

**AGENDA**  
**REGULAR MEETING OF THE CAPE CORAL**  
**CHARTER SCHOOL GOVERNING BOARD**

**Tuesday, June 12, 2016**

**Council Chambers**

**9:00 A.M.**

**CALL TO ORDER**

1. **INVOCATION:** Chair Cosden
2. **PLEDGE OF ALLEGIANCE:** Chair Cosden
3. **ROLL CALL:** Boyer, Cosden, Donaldson, Fisher, Jackson, Koepke, Lucas-Ross, McMillan, Winstead, Zivkovic
4. **APPROVAL OF MINUTES:** May 10, 2016 Regular Meeting Minutes
5. **APPROVAL OF AGENDA REGULAR MEETING:**
6. **SUPERINTENDENT REPORT:**
7. **CHAIRMAN REPORT:**
8. **FOUNDATION REPORT:**
9. **PUBLIC COMMENT:**
10. **STAFF COMMENT:** Director of Procurement and Food Services, Christa McAuliffe Charter Elementary School, Oasis Charter Elementary School, Oasis Charter Middle School, Oasis Charter High School
11. **UNFINISHED BUSINESS:**
  - A. Strategic Plan-Nelson Stephenson
  - B. NEOLA-Nelson Stephenson
12. **NEW BUSINESS:**
  - A. Superintendent Evaluation –Chair Cosden
  - B. Approval of New Job Description, Bookkeeper-Nelson Stephenson
  - C. Approval of Fiscal Year 2015-2016 Budget Amendment #2-Mary Anne Moniz
  - D. Approval of the Proposed Fiscal Year 2016-2017 Operating Budget-Mary Anne Moniz
  - E. Approval of New Salary Schedule- Nelson Stephenson
13. **FINAL BOARD COMMENT AND DISCUSSION:**
14. **TIME AND DATE OF NEXT MEETING:**

**Regular Board Meeting August 9, 2016 at 9:00 AM in Council Chambers.**
15. **ADJOURNMENT:**

Members of the audience who address the Board/Commission/Committee shall step up to the speaker's lectern and give his/her full name, address and whom he/she represents. Proper decorum shall be maintained at all time. Any audience member who is boisterous or disruptive in any manner to the conduct of this meeting shall be asked to leave or be escorted from the meeting room. In accordance with the Americans with Disabilities Act and § 286.26, Florida Statutes, persons needing a special accommodation to participate in this proceeding should contact the Human Resources Department whose Office is located at Cape Coral City Hall, telephone 1-239-574-0530 for assistance; if hearing impaired, telephone the Florida Relay Service Numbers, 1-800-955-8771 (TDD) or 1-800-955-8700 (v) for assistance. In accordance with Florida Statute 286.0105: any person who desires to appeal any decision at this meeting will need a record of the proceedings and for this purpose may need to ensure that a verbatim record of the proceedings is made which includes the testimony and evidence upon which the appeal is based.

**MINUTES OF THE**  
**CAPE CORAL**  
**CHARTER SCHOOL AUTHORITY GOVERNING BOARD**  
**REGULAR MEETING**

**Tuesday, May 10, 2016**  
**City of Cape Coral Council Chambers**  
**9:00 a.m.**

**CALL TO ORDER:** The Cape Coral Charter School Authority Governing Board of Lee County, Florida, met on May 10, 2016, at Council Chambers, a Regular Governing Board Meeting. Chair Jackson called the meeting to order at 9:07 a.m.

**INVOCATION:** Chair Jackson

**PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA:**  
All in attendance

**ROLL CALL:** Boyer, Cosden, Donaldson, Fisher, Jackson, Koepke, Lucas-Ross, Winstead, Zivkovic  
Member Donaldson-Excused

**ALSO PRESENT:** Bill Buztrey, Assistant City Attorney  
Nelson Stephenson, Superintendent, Cape Coral Charter School Authority  
Shannon Treece, Principal, Oasis Charter High School  
Keith Graham, Principal, Oasis Charter Middle School  
Steve Hook, Principal, Oasis Charter Elementary School  
Jacque Collins, Principal, Christa McAuliffe Charter Elementary School  
Danielle Jensen, Director of Procurement and Food Services, Cape Coral Charter School Authority  
Mary Anne Moniz, Business Manager, Cape Coral Charter School Authority  
Tod Baldwin, Operations Manager, Cape Coral Charter School Authority  
Chris Porter, Acting President, Cape Coral Charter School Foundation  
Vicki McAtee, City of Cape Coral, Human Resource Liaison to Charter Schools  
Victoria Bateman, City of Cape Coral Director of Financial Services  
C. Gery Treichler, Community Member  
Kristy Krempski, Parent  
Gregory Krempski, Parent  
Anja Lorenz, Parent  
Thomas Lopez, Parent

**REORGANIZATION OF BOARD:**

Mr. Buztrey states that every April the board should reorganize and elect it's officers.

Mr. Buztrey states that he did receive a communication from member Donaldson asking if she could be nominated. Mr. Buztrey states that a member can nominate them self but have to be present to do so. Another board member may nominate member Donaldson without her being present.

Mr. Buztrey states the procedure is to elect a Chairman and a Vice-Chairman and only the voting board members can vote.

Mr. Buztrey states that council members serve as liaisons on most boards. Council member Cosden is unique as she is a board member not just a liaison. Member Cosden can be considered and elected as chairman of the board since she is an actual board member.

Mr. Buztrey states the procedure for electing officers is for members to make nominations and should not be seconded. After nominations are made a motion should be made to close nominations and will require a second and board vote. After nominations are closed, the board members will vote. The member with the highest number of votes will become chairman. The newly elected chairman will assume the chair and follow the same procedure for electing the Vice Chairman.

*Discussion held.*

**Nominations for Chairman:**

- Member Fisher nominates member Cosden.
- Member Boyer nominates member Donaldson.
- Member Winstead nominates member Zivkovic.

Motion made by member Boyer to close nominations for chairman and seconded by member Cosden.

**Board vote:**

- Member Boyer votes for member Donaldson.
- Member Cosden votes for member Cosden.
- Member Fisher votes for member Cosden.
- Member Jackson votes for member Cosden.
- Member Winstead votes for member Zivkovic.
- Member Zivkovic votes for member Zivkovic.

Chair Jackson states that with 3 votes Member Cosden will take over as the newly elected chairperson.

Mr. Buztrey states that it is customary in order to show support for the new chairman to hold a re-vote to make it unanimous.

**Roll call is taken for voting members to vote by stating *yes* or *no* for member Cosden to become Chairman:**

- Boyer-yes
- Cosden-yes
- Fisher-yes
- Jackson-yes
- Winstead-yes
- Zivkovic-yes

**Nominations for Vice-Chairperson:**

- Chair Cosden nominates member Zivkovic.
- Member Boyer nominates member Boyer.

**Board vote:**

- Member Boyer votes for member Boyer.
- Chair Cosden votes for member Zivkovic.
- Member fisher votes for member Zivkovic.
- Member Jackson votes for member Boyer.
- Member Winstead votes for member Zivkovic.
- Member Zivkovic votes for member Zivkovic.

**Roll call is taken for voting members to vote by stating *yes* or *no* for member Zivkovic to become Vice-Chairman:**

- Boyer-yes
- Cosden-yes
- Fisher-yes
- Jackson-yes
- Winstead-yes
- Zivkovic-yes

With four votes member Zivkovic will take over as Vice Chairman.

### **APPROVAL OF MINUTES:**

Motion to approve the minutes for the Regular Governing Board Meeting of April 12, 2016 was made by member Boyer and seconded by member Fisher.

**Board vote: Boyer, Cosden, Fisher, Jackson, Winstead, Zivkovic**

**All "Yes's," motion carries.**

**APPROVAL OF THE AGENDA REGULAR MEETING:**

Motion was made by member Jackson and seconded by member Fisher to approve the agenda with the following change:

- Change 13C from *Approval of FY 2015-2016 Budget Amendment #2* to *Approval of IT Infrastructure IFP Process*.

**Board vote: Boyer, Cosden, Fisher, Jackson, Winstead, Zivkovic**

**All “Yes’s,” motion carries.**

**SUPERINTENDENT REPORT:**

Mr. Stephenson states that he would like to welcome Ms. McMillan as the parent representative for Oasis Middle School.

Mr. Stephenson states we received our system-wide AdvancEd accreditation. This is the first time in our schools history that we received system-wide accreditation. It took a lot of effort from a lot of people. We should receive an official report in the next couple of weeks.

Mr. Stephenson states that OHS is planning to simulcast the June 4, 2016 graduation as they did last year.

Mr. Stephenson states that custodian Joe found an iPad along with some other materials in the gym and turned them in. Mr. Stephenson thanks Joe and the students for their honesty and for not taking the items. The items sat out in the gym for four or five hours.

**CHAIRMAN REPORT:**

Member Jackson gives her outgoing chairman report. She states that she would like to thank Mr. Stephenson for keeping in touch with her during her time as chairperson. She thanks Mr. Stephenson for taking good care of the accreditation team. The accreditation team was very impressed with us and we were well above average in some things and the other things we can work on to make better.

Member Jackson thanks everyone for allowing her to be the chairperson for the last three years.

Chair Cosden states that this is a good time to talk about the duties of her new position.

Vice Chair Zivkovic states that member Jackson attended the foundation meetings and asked if Chair Cosden’s schedule would allow her to attend now. Chair Cosden states that is something they should probably discuss after the meeting.

Member Jackson states that there should be a board representative at the quarterly financial meetings and they should report back to the board.

### **FOUNDATION REPORT:**

Chris Porter congratulates the newly elected Chair and Vice Chair.

Chris Porter thanks member Jackson for all she's done over the last few years. She has been a valuable part of their group.

Chris Porter states that the Light House Awards were held on April 22, 2016. Everything came together well. Mr. Stephenson helped with setting up and Mr. Hook was the MC and helped to get all the beverages donated for the dinner.

Chris Porter states they just finalized the scholarship awards for this last year. Due to a generous donation the foundation was able to award scholarships to 3 graduating Oasis seniors totaling \$9,000.00. Those scholarships went to David Victoria, Andrew Orb and Sarah Logan.

Chris Porter states that all 3 of last year's scholarship winners qualified for their second year distribution. To qualify for the second year distribution they need to stay in school and maintain good grades.

Chris Porter states that the foundation as a whole will get back to the individual classroom orientated monetary distributions. They plan to bring the mini grant program back to help with teacher projects and are hoping to do 100's of small things throughout the year to more greatly impact everybody.

Chris Porter states that Kelly Jackson has retired after 3 years of service. She will be greatly missed.

Chris Porter states they are looking for some new foundation members. If anyone is interested please contact Chris Porter.

*Discussion held*

### **PUBLIC COMMENT:**

Victoria Bateman that her son will be graduating next month and has not missed an hour of school. She hopes there is some kind of recognition at the awards ceremony for that.

Kristy Krempski states that her son is a student at Oasis High School. He has been in the charter system for 10 years. She states that in the last year they've had a lot of issues. There have been growing pains but they felt that they have always been heard and had a voice. They don't feel they are being heard anymore. Her son has been a model student, a lot of the teachers, parents and students look up to him. There was an issue a few months ago with an inappropriate social media post and the way it was addressed by the Dean of Students was difficult for them. He has turned the school into a military type

atmosphere which is detrimental to a lot of the students and parents. There was a lot of coercion, intimidation and disrespect to the students. The way Mr. Boerner handled it and the way Mrs. Treece did not handle it was inappropriate as far as the parents were concerned. Another issue is that her son has been sitting in the gym for many days because there is testing going on, students aren't getting instruction. There are safety issues with Storm field. They could not get into the locker room so they huddled up under an awning because of an approaching storm. The parents have addressed those issues. Mrs. Krempski states that she is an involved parent. She states that other parents feel the same. She has asked to meet with Mr. Stephenson.

Mr. Krempski states that he appreciates the board members taking their time to be involved. He states there has been a tremendous amount of turn over with teachers at OHS. The code of conduct which is a guide for conducting disciplinary actions is not being adhered to in a proper way. He states that some things are being overlooked when it comes to financing. There is a lot of fundraising but when it comes to safety in sports they are always told there is a money issue. There are a lot of things in the school that need to be addressed and looked at. It has happened in a really short period of time and it is going in the opposite direction of where it should be going.

*Discussion held.*

#### **STAFF AND BOARD COMMENT:**

##### **Director of Procurement and Food Services**

Danielle Jensen states that food service has a favorable year to date profit margin.

Danielle Jensen states she is expecting revenue to come in favorable to budget.

Danielle Jensen states they are preparing for next school year.

Danielle Jensen states that she sat through training for next year's application process.

Danielle Jensen states the annual wellness policy committee meeting will be held this week, which is required by the state.

Danielle Jensen states that food service is busy running out inventory and working around the events that go on in May and June.

Danielle Jensen states that she did apply for the equipment grant this year but we cannot even be considered because none of our schools reach 50% participation in the National School Lunch Program.

Danielle Jensen states that she has been working on the IT infrastructure project.

Danielle Jensen states that she has continued to work on the city's \$100,000.00 list with the maintenance team. The perimeter fence and gym curtain are complete. Purchase orders are complete for the OES carpeting project and the CME mini-split project.

Danielle Jensen states that she is working on quotes for the walk-in freezer but is now working with the city because they have to get quotes for the concrete pad and electrical work.

Danielle Jensen states that she has been working on quotes for several AC projects.

*Discussion held.*

Victoria Bateman states that the city's fiscal year ends September 30, 2016 and as long as the purchase orders are issued, the money is tied up and can be rolled forward into the next year. She will check with the city's procurement manager to see where they are with the concrete and electrical. The city is issuing the purchase order and paying the bill, that's why we have until September 30, 2016 to tie up the funds. She states as long as the purchase order is issued that money will stay encumbered. Ms. Bateman will follow up with their facilities manager and procurement manager today, May 10, 2016.

**Christa McAuliffe Charter Elementary School**

Jacque Collins states that testing is now over and that's a big relief.

Jacque Collins states they are working on wrapping up meetings for MTSS, students who need remediation, placement, retentions and things like that.

Jacque Collins states that currently 4<sup>th</sup> grade is in St. Augustine.

Jacque Collins states that 5<sup>th</sup> grade accelerated is taking a trip to the Kennedy Space Center on May 11, 2016.

Jacque Collins states the CME 6<sup>th</sup> Annual Art Show is from 6:0-8:30 PM on May 14, 2016.

Jacque Collins states they are doing the Roman Battle again this year on June 3, 2016.

Jacque Collins states Battle of the Books is a 5<sup>th</sup> grade activity happening now until the end of the year. Students read a certain amount of books and then debate questions as teams.

Jacque Collins states that AR parties and field days are coming up.

**Oasis Charter Elementary School (OES)**

Steve Hook states they have finished testing and the end of the year wrap up stuff is in process.

Steve Hook states last week OES and CME worked together to support Wounded Warrior Anglers. The fundraising monies stay local. The schools participated in a boot camp. Students learned a lot about what it's like to be a veteran, what it's like to be in the military and what hard work and dedication is all about.



Steve Hook states they do two major charities during the year; *Luau for Life* is a children's cancer organization and *Wounded Warriors*. They also do other fundraisers as needed such as when local storm damage victims needed help. They often use their internal funds as a money in, money out thing. They are used for staff appreciation, student appreciation and student of the week. There have been questions about that. One hundred percent of those funds go to the students, teachers and staff.

Steve Hook states they made almost a \$9,000.00 donation to Lee Memorial. Funds were raised through Every Penny Counts.

Steve Hook states Battle of the Books is Thursday, May 12, 2016 at 6:00 PM at the Yacht Club.

Steve Hook states Kinder Camp is May 12, 2016. This is a question and answer session for the new kindergarten parents.

Steve Hook states the final PTO meeting is May 11, 2016. Mr. Hook thanks Ms. Ricciacdella for taking two terms as President and she has been outstanding.

Steve Hook states the Light House Awards were remarkable thanks to Chris Porter and the entire foundation.

Steve Hook states that art teacher Ms. Beatty entered students in the *Clean Conservation Competition*. We have a number of students who will be in the calendar.

Steve Hook states there is a new school Nurse, Carly Geier.

Steve Hook states Teacher Appreciation Week was last week.

*Discussion held.*

### **Oasis Charter Middle School (OMS)**

Keith Graham states that Lion King Jr. was fantastic. Thank you to Mrs. Omundsen, cast members and parents. Both nights were sold out.

Keith Graham states algebra I EOC's started yesterday, May 9, 2016 and will last through this week.

Keith Graham states that civics EOC's will be held next week.

Keith Graham states they are wrapping things up.

Keith Graham states 8<sup>th</sup> grade promotion will be held Sunday, June 5, 2016 at 10:00 AM.

*Discussion held.*

**Oasis Charter High School (OHS)**

Shannon Treece states that there is a lot of student sitting due to AICE testing and end of course testing happening simultaneously. There is no way around it until we can have technology in the hands of our students and they have devices to take the tests on.

Shannon Treece states they are still working on scheduling. There will be a scheduling meeting with students this week. Parents will be able to see the registration information at home via Google doc.

Shannon Treece states the amount of students receiving scholarships is impressive. We had 10 students recognized at the Mayor's dinner.

Shannon Treece states the JROTC was part of the District Awards ceremony last week. Out of 6,277 cadets Brandon Pearson was named the number one Jr. in Lee County. Three of our cadets were also recognized for having a GPA of 5.0 or above.

Shannon Treece states that the media students recognized Mrs. Theriault for her efforts. She offers an impressive program.

Shannon Treece states the Spring Sports Banquet will be held May 18, 2016.

Shannon Treece states the school awards will be held May 20, 2016.

Shannon Treece states the Google Boot Camp will be held May 14, 2016 at OHS.

Shannon Treece states that discussions happening right now are around professional development and what are we focusing on.

Shannon Treece states the hiring process is in full swing.

Shannon Treece states they are in the process of getting input for next year:

- The students have given continuous input throughout the year.
- After finishing up a book study, teachers will reconvene their thoughts around grading processes.
- The last parent meeting for this year will happen May 17, 2016. There are two sessions, 8:00 AM and 6:00 PM.

*Discussion held.*

**UNFINISHED BUSINESS****A. Strategic Plan-Nelson Stephenson**

Mr. Stephenson states the strategic planning process was discussed with the AdvancEd team who had great things to say about what we do and how we do it. They liked the idea of having 50 plus

participants. They do not like that it is not a written process. Mr. Stephenson states that he is working on this.

**B. NEOLA-Nelson Stephenson**

Mr. Stephenson states that the NEOLA policies are in place. Mr. Stephenson will be meeting with NEOLA consultant Tom Young and start going through the policies to develop procedures. NEOLA has been added to the agenda so it can be talked about at every board meeting. When legislative updates are made they will be brought before the board for adoption. With those being brought before the board as they happen, our policies will stay up to date.

*Discussion held.*

**NEW BUSINESS**

**A. Discussion of the Superintendent Evaluation Document-Nelson Stephenson**

Mr. Stephenson states that this should be completed in June. He has created a website with documented evidences.

*Discussion held.*

Evaluation will be distributed to the board members. They will complete and return to Mrs. Arthur by June 7, 2016. Chair Cosden will collect individual evaluations and complete the final report.

Motion was made by Member Boyer and seconded by Member Jackson to approve the evaluation form.

*Discussion held.*

**Board vote: Boyer, Cosden, Fisher, Jackson, Winstead, Zivkovic**

**All "Yes's," motion carries.**

**B. Approval of New Job titles for CME-Math Coach and Reading Coach-Jacqueline Collins**

Jacque Collins states that these two positions already exist at CME. She calls them interventionists. They are teachers that specialize in certain areas. If the titles are changed they can advertise for applicants more specific to the roles they will play.

Motion was made by member Boyer and seconded by Member Fisher to approve the new job titles for CME-Math Coach and Reading Coach.

**Board vote: Boyer, Cosden, Fisher, Jackson, Winstead, Zivkovic**

**All “Yes’s,” motion carries.**

**C. Approval of IT Infrastructure IFP Process-Danielle Jensen**

Danielle Jensen states that the RFP was distributed to the public on April 20, 2016. Vendors were allowed to do walkthrough’s with the IT department April 25-27, 2016. Pre-conference meeting was held on May 3, 2016. All questions were required to be submitted in writing by May 6, 2016. Final Addendum went out to vendor’s May 9, 2016. All bids are due back May 20, 2016. The selection committee will meet on May 24, 2016. Goal is to have the vendor’s selected by June 1, 2016.

Danielle Jensen states that she is requesting the board to allow the selection committee to select the vendor and get the purchase order issued as long as the committee stays within the approved cost estimate which is \$450,000.00.

Motion was made by member Boyer and seconded by Member Jackson to approve the IT Infrastructure IFP Process.

**Board vote: Boyer, Cosden, Fisher, Jackson, Winstead, Zivkovic**

**All “Yes’s,” motion carries.**

**BOARD COMMENT:**

Discussion is held in reference to changing the place on the agenda for board comments.

Motion was made by member Winstead and seconded by member Boyer to add *Final Board Comments and Discussion* at the end of the agenda and remove *Board Comment* from *Staff and Board Comment*.

**Board vote: Boyer, Cosden, Fisher, Jackson, Winstead, Zivkovic**

**All “Yes’s,” motion carries.**

Vice Chair Zivkovic thanks member Jackson for all of her time, effort and heart she has put into the board.

Vice Chair Zivkovic also thanks Kelly Jackson for her work with the foundation.

Vice Chair Zivkovic congratulates Chair Cosden on her new position as chairperson.

Vice Chair Zivkovic states that he would like the board to use committees where appropriate.

Vice Chair Zivkovic states that Mr. Stephenson is doing a good job and looks forward to next year being even better.

Member Winstead thanks member Jackson for her service.

Member Winstead thanks Mr. Stephenson for his communication, effort and focus.

Member McMillan states that she is trying to absorb everything and looks forward to working with everyone.

Member Lucas-Ross welcomes the new parent representatives.

Member Lucas-Ross thanks the administration and the staff.

Member Jackson states that she agrees with member Winstead's committee idea about the appeal for funds. She states that they should start putting it together immediately.

Member Jackson states that hopefully someone will create an award honoring Ms. Bateman's son's accomplishment of not missing a day of school from 6<sup>th</sup> to 12 grade.

Member Jackson congratulates everyone on the accreditation.

Member Fisher thanks member Jackson and wishes Chair Cosden and Vice Chair Zivkovic best of luck.

Member Fisher congratulates everyone on the accreditation.

Chair Cosden states that she's excited to serve and looks forward to the next year.

Member Boyer thanks the parents for taking the time to come in and address the board.

Member Boyer thanks the parent representatives for becoming part of the governing board.

Member Boyer thanks member Jackson for being the fearless leader and member Donaldson for doing a capable job of filling in when member Jackson was not able to run the meetings.

Member Boyer congratulates Chair Cosden and Vice Chair Zivkovic.

Member Boyer states that we are an exemplary system and deserving of the accreditation.

**Time and Date of Next Meeting**

Regular Governing Board Meeting: Tuesday June 14, 2016, 9:00 a.m. in Council Chambers.

**Adjournment**

There being no further business, the meeting adjourned at 11:32 a.m.

Respectfully submitted,  
Shannon Arthur  
Executive Assistant to the Superintendent  
Cape Coral Charter School Authority

**12 B**

# **CHARTER SCHOOL BOOKKEEPER**

\$36,795.20 - \$57,532.80 Annually

## **GENERAL STATEMENT OF JOB:**

Works independently under general supervision of the Superintendent of the City of Cape Coral Charter School provides maintenance of accounts payable, capital assets, and other accounting operations and transactions for the four (4) City Charter Schools. Responsible for reviewing, analyzing, correction and monitoring all items pertaining to cash, in compliance with established cash management policies. Work in this class is performed with a sub professional working knowledge of governmental accounting practices and policies in interpreting procedures, recording transactions, and preparing financial records. Work is subject to automatic and periodic verification through systems of internal controls, pre-audits and post-audits, and to supervisory review for conformity with established policies and procedures.

**Individuals assigned to this position must report to work per their assigned schedule.**

## **SPECIFIC DUTIES AND RESPONSIBILITIES:**

- Applies School and City policies and procedures in all financial transactions.
  - Communicates these policies and procedures to all school employees.
- Ensure proper procedures, processes, training and forms to be used by school personnel for cash handling, bank deposits, and internal controls.
- Monitor school internal funds database in general ledger system as well as on all secure user forms.
- Creates and maintains capital asset control sheets and depreciation schedules. Records depreciation entries in the general ledger monthly for all active capital assets.
- Accounts Payable Processing:
  - Processes all invoices for the general fund for payment whether from purchase order or check request and enters these transactions into the general ledger system.
  - Reviews all check requests for school internal funds, and enters these transactions into the general ledger system. Makes corrections as necessary to insure compliance with accounting policies and procedures.
  - Reviews all purchase requisitions for school internal funds to determine if request is funded by revenue.
  - Processes all checks from the accounts payable system for distribution to vendors.
- Title II-A Travel and Training:
  - Makes all travel arrangements for school business travel and training in compliance with Title II-A procedures.
  - Prepares forms for reimbursement of out of pocket expense to employees and processes through the accounts payable system.



## **CHARTER SCHOOL BOOKKEEPER**

- Maintains Title II-A expense tracking worksheets to insure budget is fully utilized but not overspent. Distributes to the Principals on a regular basis.
  - Prepares documentation for reimbursement of Title II-A expenditures with the Lee County School District and monitors funding distribution.
- Manages collection activities for all dishonored checks. Refers unresolved dishonored checks to a collection agent.
- Implements procedures for Charter School internal fund accounts and prepares daily fund balance reports for users to determine available funding.
- Handles banking transactions. Records all daily bank transactions in the general ledger system through journal entries.

### **FINANCIAL STATEMENTS**

- Prepares monthly, quarterly, and annual financial statements to reflect financial condition of the school and its departments and organizations.
  - Develops and maintains the processes to create monthly financial statement from data provided from the general ledger system
  - Prepares monthly cash flow projections
  - Records all book close entries in the general ledger
    - Accounts receivable
    - Accrued Liabilities
    - Reclassification of prepaid expense
    - Depreciation
    - Monthly sales tax payment and remittance
    - Allocate administrative revenue and expenses to the schools
    - Coordinates monthly payments to the City (fiscal services, building lease, bus lease, etc.)
  - Distributes financial statements and reports to school and City management
  - Distributes statement to the Lee County School district by the end of the subsequent month.
  - Coordinates the quarterly Finance Review Committee Meeting with school administration and City Finance Department
  - Prepares accounting entries related to accruals and reversal of accruals for each month

### **ADDITIONAL JOB FUNCTIONS**

- Assists in implementation of system changes and enhancements to insure compliance with reporting requirements and policies. (i.e. JDE integration of internal funds).
- Keeps up with industry trends and makes recommendation
- Assists office staff to ensure smooth operation of daily functions.
- Performs related work as required. (NOTE: The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.)

# CHARTER SCHOOL BOOKKEEPER

## **MINIMUM QUALIFICATIONS:**

High school diploma or GED required; with minimum four (4) years experience in accounting, bookkeeping or related field. Ability to read, write and follow instructions in the English language. Experience with industry-standard computer applications. Governmental experience preferred.

