CHAIRMAN REPORT:**

- A. Chair Cosden

**11. FOUNDATION REPORT:**

**12. STAFF COMMENT:**

**13. UNFINISHED BUSINESS:**

**14. NEW BUSINESS:**

- A. Approval of Proposed Instructional Calendar - Jacque Collins
- B. Discussion of the Superintendent Recruitment Process - Chair Cosden
- C. Update of Irma Damages/Claims - Vicki Bateman
- D. Best and Brightest Scholarship Program Candidates

**15. FINAL BOARD COMMENT AND DISCUSSION:**

**16. TIME AND DATE OF NEXT MEETING**

- A. The regular Governing Board Meeting will be held on Tuesday, November 14, 2017 at 6:00 PM in Oasis Middle School Cafeteria.

**17. ADJOURNMENT:**

Members of the audience who address the Board/Commission/Committee shall step up to the speaker's lectern and give his/her full name, address and whom he/she represents. Proper decorum shall be maintained at all time. Any audience member who is boisterous or disruptive in any manner to the conduct of this meeting shall be asked to leave or be escorted from the meeting room.

In accordance with the Americans with Disabilities Act and S.S. 286.26, Florida Statutes, persons needing a special accommodation to participate in this proceeding should contact the Human Resources Department whose Office is located at Cape Coral City Hall, telephone 1-239-574-0530 for assistance; if hearing impaired, telephone the Florida Relay Service Numbers, 1-800-955-8771 (TDD) or 1-800-955-8700 (v) for assistance. In accordance with Florida Statute 286.0105: any person who desires to appeal any decision at this meeting will need a record of the proceedings and for this purpose may need to ensure that a verbatim record of the proceedings is made which includes the testimony and evidence upon which the appeal is based.

<b>Item Number:</b>	<b>1.A.</b>
<b>Meeting Date:</b>	<b>10/10/2017</b>
<b>Item Type:</b>	<b>CALL TO ORDER</b>

**AGENDA REQUEST FORM**  
City Of Cape Coral Charter School Authority

**TITLE:**

Chair Cosden

**SUMMARY:**

**ADDITIONAL INFORMATION:**

**Item Number: 2.A.**

**Meeting Date: 10/10/2017**

**Item Type: MOMENT OF SILENCE:**

## **AGENDA REQUEST FORM**

City Of Cape Coral Charter School Authority

### **TITLE:**

Chair Cosden

### **SUMMARY:**

### **ADDITIONAL INFORMATION:**

**Item Number: 5.A.**

**Meeting**  
**Date:** 10/10/2017

**Item Type:** APPROVAL OF  
MINUTES:

**AGENDA REQUEST FORM**  
City Of Cape Coral Charter School  
Authority

**TITLE:**

Board Meeting Minutes September 18, 2017

**SUMMARY:**

**ADDITIONAL INFORMATION:**

Item Number:	6.A.
Meeting Date:	10/10/2017
Item Type:	APPROVAL OF AGENDA REGULAR MEETING:

**AGENDA REQUEST FORM**  
City Of Cape Coral Charter School  
Authority

**TITLE:**  
October 10, 2017 Regular Meeting Agenda

**SUMMARY:**

**ADDITIONAL INFORMATION:**

Item Number:	9.B.
Meeting Date:	10/10/2017
Item Type:	SUPERINTENDENT REPORT:

**AGENDA REQUEST FORM**  
City Of Cape Coral Charter School  
Authority

**TITLE:**

Guest Speaker - Dr Jeff McCullers, Lee County School District Charter School Liaison

**SUMMARY:**

**ADDITIONAL INFORMATION:**

Item Number:	9.C.
Meeting Date:	10/10/2017
Item Type:	SUPERINTENDENT REPORT:

**AGENDA REQUEST FORM**  
City Of Cape Coral Charter School  
Authority

**TITLE:**

Proposed Purchase of Land 3405 Oasis Blvd

**SUMMARY:**

**ADDITIONAL INFORMATION:**

**ATTACHMENTS:**

Description	Type
▣ Proposed Land 3405 Oasis Blvd	Backup Material



## Lot & Land REALTOR Report



### General Information

**List Price:** \$39,900  
**MLS#:** 217040882  
**Address:** 3405 OASIS BLVD  
 CAPE CORAL, FL 33914  
 CC22 - Cape Coral Unit 69,70,72-75,93  
**GEO Area:** Lee  
**County:** Lee  
**Property ID:** 05-45-23-C2-04858,0220  
**Lot:** 22  
**Lot Type:** Residential Lot  
**Block/Bldg:** 4858  
**Parcels:** 2  
**Zoning:** RD-D  
**Legal Unit:** 74  
**Virtual Tour URL:**  
**Land Use Code:** 00-Vacant Residential  
**Other PIDs:**  
**Legal Desc:** CAPE CORAL UNIT 74 BLK 4858 PB 22 PG 131-128 LOTS 22 + 23  
**Listing Broker:** Cape Realty Inc