## **ADDITIONAL MINIMUM QUALIFICATIONS REQUIRED: KNOWLEDGE, SKILLS, AND ABILITIES:**

Has considerable knowledge of governmental accounting principles and procedures.

Has considerable knowledge of report and record maintenance principles and techniques.

Has considerable knowledge of filing principles and methods.

Has general knowledge of modern office practices and procedures and office equipment, i.e. computers, facsimile machines and copiers.

Is skilled in oral communications and interpersonal relations for effective expression and clarity.

Is skilled in processing numbers and figures with a high degree of accuracy.

Is able to work with diverse groups.

Is able to establish and maintain effective-working relationships with supervisor, support staff and other departments position interacts with.

Is able to organize and review work for efficient results and accuracy.

Is able to handle diverse tasks while maintaining an attention to detail for the purpose of ensuring accuracy in task performance.

## **MINIMUM STANDARDS REQUIRED:**

**Physical Requirements:** Tasks are essentially sedentary, some unassisted lifting, carrying, pushing and/or pulling of light weight objects up to 20 pounds. Tasks may require prolonged periods of visual concentration.

**Data Conception:** Requires the ability to compare and/or judge the readily observable, functional, structural or composite characteristics (whether similar or divergent from obvious standards) of documentation, accounting, and applications.

**Interpersonal Communication:** Requires the ability of speaking and/or signaling people to convey or exchange information. Includes giving and receiving instructions, assignments or directions.

## **CHARTER SCHOOL BOOKKEEPER**

**Language Ability:** Requires the ability to read a variety of materials relevant to municipal policy, procedure, and ordinance. Requires the ability to communicate with numerous individuals from a broad array of backgrounds.

**Intelligence:** Requires the ability to apply principles of rational systems; to solve practical problems and deal with a variety of concrete variables in situations where standardization exists.

**Verbal Aptitude:** Requires the ability to record and deliver information, to explain procedures, to issue and follow oral and written instructions. Must be able to communicate effectively and efficiently in Standard English.

**Numerical Aptitude:** Requires the ability to add, subtract, multiply, and divide; calculate decimals and percentages.

**Form/Spatial Aptitude:** Requires the ability to inspect items for proper length, width and shape.

**Motor Coordination:** Requires the ability to coordinate hands and eyes in utilizing modern office equipment.

**Manual Dexterity:** Must have minimal levels of eye/hand/foot coordination.

**Color Discrimination:** Requires the ability to differentiate between colors and shades of color.

**Interpersonal Temperament:** Requires the ability to deal with people beyond giving and receiving instructions. Includes considerable public contact, and potential confrontational situations.

**Physical Communication:** Requires the ability to talk and hear: (Talking: expressing or exchanging ideas by means of spoken words. Hearing: perceiving nature of sounds by ear.)

**Environmental Requirements:** Tasks are generally performed without exposure to adverse environmental conditions.

**12 C**



TO: Charter School Governing Board

THRU: Nelson Stephenson, Superintendent

FROM: Mary Anne Moniz, Business Manager

DATE: June 7, 2016

SUBJECT: FY 2015–2016 Budget Amendment #2

Budget amendments are processed periodically for the purpose of making various adjustments to the operating budget. Since Budget Amendment #1 was adopted at the November Board Meeting, revenue and expenditure line items have been analyzed and updated to reflect the revised forecast for FY 2015-16.

Budget Amendment #2 is being requested to modify these estimates of revenue and appropriations and will be discussed in greater detail throughout this document. In addition, detailed tables outlining the changes in account strings are provided on the pages immediately following this memo.

Below is a summary of major component changes for each category:

With the adoption of Budget Amendment #2, the overall budget will increase by \$501,529 or 1.87% from \$26,772,728 to \$27,274,257.

Revenue Category - Sources	FY 2016 Adopted	FY 2016 Amend. #1	Adjustments	FY 2016 Amend. #2	% Change
Use of Fund Balance	\$ 263,948	\$ 1,001,414	\$ 125,990	\$ 1,127,404	12.58%
Operating Fund Balance	3,567,989	2,830,523	(119,360)	2,711,163	-4.22%
Intergovernmental	21,894,389	21,602,259	466,097	22,068,356	2.16%
Capital Outlay	1,047,739	522,247	-	522,247	0.00%
Charges for Service	593,300	593,300	(6,000)	587,300	-1.01%
Miscellaneous	176,929	222,985	34,802	257,787	15.61%
Total Increase (Reduction) of Revenues & Balances Forward	\$ 27,544,294	\$ 26,772,728	\$ 501,529	\$ 27,274,257	1.87%

Expenditure Category - Uses	FY 2016 Adopted	FY 2016 Amend. #1	Adjustments	FY 2016 Amend. #2	% Change
Personnel	\$ 16,220,033	\$ 16,194,953	\$ 262,378	\$ 16,457,331	1.62%
Operating	7,688,272	7,709,252	120,733	7,829,985	1.57%
Capital Outlay	68,000	38,000	446,852	484,852	1175.93%
Reserves	3,567,989	2,830,523	(328,434)	2,502,089	-11.60%
Total Increase (Reduction) of Appropriated Expend & Reserves	\$ 27,544,294	\$ 26,772,728	\$ 501,529	\$ 27,274,257	1.87%

## SOURCES/REVENUES

Sources, also known as revenues, reflect a proposed increase of \$501,529 or 1.87% when compared to the Amended Budget. Contributing factors are associated with:

## BALANCES BROUGHT FORWARD

Balances Brought Forward (Cash) is budgeted at \$3,836,567 which includes the use of \$1,127,404 to cover operating expenditures. This is primarily warranted from the initial reduction of \$525,492 in Public Education Capital Outlay dollars and the approval of the \$450,000 associated with the Infrastructure Project.

Explanations for each adjustment to revenue can be found below:

## INTERGOVERNMENTAL

### FEFP - Florida Education Finance Program (State Shared)

The FEFP budget was estimated at 96% of projected revenue based on enrollment of 3,195 full time equivalents (fte's). The school year began with a twelve day count of 3,187.96 fte's missing the original enrollment target by 7.04. As of the 4<sup>th</sup> Quarter FEFP calculation, enrollment totaled 3,171 which reflected a total decline of 17 FTE or a total of 24 FTE from the Adopted Budget. Both the Middle and High Schools were impacted.

School (FTE)	Adopted	Amend. #1	Amend. #2	% Change Amend. #1	# FTE Reduced
Christa McAuliffe	744.00	743.00	743.65	0.09%	-0.65
Oasis Elementary	848.00	851.00	850.02	-0.12%	0.98
Oasis Middle School	843.00	837.00	830.89	-0.73%	6.11
Oasis High School	760.00	756.96	746.61	-1.37%	10.35
<b>TOTAL:</b>	<b>3195.00</b>	<b>3187.96</b>	<b>3171.17</b>	<b>-0.53%</b>	<b>16.79</b>

With reduced FTE, the FEFP Funding has been reduced by \$61,894.

### National School Lunch Program (NSLP)

The National School Lunch Program currently services 38% of our student population which is slightly up from last fiscal year. The Christa McAuliffe Campus has done exceptionally well this year and expects a \$21,000 increase in revenues. This includes \$13,000 for the National School Lunch Program, \$3,000 for the National School Breakfast Program and \$5,000 for Student Lunches. With the increased sales at Christa McAuliffe there will be a \$5,000 offset made to their food expenses to cover the additional cost of goods.

While Oasis High School anticipates a \$10,000 increase in National School Lunch Sales, and a \$1,000 increase to the National School Breakfast, Student Lunches are expected to decline by \$11,000.

### **A+ Money – School Recognition Funds**

The Florida School Recognition Program provides public recognition and financial awards to schools that have sustained high student performance or schools that demonstrate substantial improvement in student performance.

The legislation allows the school's staff and school advisory council (SAC) the authority to decide who is eligible to receive funding. If a charter school does not have a SAC, the governing body of the school should participate, along with the school staff, in determining the use of the funds.

These funds are to be used for nonrecurring bonuses to faculty and staff, nonrecurring expenditures for educational equipment or materials, or for temporary personnel to assist the school in maintaining or improving student performance (Section 1008.36(5), F.S.). If the school's staff and SAC decide to give bonuses, they determine who is to receive them and how much each person will receive.

All four of our schools were recognized as A schools and were eligible for A+ recognition funding. A total of \$302,757 has been received across all schools and paid on the expense side as an Employee Recognition/Bonus. A breakdown by school can be found below:

Oasis Elementary	\$82,210
Christa McAuliffe	\$69,847
Oasis Middle	\$81,280
Oasis High School	\$69,420
<b>Total:</b>	<b>\$302,757</b>

### **Best and Brightest – Other Misc. State Shared**

Florida's Best and Brightest Teacher Scholarship Program rewards Florida's teachers who have been evaluated as "Highly Effective" and who have earned college entrance exam scores that indicate they were exceptionally well prepared for college level coursework. The scholarship was funded by the Florida Legislature for the 2015-2016 school year. Future funding is contingent upon legislative approval.

We are pleased to announce that five of our teachers have been awarded the Best and Brightest Recognition. Recipients at Oasis Elementary were Dana Alvarez and Katie Chaney. Recipients at Oasis Middle School were Barbara Kreamer, John Omundsen, and Jamie Ebbert. Each recipient received \$8,256.50 as an Employee Recognition/Bonus.

**Wellness/Healthy Targets**

Our schools partnered with the City of Cape Coral and Florida Blue in February and held its annual Wellness Fair. All benefitted employees were eligible to participate in achieving healthy targets. For each target passed employees were qualified to receive \$25.00 for a total of up to \$150.

In addition, free health screenings were offered for all employees (members and non-members) for cholesterol, diabetes, blood pressure, and more with immediate results. Vendors offered tips on nutrition, diet and fitness and door prizes were raffled and more.

A total of \$14,325 was paid out to employees as an Employee Recognition/Bonus and are reimbursed by the City as part of the annual Wellness Program.

**Cambridge Advanced International Certificate of Education (AICE)/Advanced Placement (AP)**

The Advanced International Certificate of Education (AICE) Program is an international curriculum and examination program. Florida's public colleges and universities provide college credit for successfully passed exams. This program also allows students to earn an advanced diploma to boost their college application. Students could potentially get college credit or place out of intro courses as a freshman. An AICE diploma also qualifies students for the Florida Bright Futures Scholarship.

The difference between the Advanced Placement Program (AP) is that AP provides college credit for completed AP exams, the AICE provides the opportunity to earn an international diploma.

Oasis High School estimated \$496,242 to be received as part of passing tests and student participation. However, a total of \$653,194 was much higher than anticipated which reflected an addition of \$156,952.

**MISCELLANEOUS****Reimbursable Charges**

Reimbursable charges consist of bus usage, non-sufficient fund fees, reimbursement for staff, and facility rentals. The City Parks and Recreation Department currently reimburses our schools for bus usage and splits a portion of revenues they receive from their Summer Programs. In addition, the Parks and Recreation Department current reimburses the schools for a part-time custodian who is designated to clean the Oasis Middle School Gym. While our previous accountant would offset the reimbursement directly to the payroll accounts, it has been suggested that we increase this revenue line and offset the expense.



## **EXPENDITURES/USES**

The proposed Budget Amendment would increase the Charter School's total budgeted expenditures by \$829,963 and decrease reserves by \$328,434 for a net decrease in appropriated expenditures and reserves of \$501,529 or 1.87%.

## **PERSONNEL**

### **Payroll**

The Speech Therapist position at Oasis Elementary has remained vacant all year with the duties performed through an outside contract position. Therefore, various payroll lines will be reduced by \$65,683 and the Outside Contractor category increased by \$45,000 to offset this expense.

### **Best & Brightest**

As noted in the revenue above, there were 5 teachers who received the Best & Brightest Scholarship. Each teacher received a total of \$8,256.27 for a total of \$41,281.35, reflecting no impact to expenditures.

### **Wellness/Healthy Targets**

As part of the annual Wellness Fair, all benefitted employees were eligible to participate in achieving healthy targets. For each target passed employees were qualified to receive \$25.00 for a total of up to \$150. A total of \$14,325 was paid out to employees and will be reimbursed by the City as part of the annual Wellness Program.

## **OPERATING**

Although we are able to transfer funds between various accounts, we have been able to maintain our operating expenses fairly well throughout the FY 2015-2016 school year. While most adjustments are primarily an offset to expense lines, there are several items which could not be controlled:

### **Other Professional Services**

As noted above, the Speech Therapist position at Oasis Elementary remained vacant all year and the duties were performed by an outside contractor. Therefore, Other Professional Services has increased by \$45,000 to cover these expenditures. In addition, as part of the Infrastructure Project, it was determined that all campuses required a fiber optic upgrade. While we had set aside \$12,000 for the IT Assessment and had the City assist in those needs, we are requesting an additional \$22,300 for this required work.

## **Health Care Insurance Profit Sharing/MLR**

In 2016, the Charter Schools have partnered with the City of Cape Coral and have gone with a Self-Funded Health Insurance Plan. While no dollars have been budgeted or adjusted in the revenue categories associated with profit sharing, the anticipated rebate/funding associated with the previous plan will be applied toward the 2-month reserve requirement which was set by the Plan Administrator. While we anticipate the Pro Share portion to be \$138,480, the overall estimated reserve for the Charter School will likely be in the range of \$336,478. The Charter School Authority Business Manager continues to actively work with the City of Cape Coral to identify how this money will be reserved.

## **Computer Equipment/Accessory**

While both Oasis Elementary and Christa McAuliffe budgeted for the generous PTO Donations, it was not determined how these dollars would be spent. Both schools have used the funding to purchase computer equipment; therefore, \$21,500 is requested within this budget amendment to offset the donation.

In addition to the above, Oasis Elementary utilized some of this funding to purchase Operating Supplies for classrooms which totaled \$15,649.

## **Computer Software/License**

In late FY 2015, the School District of Lee County replaced the Pinnacle Software with FOCUS. While we were advised that the cost of this new software would be consistent with what was previously paid, we were not billed in FY 2015 for the portion that was implemented forcing the FY 2016 Software costs to be over budget by \$11,184.

## **CAPITAL OUTLAY**

### **Equipment**

As approved by the Charter School Governing Board at the April Meeting, we will be utilizing an estimated \$450,000 from reserves for the improvement of our IT infrastructure. According to the Request for Proposal (RFP) we will need to issue the purchase order in June. These dollars are being moved from reserves into the appropriate Capital Equipment accounts as outlined in the proposal.

## **CONCLUSION**

In conclusion, Budget Amendment #2 is primarily warranted to better align our estimates of revenues to expenditures, most with corresponding offsets as we near our fiscal year-end.

It should be noted that this proposed budget amendment does not include the revenue associated with the recent E-Rate award of \$55,000 as these funds will not be released until late June or early July.

The FY 2015-2016 Budget Amendment #2 aligns our budgets with the most current information and expectations as we near fiscal year-end. Staff continues to monitor spending as we continue the year with a focus on building and preserving reserves. In closing, it is staff's recommendation that the Governing Board approve Budget Amendment #2 for the FY 2015-2016 Budget.

#### Attachments

FY 2015-2016 Revenue Categories (All Schools)

FY 2015-2016 Revenue Categories by School

FY 2015-2016 Expenditure Categories (All Schools)

FY 2015-2016 Expenditures by School

cc: Victoria Bateman, Financial Services Director, City of Cape Coral  
Jacqueline Collins, Principal, Christa McAuliffe Elementary School  
Keith Graham, Principal, Oasis Middle School  
Steve Hook, Principal, Oasis Elementary School  
Chris Phillips, Assistant Financial Services Director, City of Cape Coral  
Nelson Stephenson, Superintendent, Cape Coral Charter School Authority  
Shannon Treece, Principal, Oasis High School





## FY 2015-2016 Revenue Categories Budget Amendment #2

Object	Description	FY 2016 Adopted	FY 2016 Amend #1	Adjusted	FY 2016 Amend #2
533261	NSLP Reimbursement Lunch	\$ (400,000)	\$ (400,000)	\$ (23,000)	\$ (423,000)
533262	NSLP Reimbursement Breakfast	(55,000)	(55,000)	(4,000)	(59,000)
535750	FEFP-FL Ed Fin Prog St Shared	(20,667,079)	(20,371,107)	61,894	(20,309,213)
535751	FI Teacher Lead Prog St Shared	(46,899)	(47,891)	-	(47,891)
535752	School Recog Funds St Shared	-	-	(302,757)	(302,757)
535753	VPK Program State Shared	(197,856)	(197,856)	-	(197,856)
535754	Charter Sch Cap Outly St Share	(1,047,739)	(522,247)	-	(522,247)
535755	Other Misc State Shared	-	-	(41,282)	(41,282)
535756	Title II-A Funding St Shared	(31,313)	(34,163)	-	(34,163)
535757	AICE Revenue State Shared	(496,242)	(496,242)	(156,952)	(653,194)
535758	FEFP Teacher Salary Allocation	-	-	-	-
547801	Student Lunch Serv Charges	(580,000)	(580,000)	6,000	(574,000)
547803	Transportation Service Charges	(13,300)	(13,300)	-	(13,300)
547804	Student Technology Fee	-	-	-	-
561102	Short term investment income	(5,700)	(5,700)	(5,350)	(11,050)
566101	Contrib/Donation Private Sourc	(60,500)	(78,500)	-	(78,500)
569101	Other Miscellaneous Revenue	-	-	-	-
569102	Insur Damage Claims Misc Rev	-	-	-	-
569103	Book Sales Misc Revenue	(25,000)	(25,000)	3,148	(21,852)
569104	Lost/Damaged/Sold Textbooks	-	-	-	-
569110	Reimbursable Charges	-	(10,877)	(32,600)	(43,477)
569116	Oth Misc Rev/Reimbursable Chrg	(69,529)	(69,529)	-	(69,529)
569119	HealthCare Ins Profit Sharing	-	-	-	-
569901	Other Miscellaneous Revenues	(16,200)	(33,379)	-	(33,379)
599930	Assigned Balances	-	(1,001,414)	(125,990)	(1,127,404)
599940	Unassigned Balances	(3,831,937)	(2,830,523)	119,360	(2,711,163)
<b>Grand Total All Schools:</b>		<b>\$ (27,544,294)</b>	<b>\$ (26,772,728)</b>	<b>\$ (501,529)</b>	<b>\$ (27,274,257)</b>







## FY 2015-2016 Revenue Categories by School Budget Amendment #2

School	Object	Description	FY 2016 Adopted	FY 2016 Amend #1	Adjusted	FY 2016 Amend #2
<b>Christ McAuliffe</b>	533261	NSLP Reimbursement Lunch	(107,000)	(107,000)	(13,000)	(120,000)
	533262	NSLP Reimbursement Breakfast	(27,000)	(27,000)	(3,000)	(30,000)
	535750	FEFP-FL Ed Fin Prog St Shared	(5,145,954)	(5,050,886)	4,845	(5,046,041)
	535751	FI Teacher Lead Prog St Shared	(11,398)	(12,038)	-	(12,038)
	535752	School Recog Funds St Shared	-	-	(69,847)	(69,847)
	535754	Charter Sch Cap Outly St Share	(208,661)	(104,007)	-	(104,007)
	535756	Title II-A Funding St Shared	(7,406)	(8,164)	-	(8,164)
	535758	FEFP Teacher Salary Allocation	-	-	-	-
	547801	Student Lunch Serv Charges	(85,000)	(85,000)	(5,000)	(90,000)
	547803	Transportation Service Charges	(2,500)	(2,500)	-	(2,500)
	561102	Short term investment income	(1,500)	(1,500)	(950)	(2,450)
	566101	Contrib/Donation Private Sourc	(30,000)	(30,000)	-	(30,000)
	569102	Insur Damage Claims Misc Rev	-	-	-	-
	569103	Book Sales Misc Revenue	(11,000)	(11,000)	4,048	(6,952)
	569104	Lost/Damaged/Sold Textbooks	-	-	-	-
	569110	Reimbursable Charges	-	-	(10,998)	(10,998)
	569119	HealthCare Ins Profit Sharing	-	-	-	-
	569901	Other Miscellaneous Revenues	(7,500)	(11,795)	-	(11,795)
	599930	Assigned Balances	-	(127,391)	(11,378)	(138,769)
	599940	Unassigned Balances	(888,064)	(659,694)	11,378	(648,316)
<b>Christa McAuliffe Total:</b>			<b>(6,532,983)</b>	<b>(6,237,975)</b>	<b>(93,902)</b>	<b>(6,331,877)</b>
<b>Christa McAuliffe VPK</b>	535753	VPK Program State Shared	(98,928)	(98,928)	-	(98,928)
	569119	HealthCare Ins Profit Sharing	-	-	-	-
	599930	Assigned Balances	-	(4,656)	(2,257)	(6,913)
	599940	Unassigned Balances	(4,394)	-	-	-
<b>Christa McAuliffe VPK Total:</b>			<b>(103,322)</b>	<b>(103,584)</b>	<b>(2,257)</b>	<b>(105,841)</b>
<b>Oasis Elementary</b>	533261	NSLP Reimbursement Lunch	(94,000)	(94,000)	-	(94,000)
	533262	NSLP Reimbursement Breakfast	(14,000)	(14,000)	-	(14,000)
	535750	FEFP-FL Ed Fin Prog St Shared	(5,749,979)	(5,682,955)	(10,717)	(5,693,672)
	535751	FI Teacher Lead Prog St Shared	(14,000)	(14,132)	-	(14,132)
	535752	School Recog Funds St Shared	-	-	(82,210)	(82,210)
	535754	Charter Sch Cap Outly St Share	(245,595)	(122,417)	-	(122,417)
	535755	Other Misc State Shared	-	-	(16,513)	(16,513)
	535756	Title II-A Funding St Shared	(8,241)	(8,914)	-	(8,914)
	535758	FEFP Teacher Salary Allocation	-	-	-	-
	547801	Student Lunch Serv Charges	(133,000)	(133,000)	-	(133,000)
	547803	Transportation Service Charges	(3,800)	(3,800)	-	(3,800)
	561102	Short term investment income	(1,500)	(1,500)	(1,500)	(3,000)
	566101	Contrib/Donation Private Sourc	(30,000)	(30,000)	-	(30,000)
	569101	Other Miscellaneous Revenue	-	-	-	-
	569102	Insur Damage Claims Misc Rev	-	-	-	-
	569103	Book Sales Misc Revenue	(12,000)	(12,000)	-	(12,000)
	569104	Lost/Damaged/Sold Textbooks	-	-	-	-
	569110	Reimbursable Charges	-	-	(9,197)	(9,197)
	569119	HealthCare Ins Profit Sharing	-	-	-	-
	569901	Other Miscellaneous Revenues	(1,000)	(5,295)	-	(5,295)
	599930	Assigned Balances	-	(170,440)	(104,952)	(275,392)
	599940	Unassigned Balances	(1,016,581)	(755,585)	104,952	(650,633)
<b>Oasis Elementary Total:</b>			<b>(7,323,696)</b>	<b>(7,048,038)</b>	<b>(120,137)</b>	<b>(7,168,175)</b>
<b>Oasis Elementary VPK</b>	535753	VPK Program State Shared	(98,928)	(98,928)	-	(98,928)
	569119	HealthCare Ins Profit Sharing	-	-	-	-
	599930	Assigned Balances	-	(677)	(4,373)	(5,050)
	599940	Unassigned Balances	(415)	-	-	-
<b>Oasis Elementary VPK Total:</b>			<b>(99,343)</b>	<b>(99,605)</b>	<b>(4,373)</b>	<b>(103,978)</b>





## FY 2015-2016 Revenue Categories by School Budget Amendment #2

School	Object	Description	FY 2016 Adopted	FY 2016 Amend #1	Adjusted	FY 2016 Amend #2
<b>Oasis Middle School</b>	533261	NSLP Reimbursement Lunch	(115,000)	(115,000)	-	(115,000)
	533262	NSLP Reimbursement Breakfast	(10,000)	(10,000)	-	(10,000)
	535750	FEFP-FL Ed Fin Prog St Shared	(5,201,420)	(5,130,860)	24,506	(5,106,354)
	535751	FI Teacher Lead Prog St Shared	(12,175)	(12,038)	-	(12,038)
	535752	School Recog Funds St Shared	-	-	(81,280)	(81,280)
	535754	Charter Sch Cap Outly St Share	(278,524)	(138,830)	-	(138,830)
	535755	Other Misc State Shared	-	-	(24,769)	(24,769)
	535756	Title II-A Funding St Shared	(8,179)	(8,817)	-	(8,817)
	535758	FEFP Teacher Salary Allocation	-	-	-	-
	547801	Student Lunch Serv Charges	(176,000)	(176,000)	-	(176,000)
	547803	Transportation Service Charges	(4,000)	(4,000)	-	(4,000)
	561102	Short term investment income	(1,200)	(1,200)	(1,700)	(2,900)
	566101	Contrib/Donation Private Sourc	-	-	-	-
	569102	Insur Damage Claims Misc Rev	-	-	-	-
	569103	Book Sales Misc Revenue	(2,000)	(2,000)	(900)	(2,900)
	569104	Lost/Damaged/Sold Textbooks	-	-	-	-
	569110	Reimbursable Charges	-	(10,877)	(1,174)	(12,051)
	569119	HealthCare Ins Profit Sharing	-	-	-	-
	569901	Other Miscellaneous Revenues	(6,700)	(10,995)	-	(10,995)
	599930	Assigned Balances	-	(286,453)	-	(286,453)
	599940	Unassigned Balances	(1,010,865)	(743,154)	-	(743,154)
<b>Oasis Middle School Total:</b>			<b>(6,826,063)</b>	<b>(6,650,224)</b>	<b>(85,317)</b>	<b>(6,735,541)</b>
<b>Oasis High School</b>	533261	NSLP Reimbursement Lunch	(84,000)	(84,000)	(10,000)	(94,000)
	533262	NSLP Reimbursement Breakfast	(4,000)	(4,000)	(1,000)	(5,000)
	535750	FEFP-FL Ed Fin Prog St Shared	(4,569,726)	(4,506,406)	43,260	(4,463,146)
	535751	FI Teacher Lead Prog St Shared	(9,326)	(9,683)	-	(9,683)
	535752	School Recog Funds St Shared	-	-	(69,420)	(69,420)
	535754	Charter Sch Cap Outly St Share	(314,959)	(156,993)	-	(156,993)
	535756	Title II-A Funding St Shared	(7,487)	(8,268)	-	(8,268)
	535757	AICE Revenue State Shared	(496,242)	(496,242)	(156,952)	(653,194)
	535758	FEFP Teacher Salary Allocation	-	-	-	-
	547801	Student Lunch Serv Charges	(186,000)	(186,000)	11,000	(175,000)
	547803	Transportation Service Charges	(3,000)	(3,000)	-	(3,000)
	547804	Student Technology Fee	-	-	-	-
	561102	Short term investment income	(1,500)	(1,500)	(1,200)	(2,700)
	566101	Contrib/Donation Private Sourc	(500)	(18,500)	-	(18,500)
	569102	Insur Damage Claims Misc Rev	-	-	-	-
	569103	Book Sales Misc Revenue	-	-	-	-
	569104	Lost/Damaged/Sold Textbooks	-	-	-	-
	569110	Reimbursable Charges	-	-	(11,231)	(11,231)
	569116	Oth Misc Rev/Reimbursable Chrg	(69,529)	(69,529)	-	(69,529)
	569119	HealthCare Ins Profit Sharing	-	-	-	-
	569901	Other Miscellaneous Revenues	(1,000)	(5,294)	-	(5,294)
	599930	Assigned Balances	-	(411,797)	(3,030)	(414,827)
	599940	Unassigned Balances	(911,618)	(672,090)	3,030	(669,060)
<b>Oasis High School Total:</b>			<b>(6,658,887)</b>	<b>(6,633,302)</b>	<b>(195,543)</b>	<b>(6,828,845)</b>
<b>Grand Total All Schools:</b>			<b>(27,544,294)</b>	<b>(26,772,728)</b>	<b>(501,529)</b>	<b>(27,274,257)</b>





## FY 2015-2016 Expenditure Categories Budget Amendment #2

Object	Description	FY 2016 Adopted	FY 2016 Amend #1	Adjusted	FY 2016 Amend #2
611110	Administrator/Principal Salary	\$ 640,965	\$ 618,447	\$ -	\$ 618,447
612120	Classroom Teacher Salary	7,403,061	7,403,561	-	7,403,561
612130	Oth Certified Personnel Salary	595,046	595,046	(50,867)	544,179
612150	Aides Salary	537,612	537,612	-	537,612
612160	Other Support Personnel Salary	2,001,862	2,010,797	-	2,010,797
613140	Substitutue Teacher Salary/Wag	239,000	239,000	-	239,000
614101	Overtime	4,353	4,353	-	4,353
615101	Special Pay/Add Pay	417,700	417,700	-	417,700
615107	Employee Recognition/Bonus	23,886	23,886	330,845	354,731
621101	FICA Taxes	731,581	730,739	(775)	729,964
621102	Medicare Taxes	170,812	170,615	(182)	170,433
622104	ICMA (401A)	3,284	3,284	(3,284)	-
622110	Florida Retirement System(FRS)	839,781	838,795	(3,693)	835,102
623101	Life,Health,Disability Insur	2,399,478	2,399,622	(9,856)	2,389,766
623102	Self-Insured Health Plan	-	-	-	-
623107	Opt Out Health Ins Subsidy	25,913	25,913	-	25,913
624101	Workers Compensation	123,455	123,783	(310)	123,473
624102	Unemployment	5,300	5,300	-	5,300
624103	Leave Payout	56,944	47,000	-	47,000
624105	Employee Assistance Pgm (EAP)	-	-	-	-
631312	Accounting & Auditing	125,022	125,022	-	125,022
631399	Other Professional Services	339,393	313,015	67,300	380,315
634107	Med Exam/New Hire/General	6,980	6,905	-	6,905
634119	Employee Health Clinic Charges	2,990	2,990	-	2,990
634120	Outside Services	20,070	19,451	-	19,451
634123	Dual Enrollment Tuition	5,500	5,500	-	5,500
634125	Athletics Coaches & Officials	73,000	73,000	-	73,000
640101	Food And Mileage (City)	5,325	8,089	-	8,089
640104	Recruitment Travel	-	-	-	-
640105	Travel Costs	15,906	21,042	-	21,042
641101	Communication Service	8,338	8,213	-	8,213
641102	Telephone Service	84,700	84,700	-	84,700
641103	Telecommunication Service	75	250	-	250
641104	Postage & Shipping	16,950	17,080	-	17,080
643202	Electric	473,640	473,640	-	473,640
643203	Water & Sewer	51,890	51,890	-	51,890
643205	Propane Fuel	5,000	5,092	-	5,092
644101	Building Rental/Leases	3,454,522	3,454,522	-	3,454,522
644102	Equipment Rental/Leases	292,620	290,348	-	290,348
644103	Copy & Fax Machine Rent/Lease	64,509	65,009	-	65,009
644199	Other Rentals/Leases	-	-	-	-
645101	Insurance	557,721	555,621	-	555,621
646101	Tires	450	160	-	160
646102	Equip Repair/Maintenance	106,550	132,185	-	132,185
646103	Building Maintenance	181,173	192,184	-	192,184
646104	Diesel Fuel	175,400	143,000	-	143,000
646105	Parts Repair/Maintenance	-	-	-	-
646106	Unleaded Fuel	1,550	1,260	-	1,260
646108	Other Repairs & Maint.	450	674	-	674



## FY 2015-2016 Expenditure Categories Budget Amendment #2

Object	Description	FY 2016 Adopted	FY 2016 Amend #1	Adjusted	FY 2016 Amend #2
647101	Printing	5,210	5,160	-	5,160
648101	Advertising	2,750	4,170	-	4,170
649101	Uncollectable Accts Expns	400	400	-	400
649102	Bank Fees	12,000	10,900	-	10,900
649103	Various Fees	162,930	167,827	-	167,827
649130	Health Insurance Profit Share	-	25,419	-	25,419
652101	Office Supplies	81,300	82,409	-	82,409
652113	Uniforms	3,390	3,484	-	3,484
652114	Chemicals	-	120	-	120
652115	Tools	800	2,640	-	2,640
652116	Small Equipment	61,902	61,292	-	61,292
652117	Janitorial Supplies	71,000	77,600	-	77,600
652119	Food And Beverage	528,000	516,805	6,000	522,805
652121	Computer Equip/Accessory	69,886	132,849	21,500	154,349
652122	Computer Software/License	128,035	134,518	11,184	145,702
652125	Sod, Seed, Sand And Soil	-	18,000	-	18,000
652128	Operating Supplies - Charter S	110,588	95,842	15,649	111,491
652129	Textbooks	209,550	132,052	-	132,052
652130	Periodicals	400	430	-	430
652139	School A La Carte Food	95,000	105,500	(500)	105,000
652141	Trophies/Awards	-	100	-	100
652199	Other Operating Mat & Supplies	10,000	17,865	-	17,865
654101	Books Pubs Subscrpt & Membrshp	5,000	5,114	-	5,114
654102	Wellness - Gym Memberships	-	-	-	-
655101	Training & Seminars	35,570	36,801	-	36,801
655102	In-House Training	24,837	20,713	-	20,713
656101	Discounts Taken/Lost	-	-	-	-
662601	Improvements Other Than Bldgs	30,000	-	-	-
662602	Leasehold Improvements	-	-	-	-
664101	Equipment	6,000	5,700	450,000	455,700
664102	Vehicles	-	-	-	-
666101	Library Books	5,000	5,200	-	5,200
666102	Scholastic Book Fair	27,000	27,000	(3,048)	23,952
699201	Restricted Fund Balance	-	-	-	-
699301	Commmitted Fund Balance	-	-	-	-
699901	Unassigned Fund Balance	3,567,989	2,830,523	(328,434)	2,502,089
<b>Grand Total All Schools:</b>		<b>\$ 27,544,294</b>	<b>\$ 26,772,728</b>	<b>\$ 501,529</b>	<b>\$ 27,274,257</b>







# FY 2015-2016 Expenditures by School Budget Amendment #2

School	Object	Description	FY 2016 Adopted	FY 2016 Amend #1	Adjusted	FY 2016 Amend #2
Christa McAuliffe	611110	Administrator/Principal Salary	\$ 164,043.00	\$ 164,043.00	\$ -	\$ 164,043.00
	612120	Classroom Teacher Salary	1,727,479	1,727,479	-	1,727,479
	612130	Oth Certified Personnel Salary	151,352	151,352	-	151,352
	612150	Aides Salary	189,129	189,129	-	189,129
	612160	Other Support Personnel Salary	477,688	477,688	-	477,688
	613140	Substitutue Teacher Salary/Wag	55,000	55,000	-	55,000
	614101	Overtime	1,250	1,250	-	1,250
	615101	Special Pay/Add Pay	58,087	58,087	-	58,087
	615107	Employee Recognition/Bonus	-	-	70,526	70,526
	621101	FICA Taxes	174,806	174,806	-	174,806
	621102	Medicare Taxes	40,883	40,883	-	40,883
	622110	Florida Retirement System(FRS)	201,296	201,296	-	201,296
	623101	Life,Health,Disability Insur	596,792	596,792	-	596,792
	623102	Self-Insured Health Plan	-	-	-	-
	623107	Opt Out Health Ins Subsidy	3,237	3,237	-	3,237
	624101	Workers Compensation	29,102	29,102	-	29,102
	624102	Unemployment	-	-	-	-
	624103	Leave Payout	10,000	10,000	-	10,000
	624105	Employee Assistance Pgm (EAP)	-	-	-	-
	631312	Accounting & Auditing	29,253	29,253	-	29,253
	631399	Other Professional Services	70,620	62,981	5,500	68,481
	634107	Med Exam/New Hire/General	1,610	1,435	-	1,435
	634119	Employee Health Clinic Charges	700	700	-	700
	634120	Outside Services	5,085	4,285	-	4,285
	640101	Food And Mileage (City)	1,450	1,960	-	1,960
	640104	Recruitment Travel	-	-	-	-
	640105	Travel Costs	3,806	4,276	-	4,276
	641101	Communication Service	1,980	1,980	-	1,980
	641102	Telephone Service	21,500	21,500	-	21,500
	641103	Telecommunication Service	75	175	-	175
	641104	Postage & Shipping	2,550	2,550	-	2,550
	643202	Electric	110,000	110,000	-	110,000
	643203	Water & Sewer	13,700	13,700	-	13,700
	644101	Building Rental/Leases	801,625	801,625	-	801,625
	644102	Equipment Rental/Leases	68,446	67,836	-	67,836
	644103	Copy & Fax Machine Rent/Lease	14,707	15,207	-	15,207
	645101	Insurance	94,906	94,906	-	94,906
	646101	Tires	150	-	-	-
	646102	Equip Repair/Maintenance	25,750	30,300	-	30,300
	646103	Building Maintenance	78,171	84,521	-	84,521
	646104	Diesel Fuel	31,900	25,600	-	25,600
	646106	Unleaded Fuel	350	230	-	230
	646108	Other Repairs & Maint.	100	100	-	100
	647101	Printing	850	850	-	850
	648101	Advertising	600	790	-	790
	649101	Uncollectable Accts Expns	100	100	-	100
	649102	Bank Fees	3,000	3,000	-	3,000
	649103	Various Fees	2,526	4,797	-	4,797
	649130	Health Insurance Profit Share	-	8,576	-	8,576
	652101	Office Supplies	20,150	20,150	-	20,150
	652113	Uniforms	930	960	-	960
	652114	Chemicals	-	-	-	-
	652115	Tools	200	565	-	565
	652116	Small Equipment	7,900	8,620	-	8,620
	652117	Janitorial Supplies	16,500	17,500	-	17,500
	652119	Food And Beverage	129,500	129,500	5,000	134,500
	652121	Computer Equip/Accessory	37,000	33,777	21,500	55,277
	652122	Computer Software/License	23,882	24,095	5,277	29,372
	652128	Operating Supplies - Charter S	26,453	20,660	-	20,660
	652129	Textbooks	21,550	21,550	-	21,550



## FY 2015-2016 Expenditures by School Budget Amendment #2

School	Object	Description	FY 2016 Adopted	FY 2016 Amend #1	Adjusted	FY 2016 Amend #2
	652141	Trophies/Awards	-	50	-	50
	652199	Other Operating Mat & Supplies	250	3,350	-	3,350
	654101	Books Pubs Subscrip & Membrshp	500	475	-	475
	654102	Wellness - Gym Memberships	-	-	-	-
	655101	Training & Seminars	7,350	8,308	-	8,308
	655102	In-House Training	7,000	5,869	-	5,869
	656101	Discounts Taken/Lost	-	-	-	-
	662601	Improvements Other Than Bldgs	7,500	-	-	-
	662602	Leasehold Improvements	-	-	-	-
	664101	Equipment	-	-	99,550	99,550
	664102	Vehicles	-	-	-	-
	666102	Scholastic Book Fair	10,000	10,000	(3,048)	6,952
	699201	Restricted Fund Balance	-	-	-	-
	699301	Commited Fund Balance	-	-	-	-
	699901	Unassigned Fund Balance	950,664	659,169	(110,403)	548,766
<b>Christ McAuliffe Total:</b>			<b>\$ 6,532,983</b>	<b>\$ 6,237,975</b>	<b>\$ 93,902</b>	<b>\$ 6,331,877</b>
<b>Christa McAuliffe VPK</b>	612120	Classroom Teacher Salary	\$ 39,407	\$ 39,407	\$ -	\$ 39,407
	612150	Aides Salary	17,877	17,877	-	17,877
	615101	Special Pay/Add Pay	500	500	-	500
	615107	Employee Recognition/Bonus	-	-	2,257	2,257
	621101	FICA Taxes	3,583	3,583	-	3,583
	621102	Medicare Taxes	838	838	-	838
	622110	Florida Retirement System(FRS)	4,195	4,195	-	4,195
	623101	Life,Health,Disability Insur	12,967	12,967	-	12,967
	623102	Self-Insured Health Plan	-	-	-	-
	624101	Workers Compensation	352	352	-	352
	624105	Employee Assistance Pgm (EAP)	-	-	-	-
	631399	Other Professional Services	23,578	23,578	-	23,578
	649103	Various Fees	25	25	-	25
	652128	Operating Supplies - Charter S	-	262	-	262
	654101	Books Pubs Subscrip & Membrshp	-	-	-	-
	699901	Unassigned Fund Balance	-	-	-	-
<b>Christa McAuliffe VPK Total:</b>			<b>\$ 103,322</b>	<b>\$ 103,584</b>	<b>\$ 2,257</b>	<b>\$ 105,841</b>
<b>Oasis Elementary</b>	611110	Administrator/Principal Salary	\$ 178,718	\$ 178,718	\$ -	\$ 178,718
	612120	Classroom Teacher Salary	2,078,189	2,078,189	-	2,078,189
	612130	Oth Certified Personnel Salary	149,364	149,364	(50,867)	98,497
	612150	Aides Salary	218,562	218,562	-	218,562
	612160	Other Support Personnel Salary	523,947	506,531	-	506,531
	613140	Substitutue Teacher Salary/Wag	76,000	76,000	-	76,000
	614101	Overtime	1,003	1,003	-	1,003
	615101	Special Pay/Add Pay	64,126	64,126	-	64,126
	615107	Employee Recognition/Bonus	1,536	1,536	101,086	102,622
	621101	FICA Taxes	204,258	203,178	(2,202)	200,976
	621102	Medicare Taxes	47,484	47,231	(516)	46,715
	622104	ICMA (401A)	3,284	3,284	(3,284)	-
	622110	Florida Retirement System(FRS)	233,787	232,523	(3,693)	228,830
	623101	Life,Health,Disability Insur	689,885	686,605	(9,856)	676,749
	623102	Self-Insured Health Plan	-	-	-	-
	623107	Opt Out Health Ins Subsidy	5,382	5,382	-	5,382
	624101	Workers Compensation	33,184	33,078	(310)	32,768
	624102	Unemployment	5,300	5,300	-	5,300
	624103	Leave Payout	7,000	7,000	-	7,000
	624105	Employee Assistance Pgm (EAP)	-	-	-	-
	631312	Accounting & Auditing	33,511	33,511	-	33,511
	631399	Other Professional Services	52,592	46,065	50,500	96,565
	634107	Med Exam/New Hire/General	1,950	2,050	-	2,050
	634119	Employee Health Clinic Charges	890	890	-	890
	634120	Outside Services	5,325	4,565	-	4,565
	640101	Food And Mileage (City)	1,425	2,159	-	2,159
	640104	Recruitment Travel	-	-	-	-





## FY 2015-2016 Expenditures by School Budget Amendment #2

School	Object	Description	FY 2016 Adopted	FY 2016 Amend #1	Adjusted	FY 2016 Amend #2
	640105	Travel Costs	3,200	4,126	-	4,126
	641101	Communication Service	2,180	2,105	-	2,105
	641102	Telephone Service	21,200	21,200	-	21,200
	641103	Telecommunication Service	-	75	-	75
	641104	Postage & Shipping	2,670	2,720	-	2,720
	643202	Electric	100,940	100,940	-	100,940
	643203	Water & Sewer	14,500	14,500	-	14,500
	643205	Propane Fuel	-	20	-	20
	644101	Building Rental/Leases	818,932	818,932	-	818,932
	644102	Equipment Rental/Leases	74,253	73,253	-	73,253
	644103	Copy & Fax Machine Rent/Lease	16,446	16,446	-	16,446
	645101	Insurance	153,295	153,295	-	153,295
	646101	Tires	150	150	-	150
	646102	Equip Repair/Maintenance	25,150	30,630	-	30,630
	646103	Building Maintenance	35,334	36,834	-	36,834
	646104	Diesel Fuel	41,700	33,500	-	33,500
	646106	Unleaded Fuel	350	350	-	350
	646108	Other Repairs & Maint.	250	250	-	250
	647101	Printing	860	860	-	860
	648101	Advertising	650	1,100	-	1,100
	649101	Uncollectable Accts Expns	100	100	-	100
	649102	Bank Fees	3,000	3,000	-	3,000
	649103	Various Fees	2,919	5,085	-	5,085
	649130	Health Insurance Profit Share	-	6,855	-	6,855
	652101	Office Supplies	26,550	26,550	-	26,550
	652113	Uniforms	900	920	-	920
	652114	Chemicals	-	30	-	30
	652115	Tools	200	700	-	700
	652116	Small Equipment	7,516	7,056	-	7,056
	652117	Janitorial Supplies	19,000	20,700	-	20,700
	652119	Food And Beverage	133,500	133,500	-	133,500
	652121	Computer Equip/Accessory	15,350	47,360	-	47,360
	652122	Computer Software/License	38,781	42,326	5,907	48,233
	652128	Operating Supplies - Charter S	29,585	24,180	15,649	39,829
	652129	Textbooks	73,000	36,502	-	36,502
	652130	Periodicals	100	100	-	100
	652141	Trophies/Awards	-	-	-	-
	652199	Other Operating Mat & Supplies	3,250	7,717	-	7,717
	654101	Books Pubs Subscript & Membrshp	750	888	-	888
	654102	Wellness - Gym Memberships	-	-	-	-
	655101	Training & Seminars	7,591	7,654	-	7,654
	655102	In-House Training	6,850	5,919	-	5,919
	656101	Discounts Taken/Lost	-	-	-	-
	662601	Improvements Other Than Bldgs	7,500	-	-	-
	664101	Equipment	-	-	122,850	122,850
	664102	Vehicles	-	-	-	-
	666101	Library Books	5,000	5,000	-	5,000
	666102	Scholastic Book Fair	12,000	12,000	-	12,000
	699201	Restricted Fund Balance	-	-	-	-
	699901	Unassigned Fund Balance	1,001,492	755,760	(105,127)	650,633
<b>OCES Total</b>			<b>\$ 7,323,696</b>	<b>\$ 7,048,038</b>	<b>\$ 120,137</b>	<b>\$ 7,168,175</b>
<b>Oasis Elementary VPK</b>	612120	Classroom Teacher Salary	\$ 38,437	\$ 38,437	\$ -	\$ 38,437
	612150	Aides Salary	14,623	14,623	-	14,623
	615101	Special Pay/Add Pay	1,000	1,000	-	1,000
	615107	Employee Recognition/Bonus	-	-	1,848	1,848
	621101	FICA Taxes	3,352	3,352	-	3,352
	621102	Medicare Taxes	784	784	-	784
	622110	Florida Retirement System(FRS)	3,925	3,925	-	3,925
	623101	Life,Health,Disability Insur	11,729	11,729	-	11,729
	623102	Self-Insured Health Plan	-	-	-	-



## FY 2015-2016 Expenditures by School Budget Amendment #2

School	Object	Description	FY 2016 Adopted	FY 2016 Amend #1	Adjusted	FY 2016 Amend #2
	624101	Workers Compensation	330	330	-	330
	624105	Employee Assistance Pgm (EAP)	-	-	-	-
	631399	Other Professional Services	23,938	23,938	-	23,938
	649103	Various Fees	25	25	-	25
	649130	Health Insurance Profit Share	-	500	-	500
	652116	Small Equipment	500	-	-	-
	652121	Computer Equip/Accessory	700	700	-	700
	652128	Operating Supplies - Charter S	-	262	-	262
	654101	Books Pubs Subscript & Membrshp	-	-	-	-
	699901	Unassigned Fund Balance	-	-	2,525	2,525
<b>OCES VPK Total:</b>			<b>\$ 99,343</b>	<b>\$ 99,605</b>	<b>\$ 4,373</b>	<b>\$ 103,978</b>
Oasis Middle School	611110	Administrator/Principal Salary	\$ 176,855	\$ 154,337	\$ -	\$ 154,337
	612120	Classroom Teacher Salary	1,858,140	1,858,640	-	1,858,640
	612130	Oth Certified Personnel Salary	48,468	48,468	-	48,468
	612150	Aides Salary	97,421	97,421	-	97,421
	612160	Other Support Personnel Salary	511,788	538,139	-	538,139
	613140	Substitutue Teacher Salary/Wag	60,000	60,000	-	60,000
	614101	Overtime	1,200	1,200	-	1,200
	615101	Special Pay/Add Pay	130,006	130,006	-	130,006
	615107	Employee Recognition/Bonus	-	-	84,230	84,230
	621101	FICA Taxes	177,818	178,056	1,427	179,483
	621102	Medicare Taxes	41,587	41,643	334	41,977
	622110	Florida Retirement System(FRS)	203,767	204,045	-	204,045
	623101	Life,Health,Disability Insur	580,493	583,917	-	583,917
	623102	Self-Insured Health Plan	-	-	-	-
	623107	Opt Out Health Ins Subsidy	10,622	10,622	-	10,622
	624101	Workers Compensation	31,658	32,092	-	32,092
	624102	Unemployment	-	-	-	-
	624103	Leave Payout	29,944	20,000	-	20,000
	624105	Employee Assistance Pgm (EAP)	-	-	-	-
	631312	Accounting & Auditing	32,695	32,695	-	32,695
	631399	Other Professional Services	97,365	91,578	5,800	97,378
	634107	Med Exam/New Hire/General	1,760	1,760	-	1,760
	634119	Employee Health Clinic Charges	900	900	-	900
	634120	Outside Services	4,660	4,660	-	4,660
	634125	Athletics Coaches & Officials	18,500	18,500	-	18,500
	640101	Food And Mileage (City)	1,275	2,015	-	2,015
	640104	Recruitment Travel	-	-	-	-
	640105	Travel Costs	5,950	6,948	-	6,948
	641101	Communication Service	2,180	2,180	-	2,180
	641102	Telephone Service	22,000	22,000	-	22,000
	641103	Telecommunication Service	-	-	-	-
	641104	Postage & Shipping	3,630	3,670	-	3,670
	643202	Electric	144,200	144,200	-	144,200
	643203	Water & Sewer	12,360	12,360	-	12,360
	643205	Propane Fuel	500	500	-	500
	644101	Building Rental/Leases	859,932	859,932	-	859,932
	644102	Equipment Rental/Leases	83,987	83,325	-	83,325
	644103	Copy & Fax Machine Rent/Lease	16,307	16,307	-	16,307
	644199	Other Rentals/Leases	-	-	-	-
	645101	Insurance	140,378	140,378	-	140,378
	646102	Equip Repair/Maintenance	26,300	35,322	-	35,322
	646103	Building Maintenance	35,334	36,524	-	36,524
	646104	Diesel Fuel	58,800	48,800	-	48,800
	646106	Unleaded Fuel	450	370	-	370
	646108	Other Repairs & Maint.	-	100	-	100
	647101	Printing	1,355	1,355	-	1,355
	648101	Advertising	700	1,385	-	1,385
	649101	Uncollectable Accts Expns	100	100	-	100
	649102	Bank Fees	3,000	2,500	-	2,500



# FY 2015-2016 Expenditures by School Budget Amendment #2

School	Object	Description	FY 2016 Adopted	FY 2016 Amend #1	Adjusted	FY 2016 Amend #2
	649103	Various Fees	6,074	7,225	-	7,225
	649130	Health Insurance Profit Share	-	4,467	-	4,467
	652101	Office Supplies	19,550	19,649	-	19,649
	652113	Uniforms	630	730	-	730
	652114	Chemicals	-	50	-	50
	652115	Tools	200	675	-	675
	652116	Small Equipment	31,800	30,995	-	30,995
	652117	Janitorial Supplies	19,000	20,800	-	20,800
	652119	Food And Beverage	130,000	119,000	1,000	120,000
	652121	Computer Equip/Accessory	1,000	2,501	-	2,501
	652122	Computer Software/License	18,310	18,435	-	18,435
	652128	Operating Supplies - Charter S	28,325	23,444	-	23,444
	652129	Textbooks	40,000	38,300	-	38,300
	652139	School A La Carte Food	35,000	46,000	(1,000)	45,000
	652141	Trophies/Awards	-	25	-	25
	652199	Other Operating Mat & Supplies	2,750	3,610	-	3,610
	654101	Books Pubs Subscript & Membrshp	1,800	1,851	-	1,851
	654102	Wellness - Gym Memberships	-	-	-	-
	655101	Training & Seminars	8,579	8,689	-	8,689
	655102	In-House Training	3,630	2,599	-	2,599
	656101	Discounts Taken/Lost	-	-	-	-
	662601	Improvements Other Than Bldgs	7,500	-	-	-
	664101	Equipment	6,000	5,700	123,750	129,450
	664102	Vehicles	-	-	-	-
	666101	Library Books	-	200	-	200
	666102	Scholastic Book Fair	5,000	5,000	-	5,000
	699201	Restricted Fund Balance	-	-	-	-
	699901	Unassigned Fund Balance	926,530	761,329	(130,224)	631,105
Oasis Middle School Total:			\$ 6,826,063	\$ 6,650,224	\$ 85,317	\$ 6,735,541
Oasis High School	611110	Administrator/Principal Salary	\$ 121,349	\$ 121,349	\$ -	\$ 121,349
	612120	Classroom Teacher Salary	1,661,409	1,661,409	-	1,661,409
	612130	Oth Certified Personnel Salary	245,862	245,862	-	245,862
	612150	Aides Salary	-	-	-	-
	612160	Other Support Personnel Salary	488,439	488,439	-	488,439
	613140	Substitutue Teacher Salary/Wag	48,000	48,000	-	48,000
	614101	Overtime	900	900	-	900
	615101	Special Pay/Add Pay	163,981	163,981	-	163,981
	615107	Employee Recognition/Bonus	22,350	22,350	70,898	93,248
	621101	FICA Taxes	167,764	167,764	-	167,764
	621102	Medicare Taxes	39,236	39,236	-	39,236
	622110	Florida Retirement System(FRS)	192,811	192,811	-	192,811
	623101	Life,Health,Disability Insur	507,612	507,612	-	507,612
	623102	Self-Insured Health Plan	-	-	-	-
	623107	Opt Out Health Ins Subsidy	6,672	6,672	-	6,672
	624101	Workers Compensation	28,829	28,829	-	28,829
	624102	Unemployment	-	-	-	-
	624103	Leave Payout	10,000	10,000	-	10,000
	624105	Employee Assistance Pgm (EAP)	-	-	-	-
	631312	Accounting & Auditing	29,563	29,563	-	29,563
	631399	Other Professional Services	71,300	64,875	5,500	70,375
	634107	Med Exam/New Hire/General	1,660	1,660	-	1,660
	634119	Employee Health Clinic Charges	500	500	-	500
	634120	Outside Services	5,000	5,941	-	5,941
	634123	Dual Enrollment Tuition	5,500	5,500	-	5,500
	634125	Athletics Coaches & Officials	54,500	54,500	-	54,500
	640101	Food And Mileage (City)	1,175	1,955	-	1,955
	640104	Recruitment Travel	-	-	-	-
	640105	Travel Costs	2,950	5,692	-	5,692
	641101	Communication Service	1,998	1,948	-	1,948
	641102	Telephone Service	20,000	20,000	-	20,000