ML# 217040882

**Status:** Active (09/01/17)

**Property Class:** Lot & Land  
**Subdivision:** OASIS  
**Development:** OASIS  
**Subdivision #:** C2  
**DOM:** 31  
**CDOM:** 31  
**Sec/Town/Rng:** 5/45/23

### Detailed Property Information

**Property Information:** Build your new home in the great neighborhood of Oasis Charter Schools in southwest Cape where your children can walk next door to school. This Oversized residential lot (.2723) acres is in a wonderful location and conveniently located in one of the most sought after gulf access neighborhoods, and surrounded by beautiful homes with good access to Veterans for commute to Fort Myers or Punta Gorda airport. Low city utilities assessment balance.

ML# 217040882

**Approx. Lot Size:** 80x149x80x147 - Property Appraiser Office  
**Lot Size:** .27 (acres) / 11,861 (sqft) - Property Appraiser Office  
**Approx Sqft.Land:**  
**Rear Exposure:** E  
**Elevation:**  
**Lot Desc.:** Oversize  
**Restrictions:** Deeded, No Commercial, No RV  
**Utilities:** Cable, Electric, Irrigation Water, Sewer, Trash Removal, Water  
**Usage:** Single Family  
**Road:** City Maintained  
**Sewer:** Assessment Unpaid, Central  
**Water:** Assessment Unpaid, Central  
**Subdivision Info:**

**Trees:**  
**Ground Cover:**  
**Land:**  
**Avail. Documents:**  
**View:** Landscaped Area, Partial Buildings  
**Dock:** None  
**Boat/Dock Info:** None  
**Waterfront:** No  
**Waterfront Desc.:** None  
**Gulf Access:** No  
**Canal Width:** None

### Financial/Transaction Information

**Total Tax Bill:** \$1,368  
**Tax Year:** 2016  
**Tax Desc:** City And County  
**HOA Fee:** \$0  
**HOA Description:**  
**Master HOA Fee:** \$0  
**Association Mngmt Phon**  
**Condo Fee:** \$0  
**Transfer Fee:** \$0

**Spec Assessment:**  
**Land Lease:**  
**Mandatory Club Fee:** \$0  
**Rec. Lease Fee:** \$0

ML# 217040882

**One Time Fees**  
**Spec Assessment:**  
**Land Lease:**  
**Mandatory Club Fee:** \$0  
**Rec. Lease Fee:** \$0  
**Other Fee:** \$0

**Approval:**  
**Terms:** Buyer Finance/Cash, Cash Only  
**Maintenance:** None, Street Lights  
**Possession:** At Closing  
**Special Info:**  
**Tax District Type:** Community Development District  
**Subject to FIRPTA:** No

### Office Information

**Office Code:** CCAPE  
**Office Name:** Cape Realty Inc  
**Office Address:** 1616 W Cape Coral Pkwy #117  
 Cape Coral FL, 33914  
 (239) 542-1998  
**Office Ph:** (239) 945-0035  
**Office Fax:**

**Agent ID:** 3257327  
**Agent Name:** Deb Lau  
**Agent Phone:** (239) 771-3581  
**Agent Fax:**  
**Agent Email:** deb\_lau@ymail.com

ML# 217040882

### Settlement Agent Information

**Name:** Jenna Tarazi, First International Title Agency  
**Address:** 3046 Del Prado Blvd, Cape Coral FL 33904

**Phone:** 248-860-0106  
**Email:** Jenna.tarazi@firstintitle.com

### Listing Information

**Owner Name:** Intelicor LLC  
**Bonus Amount:**  
**Auction:** No  
**Foreclosed (REO):** No  
**Potential Short Sale:** No  
**Buyer Agent Comp:** 2.5%  
**Trans Broker Comp:** 2.5%  
**Non-Rep Comp:** 0  
**Joint Agency:**  
**Listing Date:** 09/01/17  
**Date Expiration:**  
**Source Of Measurements:** Property Appraiser Office  
**Internet Sites:** Broker Reciprocity, Homes.com, ListHub, NaplesArea.com, Realtor.com, Zillow Group  
**Showing Inst.:** None  
**Listing Type:** Exclusive Right to Sell  
**Is there a sign on the property with Seller contact information:** No  
**Contact Seller for showing:** No  
**Listing Broker available on contract presentation and negotiations:** Yes  
**Listing Broker will perform post contract services:** Yes  
**Limited Service Listing:** No

**Appointment Req.:** No  
**Appointment Phone:**  
**Variable Rate Comm.:** No  
**Target Marketing:** Yes  
**Listing on Internet:** Yes  
**Address on Internet:** Yes  
**Blogging:** No  
**AVM:** No  
**Contract Closing Date:**

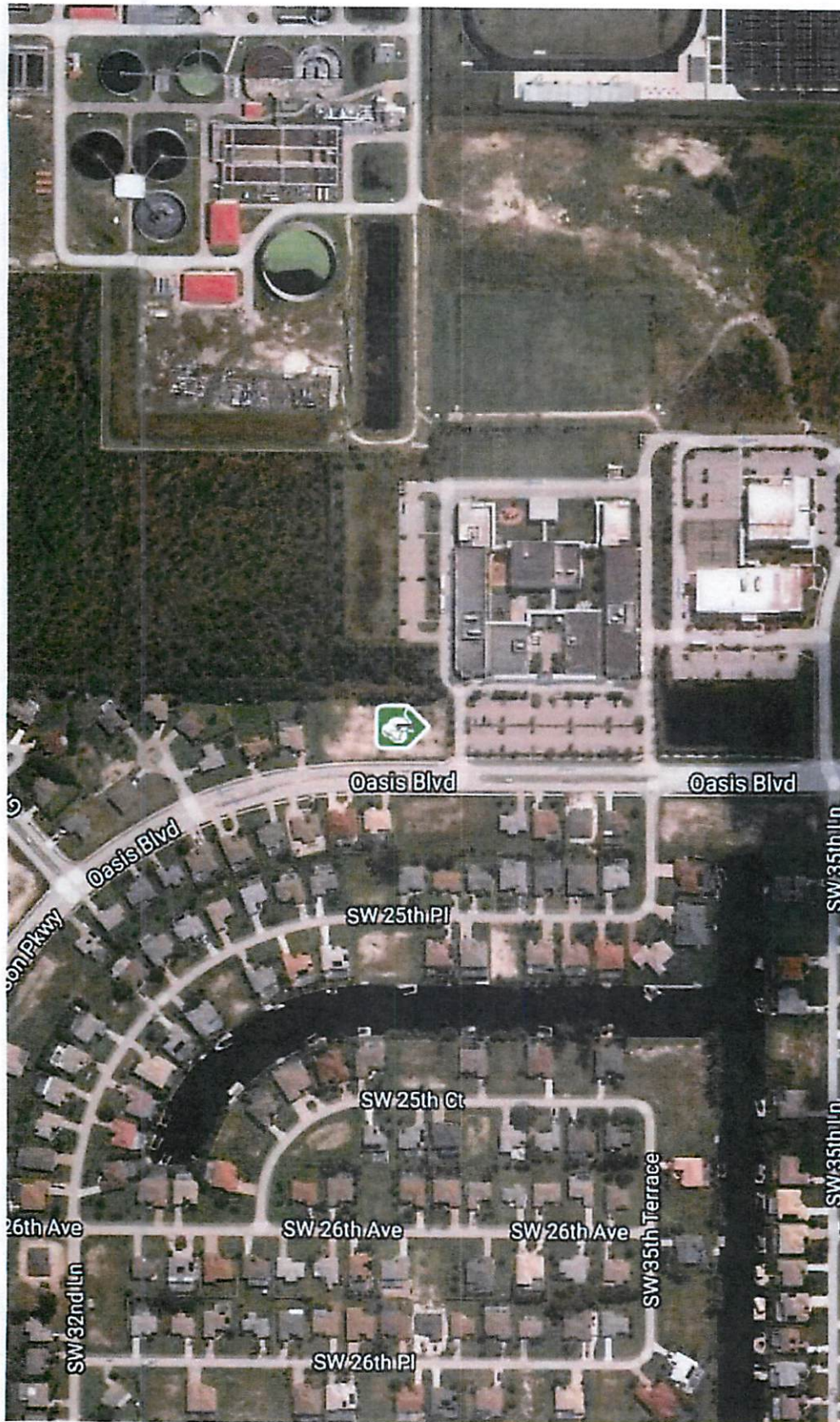
ML# 217040882



## Estimated Loan Payoff

Site Address	STRAP	Name	Current Amount	Estimated Payoff Amount
3405 OASIS BLVD	054523C2048580220	SW3 Irrigation	\$266.45	\$1,118.48
3405 OASIS BLVD	054523C2048580220	SW3 Wastewater	\$1,042.02	\$4,791.25
3405 OASIS BLVD	054523C2048580220	SW3 Water	\$356.86	\$1,807.42