## FY 2015-2016 Expenditures by School Budget Amendment #2

School	Object	Description	FY 2016 Adopted	FY 2016 Amend #1	Adjusted	FY 2016 Amend #2
	641103	Telecommunication Service	-	-	-	-
	641104	Postage & Shipping	8,100	8,140	-	8,140
	643202	Electric	118,500	118,500	-	118,500
	643203	Water & Sewer	11,330	11,330	-	11,330
	643205	Propane Fuel	4,500	4,572	-	4,572
	644101	Building Rental/Leases	974,033	974,033	-	974,033
	644102	Equipment Rental/Leases	65,934	65,934	-	65,934
	644103	Copy & Fax Machine Rent/Lease	17,049	17,049	-	17,049
	644199	Other Rentals/Leases	-	-	-	-
	645101	Insurance	169,142	167,042	-	167,042
	646101	Tires	150	10	-	10
	646102	Equip Repair/Maintenance	29,350	35,933	-	35,933
	646103	Building Maintenance	32,334	34,305	-	34,305
	646104	Diesel Fuel	43,000	35,100	-	35,100
	646105	Parts Repair/Maintenance	-	-	-	-
	646106	Unleaded Fuel	400	310	-	310
	646108	Other Repairs & Maint.	100	224	-	224
	647101	Printing	2,145	2,095	-	2,095
	648101	Advertising	800	895	-	895
	649101	Uncollectable Accts Expns	100	100	-	100
	649102	Bank Fees	3,000	2,400	-	2,400
	649103	Various Fees	151,361	150,670	-	150,670
	649130	Health Insurance Profit Share	-	5,021	-	5,021
	652101	Office Supplies	15,050	16,060	-	16,060
	652113	Uniforms	930	874	-	874
	652114	Chemicals	-	40	-	40
	652115	Tools	200	700	-	700
	652116	Small Equipment	14,186	14,621	-	14,621
	652117	Janitorial Supplies	16,500	18,600	-	18,600
	652119	Food And Beverage	135,000	134,805	-	134,805
	652121	Computer Equip/Accessory	15,836	48,511	-	48,511
	652122	Computer Software/License	47,062	49,662	-	49,662
	652125	Sod, Seed, Sand And Soil	-	18,000	-	18,000
	652128	Operating Supplies - Charter S	26,225	27,034	-	27,034
	652129	Textbooks	75,000	35,700	-	35,700
	652130	Periodicals	300	330	-	330
	652139	School A La Carte Food	60,000	59,500	500	60,000
	652141	Trophies/Awards	-	25	-	25
	652199	Other Operating Mat & Supplies	3,750	3,188	-	3,188
	654101	Books Pubs Subscript & Membrshp	1,950	1,900	-	1,900
	654102	Wellness - Gym Memberships	-	-	-	-
	655101	Training & Seminars	12,050	12,150	-	12,150
	655102	In-House Training	7,357	6,326	-	6,326
	656101	Discounts Taken/Lost	-	-	-	-
	662601	Improvements Other Than Bldgs	7,500	-	-	-
	664101	Equipment	-	-	103,850	103,850
	664102	Vehicles	-	-	-	-
	666101	Library Books	-	-	-	-
	699201	Restricted Fund Balance	-	-	-	-
	699901	Unassigned Fund Balance	689,303	654,265	14,795	669,060
<b>Oasis High School Total:</b>			<b>\$ 6,658,887</b>	<b>\$ 6,633,302</b>	<b>\$ 195,543</b>	<b>\$ 6,828,845</b>
<b>Grand Total All Schools:</b>			<b>\$ 27,544,294</b>	<b>\$ 26,772,728</b>	<b>\$ 501,529</b>	<b>\$ 27,274,257</b>

**12 D**

# **City of Cape Coral Charter School Authority's FY 2016-2017 Proposed Operating Budget**



## **Governing Board:**

**Jessica Cosden, Chairperson  
Robert Zivkovic, Vice Chairperson**

**Odette Boyer, Board Member  
Pascha Donaldson, Board Member  
Sam Fisher, Board Member  
Amy Jackson, Board Member  
Russ Winstead, Board Member  
Jessica Cosden, City Council Member Liaison**

**William Buztry, Assistant City Attorney**

**John Koepke, Parent Representative, Christa McAuliffe Elementary  
Jennifer Lucas-Ross, Parent Representative, Oasis Elementary School  
Kristi McMillan, Parent Representative, Oasis Middle School**

**Prepared by Mary Anne Moniz, Charter School Authority Business Manager  
under the direction of Nelson Stephenson, Superintendent**

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## **“PARTNERING FOR EXCELLENCE”**

Our schools will be a community – nurturing system that will optimize learning through teaching and parental involvement. To that end, partnerships will be established:

- Between the classroom teacher and the students that model the qualities of good character, and allow collaboration throughout the learning process to achieve academic success, and celebrate accomplishments together.
- Between the parents and school personnel that promote open communication, encourages a sense of teamwork and cooperation, and develops the concept of true community support of education.
- Between colleagues, in order to establish a school learning community that applies proven effective classroom learning strategies and management practices that increase student achievement, and creates a positive collegial atmosphere.
- Among students so that all feel safe, comfortable, and accepted, and where students encourage each other, work and play with each other, and support each other's interests and learning.
- Between administrators and teachers, where professionalism and personal integrity promotes shared decision-making, empowerment, and the uplifting of staff as they undertake the most important mission of all: creating successful students.



## BUDGET SUMMARY & HIGHLIGHTS

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## BUDGET SUMMARY & HIGHLIGHTS

The Cape Coral Charter School Authority is pleased to present the FY 2016-2017 Proposed Operating Budget for consideration. The budget serves as a financial and operational plan that demonstrates how the system intends to allocate its resources. The process is subject to continuous improvement as our system strives to meet the needs of students and the ever changing environment. All those involved are dedicated to ensuring that all available resources are used effectively to benefit our student population and enhance programs through continuous enrichment.

The Proposed Budget was prepared by the Charter School Business Manager, under the direction of the Superintendent, with the involvement of the School Administrators, Operations Manager, Director of Procurement and Food Services, and various internal departments. The budgetary goal of having revenues exceed expenditures, while excluding the use of reserve balances to support operations was a key focal point throughout the budget development process.

The total Proposed Operating Budget of \$28,302,531 supports the four individual schools, two VPK programs, and the Authority's Administration function respectively. This represents an increase of \$758,237 or 2.75% over the previous year's Adopted Operating Budget which will be discussed in greater detail throughout this document.

The current proposed operating revenue is estimated at \$24,219,519 and current Fund Balances (Use and Operating) are \$4,083,012, an increase of \$251,075 or 6.55% to Fund Balance.

Expenditures were developed using a zero-based budget approach, in addition to previous year actual performance with necessary modifications. Expenditures total \$24,199,519 excluding \$4,103,012 in Reserves.

Capital Outlay funding totals \$77,200 and is requested primarily to support some of our aging equipment and the potential purchase of a new van. Additional detail can be found in the Capital Asset Improvement appendices of this document.

In summary, current budgeted revenues will exceed the current expenditures by \$20,000; therefore, the use of existing reserves to support this budget is not anticipated. It should be noted, however, that a total of \$1,000,000 has been designated from Reserves to begin planning for future expansion opportunities due to the removal of the Christa McAuliffe portables, Information Technology needs, and potential building upgrades.

Staff feels the FY 2016-2017 Proposed Operating Budget enables and supports our educational mission and strategic plan, while recognizing our financial means. Therefore, it is requested that the Governing Board provide its approval of the FY 2016-2017 Proposed Operating Budget.

**City of Cape Coral Charter School Authority  
FY 2016-2017 Proposed Operating Budget**

<b>Revenue Category</b>	<b>FY 2017 Proposed</b>	<b>Expenditure Category</b>	<b>FY 2017 Proposed</b>
Use of Fund Balance	\$ 981,622	Reserves	\$ 4,103,012
Operating Fund Balance	3,101,390		
Intergovernmental	22,662,513		
Public Educ. Captl Outlay	749,131	Personnel	16,692,799
Charges for Service	585,400	Operating	7,429,520
Miscellaneous	222,475	Capital Outlay	77,200
<b>Total Sources:</b>	<b>\$ 28,302,531</b>	<b>Total Uses:</b>	<b>\$ 28,302,531</b>

### **Enrollment**

As a Municipal Charter School, our major revenue sources are primarily funded through the Florida Education Finance Program (FEFP) and the Public Education Capital Outlay Fund (PECO). Both of these programs provide funding based on student enrollment; therefore, it is important to maximize the number of students enrolled in our system while adhering to class size limitations imposed by the State of Florida.

Although our enrollment numbers have been tapering off, our schools continue to see slight growth in student population. Enrollment is estimated to increase by 52.83 full time equivalent students (FTE) or 1.67% in the FY 2016-2017 school year, with increased enrollment in all four of our schools.

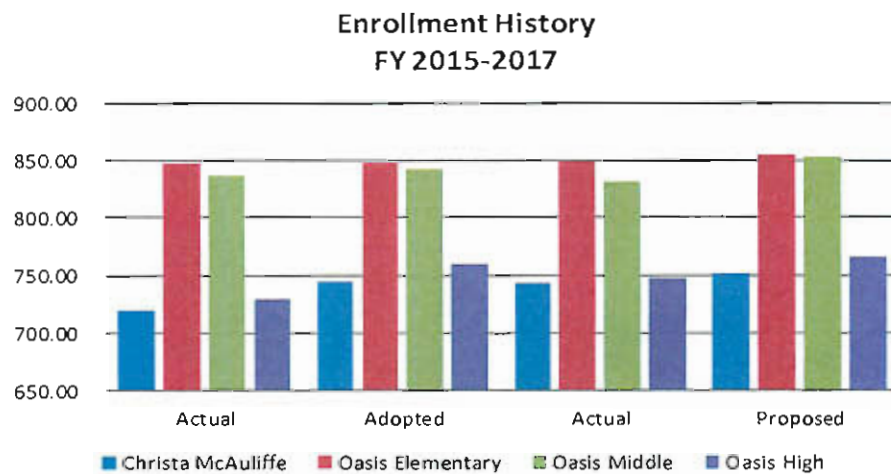
While our schools have built a solid reputation in the community, the high school is the latest of the schools and continues to expand on sports programs, academics, and school facilities to foster growth. Of the 260 students promoted from the 8<sup>th</sup> grade, a total of 180 or 69.23% have committed to attend Oasis High School. This is a 14.69% decrease or reduction of 31 less students compared to the previous fiscal year at 211.

While we are confident that this growth in student body will continue, it is evident that we are nearing maximum student capacity for all of our schools. If future growth is to happen it would require additional facilities and/or future expansion. With the implementation of the Strategic Plan, we have begun to identify areas of need and have begun to move our system in that direction.

As noted on the previous page, the majority of our revenue is based on school enrollment. The following table illustrates the history of the school system's enrollment and growth over the last two years:

### FY 2015-2017 Enrollment History

School (FTE)	FY 2015 Actual	FY 2016 Adopted	(4th Qtr) FY 2016 Actual	FY 2017 Proposed	% Change Over FY 2016 4th Qtr
Christa McAuliffe	719.74	744.00	743.65	751.00	0.99%
Oasis Elementary	847.14	848.00	850.02	855.00	0.59%
Oasis Middle	837.55	843.00	830.89	853.00	2.66%
Oasis High	729.00	760.00	746.61	765.00	2.46%
<b>Total:</b>	<b>3,133.43</b>	<b>3,195.00</b>	<b>3,171.17</b>	<b>3,224.00</b>	<b>1.67%</b>
VPK (FTE)	40.00	40.00	40.00	40.00	0.00%
<b>Total (with VPK):</b>	<b>3,173.43</b>	<b>3,235.00</b>	<b>3,211.17</b>	<b>3,264.00</b>	<b>1.65%</b>



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## REVENUES

While there are several methods for forecasting revenues, most of the projections presented in the FY 2016-2017 Proposed Budget are based upon the use of trend analysis and expert judgment. Although some basic assumptions are being made, each revenue source has been examined to ensure the specific factors that influence it has been recognized and utilized.

Trend analysis relies on history to project the future. For example, revenues associated with enrollment may be found to have increased an average of three percent annually for the last five years in constant dollars. Trend analysis would extend the three percent growth rate into the future.

Expert judgment may rely on the ability of the Department of Education or the Lee County School District. For instance, the full-time equivalent allowance may increase or decrease beyond levels seen in past years.

As previously noted, our major revenue sources are primarily funded through the Florida Education Funding Program (FEFP) and the Public Education Capital Outlay (PECO) Fund. Both of these programs provide funding based on student enrollment; therefore, it is important to maximize the number of students enrolled in our system while adhering to class size limitations imposed by the State of Florida.

As required by the Department of Education, the Authority provides student population projections to The School Board of Lee County. This projection is provided prior to the legislative session where the education budget and requirements are determined.

Presented is a balanced budget based on our assumption of \$24.2 million in revenue which excludes \$4.1 million in Fund Balance (Cash). While we have not yet received a final projection of the Florida Education Finance Program (FEFP), we are able to make some general assumptions based on information provided from the Department of Education. For instance, FEFP revenues are estimated using an increase of \$141.90 per student base as introduced in Senate Bill 2500 in February 2016.

Public Education Capital Outlay (PECO) is presented using an estimate of \$749,131 compared to \$522,247 in FY 2015-2016. Senate proposed a total of \$75 million to be allocated to Charter Schools which is a 50% increase from last year. Since this funding is also based on the total number of qualifying Charter Schools, gross receipts of taxes, and potential bonding issues, it is currently presented with the assumption that there will be 50 additional charter schools and budgeted conservatively at 96%.

The following tables and graphs are intended to provide a summary of revenue categories only. Detailed information regarding each can be found in the following section with specific account strings located in the Appendices Section of this document.

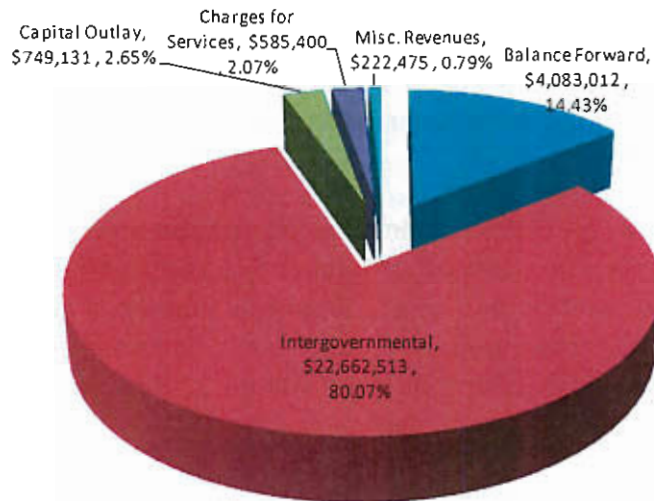
## Revenue Categories

Revenue Category	FY 2015		FY 2016		FY 2016		FY 2017		% Change	% Change
	Actual		Adopted		Amended		Proposed		FY 2016	FY 2016
									Adopted	Amended
Use of Fund Balance	\$ -	\$	263,948	\$	1,001,414	\$	981,622		271.90%	-1.98%
Operating Fund Balance	-		3,567,989		2,830,523		3,101,390		-13.08%	9.57%
Total Balance Forward:	-		3,831,937		3,831,937		4,083,012		258.82%	7.59%
<b>Estimated Revenue:</b>										
Intergovernmental	21,908,419		21,894,389		21,602,259		22,662,513		3.51%	4.91%
Capital Outlay	1,052,576		1,047,739		522,247		749,131		-28.50%	43.44%
Charges for Service	594,295		593,300		593,300		585,400		-1.33%	-1.33%
Miscellaneous	257,448		176,929		222,985		222,475		25.74%	-0.23%
Total Sources:	\$ 23,812,738	\$	27,544,294	\$	26,772,728	\$	28,302,531		2.75%	5.71%

The Charter School Authority has several revenue sources, each representing a different percentage of total revenues:

Source	FY 2016		FY 2016		FY 2017	
	Adopted		Amended		Proposed	
Balance Forward	\$ 3,831,937	\$	3,831,937	\$	4,083,012	
Intergovernmental	21,894,389		21,602,259		22,662,513	
Capital Outlay	1,047,739		522,247		749,131	
Charges for Services	593,300		593,300		585,400	
Misc. Revenues	176,929		222,985		222,475	
Total:	\$ 27,544,294	\$	26,772,728	\$	28,302,531	

### SOURCES Where Money Comes From FY 2016-2017 All Schools



## INTERGOVERNMENTAL REVENUE

Intergovernmental revenue consists of monies that flow from the federal government to state and local governments, and from state to local governments. They can include grants, shared taxes and contingent loans and advances. The following comprise of our system's intergovernmental sources:

### Florida Education Finance Program (FEFP)

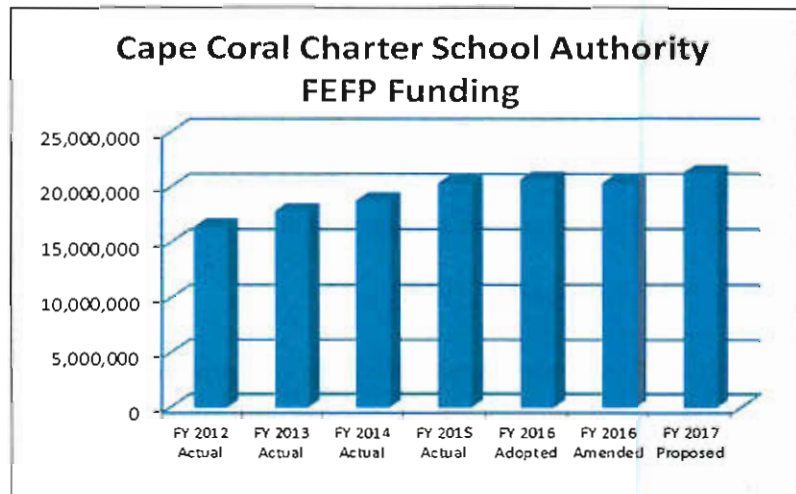
The FY 2016-2017 FEFP revenues reflect an increase of \$141.90 per student base as introduced in Senate Bill 2500 in February 2016. This equates to a 4.47% increase over the current FEFP funding levels using the FY 2016-2017 estimated enrollment. It is our practice to budget at 96% of total funding to allow for changes in enrollment throughout the year.

In FY 2014-2015, each school submitted a Digital Classroom Plan which has since been incorporated as a component of FEFP Funding. We began receiving this funding in January 2015 which totaled approximately \$33,000 and in FY 2015-2016 a total of \$57,315 was received. This funding will help offset our technology needs.

The following chart reflects FEFP Funding over the last several years:

#### FEFP Funding by Year

FY 2012 Actual	\$	16,431,439
FY 2013 Actual	\$	17,835,168
FY 2014 Actual	\$	18,780,670
FY 2015 Actual	\$	20,355,976
FY 2016 Adopted	\$	20,667,079
FY 2016 Amended	\$	20,371,107
FY 2017 Proposed	\$	21,281,518

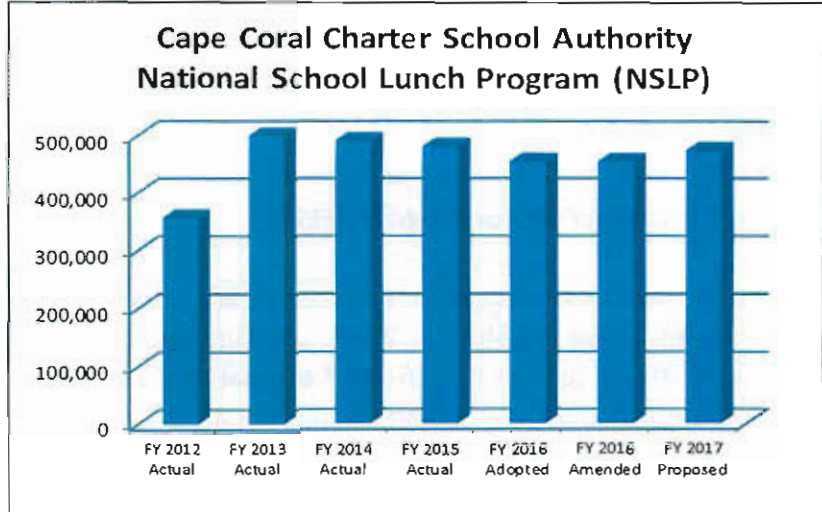


### National School Lunch Program

While our student population is projected to increase by 52.83 fte students, applications for the National School Lunch Program (NSLP) are not yet completed by parents or the Food Services Department for the FY 2016-2017 school year. The National Lunch School Program currently services over one-third of our student population or 38%. The Food Services Group continues to experience many challenges with restrictive foods and continues to expand menu options to offer healthy selections while remaining in compliance. Due to the increased costs of goods and benefits, we will need to monitor revenues closely as this program is not meant to be subsidized.

#### National School Lunch Program

FY 2012 Actual	\$	356,999
FY 2013 Actual	\$	499,699
FY 2014 Actual	\$	491,037
FY 2015 Actual	\$	480,896
FY 2016 Adopted	\$	455,000
FY 2016 Amended	\$	455,000
FY 2017 Proposed	\$	474,000



#### School Recognition Funds "A" Money

Our schools have made great strides and we are pleased to announce that all four schools have been nominated as "A" schools in FY 2016. It is the continued dedication and hard work of our educators and staff that have made this possible. This funding is typically announced in the month of March and is part of the Budget Amendment process. Since we do not know which schools qualify or what the amount will be, this funding source is not included in the FY 2016-2017 Proposed Budget at this time and will be included in the budget amendment process.

#### Voluntary Pre-Kindergarten (VPK)

The Voluntary Pre-Kindergarten Program has proved to be of great value to families who have student siblings who are entering our Elementary schools. Many of our Kindergarten students transition from this program. At this time, funding for this program has remained level funded.

#### Florida Teachers Classroom Supply Assistance Program

The Florida Teachers Classroom Supply Assistance Program (F.S. 1012.71) is an allocation to be used by full-time classroom teachers, guidance counselors, and media specialists for the reimbursement of instructional materials and supplies for use in teaching students. Funding for this program has remained fairly consistent over the last few years, providing teachers with approximately \$260 for materials. Once funding is determined and received, teachers will receive the allocated amount in their payroll checks with no tax implications. Teachers must sign a form acknowledging that the funds are for the sole purpose of purchasing classroom materials and supplies. In addition, they must also keep receipt documentation for a period of



four years. Revenue has been budgeted at \$47,891 which is the same level as FY 2015-2016 and will be incorporated as part of the budget amendment process.

#### **ESEA Title II-A**

Title II-A is administered by the Department of Grants and Program Development within the Lee County School District. ESEA Title II-A is a federal-through-state grant which provides funding for teacher and principal professional development activities. Each school is allocated an amount based on student enrollment on the tenth day of school.

Eligible staff members are principals, assistant principals, and instructional staff, such as teachers and education paraprofessionals and cannot be used to pay for training non-instructional support staff or non-employees. Training must support a core subject such as English, history, foreign languages, etc.

Schools must submit a project plan outlining the proposed use of grant funds and can only be used for such. While funding has remained consistent over the years, the FY 2016-2017 Budget is estimated at \$34,163 which is level funded from previous year and will be adjusted as needed through the budget amendment process.

#### **Cambridge Advanced International Certificate of Education (AICE)/Advanced Placement AP**

The Advanced International Certificate of Education Program is an international curriculum and examination program. Florida's public colleges and universities provide college credit for successfully passed exams. This program allows students to earn an advanced diploma to boost their college application. Students could potentially get college credit or place out of introduction courses as a freshman. An AICE diploma also qualifies students for the Florida Bright Futures Scholarship.

The difference between the Advanced Placement Program (AP) is that AP provides college credit for completed AP exams, and AICE provides the opportunity to earn an international diploma.

While Oasis High School continues to grow so has the AICE Program. In FY 2015-2016, revenues far exceeded the original estimate of \$496,242 coming in at \$653,214, a total of \$156,972 higher than expected. It is estimated that revenues will be consistent in FY 2016-2017; therefore, estimates are budgeted using 96% of the current year actuals.

#### **PUBLIC EDUCATION CAPITAL OUTLAY (PECO)**

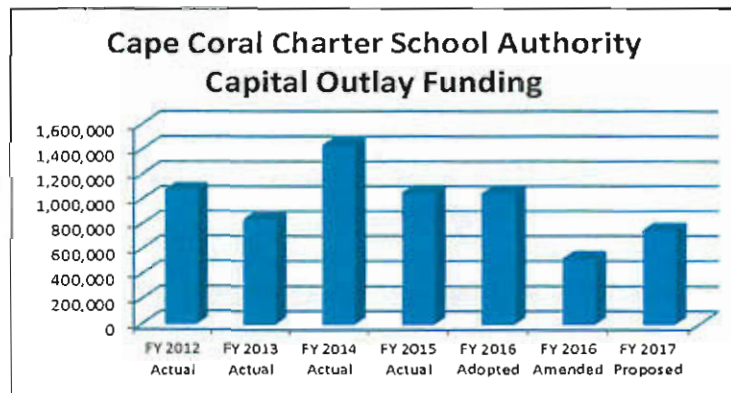
Public Education Capital Outlay (PECO) funding is the second largest source of the Cape Coral Charter School Authority's revenues and is funded from the State. This funding source is presented using an estimate of \$739,131 or an increase of 43.44%. Senate proposed a total of \$75 million to be allocated to Charter Schools which reflects a 50% increase over previous year.

There are several contributing factors in determining the final funding levels to include the student counts, the number of qualifying charter schools, bonding, and gross tax receipts.

The Public Education Capital Outlay (PECO) dollars are used to offset the debt service on the Charter School buildings which is projected at \$3.5 million in FY2016-2017. As you can see, the funding estimated of \$749,131 does not fulfill our annual debt obligations forcing the use of other revenue sources to cover these costs.

Capital Outlay Funding by Year

FY 2012 Actual	\$	1,078,301
FY 2013 Actual	\$	840,073
FY 2014 Actual	\$	1,434,050
FY 2015 Actual	\$	1,052,576
FY 2016 Adopted	\$	1,047,739
FY 2016 Amended	\$	522,247
FY 2017 Proposed	\$	749,131

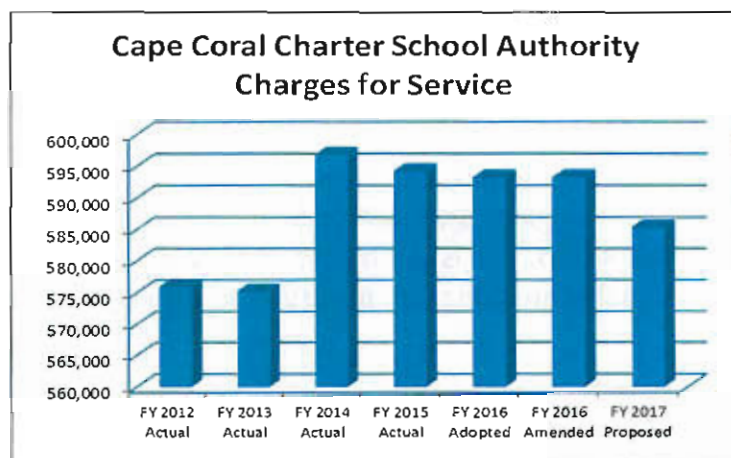


## CHARGES FOR SERVICES

Charges for Services are those revenues that are charged for activities such as student lunches, bus rentals, and facility rentals. All fees charged are reviewed on an annual basis and updated accordingly. In FY 2015-2016, bus rental fees were increased to cover additional lease and maintenance costs.

Charges for Service

FY 2012 Actual	\$	576,029
FY 2013 Actual	\$	575,303
FY 2014 Actual	\$	596,881
FY 2015 Actual	\$	594,295
FY 2016 Adopted	\$	593,300
FY 2016 Amended	\$	593,300
FY 2017 Proposed	\$	585,400

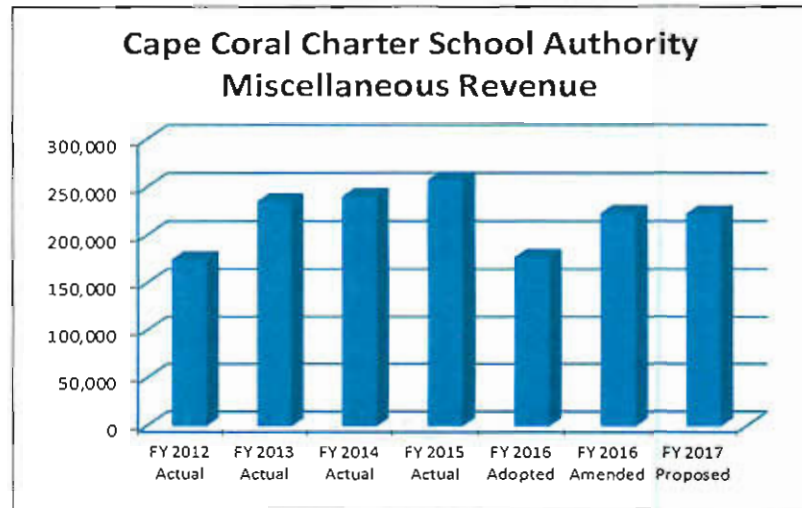


## MISCELLANEOUS REVENUE

All other revenues including Short Term Investment Income, Contributions/Donations, Other Miscellaneous Revenue, Reimbursable Revenue, Blue Cross/Blue Shield Health Rebate, Wellness Fair Payouts and Scholastic Book Fair dollars are captured in this category. Funding associated with the FY 2015-2016 does not include the Blue Cross/Blue Shield Rebate dollars as these were held by the City to help offset some of the cost associated with the 2-month self-insured health plan requirement.

### Miscellaneous Revenue

FY 2012 Actual	\$	174,701
FY 2013 Actual	\$	234,863
FY 2014 Actual	\$	240,270
FY 2015 Actual	\$	257,448
FY 2016 Adopted	\$	176,929
FY 2016 Amended	\$	222,985
FY 2017 Proposed	\$	222,475



## OTHER

### Lee County School District and Discretionary Capital Improvement Millage (DCIM)

While we have been unsuccessful at the state and local level to remove the discretion that Lee County Public Schools has with distributing the local capital outlay tax dollars, we continue monitoring the efforts. Through multiple resources, we believe that there has been increased public awareness on this issue now more than ever.

### Research-Based Reading Instruction Allocation

Effective July 1, 2016, charter schools shall be given a proportional share of the Research-Based Reading Allocation. At this time, we do not know what the allocation will be; therefore, it will be added to the Adopted Budget or included as part of the budget amendment process.

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## EXPENDITURES

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## EXPENDITURES

The FY 2016-2017 Proposed Operating Budget is \$28.3 million and includes \$16.7 million in Personnel expenditures, \$7.4 million in Operating expenditures, and \$4.1 million in Reserves.

Capital Outlay expenditures account for \$77,200 which reflects an increase of \$39,300 or 103.69% over last fiscal year. This is primarily due to the increased need to replace aging equipment and the potential purchase of a new van.

The following table provides a summary of the budget on an expenditure category basis for all schools respectively:

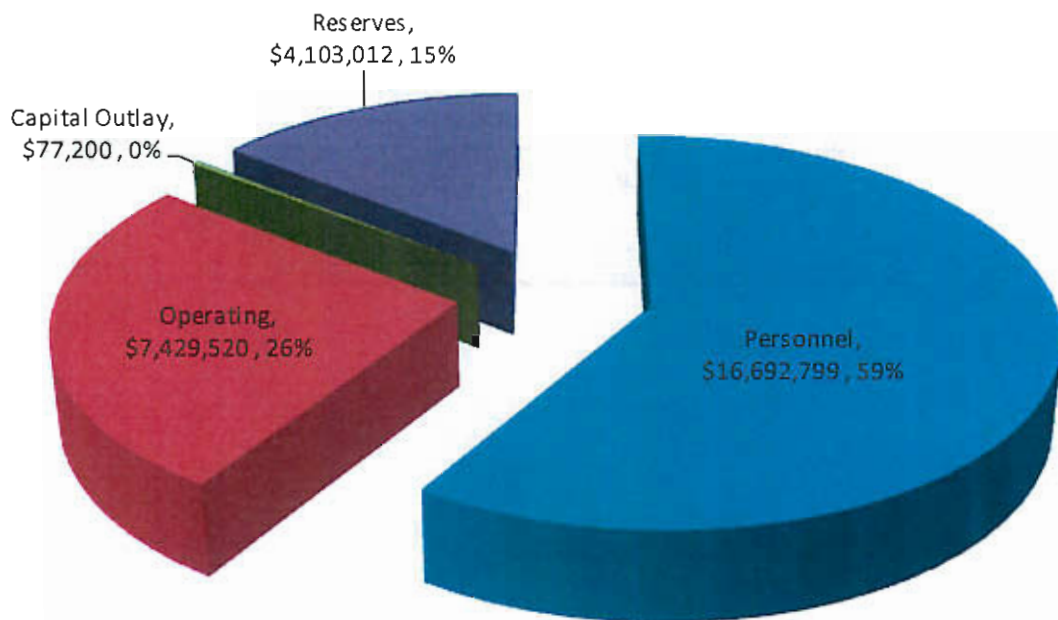
### Expenditure Categories

Expenditures Category	FY 2015 Actual Expenditures	FY 2016 Adopted Budget	FY 2016 Amended Budget	FY 2017 Proposed Budget	% Change FY 2016 Adopted	% Change FY 2016 Amended
<b>Appropriations</b>						
Personnel	\$ 15,614,927	\$ 16,220,033	\$ 16,195,453	\$ 16,692,799	2.91%	3.07%
Operating	7,363,966	7,688,272	7,708,852	7,429,520	-3.37%	-3.62%
Capital Outlay	27,598	68,000	37,900	77,200	13.53%	103.69%
Other Expenses	-	-	-	-	0.00%	0.00%
Reserves	-	3,567,989	2,830,523	4,103,012	15.00%	44.96%
<b>TOTAL USES</b>	<b>\$ 23,006,491</b>	<b>\$ 27,544,294</b>	<b>\$ 26,772,728</b>	<b>\$ 28,302,531</b>	<b>2.75%</b>	<b>5.71%</b>

The following tables provide a summary of the budget on an expenditure category basis for all schools:

Expenditure Category	FY 2016 Adopted	FY 2016 Amended	FY 2017 Proposed
Personnel	\$ 16,220,033	\$ 16,195,453	\$ 16,692,799
Operating	\$ 7,688,272	\$ 7,708,852	\$ 7,429,520
Capital Outlay	\$ 68,000	\$ 37,900	\$ 77,200
Reserves	\$ 3,567,989	\$ 2,830,523	\$ 4,103,012
<b>TOTAL:</b>	<b>\$ 27,544,294</b>	<b>\$ 26,772,728</b>	<b>\$ 28,302,531</b>

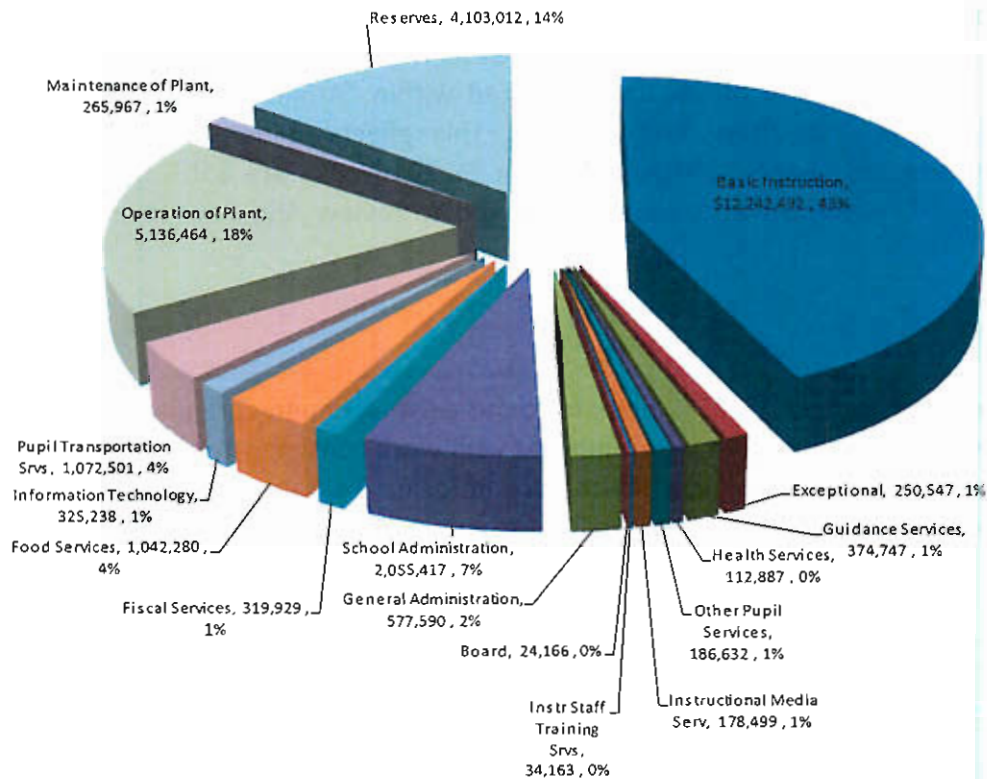
**USES**  
**Where the Money Goes**  
**FY 2016-2017 All Schools**



The following table demonstrates expenditures by program area also known as sub-ledger:

Program	FY 2015 Actual Expenditures	FY 2016 Adopted Budget	FY 2016 Amended Budget	FY 2017 Proposed Budget	% Change FY 2016 Adopted	% Change FY 2016 Amended
Basic Instruction	\$11,691,906	\$ 11,860,989	\$ 11,910,037	\$ 12,242,492	3.22%	2.79%
Exceptional	343,934	331,114	330,363	250,547	-24.33%	-24.16%
Guidance Services	309,072	304,589	305,643	374,747	23.03%	22.61%
Health Services	92,434	104,661	105,009	112,887	7.86%	7.50%
Other Pupil Services	115,500	167,441	168,933	186,632	11.46%	10.48%
Instructional Media Serv	168,813	196,257	195,807	178,499	-9.05%	-8.84%
Instr Staff Training Svcs	28,828	36,613	38,682	34,163	-6.69%	-11.68%
Board	47,997	\$4,143	29,143	24,166	-55.37%	-17.08%
General Administration	384,006	543,051	542,320	577,590	6.36%	6.50%
School Administration	1,758,117	1,879,377	1,818,069	2,055,417	9.37%	13.05%
Facilities Acq & Constr	-	30,000	-	-	0.00%	0.00%
Fiscal Services	290,331	367,632	367,632	319,929	-12.98%	-12.98%
Food Services	922,250	1,007,896	1,007,896	1,042,280	3.41%	3.41%
Information Technology	309,801	324,939	325,547	325,238	0.09%	-0.09%
Pupil Transportation Svcs	1,003,291	1,109,066	1,109,066	1,072,501	-3.30%	-3.30%
Operation of Plant	5,152,221	5,201,608	5,410,794	5,136,464	-1.25%	-5.07%
Maintenance of Plant	387,990	456,929	277,264	265,967	-41.79%	-4.07%
Reserves	-	3,567,989	2,830,523	4,103,012	15.00%	44.96%
<b>TOTAL USES</b>	<b>\$23,006,491</b>	<b>\$ 27,544,294</b>	<b>\$ 26,772,728</b>	<b>\$ 28,302,531</b>	<b>2.75%</b>	<b>5.71%</b>

**FY 2016-2017 Proposed  
Expenditures by Program**



## **PERSONNEL**

The Personnel Budget is the largest component of the total FY 2016-2017 Proposed Operating Budget totaling \$16.7 million or 68.98% of budget, excluding reserves. This includes base payroll, add pays, substitute staff costs, FICA, Medicare, Workers Compensation, employee benefits, and Florida Retirement System (FRS). Payroll budgets were built using the zero-based budget approach built from actual base wages.

### **Base Payroll**

Included in this FY 2016-2017 Proposed Operating Budget is a 2.5% increase to base payroll for staff with less than 5 years of service and a 3.5% increase to base payroll for staff with 5 years or greater of service. This equates to a total of \$324,012 excluding overheads.

In lieu of the percentage increase noted above, all Lead Positions within Food Service and Custodial have been increased to \$12.89 per hour. This will put those classifications in-line with similar external positions and help retain our staff.

### **Add Pays**

Add Pays are budgeted at \$421,100 which was determined by current payroll. Of this amount, a new STEAM Add Pay has been proposed at the Oasis High School for \$5,500. In addition, to the \$421,100, there is a total of \$82,250 budgeted within "Athletic Coaches & Officials" to capture athletic add pays for after school activities. This reflects an increase in the athletic area of \$9,250 from previous year. Total Add Pays for FY 2016-2017 are \$503,350 for an overall increase of \$12,651. Administrators have been asked to review Add Pays to ensure they are warranted.

### **Health Care**

Health care premiums reflect a 3.75% increase to our existing health care plans. In addition, in January 2016, we began offering those employees who work consistently greater than 30 hours weekly health benefits as part of the Health Care Reform. To date, there were a total of 25 employees who enrolled in the Health Care Reform mandate totaling \$164,400. As part of our Charter, our schools continue to follow the same benefit structure as the City.

We continue to work closely with City Human Resources on specific plans and coverage to ensure we follow the requirements. The job classifications affected include Food Service Workers, Custodians, Paraprofessionals, Clinic Assistants, and Office Assistants.

### **Florida Retirement System (FRS)**

The Florida Retirement System (FRS) totals \$881,989 in FY 2016-2017 which reflects an increase of \$43,194 or 5.15% over the FY 2015-2016 budget of \$838,795. While employees continue to contribute the required 3% toward their own retirement, the Authority or employer contribution rate as of July 1, 2015 is 7.26%. The FRS rate is typically released after the Legislature sessions and will be adjusted, if applicable, in August when the Adopted Budget is presented.

### **Workers Compensation**

Workers Compensation rates reflected a decrease in the last fiscal year due to the change of insurance carriers. While Workers Compensation is paid in arrear, and we have not received the 2016 rates; therefore, we can only assume the rates are constant. Rates are determined by employee classifications coupled with the number of claims sustained by the schools.

## Charter School Authority Staffing Summary

<b>Classification</b>	<b>FY 2017 Proposed</b>
Assistant Principals	3.00
Athletic Director	1.00
Bus Drivers	15.00
Businesss Manager	1.00
Career Specialist	1.00
Clinic Assistant	2.00
Curriculum Coordinator	1.00
Custodial Supervisor	1.00
Custodian	16.00
Dean of Students	2.00
Director of Procurement & Food Service	1.00
Exceptional Teacher	4.50
Executive Assistant	1.00
Food Service Worker	10.00
General Support Secretary	1.00
Guidance Counselor	4.00
Information Specialist	4.00
JROTC Instructor	2.00
Lead Food Service Worker	4.00
Maintenance Technician	4.00
Math Coach	1.00
Media Specialist	2.00
Nurse	1.00
Office Assistant	3.00
Operations Manager	1.00
Paraprofessional I Basic	22.00
Paraprofessional II Basic Ins	7.00
Payroll Supervisor	1.00
Principal	4.00
Reading Coach	1.00
Receptionist	5.00
Secretary	4.00
Speech Pathologist	2.00
Superintendent	1.00
Teacher (Add 2 OHS and 1 CME)	169.50
Tech Support	4.00
Testing Coordinator	1.00
Transportation Coordinator	1.00
VPK Director/Instructor	2.00
VPK Paraprofessional I	2.00
<b>Sub-Total Employees:</b>	<b>313.00</b>
Sub Bus Driver	3.00
Sub Custodian	4.00
Sub Food Service Worker	6.00
Sub Paraprofessional I	23.00
Sub Teacher - All Facilities	70.00
Long Term Sub	2.00
VPK Sub Paraprofessional	2.00
VPK Sub Teacher	1.00
<b>Sub-Total Substitutes:</b>	<b>111.00</b>
<b>Grand Total:</b>	<b>424.00</b>



## Administration Staffing Summary

Classification	FY 2016 Adopted	FY 2016 Amended	FY 2017 Proposed	(+/-) Changes
Bus Driver	15.00	15.00	15.00	-
Businesss Manager	1.00	1.00	1.00	-
Custodial Supervisor	1.00	1.00	1.00	-
Custodian	16.00	16.00	16.00	-
Director of Procurement & Food Service	1.00	1.00	1.00	-
Executive Assistant	1.00	1.00	1.00	-
General Support Secretary	1.00	1.00	1.00	-
Maintenance Technician	4.00	4.00	4.00	-
Nurse	1.00	1.00	1.00	-
Operations Manager	1.00	1.00	1.00	-
Paraprofessional I Basic Inst	-	-	1.00	1.00
Payroll Supervisor	1.00	1.00	1.00	-
Superintendent	1.00	1.00	1.00	-
Tech Support	4.00	4.00	4.00	-
Transportation Coordinator	1.00	1.00	1.00	-
<b>Substitute Positions</b>				
Sub Bus Driver	3.00	3.00	3.00	-
Sub Custodian	12.00	12.00	7.00	(5.00)
Sub Food Service Worker	6.00	6.00	6.00	-
Sub Paraprofessional I	15.00	27.00	27.00	-
Sub Teacher - All Facilities	43.00	77.00	77.00	-
Long Term Sub	-	3.00	3.00	-
VPK Sub Paraprofessional	1.00	2.00	2.00	-
VPK Sub Teacher	1.00	3.00	3.00	-
<b>Full-Time</b>	<b>49.00</b>	<b>49.00</b>	<b>50.00</b>	<b>1.00</b>
<b>Substitutes</b>	<b>81.00</b>	<b>133.00</b>	<b>128.00</b>	<b>(5.00)</b>
<b>Total:</b>	<b>130.00</b>	<b>182.00</b>	<b>178.00</b>	<b>(4.00)</b>

FY 2017 Notes:

Transfer of Para I Basic Instr 1.00

Change: 1.00

## Oasis Elementary Staffing Summary

Classification	FY 2016 Adopted	FY 2016 Amended	FY 2017 Proposed	(+/-) Change
Assistant Principal	1.00	1.00	1.00	-
Clinic Assistant	1.00	(1.00)	-	-
Exceptional Teacher	2.00	2.00	2.50	0.50
Food Service Worker	2.00	2.00	2.00	-
Guidance Counselor	1.00	1.00	1.00	-
Information Specialist	1.00	1.00	1.00	-
Lead Food Service Worker	1.00	1.00	1.00	-
Media Specialist	1.00	1.00	1.00	-
Office Assistant	1.00	1.00	1.00	-
Paraprofessional I Basic Ins	13.00	13.00	12.00	(1.00)
Paraprofessional II Basic Ins	1.00	1.00	1.00	-
Principal	1.00	1.00	1.00	-
Receptionist	1.00	1.00	1.00	-
Secretary	1.00	1.00	1.00	-
Speech Pathologist	1.00	1.00	1.00	-
Teacher	49.00	49.00	50.00	1.00
VPK Director/Instructor	1.00	1.00	1.00	-
VPK Paraprofessional I	1.00	1.00	1.00	-
<b>Full-Time</b>	<b>78.00</b>	<b>76.00</b>	<b>77.50</b>	<b>0.50</b>
<b>VPK</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>-</b>
<b>Total:</b>	<b>80.00</b>	<b>78.00</b>	<b>79.50</b>	<b>0.50</b>

**FY 2017 Notes:**

Eliminated 1 Para I Position for PT ESE Teacher	(1.00)
Added 1 PT ESE Teacher	0.50
Added 1 FT Teacher	1.00
<b>Change:</b>	<b>0.50</b>

## Christa McAuliffe Elementary Staffing Summary

Classification	FY 2016 Adopted	FY 2016 Amended	FY 2017 Proposed	(+/-) Change
Assistant Principal	1.00	1.00	1.00	-
Clinic Assistant	1.00	1.00	1.00	-
Exceptional Teacher	1.00	1.00	1.00	-
Food Service Worker	2.00	2.00	2.00	-
Guidance Counselor	1.00	1.00	1.00	-
Information Specialist	1.00	1.00	1.00	-
Lead Food Service Worker	1.00	1.00	1.00	-
Math Coach	-	1.00	1.00	-
Media Specialist	1.00	1.00	1.00	-
Office Assistant	1.00	1.00	1.00	-
Paraprofessional I Basic Ins	10.00	10.00	8.00	(2.00)
Paraprofessional II Basic Ins	1.00	2.00	2.00	-
Paraprofessional Exceptional	1.00	-	-	-
Principal	1.00	1.00	1.00	-
Reading Coach	-	1.00	1.00	-
Receptionist	1.00	1.00	1.00	-
Secretary	1.00	1.00	1.00	-
Speech Pathologist	1.00	1.00	1.00	-
Teacher	41.00	39.00	41.00	2.00
VPK Director/Instructor	1.00	1.00	1.00	-
VPK Paraprofessional I	1.00	1.00	1.00	-
 Full-Time	 67.00	 67.00	 67.00	 -
VPK	2.00	2.00	2.00	-
<b>Total:</b>	<b>69.00</b>	<b>69.00</b>	<b>69.00</b>	<b>-</b>

**FY 2017 Notes:**

Eliminated 2 Para I Basic Instr for Teacher Position	(2.00)
Added 2 New Teachers	2.00
<b>Change:</b>	<b>-</b>

## Oasis Middle School Staffing Summary

Classification	FY 2016 Adopted	FY 2016 Amended	FY 2017 Proposed	(+/-) Changes
Assistant Principal	1.00	1.00	1.00	-
Clinic Assistant	-	1.00	1.00	-
Dean of Students	-	-	1.00	1.00
Exceptional Teacher	1.00	1.00	1.00	-
Food Service Worker	3.00	3.00	3.00	-
Guidance Counselor	1.00	1.00	1.00	-
Information Specialist	1.00	1.00	1.00	-
Lead Food Service Worker	1.00	1.00	1.00	-
Office Assistant	1.00	1.00	-	(1.00)
Paraprofessional II Basic Ins	4.00	4.00	4.00	-
Principal	1.00	1.00	1.00	-
Receptionist	1.00	1.00	1.00	-
Secretary	1.00	1.00	1.00	-
Teacher	44.00	44.00	44.00	-
<b>Total:</b>	<b>60.00</b>	<b>61.00</b>	<b>61.00</b>	<b>-</b>

**FY 2017 Notes:**

Clinic Assist. Transferred from OES in FY 16	-
Dean of Students - New Position	1.00
Eliminate Office Assistant	(1.00)
<b>Change:</b>	<b>-</b>

## Oasis High School Staffing Summary

Classification	FY 2016 Adopted	FY 2016 Amended	FY 2017 Proposed	(+/-) Changes
Athletic Director	1.00	1.00	1.00	-
Career Specialist	1.00	1.00	1.00	-
Curriculum Coordinator	1.00	1.00	1.00	-
Dean of Students	1.00	1.00	1.00	-
Food Service Worker	3.00	3.00	3.00	-
Guidance Counselor	-	-	1.00	1.00
Information Specialist	1.00	1.00	1.00	-
Lead Food Service Worker	1.00	1.00	1.00	-
Office Assistant	2.00	2.00	1.00	(1.00)
Paraprofessional I Basic	1.00	1.00	1.00	-
Principal	1.00	1.00	1.00	-
Receptionist	1.00	1.00	2.00	1.00
JROTC Instructor	2.00	2.00	2.00	-
Secretary	1.00	1.00	1.00	-
Teacher	35.00	34.50	34.50	-
Testing Coordinator	1.00	1.00	1.00	-
<b>Total:</b>	<b>53.00</b>	<b>52.50</b>	<b>53.50</b>	<b>1.00</b>

**FY 2017 Notes:**

Added New Guidance Position	1.00
Teacher to New Guidance Position	(1.00)
Added New Teacher Position	1.00
Reclass - 1 Office Assistant to Receptionist	(1.00)
Reclass - 1 Receptionist from Office Assistant	1.00
<b>Change:</b>	<b>1.00</b>

## **FY 2016-2017 Proposed Staffing Changes**

As our schools continue to increase enrollment, the need to hire additional staff has been identified. A summary of the proposed position changes can be found below:

➤ **Oasis Elementary**

- Reduction of one Paraprofessional position
- Addition of One NEW Teacher
- Addition of One NEW Part-Time ESE Teacher

➤ **Christa McAuliffe Elementary**

- Reduction of Two Paraprofessional positions
- Addition of Two NEW Teachers

➤ **Oasis Middle School**

- Reduction of One Office Assistant
- Addition of One NEW Dean of Students

➤ **Oasis High School**

- Addition of One NEW Guidance Counselor
- Reclassification of Office Assistant to Receptionist

➤ **Administration**

- Addition of One NEW Paraprofessional position

**EXHIBIT A**  
**Charter School Dean of Students – Oasis Middle School**  
**Duties**

**GENERAL STATEMENT OF JOB:**

Under the general supervision of the Principal or Superintendent, the Dean of Students provides supervisory support in overall student management and dealing with student attendance issues. Other administrative needs and processes may also be assigned as required. Position requires a high level of independent judgment and discretion.