Map Google Street View



Ruler  
Legend

Map data ©2017 Google Imagery ©2017 DigitalGlobe, U.S. Geological Survey

<b>Item Number:</b>	<b>14.A.</b>
<b>Meeting Date:</b>	<b>10/10/2017</b>
<b>Item Type:</b>	<b>NEW BUSINESS:</b>

**AGENDA REQUEST FORM**  
City Of Cape Coral Charter School Authority

**TITLE:**

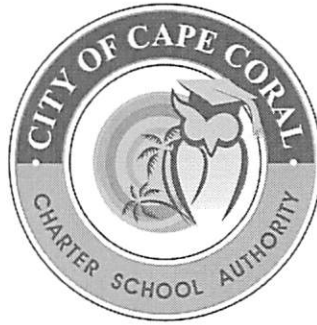
Approval of Proposed Instructional Calendar - Jacque Collins

**SUMMARY:**

**ADDITIONAL INFORMATION:**

**ATTACHMENTS:**

<b>Description</b>	<b>Type</b>
▣ Proposed Instructional Calendar 2017-2018	Backup Material



Due to recent school closures as a result of local flooding in August, and Hurricane Irma, it has become necessary to make adjustments to the instructional calendar.

These changes are subject to Charter School Authority Board approval at the October 10, 2017 Governing Board Meeting.

Quarter	Date	Current Calendar	Proposed Calendar
1	Monday, October 16	No school	Regular school day
2	Wednesday, December 20	Early dismissal day	Regular school day
2	Thursday, December 21	Early dismissal day	Regular school day
2	Friday, December 22	No school	Early dismissal day
3	Monday, January 8	No school	Regular school day
3	Friday, March 16	No school	Regular school day
4	Monday, April 2	No school	Regular school day

<b>Item Number:</b>	<b>14.B.</b>
<b>Meeting Date:</b>	<b>10/10/2017</b>
<b>Item Type:</b>	<b>NEW BUSINESS:</b>

**AGENDA REQUEST FORM**  
City Of Cape Coral Charter School Authority

**TITLE:**

Discussion of the Superintendent Recruitment Process - Chair Cosden

**SUMMARY:**

**ADDITIONAL INFORMATION:**

**ATTACHMENTS:**

<b>Description</b>	<b>Type</b>
▣ Superintendent Recruitment Process	Backup Material



## Kathleen Paul-Evans

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**Subject:** FW: Update: Review of Superintendent Recruitment Process - please forward to Board members as you see fit.

**Importance:** High

**From:** Lisa Sonego

**Sent:** Tuesday, September 26, 2017 1:56:20 PM

**To:** Jessica Cosden

**Cc:** Vicki M. McAtee

**Subject:** Update: Review of Superintendent Recruitment Process - please forward to Board members as you see fit.

**Hello Chair Cosden:**

I am reaching back out to you as the Board's recruitment liaison. Please inform of next steps.

I have completed my review of the appropriate actions for this current superintendent recruitment process. I was to bring this information to the 10-10 board meeting, but I thought we could save some time if you like.

**I suggest the position be posted internally, but not include external posting.** There is no obligation to post externally (outside of the organization). Upon review of the details on how we closed the last process we implied we would repost in the future.

If you would like, you can forward this email to the other board members and they can email me back directly to indicate a choice of either 1) or 2) below. Either is acceptable. If the majority replies to 1), to post now, I will do so.

### **2 SUGGESTED TIME LINES:**

#### **1) Post the position this week:**

- a. **9-28 through 10-9:** Post the position on the website for only internal candidates to apply.
- b. **10-10, at next board meeting:** If there is the only one applicant, board can direct staff to engage securing a contract if it wishes.

#### **2) Post the position after the 10-10 board meeting.**

- a. **10-10, at next board meeting:** Board approve posting of the position, HR will post the position, if the preferred applicant is the only applicant, board could direct staff to move forward with an offer.

We have a standing practice that if one candidate applies and you are knowledgeable of their work performed, than an interview process is not necessary.

Separate from this email I will create a summary of pay history and information for the Board's information FYI: I have plans to be out of the state on 10-10, Vicki M will be in attendance at your board meeting.

Thank you – please inform.