**Individual(s) assigned to this classification must report to work per their assigned schedule.**

**SPECIFIC DUTIES AND RESPONSIBILITIES:**

Manage student supervision issues and enforce school behavioral expectations.  
Counsel students and parents about school and district policies.  
Assists staff and parents in developing student behavioral expectations.  
Assist in the planning, developing and implementing of individual student behavior plans.  
Serve as a resource to staff in dealing with classroom management issues.  
Assist in developing programs to promote positive student behavior.  
Coordinate alternative education placement for students. (ALC)  
Confers appropriate consequences for behavior including detention, in school suspension and out of school suspension.  
Assist in the writing of grants that are related to student management.  
Develop appropriate drug and alcohol intervention and interdiction strategies.  
Assist in monitoring and supervision of school facilities.  
Provide supervision at extra-curricular and athletic events.  
Other duties as assigned.

**MINIMUM QUALIFICATIONS:**

Bachelor's degree / eligible for or hold a valid Florida teacher certification covering appropriate area of responsibility required or other qualifications as the Board may find appropriate or acceptable. Three years successful teaching experience or prior job related experience with increasing levels of responsibilities in school setting required. Administrative license preferred. Verbal and interpersonal skills required. Bilingual skills encouraged.

**ADDITIONAL MINIMUM QUALIFICATIONS REQUIRED: KNOWLEDGE, SKILLS, AND ABILITIES:**

Has working knowledge of disciplinary procedures.  
Has general knowledge of report and record keeping principles and techniques.  
Has general knowledge of business mathematics.  
Is skilled in both written and oral communications for effective expression and clarity.  
Is able to utilize a variety of modern office equipment, i.e., computers, facsimile machines, and copiers.  
Is able to establish and maintain effective-working relationships with supervisor, support staff and other departments position interacts with.

Is able to organize and review work for efficient results and accuracy.  
Is able to perform duties with consistent courtesy and tact in the best interest of the public.  
Is able to issue and follow oral and written instructions.

**MINIMUM STANDARDS REQUIRED:**

**Physical Requirements:** Tasks involve some walking, standing; some unassisted lifting, carrying, pushing and/or pulling of light weight objects up to 20 pounds. Tasks may involve extended periods of visual concentration.

**Data Conception:** Requires the ability to compare and/or judge the readily observable, functional, structural or composite characteristics (whether similar or divergent from obvious standards) of documentation, accounting, and applications.

**Interpersonal Communication:** Requires the ability of speaking and/or signaling people to convey or exchange information. Includes giving and receiving instructions, assignments or directions.

**Language Ability:** Requires the ability to read a variety of materials relevant to municipal policy, procedure, and ordinance. Requires the ability to communicate with numerous individuals from a broad array of backgrounds.

**Intelligence:** Requires the ability to apply principles of rational systems; to solve practical problems and deal with a variety of concrete variables in situations where standardization exists.

**Verbal Aptitude:** Requires the ability to record and deliver information, to explain procedures, to issue and follow oral and written instructions. Must be able to communicate effectively and efficiently in Standard English.

**Numerical Aptitude:** Requires the ability to add, subtract, multiply, and divide; calculate decimals and percentages.

**Form/Spatial Aptitude:** Requires the ability to inspect items for proper length, width and shape.

**Motor Coordination:** Requires the ability to coordinate hands and eyes in utilizing modern office equipment.

**Manual Dexterity:** Must have minimal levels of eye/hand/foot coordination.

**Color Discrimination:** Requires the ability to differentiate between colors and shades of color.

**Interpersonal Temperament:** Requires the ability to deal with people beyond giving and receiving instructions. Includes considerable public contact, and potential confrontational situations.

**Physical Communication:** Requires the ability to talk and hear: (Talking: expressing or exchanging ideas by means of spoken words. Hearing: perceiving nature of sounds by ear.)

**Environmental Requirements:** Tasks are generally performed without exposure to adverse environmental conditions.





City of Cape Coral

**Charter School Counselor**Class Code:  
20130

Bargaining Unit: CONTRACT EMPLOYEE

CITY OF CAPE CORAL

Established Date: Apr 4, 2007

Revision Date: Apr 17, 2012

**SALARY RANGE**

\$15.38 - \$24.18 Hourly  
\$1,230.77 - \$1,934.38 Biweekly  
\$2,666.67 - \$4,191.17 Monthly  
\$32,000.00 - \$50,294.00 Annually

**GENERAL STATEMENT OF JOB:**

School Counselors work with students, school staff, families and the community to provide student development and counseling program of student advocacy, preventative/intervention services and curriculum. School counselors impart specific skills and learning opportunities in the areas of academic achievement, career and personal/social development.

**SPECIFIC DUTIES AND RESPONSIBILITIES:**

Developing, implementing and managing the delivery of student development curriculum that helps students acquire competencies in the following areas:

**Academic Development:**

- the attitudes, knowledge and skills that contribute to effective learning in the school and across life span,
- academic preparation to make transitions across the continuum and to choose from a wide variety of substantial post-secondary options by working with students, families and colleagues,
- an understanding of the relationship of academics to the world of work, and to life at home and in school.

**Career Development:**

- preparation to investigate the world of work in relationship to self and to make informed career decisions,
- strategies to achieve future career success and satisfaction,
- an understanding of the relationship between personal qualities, education and training, and the world or work.

**Personal/Social Development:**

- the attitudes, knowledge and interpersonal skills to understand and respect self and others,
- decision making, goal setting and appropriate planning,
- develop safety and survival skills,
- develop self-respect and responsibility,
- an understanding of and respect for diversity.

Performs related duties as required and assigned by Principal.

**MINIMUM QUALIFICATIONS:**

Master's degree and a valid teacher certification with coverage in guidance or other qualifications as the Board may find appropriate or acceptable. Prior teaching experience preferred. Verbal and interpersonal skills required. Bilingual skills encouraged.

**ADDITIONAL MINIMUM QUALIFICATIONS REQUIRED: KNOWLEDGE, SKILLS, AND ABILITIES:**

School counselors have specialized knowledge and skills in the delivery of: individual and group counseling, curriculum development, assessment and interpretation, scheduling, consultation with students, families, and colleagues, coordination of school counseling and program activities and initiating referrals to educational and community resources. These skills are used to help students develop the knowledge, attitudes and skill competencies to be successful in the areas of academic, career and personal/social development.

Has general knowledge of report and record keeping principles and techniques.

Has general knowledge of business mathematics.

Is skilled in both written and oral communications for effective expression and clarity.

Is able to utilize a variety of modern office equipment, i.e., computers, facsimile machines, and copiers.

Is able to establish and maintain effective-working relationships with supervisor, support staff and other departments position interacts with.

Is able to organize and review work for efficient results and accuracy.

Is able to perform duties with consistent courtesy and tact in the best interest of the public.

Is able to issue and follow oral and written instructions.

**MINIMUM STANDARDS REQUIRED:**

**Physical Requirements:** Tasks involve some walking, standing; some unassisted lifting, carrying, pushing and/or pulling of light weight objects up to 20 pounds. Tasks may involve extended periods of visual concentration.

**Data Conception:** Requires the ability to compare and/or judge the readily observable, functional, structural or composite characteristics (whether similar or divergent from obvious standards) of documentation, accounting, and applications.

**Interpersonal Communication:** Requires the ability of speaking and/or signaling people to convey or exchange information. Includes giving and receiving instructions, assignments or directions.

**Language Ability:** Requires the ability to read a variety of materials relevant to municipal policy, procedure, and ordinance. Requires the ability to communicate with numerous individuals from a broad array of backgrounds.

**Intelligence:** Requires the ability to apply principles of rational systems; to solve practical problems and deal with a variety of concrete variables in situations where standardization exists.

**Verbal Aptitude:** Requires the ability to record and deliver information, to explain procedures, to issue and follow oral and written instructions. Must be able to communicate effectively and efficiently in Standard English.

**Numerical Aptitude:** Requires the ability to add, subtract, multiply, and divide; calculate decimals and percentages.

**Form/Spatial Aptitude:** Requires the ability to inspect items for proper length, width and shape.

**Motor Coordination:** Requires the ability to coordinate hands and eyes in utilizing modern office equipment.

**Manual Dexterity:** Must have minimal levels of eye/hand/foot coordination.

**Color Discrimination:** Requires the ability to differentiate between colors and shades of color.

**Interpersonal Temperament:** Requires the ability to deal with people beyond giving and receiving instructions. Includes considerable public contact, and potential confrontational situations.

**Physical Communication:** Requires the ability to talk and hear: (Talking: expressing or exchanging ideas by means of spoken words. Hearing: perceiving nature of sounds by ear.)

**Environmental Requirements:** Tasks are generally performed without exposure to adverse environmental conditions.

WSS 5/21/09 ADA

# OPERATING

## EXPENSES

Operating expenses are those costs incurred for the day-to-day functions of our schools. Fixed costs are those expenses that are essentially non-discretionary in nature. These include such items as health insurance, building insurance, electric and building rent. During the budget process, internal departments are reviewed to ensure they are operating at acceptable levels. This includes staffing levels, hours, and departmental needs. Potential improvements are identified, weighed, and implemented as the budget allows.

### Custodial Services

We continue to improve how we deliver custodial services and monitor progress. In FY 2015-2016 we had minimal employee turnaround compared to year's past. We believe this is associated with the increased calendar days, increased hiring rate, and health insurance benefits.

### Maintenance

Currently there are four positions within the Maintenance Department. While the schools continue to use the City of Cape Coral Facilities Division to assist with projects beyond our scope, these costs have been significantly reduced over the last few years.

As our facilities continue to age, we are faced with increased expenditures. In FY 2015, there were multiple expenditures associated with our security system and air conditioning system at Oasis Elementary. In FY 2016, we were faced with extensive air conditioning repairs across all of our schools including the replacement of new condenser coils at Christa McAuliffe. Included in the FY 2016-2017 Proposed Budgets are \$10,000 for each school to cover ac repairs.

### Food Services

The National School Lunch Program (NSLP) currently accommodates 38% of our student population for free or reduced lunch. In FY 2016, we followed the required meal pattern by serving all whole grains and a fruit for breakfast, while meeting the sodium limit. In FY 2016-2017, we do not anticipate a major change in this area and will continue to follow the meal requirements.

Due to the age of cafeteria equipment, Food Services have requested funding for the purchase of warmer/ovens at each school site. In addition, a salad cooler has been requested for Oasis Elementary. Each school has been funded \$3,000 to be used for these needs.

In addition to the small equipment noted above, \$10,000 has been included in the FY 2016-2017 Proposed Operating Budget for the purchase of a new steam table for Christa McAuliffe.

## **Information Technology**

While it is our vision to be a technology leader in education, we must continue to plan. As identified in the Strategic Plan/Capital Asset Improvement Program on the following pages, it is evident that this area has been neglected and we continue to find a way to catch-up. Over the last two years we have begun to aggressively replenish outdated computers at many of our schools.

Through the 6-year Capital Asset Improvement Plan, we have begun to identify replacement schedules on a more gradual basis so the financial impact isn't so heavy. A complete list of Information Technology replacements can be found in the Capital Asset Improvement section of this document.

In addition, we have set aside \$6,800 in the budget for Christa McAuliffe to purchase a needed server. In April 2016, the Governing Board approved the authorization of \$450,000 to begin upgrading our infrastructure which is beyond life expectancy. This work is expected to commence in June 2016. Both the City IT Departments and our internal IT Departments should be commended for their hard work and dedication in making this possible.

## Capital Outlay

The FY 2016-2017 Proposed Operating Budget has required a thoughtful examination of every dollar we spend and activity we undertake. While we remain committed to quality education and strong student achievement, we must focus on Capital needs.

In FY 2014, the Cape Coral Charter School Authority adopted a six-year Asset Improvement Program as part of the Strategic Planning Process. Prior to this adoption, there was not a formal plan in place. From a budgetary standpoint, it is very important to identify school assets, condition, and future plans for those assets. The Asset Improvement Program budgetary process encompasses the integration of revenues and expenditures along with Authority's long range planning process.

The Asset Improvement Program is intended to serve as a long range planning tool to:

- Increase efficiency in operations by maintaining assets in acceptable condition
- Identify major maintenance and equipment replacement
- Identify assets no longer needed by the school

The funding requests of the Capital Asset Improvement Program for FY 2017-2022 are summarized in the following tables. It should be noted that Capital dollars include Scholastic Book Fair monies as they are applied to a capital account but are not included in those sheets.

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## CAPITAL ASSET IMPROVEMENT PROGRAM

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## FY 2017-2022 CAPITAL ASSET IMPROVEMENT PROGRAM

	FY2017	FY2018	FY 2019	FY 2020	FY 2021	FY 2022	TOTAL
<b>Oasis Elementary</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Oasis Elementary VPK</b>	-	-	-	-	-	-	-
<b>Christa McAuliffe Elementary</b>							
CMES Projected Expansion (Port 1/20)	-	-	2,200,000	-	-	-	2,200,000
<b>Christa McAuliffe Elementary VPK</b>	-	-	-	-	-	-	-
<b>Oasis Middle School</b>	-	-	-	-	-	-	-
<b>Oasis High School</b>	-	-	-	-	-	-	-
<b>Administration</b>	-	-	-	-	-	-	-
	FY2017	FY2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Oasis Elementary	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Oasis Elementary VPK	-	-	-	-	-	-	-
Christa McAuliffe	-	-	2,200,000	-	-	-	2,200,000
Christa McAuliffe VPK	-	-	-	-	-	-	-
Oasis Middle School	-	-	-	-	-	-	-
Oasis High School	-	-	-	-	-	-	-
Administration	-	-	-	-	-	-	-
<b>Grand Total:</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,200,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,200,000</b>



## FY 2017-2022 CAPITAL EQUIPMENT PROGRAM - ITEMS OVER \$5,000

	FY2017	FY2018	FY 2019	FY 2020	FY 2021	FY 2022	TOTAL
<b>Oasis Elementary</b>							
<b>Maintenance</b>							
Install New Fence Around Playground	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000
<b>Food Services</b>							
Steam Table		-	10,000	-	-	-	10,000
<b>Information Technology</b>							
Servers and Appliances - Dell PowerEdge R510	-	20,000	-	-	-	-	20,000
Servers and Appliances - Dell PowerEdge R610	-	50,000	-	-	-	-	50,000
Servers and Appliances - Dell PowerEdge R710	-	30,000	-	-	-	-	30,000
Barracuda Web/Email & Spam Filter	-	-	-	20,000	-	-	20,000
<b>Oasis Elementary VPK</b>							
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-

## FY 2017-2022 CAPITAL EQUIPMENT PROGRAM - ITEMS OVER \$5,000

	FY2017	FY2018	FY 2019	FY 2020	FY 2021	FY 2022	TOTAL
<b>Christa McAuliffe Elementary</b>							
<b>Maintenance</b>							
N/A	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
<b>Food Services</b>							
Steam Table	10,000	-	-	-	-	-	10,000
<b>Information Technology</b>							
Servers and Appliances - Dell PowerEdge 1850 (Windows 2003) (CSADS and Print Servers)	6,800	5,400	5,400	-	-	-	17,600
Servers and Appliances - Dell PowerEdge 2930 (Windows 2003) (Windows 2003) (File Server)	-	5,400	5,400	-	-	-	10,800
Servers and Appliances - Dell PowerEdge R510 (Windows 2008)	-	-	-	10,800	-	-	10,800
<b>Christa McAuliffe Elementary VPK</b>							
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-

## FY 2017-2022 CAPITAL EQUIPMENT PROGRAM - ITEMS OVER \$5,000

	FY2017	FY2018	FY 2019	FY 2020	FY 2021	FY 2022	TOTAL
<b>Oasis Middle School</b>							
Maintenance	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
<b>Food Services</b>							
Steam Table	-	10,000	-	-	-	-	-
<b>Information Technology</b>							
Dell to replace - Dellnas2	-	-	-	7,000	-	-	7,000
Main Controller	-						

## FY 2017-2022 CAPITAL EQUIPMENT PROGRAM - ITEMS OVER \$5,000

	FY2017	FY2018	FY 2019	FY 2020	FY 2021	FY 2022	TOTAL
Oasis High School							
Maintenance							

## FY 2017-2022 CAPITAL EQUIPMENT PROGRAM - ITEMS OVER \$5,000

	FY2017	FY2018	FY 2019	FY 2020	FY 2021	FY 2022	TOTAL
<b>Administration</b>							
Van (Allocated across all schools)	30,000	-	-	-	-	-	30,000

	FY2017	FY2018	FY 2019	FY 2020	FY 2021	FY 2022	TOTAL
Oasis Elementary	\$ 5,000	\$ 100,000	\$ 10,000	\$ 20,000	\$ -	\$ -	\$ 135,000
Oasis Elementary VPK	-	-	-	-	-	-	-
Christa McAuliffe	16,800	10,800	10,800	10,800	-	-	49,200
Christa McAuliffe VPK	-	-	-	-	-	-	-
Oasis Middle School	-	10,000	-	7,000	-	-	17,000
Oasis High School	-	-	-	-	-	-	-
Administration	30,000	-	-	-	-	-	30,000
Grand Total:	\$ 51,800	\$ 120,800	\$ 20,800	\$ 37,800	\$ -	\$ -	\$ 231,200





## FY 2017-2022 CAPITAL MAINTENANCE PROGRAM

	FY2017	FY2018	FY 2019	FY 2020	FY 2021	FY 2022	TOTAL
<b>Oasis Elementary</b>							
<b>Administration</b>							
Student Chairs	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 6,000
Tables for Media Center	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000
<b>Maintenance</b>							
Replace Carpet	3,000	3,000	3,000	3,000	3,000	3,000	18,000
Repaint Exterior	-	35,000	-	-	-	-	35,000
Paint Airnasium (split with OMS)	-	2,000	-	-	-	-	2,000
Recoat parking Lot and restripe	-	50,000	-	-	-	-	50,000
Replace 12.5HP Tandem Compressor on RTU	5,000	-	-	-	-	-	5,000
Replace 160,000 BTU Compressor on RTU #3 Admin	9,000	-	-	-	-	-	9,000
Playground canopy	2,500	-	-	-	-	-	2,500
<b>Food Services</b>							
Warmer/Oven or Salad Cooler	3,000	-	-	-	-	-	3,000
<b>Information Technology</b>							
Student Desktops - Optiplex 390 (Old Wing) - 145 @ \$689. ea.	-	50,000	50,000	-	-	-	100,000
Student Desktops - Optiplex 380 (New Wing) - 60 @ \$689. ea.	41,340	-	-	-	-	-	41,340
Teacher Desktops - Optiplex (380) - 44 @ \$689. ea.	30,316	-	-	-	-	-	30,316
Office Staff Desktops - Optiplex 390 - 3 @ \$689. ea.	-	2,067	-	-	-	-	2,067
Office Staff Desktops - Optiplex 380 - 13 @ \$689. ea.	-	8,957	-	-	-	-	8,957
Office Staff Desktops - Optiplex 320XP - 2 @ \$689. ea.	-	-	-	-	-	-	-
Student Laptops - Latitude E5520 - 13 @ \$722. ea.	-	9,386	-	-	-	-	9,386
Teacher Laptops - Latitude E5430 - 4 @ \$722. ea.	-	-	2,888	-	-	-	2,888
Teacher Laptops - Latitude E5520 - 2 @ \$722. ea.	-	1,444	-	-	-	-	1,444
Teacher Laptops - Vostro 3450 (Haba) - 1 @ \$750. ea.	-	-	-	-	-	-	-
Teacher Laptops - Latitude D810 XP Pro - \$722. ea.	700	-	-	-	-	-	700
Office Staff Laptops - Latitude E5430 - 1 @ \$722. ea.	-	-	722	-	-	-	722
Office Staff Laptops - Latitude E5520 - 2 @ \$722. ea.	-	1,444	-	-	-	-	1,444

## FY 2017-2022 CAPITAL MAINTENANCE PROGRAM

	FY2017	FY2018	FY 2019	FY 2020	FY 2021	FY 2022	TOTAL
Smart Boards - 600 Series (No Speakers) - 19 @ \$1200. ea.	2,400	1,200	-	1,200	-	-	4,800
Smart Boards - 880 Series (w/speakers) New Wing - 12 @ 150. ea. (\$14,400.00 in 2021)	-	18,000	-	-	14,400	-	32,400
Projectors - NEC NP410 Series - 20 @ \$514. ea.	7,600	-	-	-	-	-	7,600
Projectors - NEC V260X Series - 18 @ \$514. ea.	1,000	8,000	4,000	-	-	-	13,000
Projectors - NEC VE281X Series - 8 @ \$514. ea.	-	-	4,000	-	-	-	4,000
Projectors - Smart LightRaise 60i - 1 @ \$2000.	-	-	2,000	-	-	-	2,000
Printers - HP 1320 Laserjet - 23 @ \$305. ea. (replace when needed)	1,350	-	-	-	-	-	1,350
Printers - Dell B1260dn MonoLaser - \$915. ea.	-	-	-	915	-	-	915
Printers - Dell 5130CN Color Laser - 1 @ \$375.	375	-	-	-	-	-	375
Misc. - IT Supplies (bulbs, cords, etc.)	3,000	3,000	3,000	3,000	3,000	3,000	18,000
Samsung Doc Cam DX-850 32 @ 600. (8 ea. year)	4,000	4,800	4,800	-	-	-	13,600
Samsung Doc Cam SDP-860 12 @ 600. (4 ea. year)	-	2,400	2,400	2,400	-	-	7,200
<b>Oasis Elementary VPK</b>							
<b>Information Technology</b>							
Optiplex 320 (XP)	-	700	-	-	-	-	700

## FY 2017-2022 CAPITAL MAINTENANCE PROGRAM

	FY2017	FY2018	FY 2019	FY 2020	FY 2021	FY 2022	TOTAL
<b>Christa McAuliffe Elementary</b>							
<b>Administration</b>							
Student Chairs (30 @ 75)	2,250	1,000	1,000	1,000	1,000	1,000	7,250
<b>Information Technology</b>							
Student Desktops - 4 @ \$700. ea.	2,800	2,000	2,000	2,000	2,000	2,000	12,800
Staff Desktops - 7 @ \$709. ea.	5,000	2,000	-	-	-	-	7,000
Laptops - Principal - 1 @ \$750.	-	-	750	-	-	-	750
Printers - HP1320 Laserjet - 8 @ \$220. ea.	1,800	1,500	1,500	-	-	-	4,800
Printers - HP Color Laserjet CP3525n - 1 @ \$600.	600	-	-	-	-	-	600
Projectors - NEC V260X Series - 12 @ \$399. ea.	5,000	5,000	5,000	-	-	-	15,000
Projectors - InFocus 2114 (media) - 1 @ \$750.	-	-	-	750	-	-	750
Projectors - InFocus - 2 @ \$400. spare	-	-	-	-	800	-	800
SmartBoards - 600 Series (with Speakers) - 2 @ \$1500. ea.	3,000	3,000	3,000	-	-	-	9,000
Wireless Access Points - Meraki - 25 @ \$180. ea. (plus wiring for wifi in 4 protables)	-	2,800	6,000	300	-	-	9,100
Microsoft Office Licenses - 145 @ \$52.00 ea.	7,547	-	-	-	-	-	7,547
<b>Food Services</b>							
Warmer/Oven	3,000	-	-	-	-	-	3,000
<b>Maintenance</b>							
Replace Carpet	-	4,500	4,500	4,500	4,500	4,500	22,500
Repaint Exterior	-	32,000	-	-	-	-	32,000
Recoat parking Lot and restripe	-	50,000	-	-	-	-	50,000
Replace Tandem 12.5hp compressors for RTU#2	9,000	-	-	-	-	-	9,000
Mini Split Data Room	2,500	-	-	-	-	-	2,500
Mini Split Electrical Room	2,500	-	-	-	-	-	2,500
Replace 120 gallon and 30 gallon water heater 208volt	4,000	-	-	-	-	-	4,000
Playground canopy	2,500	-	-	-	-	-	2,500
<b>Custodial</b>							
Floor Extractor/Cleaner	2,800	-	-	-	-	-	2,800
Power Washer	1,000	-	-	-	-	-	1,000
<b>Christa McAuliffe Elementary VPK</b>							
<b>Information Technology</b>							
n/a	-	-	-	-	-	-	-

## FY 2017-2022 CAPITAL MAINTENANCE PROGRAM

	FY2017	FY2018	FY 2019	FY 2020	FY 2021	FY 2022	TOTAL
<b>Oasis Middle School</b>							
<b>Information Technology</b>							
Student Desktops - Dell Optiplex 3010 - 28 @ \$600. ea.	-	16,800	-	-	-	-	16,800
Staff Desktops - Dell Optiplex 380 - 12 @ \$450. ea.	5,400	-	-	-	-	-	5,400
Laptops - Student - STEM ACER Aspire/Dell - 22 @ \$400. ea.	-	8,800	-	-	-	-	8,800
Laptops - Staff/Faculty - Dell E5520 - 50 @ \$600. ea.	-	30,000	-	-	-	-	30,000
Laptops - Principal/Danielle Dell E6510 - 2 @ \$1000. ea.	-	2,000	-	-	-	-	2,000
Mobile Laptop Carts - Dell Vostro 1014 Laptops	30,000	60,000	-	-	-	-	90,000
Misc. Computer - Operating Supplies	3,000	3,000	3,000	3,000	3,000	3,000	18,000
Projectors - NEC NP-VE281X - 11 @ \$500. ea. - New Wing	-	-	10,500	-	-	-	10,500
Printers - Dell B3465dn Laserjet - 1 @ \$2000.	-	-	-	2,000	-	-	2,000
Printers - Dell B1260dn Laserjet - 21 @ \$190. ea.	-	-	-	3,990	-	-	3,990
Printers - Dell 2350dn Laserjet - 12 @ \$300. ea.	-	3,600	-	-	-	-	3,600
<b>Maintenance</b>							
Replace Carpet	5,000	5,000	5,000	5,000	5,000	5,000	30,000
Repaint Exterior; Main Building \$35k and Gym \$15k	-	50,000	-	-	-	-	50,000
Paint Airnasium (split with OES)	-	2,000	-	-	-	-	2,000
Recoat parking Lot and restripe	-	50,000	-	-	-	-	50,000
Replace 12.5 HP Tandem Compressor on RTU#2	9,000	-	-	-	-	-	9,000
Mini Split Data Room	2,500	-	-	-	-	-	2,500
Mini Split Electrical Room	2,500	-	-	-	-	-	2,500
30-Gallon Water Heater	1,000	-	-	-	-	-	1,000
Refinish Gym Floors (half reimb by P&R in Oct.)	13,820	2,500	2,500	2,500	2,500	2,500	26,320
<b>Food Services</b>							
Warmer/Oven	3,000	-	-	-	-	-	3,000

## FY 2017-2022 CAPITAL MAINTENANCE PROGRAM

	FY2017	FY2018	FY 2019	FY 2020	FY 2021	FY 2022	TOTAL
<b>Oasis High School</b>							
<b>School Administration</b>							
Student Chairs	1,000	1,000	1,000	1,000	1,000	1,000	6,000
<b>Maintenance</b>							
Refinish Gym Floors	3,350	3,350	3,350	3,350	3,350	3,350	20,100
Paint Exterior Main Bldg \$35k; Gym Bldg \$20k	-	55,000	-	-	-	-	55,000
Replace Carpet	2,000	2,000	2,000	2,000	2,000	2,000	12,000
Recoat parking Lot and restripe	-	50,000	-	-	-	-	50,000
<b>Food Services</b>							
Warmer/Oven	3,000	-	-	-	-	-	3,000
<b>Information Technology</b>							
1:1 Student Devices (Chromebooks & License) \$333/Device (375 Units)	80,000	124,875	15,000	15,000	15,000	15,000	264,875
Server X5 (1 per year)	-	5,400	5,400	-	-	-	10,800
Projectors X4 per year	1,636	1,636	1,636	1,636	1,636	1,636	9,816
USB Smart Speaker X5 per year	-	1,200	1,400	1,400	1,400	1,400	6,800
Laptop Teacher (Latitude) 6 per year @ \$731. ea.	-	4,386	4,386	4,386	4,386	4,386	21,930
Admin PC refresh (Optiplex 3010)	2,000	700	700	700	700	700	5,500
Misc. IT Supplies (projector bulbs, batteries, chargers, etc.)	3,000	3,000	3,000	3,000	3,000	3,000	18,000