Lisa

<b>Item Number:</b>	<b>14.C.</b>
<b>Meeting Date:</b>	<b>10/10/2017</b>
<b>Item Type:</b>	<b>NEW BUSINESS:</b>

**AGENDA REQUEST FORM**  
City Of Cape Coral Charter School Authority

**TITLE:**

Update of Irma Damages/Claims - Vicki Bateman

**SUMMARY:**

**ADDITIONAL INFORMATION:**



<b>Item Number:</b>	<b>14.D.</b>
<b>Meeting Date:</b>	<b>10/10/2017</b>
<b>Item Type:</b>	<b>NEW BUSINESS:</b>

**AGENDA REQUEST FORM**  
City Of Cape Coral Charter School Authority

**TITLE:**

Best and Brightest Scholarship Program Candidates

**SUMMARY:**

**ADDITIONAL INFORMATION:**

**MINUTES OF THE CAPE CORAL**  
**CHARTER SCHOOL AUTHORITY GOVERNING BOARD**  
**REGULAR MEETING**

**Monday, September 18, 2017**

**Council Chambers**

**9:00a.m.**

**1. CALL TO ORDER:** The Cape Coral Charter School Authority Governing Board of Lee County, Florida, met on September 18, 2017, at City of Cape Coral Council Chambers. Chair Cosden called the meeting to order at 9:00a.m.

**2. MOMENT OF SILENCE:** Chair Cosden

**3. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA:**  
All in Attendance

**4. ROLL CALL:** Boyer, Campbell, Cosden, Fisher, Ross, Traiger, Zivkovic  
Excused: McMillan, Winstead

**ALSO PRESENT:** Jacquelin Collins, Interim Superintendent, Cape Coral Charter School Authority  
Danielle Jensen, Director of Procurement and Food Services  
Penny Faulkner, Bookkeeper  
Paul Pescatrice, Facilities Manager  
Lisa Sonogo, Director of Human Resources, City of Cape Coral  
Vicki McAtee, City of Cape Coral Human Resource Liaison to Charter Schools  
Dolores Menendez, City Attorney, City of Cape Coral  
Mark Moriarty, City Attorney, City of Cape Coral  
Amanda Sanford, Principal, Oasis High School  
Kelly Weeks, Assistant Principal, Christa McAuliffe Elementary  
Christopher Fennell, Assistant Principal, Oasis Elementary  
Britt Martin, Accountant, City of Cape Coral  
Jeanette Kruez, Accountant, City of Cape Coral  
Gary Cerny, Foundation President, City of Cape Coral Charter School Authority

## **5. APPROVAL OF MINUTES**

Motion to approve the minutes for the regular Governing Board meeting of September 18, 2017 was made by Chair Cosden.

**Board vote:** Boyer, Campbell, Cosden, Fisher, Traiger, Zivkovic

**All “Ayes,” motion carries.**

## **6. APPROVAL OF AGENDA REGULAR MEETING**

Motion was made by Member Fisher to strike item 14F from the Agenda.

*Discussion Held*

Chair Cosden states there is no second to the motion; motion dies.

Motion made by Board Member Zivkovic and seconded by Board Member Campbell to move items 14E and 14F before item 14A and add 14G, “Support from Lee County Schools and the CCCCSA Calendar.”

**Board Vote:** Boyer, Campbell, Cosden, Fisher, Traiger, Zivkovic

**Ayes:** Boyer, Campbell, Cosden, Traiger, Zivkovic

**Opposed:** Fisher

**Motion passes**

## **7. PUBLIC COMMENT**

Doug Byers, a CME Parent expressed gratitude that CCCCSA attempted to restore school instruction on Monday, September 18, 2017, he does not agree with the delayed start of the Lee County Schools District return date of Monday, September 25, 2017. Mr Byers would like CCCCSA to consider what our agreements and understandings are with the District and see if there is some way of preventing unnecessary delays when possible.

Chair Cosden thanked parent and closed comments.

## **8. CONSENT AGENDA**

- A. Approval of CME 5<sup>th</sup> Grade Billie Swamp Field Trip on November 20, 2017 – Kevin Brown
- B. Approval of OCES 4thGrade Billie Swamp Field Trip on December 15, 2017 – Chris Fennell
- C. Approval of OES 1<sup>st</sup> Grade Lowery Park Zoo Field Trip on January 26, 2018 – Chris Fennell
- D. Approval of OES 4<sup>th</sup> Grade St. Augustine Field Trip on March 26, 2018 - Chris Fennell
- E. Approval of OES 5<sup>th</sup> Grade Busch Gardens Field Trip on May 21, 2018 - Chris Fennell
- F. Approval of OHS Cheer Program to Perform at ACC Championship Game – Amanda Sanford
- G. Approval of OHS JROTC Raider Field Trip – Amanda Sanford

The motion to approve all items of the Consent Agenda was made by Board Member Boyer and seconded by Board Member Zivkovic.

**Board Vote:** Boyer, Campbell, Cosden, Fisher, Traiger, Zivkovic  
**All “Ayes” motion carries.**

## **9. SUPERINTENDENT REPORT**

Jacquelin Collins, CCCCSA Interim Superintendent discussed the State of Affairs Post Hurricane Irma.

**Determining School Closings/Opening:** Superintendent Collins emphasized when a decision is made to close or open schools it is made in conjunction with the City and the Emergency Operations Center Management teams and is not a sole decision, but rather in collaboration with all concerned parties.

Paul Pescatrice, was acknowledged for his excellent dedication and facilities management during the hurricane. Danielle Jensen was acknowledged for her efficiency in recovering and preventing foods from spoilage in the case that schools would reopen on September 18, 2017 and/or be consumable by/after September 25, 2017. Doug Byers, CME parent, and Board Member Zivkovic were acknowledged for securing emergency tankers to be donated for school bus fuel.

**Return to Instruction Days:** Collins explained the CCCCSA charter with LCSD requires following the LCSD attendance schedule. The schedule is tied to state funding, and any operations that support accurate reporting, i.e., FOCUS attendance and grading programs are all supported by the District. When the District goes down, CCCCSA must also go down. Further explanation continued.

Collins was told LCSD was set to resume classes September 25<sup>th</sup> but in case they are not ready there may be a need for an emergency session to determine how operationally this would happen, and how attendance reporting, etc. would be carried out if CCCCSA decided to move ahead with the instructional schedule without LCSD participation. Further explanation continued.

**School Insurance Adjuster/Claims:** Collins said the school's hurricane insurance adjuster was on the campuses before the surge hit with Paul Pescatrice and made assessments, took pictures, and collected data. All school principals did the same process and submitted their claims immediately. Schools reported minor damages, including a playground structure that was superficially disturbed but otherwise the schools did well. Further explanation continued.

**Lost Wages for Employees Due to Hurricane:** Collins suggested that since wages were already budgeted and approved “we do the ethical thing” and pay (hourly) employees for their lost time. If the governor excuses the days we have had off employees will not have to file for lost wages with FEMA because CCCCSA will guarantee they will not have had any lost wages during hurricane time. Further explanation continued.

**Post-Hurricane Project Delays:** Collins spoke with Vince Cautero, Community Development Director regarding the CME Expansion. Cautero assured Collins CCCCSA is still a priority but will need to do an

amendment to the Planned Development Project in order to do the expansion, which means CCCSA will have to go for bids for construction and engineering services which is a process. Further explanation continued.

**Strategic Planning Retreat** is scheduled for Tuesday, September 26, 2017 at the Yacht Club, 9:00AM.. Teams are meeting this week to finalize approach which has been modeled on the LCSD Vision 2020, and incorporates the recommendations of the AdvanceED assessment. Financial Stability was not included in the Strategic Planning as budgeting goals are determined and discussed throughout the year. Further explanation continued.

**Hiring of New Executive Assistant to Superintendent:** Kathleen Paul-Evans has been hired as the new Executive Assistant effective September 19, 2017. Further explanation continued.

**Capital Expenditures:** Projects are still planned and scheduled, for example: painting of buildings and restriping of parking lot is set for work over Christmas Break and/or Spring Break, if necessary. AC units will be replaced, parking lot lighting, custodial staff increase, etc. Future projects are also under consideration, i.e., interior/exterior lighting, fields, security/surveillance equipment, etc, Further explanation continued.

**Board Member Traiger** asked if any employees whose (hourly) wages are to be paid attempted or did in fact, report for (limited) work this week?

**Collins:** Yes, all have communicated with principals and or reported off/on except bus drivers.

**Traiger:** Did any Administration/staff report for work this week? Traiger was told that District Admin and staff reported for work the same week.

**Collins:** Admin checked into the campuses; teacher return to duty and classrooms was left up to them. Collins is hoping for full participation but within reason being as flexible as possible. Further explanation continued.

**Traiger:** Is there a resolution on the parking situation on the Oasis campuses relative to special events?

**Collins:** We will not have a situation like last year again. Options include parking on the back field areas. Discussion continued between Collins and Traiger.

**Board Member Zivkovic:** Are insurance claims per storm?

**Collins:** Not sure of adjuster language and whether or not this is a City issue but will check.

**Member Zivkovic** (1)He would like clarification of hurricane claims language and intent.(2)He also has concerns about restriping of parking lots in compliance with quality and city requirements (3) does not believe parking in the field will work and that CCCSA needs to partner with City to come together with a viable solution to avoid overflow of parking on campuses. Further explanation continued.

**Board Member Campbell:** Can schools be reimbursed for (hourly) employees who did not come back to work even though we are still paying them?