## FY 2017-2022 CAPITAL MAINTENANCE PROGRAM

	FY2017	FY2018	FY 2019	FY 2020	FY 2021	FY 2022	TOTAL
Administration							
Information Technology							
Computer Refresh	2,000	2,000	2,000	2,000	2,000	2,000	12,000

	FY2017	FY2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Oasis Elementary	\$ 120,581	\$ 201,698	\$ 77,810	\$ 11,515	\$ 21,400	\$ 7,000	\$ 440,004
Oasis Elementary VPK	-	700	-	-	-	-	700
Christa McAuliffe	55,297	103,800	23,750	8,550	8,300	7,500	207,197
Christa McAuliffe VPK	-	-	-	-	-	-	-
Oasis Middle School	75,220	233,700	21,000	16,490	10,500	10,500	367,410
Oasis High School	95,986	252,547	37,872	32,472	32,472	32,472	483,821
Administration	2,000	2,000	2,000	2,000	2,000	2,000	12,000
Grand Total:	\$ 349,084	\$ 794,445	\$ 162,432	\$ 71,027	\$ 74,672	\$ 59,472	\$ 1,511,132

## APPENDICES

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## FY 2016-2017 Proposed Budget Revenues for All Schools

Object	Description	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Proposed
533261	NSLP Reimbursement Lunch	\$ (420,699)	\$ (400,000)	\$ (400,000)	\$ (412,000)
533262	NSLP Reimbursement Breakfast	(60,197)	(55,000)	(55,000)	(62,000)
535750	FEFP-FL Ed Fin Prog St Shared	(20,355,976)	(20,667,079)	(20,371,107)	(21,281,518)
535751	FI Teacher Lead Prog St Shared	(46,888)	(46,899)	(47,891)	(47,891)
535752	School Recog Funds St Shared	(301,048)	-	-	-
535753	VPK Program State Shared	(196,457)	(197,856)	(197,856)	(197,856)
535754	Charter Sch Cap Outly St Share	(1,052,576)	(1,047,739)	(522,247)	(749,131)
535755	Other Misc State Shared	-	-	-	-
535756	Title II-A Funding St Shared	(30,913)	(31,313)	(34,163)	(34,163)
535757	AICE Revenue State Shared	(496,242)	(496,242)	(496,242)	(627,085)
547801	Student Lunch Serv Charges	(584,714)	(580,000)	(580,000)	(573,000)
547803	Transportation Service Charges	(9,582)	(13,300)	(13,300)	(12,400)
561102	Short term investment income	(6,709)	(5,700)	(5,700)	(9,090)
566101	Contrib/Donation Private Sourc	(77,277)	(60,500)	(78,500)	(60,300)
569101	Other Miscellaneous Revenue	-	-	-	-
569102	Insur Damage Claims Misc Rev	-	-	-	-
569103	Book Sales Misc Revenue	(28,716)	(25,000)	(25,000)	(22,850)
569104	Lost/Damaged/Sold Textbooks	(974)	-	-	(900)
569110	Reimbursable Charges	-	-	(10,877)	(38,528)
569116	Oth Misc Rev/Reimbursable Chrg	(63,581)	(69,529)	(69,529)	(67,007)
569119	HealthCare Ins Profit Sharing	(57,613)	-	-	-
569901	Other Miscellaneous Revenues	(22,578)	(16,200)	(33,379)	(23,800)
599930	Assigned Balances	-	-	(1,001,414)	(981,622)
599940	Unassigned Balances	-	(3,831,937)	(2,830,523)	(3,101,390)
<b>Grand Total</b>		<b>\$ (23,812,738)</b>	<b>\$ (27,544,294)</b>	<b>\$ (26,772,728)</b>	<b>\$ (28,302,531)</b>



## FY 2016-2017 Proposed Budget Revenues by School

School	Object	Description	FY 2015 Actual	FY 2016 Adopted	FY16 Amended	FY17 Proposed
Christa McAuliffe Elem.	533261	NSLP Reimbursement Lunch	(115,906)	(107,000)	(107,000)	(118,000)
	533262	NSLP Reimbursement Breakfast	(29,685)	(27,000)	(27,000)	(32,000)
	535750	FEFP-FL Ed Fin Prog St Shared	(4,989,604)	(5,145,954)	(5,050,886)	(5,249,202)
	535751	FI Teacher Lead Prog St Shared	(11,398)	(11,398)	(12,038)	(12,038)
	535752	School Recog Funds St Shared	(68,589)	-	-	-
	535754	Charter Sch Cap Outly St Share	(209,624)	(208,661)	(104,007)	(150,510)
	535756	Title II-A Funding St Shared	(7,406)	(7,406)	(8,164)	(8,164)
	547801	Student Lunch Serv Charges	(87,417)	(85,000)	(85,000)	(85,000)
	547803	Transportation Service Charges	(1,620)	(2,500)	(2,500)	(2,500)
	561102	Short term investment income	(1,539)	(1,500)	(1,500)	(2,240)
	566101	Contrib/Donation Private Sourc	(31,647)	(30,000)	(30,000)	(28,000)
	569102	Insur Damage Claims Misc Rev	-	-	-	-
	569103	Book Sales Misc Revenue	(11,349)	(11,000)	(11,000)	(7,500)
	569104	Lost/Damaged/Sold Textbooks	(191)	-	-	(150)
	569110	Reimbursable Charges	-	-	-	(8,000)
	569901	Other Miscellaneous Revenues	(10,478)	(7,500)	(11,795)	(11,800)
	599930	Assigned Balances	-	-	(127,391)	(145,783)
	599940	Unassigned Balances	-	(888,064)	(659,694)	(798,451)
<b>CME Total</b>			<b>\$ (5,576,453)</b>	<b>\$ (6,532,983)</b>	<b>\$ (6,237,975)</b>	<b>\$ (6,659,338)</b>
Christa McAuliffe Elem. VPK	535753	VPK Program State Shared	(98,246)	(98,928)	(98,928)	(98,928)
	599930	Assigned Balances	-	-	(4,656)	(3,810)
	599940	Unassigned Balances	-	(4,394)	-	-
<b>CME VPK Total</b>			<b>\$ (98,246)</b>	<b>\$ (103,322)</b>	<b>\$ (103,584)</b>	<b>\$ (102,738)</b>
Oasis Elementary	533261	NSLP Reimbursement Lunch	(98,766)	(94,000)	(94,000)	(97,000)
	533262	NSLP Reimbursement Breakfast	(14,279)	(14,000)	(14,000)	(12,000)
	535750	FEFP-FL Ed Fin Prog St Shared	(5,816,290)	(5,749,979)	(5,682,955)	(5,894,622)
	535751	FI Teacher Lead Prog St Shared	(13,989)	(14,000)	(14,132)	(14,132)
	535752	School Recog Funds St Shared	(84,634)	-	-	-
	535754	Charter Sch Cap Outly St Share	(246,729)	(245,595)	(122,417)	(172,263)
	535755	Other Misc State Shared	-	-	-	-
	535756	Title II-A Funding St Shared	(8,241)	(8,241)	(8,914)	(8,914)

## FY 2016-2017 Proposed Budget Revenues by School

School	Object	Description	FY 2015 Actual	FY 2016 Adopted	FY16 Amended	FY17 Proposed
	547801	Student Lunch Serv Charges	(136,800)	(133,000)	(133,000)	(136,000)
	547803	Transportation Service Charges	(1,911)	(3,800)	(3,800)	(3,400)
	561102	Short term investment income	(1,820)	(1,500)	(1,500)	(2,700)
	566101	Contrib/Donation Private Sourc	(37,580)	(30,000)	(30,000)	(30,000)
	569101	Other Miscellaneous Revenue	-	-	-	-
	569102	Insur Damage Claims Misc Rev	-	-	-	-
	569103	Book Sales Misc Revenue	(12,703)	(12,000)	(12,000)	(12,000)
	569104	Lost/Damaged/Sold Textbooks	(107)	-	-	(200)
	569110	Reimbursable Charges	-	-	-	(7,962)
	569119	HealthCare Ins Profit Sharing	(57,613)	-	-	-
	569901	Other Miscellaneous Revenues	(1,572)	(1,000)	(5,295)	(1,500)
	599930	Assigned Balances	-	-	(170,440)	(288,484)
	599940	Unassigned Balances	-	(1,016,581)	(755,585)	(789,871)
<b>OES Total</b>			<b>\$ (6,533,035)</b>	<b>\$ (7,323,696)</b>	<b>\$ (7,048,038)</b>	<b>\$ (7,471,048)</b>
Oasis Elementary VPK	535753	VPK Program State Shared	(98,211)	(98,928)	(98,928)	(98,928)
	599930	Assigned Balances	-	-	(677)	-
	599940	Unassigned Balances	-	(415)	-	-
<b>OES VPK Total</b>			<b>\$ (98,211)</b>	<b>\$ (99,343)</b>	<b>\$ (99,605)</b>	<b>\$ (98,928)</b>
Oasis High School	533261	NSLP Reimbursement Lunch	(86,012)	(84,000)	(84,000)	(90,000)
	533262	NSLP Reimbursement Breakfast	(4,477)	(4,000)	(4,000)	(5,000)
	535750	FEFP-FL Ed Fin Prog St Shared	(4,334,341)	(4,569,726)	(4,506,406)	(4,728,277)
	535751	FI Teacher Lead Prog St Shared	(9,326)	(9,326)	(9,683)	(9,683)
	535752	School Recog Funds St Shared	(65,788)	-	-	-
	535754	Charter Sch Cap Outly St Share	(316,414)	(314,959)	(156,993)	(230,489)
	535756	Title II-A Funding St Shared	(7,487)	(7,487)	(8,268)	(8,268)
	535757	AICE Revenue State Shared	(496,242)	(496,242)	(496,242)	(627,085)
	547801	Student Lunch Serv Charges	(183,437)	(186,000)	(186,000)	(176,000)
	547803	Transportation Service Charges	(3,447)	(3,000)	(3,000)	(3,000)
	561102	Short term investment income	(1,550)	(1,500)	(1,500)	(1,700)
	566101	Contrib/Donation Private Sourc	(4,300)	(500)	(18,500)	(2,300)
	569102	Insur Damage Claims Misc Rev	-	-	-	-

## FY 2016-2017 Proposed Budget Revenues by School

School	Object	Description	FY 2015 Actual	FY 2016 Adopted	FY16 Amended	FY17 Proposed
	569103	Book Sales Misc Revenue	(604)	-	-	(250)
	569104	Lost/Damaged/Sold Textbooks	(389)	-	-	(250)
	569110	Reimbursable Charges	-	-	-	(7,672)
	569116	Oth Misc Rev/Reimbursable Chrg	(63,581)	(69,529)	(69,529)	(67,007)
	569901	Other Miscellaneous Revenues	(3,219)	(1,000)	(5,294)	(3,200)
	599930	Assigned Balances	-	-	(411,797)	(346,220)
	599940	Unassigned Balances	-	(911,618)	(672,090)	(627,965)
<b>OHS Total</b>			<b>\$ (5,580,613)</b>	<b>\$ (6,658,887)</b>	<b>\$ (6,633,302)</b>	<b>\$ (6,934,366)</b>
Oasis Middle School	533261	NSLP Reimbursement Lunch	(120,014)	(115,000)	(115,000)	(107,000)
	533262	NSLP Reimbursement Breakfast	(11,756)	(10,000)	(10,000)	(13,000)
	535750	FEFP-FL Ed Fin Prog St Shared	(5,215,741)	(5,201,420)	(5,130,860)	(5,409,417)
	535751	FI Teacher Lead Prog St Shared	(12,175)	(12,175)	(12,038)	(12,038)
	535752	School Recog Funds St Shared	(82,037)	-	-	-
	535754	Charter Sch Cap Outly St Share	(279,809)	(278,524)	(138,830)	(195,869)
	535755	Other Misc State Shared	-	-	-	-
	535756	Title II-A Funding St Shared	(7,779)	(8,179)	(8,817)	(8,817)
	547801	Student Lunch Serv Charges	(177,059)	(176,000)	(176,000)	(176,000)
	547803	Transportation Service Charges	(2,603)	(4,000)	(4,000)	(3,500)
	561102	Short term investment income	(1,800)	(1,200)	(1,200)	(2,450)
	566101	Contrib/Donation Private Sourc	(3,750)	-	-	-
	569102	Insur Damage Claims Misc Rev	-	-	-	-
	569103	Book Sales Misc Revenue	(4,060)	(2,000)	(2,000)	(3,100)
	569104	Lost/Damaged/Sold Textbooks	(287)	-	-	(300)
	569110	Reimbursable Charges	-	-	(10,877)	(14,894)
	569901	Other Miscellaneous Revenues	(7,309)	(6,700)	(10,995)	(7,300)
	599930	Assigned Balances	-	-	(286,453)	(197,325)
	599940	Unassigned Balances	-	(1,010,865)	(743,154)	(885,103)
<b>OMS Total</b>			<b>\$ (5,926,180)</b>	<b>\$ (6,828,063)</b>	<b>\$ (6,650,224)</b>	<b>\$ (7,036,113)</b>
<b>Grand Total</b>			<b>\$ (23,812,738)</b>	<b>\$ (27,544,294)</b>	<b>\$ (26,772,728)</b>	<b>\$ (28,302,531)</b>



## FY 2016-2017 Proposed Budget Expense Accounts for All Schools

Object	Description	FY 2015	Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Proposed
611110	Administrator/Principal Salary	\$	603,255	\$ 640,965	\$ 618,447	\$ 645,345
612120	Classroom Teacher Salary		7,147,513	7,403,061	7,403,561	7,666,537
612130	Oth Certified Personnel Salary		512,322	595,046	595,046	719,762
612150	Aides Salary		540,661	537,612	537,612	481,915
612160	Other Support Personnel Salary		1,918,969	2,001,862	2,010,797	2,083,833
613140	Substitutue Teacher Salary/Wag		248,002	239,000	239,000	227,000
614101	Overtime		4,677	4,353	4,353	3,750
615101	Special Pay/Add Pay		428,847	417,700	417,700	421,101
615107	Employee Recognition/Bonus		297,529	23,886	23,886	-
621101	FICA Taxes		699,410	731,581	730,739	760,064
621102	Medicare Taxes		163,600	170,812	170,615	177,696
622104	ICMA (401A)		-	3,284	3,284	-
622110	Florida Retirement System(FRS)		799,145	839,781	838,795	881,989
623101	Life,Health,Disability Insur		1,950,422	2,399,478	2,399,622	197,289
623102	Self-Insured Health Plan		-	-	-	2,142,520
623107	Opt Out Health Ins Subsidy		9,840	25,913	25,913	37,892
624101	Workers Compensation		185,272	123,455	123,783	246,106
624102	Unemployment		15,772	5,300	5,300	-
624103	Leave Payout		89,690	56,944	47,000	-
631312	Accounting & Auditing		81,579	125,022	125,022	68,636
631399	Other Professional Services		304,676	339,393	313,015	267,463
634107	Med Exam/New Hire/General		6,885	6,980	6,905	6,615
634119	Employee Health Clinic Charges		2,600	2,990	2,990	2,435
634120	Outside Services		51,592	20,070	19,451	16,440
634123	Dual Enrollment Tuition		11,661	5,500	5,500	30,000
634125	Athletics Coaches & Officials		-	73,000	73,000	82,250
640101	Food And Mileage (City)		4,724	5,325	8,089	7,737
640104	Recruitment Travel		2,208	-	-	-
640105	Travel Costs		10,946	15,906	21,042	15,062
641101	Communication Service		8,581	8,338	8,213	8,313
641102	Telephone Service		84,087	84,700	84,700	108,841
641103	Telecommunication Service		55	75	250	250

## FY 2016-2017 Proposed Budget Expense Accounts for All Schools

Object	Description	FY 2015	Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Proposed
641104	Postage & Shipping		15,872	16,950	17,080	15,245
643202	Electric		474,601	473,640	473,640	484,549
643203	Water & Sewer		43,187	51,890	51,890	53,447
643205	Propane Fuel		3,099	5,000	5,092	5,000
644101	Building Rental/Leases		3,455,523	3,454,522	3,454,522	3,452,911
644102	Equipment Rental/Leases		206,958	292,620	290,348	256,423
644103	Copy & Fax Machine Rent/Lease		54,490	64,509	65,009	62,536
644199	Other Rentals/Leases		1,056	-	-	-
645101	Insurance		531,596	557,721	555,621	245,843
646101	Tires		-	450	160	-
646102	Equip Repair/Maintenance		85,573	106,550	132,185	137,150
646103	Building Maintenance		155,712	181,173	192,184	197,697
646104	Diesel Fuel		139,120	175,400	143,000	131,400
646105	Parts Repair/Maintenance		-	-	-	-
646106	Unleaded Fuel		1,421	1,550	1,260	1,250
646108	Other Repairs & Maint.		-	450	674	5,300
647101	Printing		2,805	5,210	5,160	2,410
648101	Advertising		2,297	2,750	4,170	2,999
649101	Uncollectable Accts Expns		66	400	400	-
649102	Bank Fees		11,900	12,000	10,900	10,900
649103	Various Fees		134,044	162,930	167,827	185,445
649130	Health Insurance Profit Share		32,167	-	25,419	-
652101	Office Supplies		75,707	81,300	82,409	81,500
652113	Uniforms		3,005	3,390	3,484	3,080
652114	Chemicals		-	-	120	30
652115	Tools		879	800	2,640	2,000
652116	Small Equipment		66,993	61,902	61,292	66,176
652117	Janitorial Supplies		57,895	71,000	77,600	73,500
652119	Food And Beverage		483,347	528,000	516,805	529,500
652121	Computer Equip/Accessory		224,380	69,886	126,789	203,147
652122	Computer Software/License		122,623	128,035	134,518	126,769
652125	Sod, Seed, Sand And Soil		-	-	18,000	-



## FY 2016-2017 Proposed Budget Expense Accounts for All Schools

Object	Description	FY 2015	Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Proposed			
652128	Operating Supplies - Charter S		76,738	110,588	95,842	88,080			
652129	Textbooks		196,972	209,550	138,112	215,000			
652130	Periodicals		-	400	430	330			
652139	School A La Carte Food		88,231	95,000	105,500	90,000			
652141	Trophies/Awards		-	-	100	300			
652199	Other Operating Mat & Supplies		12,078	10,000	17,865	30,900			
654101	Books Pubs Subscript & Membrshp		7,266	5,000	5,114	790			
654102	Wellness - Gym Memberships		-	-	-	-			
655101	Training & Seminars		10,453	35,570	36,801	45,751			
655102	In-House Training		16,318	24,837	20,713	8,120			
656101	Discounts Taken/Lost		-	-	-	-			
662601	Improvements Other Than Bldgs		-	30,000	-	5,000			
662602	Leasehold Improvements		-	-	-	-			
664101	Equipment		-	6,000	5,700	16,800			
664102	Vehicles		-	-	-	30,000			
666101	Library Books		-	5,000	5,200	2,900			
666102	Scholastic Book Fair		27,598	27,000	27,000	22,500			
699201	Restricted Fund Balance		-	-	-	1,000,000			
699301	Commmitted Fund Balance		-	-	-	-			
699901	Unassigned Fund Balance		-	3,567,989	2,830,523	3,103,012			
Grand Total		\$	23,006,491	\$	27,544,294	\$	26,772,728	\$	28,302,531



## FY 2016-2017 Proposed Budget Expense Accounts by Program

Program	Program Description	Object	Object Description		FY 2015 Actual		FY 2016 Adopted		FY 2016 Amended		FY 2017 Proposed
5100	Basic Instr.	612120	Classroom Teacher Salary	\$	6,980,148	\$	7,246,367	\$	7,246,367	\$	7,491,515
		612150	Aides Salary		470,786		476,286		476,286		481,915
		612160	Other Support Personnel Salary		64		-		-		-
		613140	Substitutue Teacher Salary/Wag		248,002		239,000		239,000		227,000
		614101	Overtime		720		-		-		-
		615101	Special Pay/Add Pay		347,137		333,518		333,518		308,643
		615107	Employee Recognition/Bonus		240,633		22,350		22,350		-
		621101	FICA Taxes		495,923		511,782		511,782		528,448
		621102	Medicare Taxes		115,975		119,394		119,394		123,590
		622110	Florida Retirement System(FRS)		571,754		581,928		581,928		611,319
		623101	Life,Health,Disability Insur		1,393,735		1,651,557		1,651,557		137,056
		623102	Self-Insured Health Plan		-		-		-		1,474,704
		623107	Opt Out Health Ins Subsidy		6,640		17,280		17,280		26,880
		624101	Workers Compensation		76,903		50,967		50,967		51,757
		624102	Unemployment		7,129		5,300		5,300		-
		624103	Leave Payout		45,302		47,000		47,000		-
		634107	Med Exam/New Hire/General		3,505		3,500		3,500		3,450
		634120	Outside Services		-		-		-		-
		634123	Dual Enrollment Tuition		11,661		5,500		5,500		30,000
		634125	Athletics Coaches & Officials		-		-		29,500		5,000
		640101	Food And Mileage (City)		-		150		130		100
		640105	Travel Costs		-		-		1,000		-
		641104	Postage & Shipping		4,423		5,200		5,200		3,900
		643205	Propane Fuel		1,575		1,000		1,013		1,000
		644102	Equipment Rental/Leases		-		-		-		-
		646102	Equip Repair/Maintenance		1,120		1,500		2,587		1,500
		646106	Unleaded Fuel		-		-		20		-
		649103	Various Fees		111,504		145,000		145,000		170,000
		649130	Health Insurance Profit Share		24,850		-		18,466		-
		652101	Office Supplies		565		-		-		-
		652116	Small Equipment		5,116		3,100		2,600		15,000
		652119	Food And Beverage		14,845		20,000		19,700		16,000
		652121	Computer Equip/Accessory		212,112		52,386		111,803		180,200

## FY 2016-2017 Proposed Budget Expense Accounts by Program

Program	Program Description	Object	Object Description	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Proposed
		652122	Computer Software/License	52,202	56,774	62,782	65,401
		652128	Operating Supplies - Charter S	50,482	55,100	61,511	53,284
		652129	Textbooks	191,004	201,550	132,052	211,000
		652130	Periodicals	-	300	330	330
		652199	Other Operating Mat & Supplies	5,568	7,000	4,100	18,000
		654101	Books Pubs Subscript & Membrshp	522	200	514	200
		654102	Wellness - Gym Memberships	-	-	-	-
		655101	Training & Seminars	-	-	-	5,300
	<b>Basic Instr. Total</b>			<b>\$ 11,691,906</b>	<b>\$ 11,860,989</b>	<b>\$ 11,910,037</b>	<b>\$ 12,242,492</b>
<b>5200</b>	<b>ESE</b>	612120	Classroom Teacher Salary	\$ 156,160	\$ 156,694	\$ 156,694	\$ 175,022
		612150	Aides Salary	69,306	61,326	61,326	-
		614101	Overtime	3	-	-	-
		615101	Special Pay/Add Pay	6,188	5,610	5,610	6,385
		615107	Employee Recognition/Bonus	6,243	-	-	-
		621101	FICA Taxes	13,547	13,933	13,933	11,247
		621102	Medicare Taxes	3,168	3,258	3,258	2,631
		622110	Florida Retirement System(FRS)	17,005	16,316	16,316	13,172
		623101	Life,Health,Disability Insur	61,709	63,346	63,346	2,918
		623102	Self-Insured Health Plan	-	-	-	33,016
		624101	Workers Compensation	2,212	1,371	1,371	1,109
		624103	Leave Payout	844	-	-	-
		631399	Other Professional Services	755	-	-	-
		646106	Unleaded Fuel	11	-	-	-
		649130	Health Insurance Profit Share	291	-	926	-
		652121	Computer Equip/Accessory	207	500	500	-
		652128	Operating Supplies - Charter S	518	510	798	1,047
		652129	Textbooks	5,770	8,000	6,060	4,000
		654101	Books Pubs Subscript & Membrshp	-	250	225	-
		654102	Wellness - Gym Memberships	-	-	-	-
	<b>ESE Total</b>			<b>\$ 343,934</b>	<b>\$ 331,114</b>	<b>\$ 330,363</b>	<b>\$ 250,547</b>
<b>6120</b>	<b>Guidance</b>	612130	Oth Certified Personnel Salary	\$ 216,555	\$ 214,314	\$ 214,314	\$ 259,438
		615101	Special Pay/Add Pay	15,416	15,538	15,538	22,321
		615107	Employee Recognition/Bonus	5,386	-	-	-

## FY 2016-2017 Proposed Budget Expense Accounts by Program

Program	Program Description	Object	Object Description	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Proposed
		621101	FICA Taxes	14,307	14,247	14,247	17,469
		621102	Medicare Taxes	3,346	3,333	3,333	4,044
		622110	Florida Retirement System(FRS)	14,284	16,771	16,771	20,455
		623101	Life,Health,Disability Insur	36,975	38,625	38,625	4,530
		623102	Self-Insured Health Plan	-	-	-	43,356
		624101	Workers Compensation	2,058	1,402	1,402	1,721
		624102	Unemployment	-	-	-	-
		624105	Employee Assistance Pgm (EAP)	-	-	-	-
		640101	Food And Mileage (City)	126	100	100	-
		640105	Travel Costs	-	-	-	100
		649130	Health Insurance Profit Share	356	-	268	-
		652128	Operating Supplies - Charter S	259	259	1,045	1,313
		654101	Books Pubs Subscript & Membrshp	6	-	-	-
		654102	Wellness - Gym Memberships	-	-	-	-
	<b>Guidance Total</b>			<b>\$ 309,072</b>	<b>\$ 304,589</b>	<b>\$ 305,643</b>	<b>\$ 374,747</b>
<b>6130</b>	<b>Health Services</b>	612130	Oth Certified Personnel Salary	\$ 35,249	\$ 37,877	\$ 37,877	\$ 44,996
		612150	Aides Salary	527	-	-	-
		612160	Other Support Personnel Salary	28,798	35,634	35,634	36,684
		614101	Overtime	24	-	-	-
		615107	Employee Recognition/Bonus	1,340	-	-	-
		621101	FICA Taxes	3,708	4,548	4,548	5,164
		621102	Medicare Taxes	866	1,063	1,063	1,186
		622110	Florida Retirement System(FRS)	4,738	5,417	5,417	5,930
		623101	Life,Health,Disability Insur	9,309	16,194	16,194	1,314
		623102	Self-Insured Health Plan	-	-	-	14,533
		624101	Workers Compensation	2,190	448	448	500
		624103	Leave Payout	-	-	-	-
		624105	Employee Assistance Pgm (EAP)	-	-	-	-
		634107	Med Exam/New Hire/General	195	140	140	40
		646102	<b>Equip Repair/Maintenance</b>	-	300	90	200
		649103	Various Fees	52	340	340	340
		649130	Health Insurance Profit Share	-	-	161	-
		652128	Operating Supplies - Charter S	5,392	2,700	3,097	2,000