**Collins:** Yes, I suppose we can take a look at claims filing in this instance. Further discussion continued.

#### **10. CHAIRMAN REPORT**

Chair Cosden has nothing to report at this time.

#### **11. FOUNDATION REPORT**

**Foundation President Gary Cerny:** Mentioned Chris Porter is now the Foundation Vice President, and Kristina DeMoya is now the Secretary.

The Foundation is in process of going paperless and streamlining the team. There is to be a vote on new fundraising strategies, ways to distribute mini-grants, and full grant writing for future awards. Board Members thanked Mr Cerny for assuming the new role. Further explanation continued.

#### **12. STAFF COMMENT**

Director of Procurement and Food Service: (1) Danielle Jensen has submitted an Invitation For Bids on exterior painting of all four schools, gymnasiums, and airnasium. (2) Submitted a Request For Proposal for outsourced custodial management for next school year, and (3) Recognized landscapers Brightview, LLC who restored CCCCSA campuses in time for staff and student safe return. Further explanation continued

#### **13. UNFINISHED BUSINESS**

None

#### **14. NEW BUSINESS**

##### **14E: MODIFICATION OF SUPERINTENDENT SEARCH**

##### **14F: HIRING JACQUELIN COLLINS PERMANENTLY FOR THE SUPERINTNEDENT POSITION**

**Board Member Campbell:** Campbell summarized Interim Superintendent Collins' achievements thus far (8 months) as an indication of why she should be considered for the permanent superintendent's position. 1. Mrs Collins has been doing two jobs well – the Superintendent's and Principal, OES 2. Mrs Collins has helped restore trust between the school system and the Council. 3. Mrs Collins has implemented Best Practices. 4. Mrs Collins has brought us out of a budget crisis. 5. The way Mrs Collins dealt with the hurricane emergency and afterward is helping to recoup costs, and the list goes on. Hiring Mrs Collins would provide stability to the system and the best way to show staff without paying them that if you work hard and do a good job you can rise to the top which is a huge morale booster.

**Lisa Sonogo HR Director** commented that the search process is ongoing and if the Board determines their preference she will check into how things are to be done if the process needs to be truncated for quick hire of Mrs Collins. In the meanwhile, new postings could go up as soon as Christmas Break . Furthermore, the add pay for Mrs Collins will need to be factored and included in her pay.

**Board Member Boyer** commented many things have happened during Mrs Collins time but she wants to make sure there is consistency in the best practices process of hiring a permanent superintendent.

**Board Member Traiger** Commented Mrs Collins has done a phenomenal job. A new leader may not be exactly what we are looking for because the learning curve is tremendous. However, Traiger is willing to continue a search only if new candidates are so much better than what we already have.

**Board Member Fisher** stressed his caution is not personal he is satisfied with Mrs Collins, it is just that he wants to maintain best practices policy during the hiring process and doing everything by the book, and right.

#### *Discussion Held*

**Chair Cosden** asked that it not be made a motion but something that is simply asked of City of Cape Coral HR to look into and advise the Board.

**City Attorney Menendez** clarified the process would change from terminating the professional search to successful negotiations with Mrs Collins for terms and contract specifics if the COCC HR determines this change is doable.

**Board Member Campbell** made the motion to have City of Cape Coral HR department investigate whether it is possible to truncate the search process and expedite negotiations with Mrs Jacquelin Collins for the permanent position of the CCCCSA Superintendent. It was seconded by Member Boyer.

**Board Vote:** Boyer, Campbell, Cosden, Fisher, Traiger, Zivkovic

**Opposing:** None

All "Ayes" and motion carries

#### **14A. APPROVAL OF THE ARTICULATION AGREEMENT FOR DUAL ENROLLMENT**

Amanda Sanford proposed CCCCSA should have its own agreement with FSW in place of the current one with Lee County. All money handling would place us as vendors and this means nothing is really changing except the name change on the current contract.

**Board Member Traiger:** Why did we make this change?

**Sanford:** This allows FSW to have their own contract with us,, per se and agreements.

**Board Member Zivkovic:** Are dual enrollment books covered for our students?

**Sanford:** Yes.

*Discussion Held*

Board Member Zivkovic made the motion to accept the proposal between CCCCSA and FSW that replaces the similar and current one with Lee County. The motion was seconded by Board Member Boyer.

**Board Votes:** Boyer, Campbell, Cosden, Fisher, Traiger, Zivkovic  
**All “Ayes” the Motion is passed**

**14B. FY 2016-2017 BUDGET AMENDMENT #2 (MaryAnne Moniz)**

Mrs Collins presents for MaryAnne Moniz who is excused due to post hurricane cleanup.

Budget Amendment #2 is needed to align both revenue and expenditure categories associated with miscellaneous adjustments also known as “Transfers and Reclassifications.” Basically this amendment is a reclassification of monies spent. This must be approved by September 30<sup>th</sup> moving from capital to debt. Further explanation continued.

**Board Member Boyer:** This is not streamlining?

**Collins:** This is a reclassification; now classified as a debt...

**Board Member Zivkovic:** Wants communication with City to understand we are going to do this because they recommended it, and we want to work closely and in compliance with them.

*Discussion Held*

Board Member Zivkovic makes a motion to accept Budget #2 Amendment. The motion was seconded by Board Member Traiger.

**Board Votes:** Boyer, Campbell, Cosden, Fisher, Traiger, Zivkovic  
**All “Ayes” the Motion is passed**

**14C. USING RESERVES FOR AC REPLACEMENTS**

Mrs Collins met with CCCCSA Admin staff and schools and determined AC is priority for all schools. Since we will receive \$1.8million funds toward capital gains it is a good time to take money out of reserves by about \$1.2 million to replace OCES, CME and OMS systems throughout 2018. The recommendation is to take money from Reserves and replace not repair.

**Zivkovic:** (1) Agrees but this is problematic because if we replace all at once this means they will eventually will also need to be replaced at the same time. (2) City owns OMS gym perhaps they could share in costs



*Discussion Held*

Board Member Zivkovic made the motion to take money from Reserves and use it to help replace resources. The motion was seconded by Board Member Fisher.

**Board votes:** Boyer, Campbell, Cosden, Fisher, Traiger, Zivkovic

**Opposing:** None

**All “Ayes” the Motion Carries**

**14D. DISCUSSION OF SUPERINTENDENT ADD PAY**

**Board Member Zivkovic:** We haven’t matched the Interim Superintendent’s raises and add pay to reflect current rates.

*Discussion Held*

**Member Zivkovic** makes the motion to keep the hours that the Interim Superintendent is working (2 hours a day) at her current hourly rate and align the payment to reflect any pay raises and add-pay. The motion is seconded by Member Boyer.

**Board Votes:** Boyer, Campbell, Cosden, Fisher, Traiger, Zivkovic

**Opposing:** None

**All “Ayes” the motion is passed.**

**14G SUPPORT FROM LEE COUNTY SCHOOLS AND THE CCCCSA CALENDAR**

**Mrs Collins** explains we have more time in school than Lee County does so we can get away with early release days, etc.

**Chair Cosden** comments “not allowing CCCSA to reopen schools post hurricane isn’t fair,” and asks Mrs Collins to look at contingency plans if LCSD doesn’t open next week and we are still ready to go or vice versa – what if there is a circumstance when we are not ready and the District is? Then what happens? Are there any exemptions that CCCCSA is allowed to be granted in order to avoid missing out on education?

**Board Member Traiger:** would like Mrs Collins to work personally, directly with LCSD Superintendent Dr Atkins on this issue before employing legal department to legal department.

*Discussion Held*

**City Attorney Menendez** advised that instead of a formal motion or vote, Mrs Collins is to understand she is to do all in her power to accomplish satisfaction and safety whereas it applies to the school calendar including reaching out to the LCSD, Dr McCullers, legal departments, and Superintendent Dr Atkins.

No vote was taken; the Board agreed to have Mrs Collins make consistent and clear contact with LCSD regarding this issue.

#### **15. FINAL BOARD COMMENT AND DISCUSSION**

**Chair Cosden** wanted to discuss ongoing Public Records Requests.

**Collins** said NEOLA policy has clause any Public Records Request that takes more than 15 mins to process will be charged an hourly fee dependent on the processors hourly fee. Plus costs per copy. Moving forward this will be the policy that is followed.

**City Attorney Menendez** would like to look over NEOLA policy first to make sure it fits our circumstances and is aligned with state compliance.

**Board Members** continued to thank CCCCSA Admin and staff for job well done during the entire Hurricane Irma State of Emergency.

**City Attorney Menendez** introduced Mark Moriarty who has just joined the City staff replacing Bill Buztrey. It is anticipated Mr Moriarty will be doing much of the work for the City.

#### **16. TIME AND DATE OF NEXT MEETING**

The regular Governing Board Meeting will be held on Tuesday, October 10, 2017 at 9:00 a.m. at City Council Chambers at 9:00a.m.

#### **17. ADJOURNMENT**

There being no further business the meeting adjourned at 10:40a.m.

Respectfully Submitted,  
Kathleen Paul-Evans  
Executive Assistant to the Interim Superintendent  
Cape Coral Charter School Authority