## FY 2016-2017 Proposed Budget Expense Accounts by Program

Program	Program Description	Object	Object Description	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Proposed
		654101	Books Pubs Subscript & Membrshp	46	-	-	-
	<b>Health Services Total</b>			<b>\$ 92,434</b>	<b>\$ 104,661</b>	<b>\$ 105,009</b>	<b>\$ 112,887</b>
6190	<b>Othr Pupil Pers. Serv.</b>	612120	Classroom Teacher Salary	\$(320)	-	-	-
		612130	Oth Certified Personnel Salary	45,088	94,886	94,886	109,052
		612160	Other Support Personnel Salary	1,381	-	-	-
		615101	Special Pay/Add Pay	3,147	2,500	2,500	5,315
		615107	Employee Recognition/Bonus	2,414	-	-	-
		621101	FICA Taxes	3,103	6,038	6,038	6,916
		621102	Medicare Taxes	726	1,413	1,413	1,618
		622110	Florida Retirement System(FRS)	3,550	7,414	7,414	8,099
		623101	Life,Health,Disability Insur	12,138	19,642	19,642	1,794
		623102	Self-Insured Health Plan	-	-	-	18,296
		624101	Workers Compensation	728	588	588	680
		624105	Employee Assistance Pgm (EAP)	-	-	-	-
		631399	Other Professional Services	43,022	34,500	35,813	34,500
		634107	Med Exam/New Hire/General	-	50	50	50
		640101	Food And Mileage (City)	191	150	50	50
		649130	Health Insurance Profit Share	313	-	179	-
		652128	Operating Supplies - Charter S	-	260	260	262
		652199	Other Operating Mat & Supplies	-	-	100	-
		654101	Books Pubs Subscript & Membrshp	20	-	-	-
	<b>Othr Pupil Pers. Serv. Total</b>			<b>\$ 115,500</b>	<b>\$ 167,441</b>	<b>\$ 168,933</b>	<b>\$ 186,632</b>
6200	<b>Instr. Media</b>	612130	Oth Certified Personnel Salary	\$ 76,903	\$ 81,110	\$ 81,110	\$ 84,155
		612150	Aides Salary	(352)	-	-	-
		612160	Other Support Personnel Salary	(320)	-	-	-
		615101	Special Pay/Add Pay	3,530	3,530	3,530	400
		615107	Employee Recognition/Bonus	2,414	-	-	-
		621101	FICA Taxes	5,303	5,247	5,247	5,242
		621102	Medicare Taxes	1,240	1,227	1,227	1,226
		622104	ICMA (401A)	-	3,284	3,284	-
		622110	Florida Retirement System(FRS)	6,143	6,489	6,489	6,139
		623101	Life,Health,Disability Insur	18,696	19,437	19,437	1,360
		623102	Self-Insured Health Plan	-	-	-	18,296

## FY 2016-2017 Proposed Budget Expense Accounts by Program

Program	Program Description	Object	Object Description	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Proposed
		624101	Workers Compensation	798	516	516	516
		624105	Employee Assistance Pgm (EAP)	-	-	-	-
		634120	Outside Services	480	820	670	-
		649101	Uncollectable Accts Expns	-	-	-	-
		649103	Various Fees	-	-	-	-
		652116	Small Equipment	21,493	27,536	32,036	27,636
		652121	Computer Equip/Accessory	-	7,000	1,850	-
		652122	Computer Software/License	3,472	4,452	4,452	4,305
		652128	Operating Supplies - Charter S	1,436	3,259	3,409	3,824
		652130	Periodicals	-	100	100	-
		652199	Other Operating Mat & Supplies	-	-	-	-
		654101	Books Pubs Subscript & Membrshp	(20)	250	250	-
		664101	Equipment	-	-	-	-
		666101	Library Books	-	5,000	5,200	2,900
		666102	Scholastic Book Fair	27,598	27,000	27,000	22,500
	<b>Instr. Media Total</b>			<b>\$ 168,813</b>	<b>\$ 196,257</b>	<b>\$ 195,807</b>	<b>\$ 178,499</b>
<b>6400</b>	<b>Instr. Staff Trng.</b>	640105	Travel Costs	\$ 8,572	\$ 12,106	\$ 12,744	\$ 12,012
		644102	Equipment Rental/Leases	-	-	-	-
		646104	Diesel Fuel	(495)	-	-	-
		646106	Unleaded Fuel	82	-	-	-
		649103	Various Fees	-	-	-	-
		652128	Operating Supplies - Charter S	78	-	-	-
		652129	Textbooks	128	-	-	-
		655101	Training & Seminars	7,947	14,120	15,551	15,551
		655102	In-House Training	12,515	10,387	10,387	6,600
	<b>Instr. Staff Trng. Total</b>			<b>\$ 28,828</b>	<b>\$ 36,613</b>	<b>\$ 38,682</b>	<b>\$ 34,163</b>
<b>7100</b>	<b>Board</b>	631312	Accounting & Auditing	\$ 15,000	\$ 17,193	\$ 17,193	\$ 13,750
		631399	Other Professional Services	28,650	34,000	8,640	3,850
		634120	Outside Services	-	550	-	550
		640101	Food And Mileage (City)	449	800	574	966
		640104	Recruitment Travel	1,608	-	-	-
		640105	Travel Costs	-	-	1,371	-
		648101	Advertising	2,198	1,300	955	1,150

## FY 2016-2017 Proposed Budget Expense Accounts by Program

Program	Program Description	Object	Object Description	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Proposed
		652128	Operating Supplies - Charter S	92	300	-	400
		652141	Trophies/Awards	-	-	-	-
		654101	Books Pubs Subscript & Membrshp	-	-	-	-
		655101	Training & Seminars	-	-	410	3,500
	<b>Board Total</b>			<b>\$ 47,997</b>	<b>\$ 54,143</b>	<b>\$ 29,143</b>	<b>\$ 24,166</b>
<b>7200</b>	<b>General Admin.</b>	611110	Administrator/Principal Salary	\$ 94,202	\$ 115,491	\$ 115,491	\$ 117,875
		612130	Oth Certified Personnel Salary	2,433	-	-	-
		612160	Other Support Personnel Salary	154,731	250,630	250,630	275,400
		614101	Overtime	-	-	-	-
		615101	Special Pay/Add Pay	7,934	10,190	10,190	11,810
		615107	<b>Employee Recognition/Bonus</b>	-	-	-	-
		621101	FICA Taxes	14,842	23,172	23,172	25,149
		621102	Medicare Taxes	3,471	5,419	5,419	5,882
		622110	Florida Retirement System(FRS)	18,417	26,975	26,975	29,449
		623101	Life,Health,Disability Insur	31,722	48,994	48,994	6,522
		623102	Self-Insured Health Plan	-	-	-	48,548
		623107	Opt Out Health Ins Subsidy	560	1,920	1,920	1,920
		624101	Workers Compensation	2,546	2,295	2,295	2,474
		624103	Leave Payout	15,689	-	-	-
		624105	Employee Assistance Pgm (EAP)	-	-	-	-
		631399	Other Professional Services	-	6,000	4,400	4,500
		634107	Med Exam/New Hire/General	65	-	100	275
		634120	Outside Services	270	75	75	-
		640101	Food & Mileage (City)	838	800	3,530	3,700
		640105	Travel Costs	1,751	1,050	1,600	1,600
		641101	Communication Service	493	432	382	408
		641102	Telephone Service	200	-	-	-
		641104	Postage & Shipping	13	-	200	50
		644101	Building Rental/Leases	-	-	-	-
		644102	Equipment Rental/Leases	760	4,958	2,928	1,015
		644103	Copy & Fax Machine Rent/Lease	2,389	2,700	2,700	2,813
		647101	Printing	820	1,200	1,150	800
		648101	Advertising	-	1,200	600	400



## FY 2016-2017 Proposed Budget Expense Accounts by Program

Program	Program Description	Object	Object Description	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Proposed
		649102	Bank Fees	11,900	12,000	10,900	10,900
		649103	Various Fees	4,450	4,450	4,450	4,450
		649130	Health Insurance Profit Share	1,422	-	769	-
		652101	Office Supplies	4,743	5,200	5,200	4,800
		652113	Uniforms	598	-	-	-
		652116	Small Equipment	310	1,200	1,050	1,000
		652121	Computer Equip/Accessory	3,664	4,000	4,000	3,000
		652122	Computer Software/License	1,330	1,000	1,475	1,600
		652128	Operating Supplies - Charter S	17	1,000	1,000	950
		652141	Trophies/Awards	-	-	100	300
		652199	Other Operating Mat & Supplies	-	-	100	-
		654101	Books Pubs Subscrpt & Membrshp	-	700	525	-
		655101	Training & Seminars	1,425	10,000	10,000	10,000
	<b>General Admin. Total</b>			<b>\$ 384,006</b>	<b>\$ 543,051</b>	<b>\$ 542,320</b>	<b>\$ 577,590</b>
<b>7300</b>	<b>School Admin.</b>	611110	Administrator/Principal Salary	\$ 509,053	\$ 525,474	\$ 502,956	\$ 527,470
		612120	Classroom Teacher Salary	8,942	-	500	-
		612130	Oth Certified Personnel Salary	138,527	166,859	166,859	222,121
		612150	Aides Salary	215	-	-	-
		612160	Other Support Personnel Salary	433,927	429,026	429,026	450,827
		614101	Overtime	799	300	300	-
		615101	Special Pay/Add Pay	34,516	35,965	35,965	43,990
		615107	Employee Recognition/Bonus	25,105	1,536	1,536	-
		621101	FICA Taxes	68,202	72,620	71,224	77,154
		621102	Medicare Taxes	15,986	16,983	16,656	18,045
		622110	Florida Retirement System(FRS)	81,691	84,823	83,188	90,343
		623101	Life,Health,Disability Insur	165,783	200,658	200,658	20,010
		623102	Self-Insured Health Plan	-	-	-	185,572
		623107	Opt Out Health Ins Subsidy	1,760	3,840	3,840	3,840
		624101	Workers Compensation	11,238	7,154	7,017	125,057
		624103	Leave Payout	27,856	9,944	-	-
		624105	Employee Assistance Pgm (EAP)	-	-	-	-
		631399	Other Professional Services	-	-	1,000	-
		634107	Med Exam/New Hire/General	260	300	300	350

## FY 2016-2017 Proposed Budget Expense Accounts by Program

Program	Program Description	Object	Object Description	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Proposed
		634120	Outside Services	40,651	12,000	12,000	10,200
		634125	Athletics Coaches & Officials	-	73,000	43,500	77,250
		640101	Food And Mileage (City)	307	300	750	1,496
		640104	Recruitment Travel	600	-	-	-
		640105	Travel Costs	-	2,000	3,577	850
		641101	Communication Service	600	400	325	400
		641103	Telecommunication Service	55	75	150	150
		641104	Postage & Shipping	10,477	10,630	10,580	10,300
		644102	Equipment Rental/Leases	3,482	3,269	3,319	3,124
		644103	Copy & Fax Machine Rent/Lease	52,101	61,809	62,309	59,723
		644199	Other Rentals/Leases	1,056	-	-	-
		646102	Equip Repair/Maintenance	174	1,500	800	500
		646104	Diesel Fuel	-	-	-	-
		646108	Other Repairs & Maint.	-	100	100	-
		647101	Printing	1,828	3,800	3,800	1,400
		648101	Advertising	99	250	2,615	1,449
		649103	Various Fees	13,354	8,450	12,857	6,250
		649130	Health Insurance Profit Share	4,563	-	3,398	-
		652101	Office Supplies	70,275	75,100	76,189	76,100
		652116	Small Equipment	2,005	18,216	17,056	5,250
		652121	Computer Equip/Accessory	5,569	5,400	5,730	9,900
		652122	Computer Software/License	9,799	11,596	11,596	13,656
		652128	Operating Supplies - Charter S	2,868	6,200	1,902	350
		652129	Textbooks	70	-	-	-
		652199	Other Operating Mat & Supplies	5,182	2,000	1,425	500
		654101	Books Pubs Subscrpt & Membrshp	6,254	3,600	3,600	590
		654102	Wellness - Gym Memberships	-	-	-	-
		655101	Training & Seminars	525	11,200	10,590	11,200
		655102	In-House Training	2,367	13,000	8,876	-
		662602	Leasehold Improvements	-	-	-	-
		664101	Equipment	-	-	-	-
	<b>School Admin. Total</b>			<b>\$ 1,758,117</b>	<b>\$ 1,879,377</b>	<b>\$ 1,818,069</b>	<b>\$ 2,055,417</b>
<b>7400</b>	<b>Facil Acquis. &amp; Constr.</b>	662601	Improvements Other Than Bldgs	\$ -	\$ 30,000	\$ -	\$ -

## FY 2016-2017 Proposed Budget Expense Accounts by Program

Program	Program Description	Object	Object Description	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Proposed
	<b>Facil Acquis. &amp; Constr. Total</b>			\$ -	\$ 30,000	\$ -	\$ -
<b>7500</b>	<b>Fiscal Services</b>	612160	Other Support Personnel Salary	\$ 64	\$ -	\$ -	\$ -
		621101	FICA Taxes	22	-	-	-
		621102	Medicare Taxes	5	-	-	-
		622110	Florida Retirement System(FRS)	12	-	-	-
		631312	Accounting & Auditing	66,579	107,829	107,829	54,886
		631399	Other Professional Services	180,988	199,193	199,193	216,613
		634119	Employee Health Clinic Charges	2,600	2,990	2,990	2,435
		640101	Food And Mileage (City)	2,572	2,150	2,150	1,150
		640105	Travel Costs	-	550	550	-
		641102	Telephone Service	10	-	-	-
		641104	Postage & Shipping	825	920	900	845
		644102	Equipment Rental/Leases	-	-	(292)	-
		646102	Equip Repair/Maintenance	-	-	292	-
		646103	Building Maintenance	36,655	54,000	54,000	44,000
		652101	Office Supplies	-	-	20	-
		652113	Uniforms	-	-	-	-
	<b>Fiscal Services Total</b>			<b>\$ 290,331</b>	<b>\$ 367,632</b>	<b>\$ 367,632</b>	<b>\$ 319,929</b>
<b>7600</b>	<b>Food Services</b>	612120	Classroom Teacher Salary	\$ -	\$ -	\$ -	\$ -
		612130	Oth Certified Personnel Salary	(2,433)	-	-	-
		612160	Other Support Personnel Salary	240,985	250,333	250,333	258,932
		614101	Overtime	-	-	-	-
		615101	Special Pay/Add Pay	4,358	4,460	4,460	8,959
		615107	Employee Recognition/Bonus	5,025	-	-	-
		621101	FICA Taxes	15,274	15,702	15,702	16,609
		621102	Medicare Taxes	3,572	3,674	3,674	3,884
		622110	Florida Retirement System(FRS)	17,335	18,332	18,332	19,017
		623101	Life,Health,Disability Insur	38,244	74,602	74,602	4,494
		623102	Self-Insured Health Plan	-	-	-	76,236
		624101	Workers Compensation	17,178	12,063	12,063	13,394
		624102	Unemployment	4,806	-	-	-
		624105	Employee Assistance Pgm (EAP)	-	-	-	-
		634107	Med Exam/New Hire/General	65	240	240	400

## FY 2016-2017 Proposed Budget Expense Accounts by Program

Program	Program Description	Object	Object Description	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Proposed
		640101	Food And Mileage (City)	113	175	175	125
		641101	Communication Service	-	-	-	-
		646102	Equip Repair/Maintenance	682	1,900	3,150	2,400
		647101	Printing	158	210	210	210
		649101	Uncollectable Accts Expns	66	400	400	-
		649102	Bank Fees	-	-	-	-
		649103	Various Fees	1,260	1,260	1,260	1,000
		652101	Office Supplies	115	1,000	1,000	600
		652113	Uniforms	1,058	1,120	1,120	1,000
		652116	Small Equipment	10,479	3,800	3,800	12,000
		652119	Food And Beverage	468,502	508,000	497,000	513,500
		652121	Computer Equip/Accessory	-	600	600	-
		652122	Computer Software/License	3,550	3,575	3,575	3,600
		652128	Operating Supplies - Charter S	2,092	4,000	3,550	4,400
		652129	Textbooks	-	-	-	-
		652139	School A La Carte Food	88,231	95,000	105,500	90,000
		654101	Books Pubs Subscrpt & Membrshp	100	-	-	-
		655101	Training & Seminars	-	-	-	-
		655102	In-House Training	1,436	1,450	1,450	1,520
		656101	Discounts Taken/Lost	-	-	-	-
		664101	Equipment	-	6,000	5,700	10,000
	<b>Food Services Total</b>			<b>\$ 922,250</b>	<b>\$ 1,007,896</b>	<b>\$ 1,007,896</b>	<b>\$ 1,042,280</b>
<b>7750</b>	<b>IT</b>	612120	Classroom Teacher Salary	\$ 509	\$ -	\$ -	\$ -
		612160	Other Support Personnel Salary	179,307	179,667	179,667	184,329
		614101	Overtime	380	403	403	-
		615101	Special Pay/Add Pay	1,623	2,020	2,020	6,918
		615107	Employee Recognition/Bonus	4,079	-	-	-
		621101	FICA Taxes	10,853	11,220	11,220	11,857
		621102	Medicare Taxes	2,539	2,625	2,625	2,772
		622110	Florida Retirement System(FRS)	13,081	13,138	13,138	13,885
		623101	Life,Health,Disability Insur	35,471	36,348	36,348	3,076
		623102	Self-Insured Health Plan	-	-	-	34,206
		624101	Workers Compensation	1,755	1,105	1,105	1,166

## FY 2016-2017 Proposed Budget Expense Accounts by Program

Program	Program Description	Object	Object Description	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Proposed
		624105	Employee Assistance Pgm (EAP)	-	-	-	-
		631399	Other Professional Services	-	12,000	12,000	-
		634120	Outside Services	-	125	125	-
		640101	Food And Mileage (City)	99	200	200	100
		640105	Travel Costs	622	200	200	500
		641103	Telecommunication Service	-	-	100	100
		641104	Postage & Shipping	134	200	200	150
		646102	Equip Repair/Maintenance	114	-	-	-
		649103	Various Fees	3,049	3,050	3,050	3,025
		649130	Health Insurance Profit Share	373	-	608	-
		652116	Small Equipment	130	-	1,000	200
		652121	Computer Equip/Accessory	2,827	-	1,600	10,047
		652122	Computer Software/License	52,270	50,638	50,638	38,207
		652128	Operating Supplies - Charter S	120	12,000	7,300	4,000
		652199	Other Operating Mat & Supplies	-	-	2,000	3,900
		654101	Books Pubs Subscript & Membrshp	66	-	-	-
		655101	Training & Seminars	400	-	-	-
		664101	Equipment	-	-	-	6,800
	<b>IT Total</b>			<b>\$ 309,801</b>	<b>\$ 324,939</b>	<b>\$ 325,547</b>	<b>\$ 325,238</b>
<b>7800</b>	<b>Transportation</b>	612120	Classroom Teacher Salary	\$ 5	\$ -	\$ -	\$ -
		612150	Aides Salary	105	-	-	-
		612160	Other Support Personnel Salary	398,194	366,260	366,260	370,641
		614101	Overtime	2,061	2,050	2,050	2,050
		615101	Special Pay/Add Pay	1,732	960	960	960
		615107	Employee Recognition/Bonus	0	-	-	-
		621101	FICA Taxes	24,820	22,522	22,522	23,039
		621102	Medicare Taxes	5,805	5,268	5,268	5,388
		622110	Florida Retirement System(FRS)	22,506	26,483	26,483	26,979
		623101	Life,Health,Disability Insur	111,854	138,416	138,416	5,975
		623102	Self-Insured Health Plan	-	-	-	122,099
		623107	Opt Out Health Ins Subsidy	880	1,920	1,920	3,840
		624101	Workers Compensation	29,655	20,818	20,818	22,111
		624102	Unemployment	2,142	-	-	-

## FY 2016-2017 Proposed Budget Expense Accounts by Program

Program	Program Description	Object	Object Description	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Proposed
		624105	Employee Assistance Pgm (EAP)	-	-	-	-
		631399	Other Professional Services	51,262	53,700	51,969	8,000
		634107	Med Exam/New Hire/General	2,020	1,400	1,225	1,400
		640101	Food & Mileage (City)	30	100	100	-
		641101	Communication Service	7,488	7,506	7,506	7,505
		641104	Postage & Shipping	-	-	-	-
		644102	Equipment Rental/Leases	202,716	284,393	284,393	252,284
		646102	Equipment Repair/Maint	1,067	2,000	34,311	59,000
		646104	Diesel Fuel	137,598	173,000	142,000	129,000
		646106	Unleaded Fuel	710	550	550	550
		649103	Various Fees	-	-	25	-
		652101	Office Supplies	10	-	-	-
		652113	Uniforms	99	870	669	880
		652114	Chemicals	-	-	-	-
		652116	Small Equipment	-	-	80	150
		652121	Computer Equip/Accessory	-	-	706	-
		652128	Operating Supplies - Charter S	171	600	585	450
		654101	Books Pubs Subscript & Membrshp	206	-	-	-
		655101	Training & Seminars	156	250	250	200
		664102	Vehicles	-	-	-	30,000
	<b>Transportation Total</b>			<b>\$ 1,003,291</b>	<b>\$ 1,109,066</b>	<b>\$ 1,109,066</b>	<b>\$ 1,072,501</b>
<b>7900</b>	<b>Maint/Custodial</b>	612120	Classroom Teacher Salary	\$ 200	\$ -	\$ -	\$ -
		612150	Aides Salary	75	-	-	-
		612160	Other Support Personnel Salary	388,410	349,241	498,465	507,020
		614101	Overtime	689	1,600	1,600	1,700
		615101	Special Pay/Add Pay	1,235	490	3,409	5,400
		615107	Employee Recognition/Bonus	2,507	-	-	-
		621101	FICA Taxes	24,142	21,616	31,048	31,770
		621102	Medicare Taxes	5,647	5,055	7,271	7,430
		622110	Florida Retirement System(FRS)	21,506	25,261	36,248	37,202
		623101	Life,Health,Disability Insur	14,669	65,254	91,360	8,240
		623102	Self-Insured Health Plan	-	-	-	73,658
		623107	Opt Out Health Ins Subsidy	-	-	953	1,412

## FY 2016-2017 Proposed Budget Expense Accounts by Program

Program	Program Description	Object	Object Description	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Proposed
		624101	Workers Compensation	32,583	17,488	25,193	25,621
		624102	Unemployment	1,695	-	-	-
		624103	Leave Payout	-	-	-	-
		624105	Employee Assistance Pgm (EAP)	-	-	-	-
		634107	Med Exam/New Hire/General	775	1,350	1,350	650
		634120	Outside Services	3,120	3,000	3,941	3,440
		640101	Food And Mileage (City)	-	200	200	50
		641101	Communication Service	-	-	-	-
		641102	Telephone Service	83,877	84,700	84,700	108,841
		643202	Electric	474,601	473,640	473,640	484,549
		643203	Water & Sewer	43,187	51,890	51,890	53,447
		643205	Propane Fuel	1,524	4,000	4,059	4,000
		644101	Building Rental/Leases	3,455,523	3,454,522	3,454,522	3,452,911
		645101	Insurance	531,596	557,721	555,621	245,843
		646102	Equip Repair/Maintenance	-	400	400	400
		646104	Diesel Fuel	2,018	2,400	900	2,400
		646106	Unleaded Fuel	210	200	200	200
		646108	Other Repairs & Maint.	-	350	350	100
		649103	Various Fees	375	380	380	380
		649130	Health Insurance Profit Share	-	-	644	-
		652113	Uniforms	1,250	1,400	1,320	1,200
		652116	Small Equipment	2,838	8,050	3,080	4,300
		652117	Janitorial Supplies	57,895	71,000	77,600	73,500
		652128	Operating Supplies - Charter S	12	400	310	300
		652199	Other Operating Mat & Supplies	-	-	140	500
		654101	Books Pubs Subscript & Membrshp	66	-	-	-
		656101	Discounts Taken/Lost	-	-	-	-
	<b>Maint/Custodial Total</b>			<b>\$ 5,152,221</b>	<b>\$ 5,201,608</b>	<b>\$ 5,410,794</b>	<b>\$ 5,136,464</b>
<b>8100</b>	<b>Maint. Of Plant</b>	612120	Classroom Teacher Salary	\$ 1,870	\$ -	\$ -	\$ -
		612160	Other Support Personnel Salary	93,428	141,071	782	-
		615101	Special Pay/Add Pay	2,032	2,919	-	-
		615107	Employee Recognition/Bonus	2,384	-	-	-
		621101	FICA Taxes	5,365	8,934	56	-

## FY 2016-2017 Proposed Budget Expense Accounts by Program

Program	Program Description	Object	Object Description	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Proposed
		621102	Medicare Taxes	1,255	2,100	14	-
		622110	Florida Retirement System(FRS)	7,124	10,434	96	-
		623101	Life,Health,Disability Insur	20,117	26,405	443	-
		623107	Opt Out Health Ins Subsidy	-	953	-	-
		624101	Workers Compensation	5,430	7,240	-	-
		634107	Med Exam/New Hire/General	-	-	-	-
		634120	Outside Services	7,071	3,500	2,640	2,250
		640101	Food & Mileage (City)	-	200	130	-
		643205	Propane Fuel	-	-	20	-
		644102	Equipment Rental/Leases	-	-	-	-
		646101	Tires	-	450	160	-
		646102	Equip Repair/Maintenance	82,418	98,950	90,555	73,150
		646103	Building Maintenance	119,057	127,173	138,184	153,697
		646104	Diesel Fuel	-	-	100	-
		646105	Parts Repair/Maintenance	-	-	-	-
		646106	Unleaded Fuel	408	800	490	500
		646108	Other Repairs & Maint.	-	-	224	5,200
		649103	Various Fees	-	-	465	-
		652113	Uniforms	-	-	375	-
		652114	Chemicals	-	-	120	30
		652115	Tools	879	800	2,640	2,000
		652116	Small Equipment	24,623	-	590	640
		652117	Janitorial Supplies	-	-	-	-
		652119	Food And Beverage	-	-	105	-
		652125	Sod, Seed, Sand And Soil	-	-	18,000	-
		652128	Operating Supplies - Charter S	13,202	24,000	11,075	15,500
		652199	Other Operating Mat & Supplies	1,327	1,000	10,000	8,000
		656101	Discounts Taken/Lost	-	-	-	-
		662601	Improvements Other Than Bldgs	-	-	-	5,000
		664101	Equipment	-	-	-	-
	<b>Maint. Of Plant Total</b>			<b>\$ 387,990</b>	<b>\$ 456,929</b>	<b>\$ 277,264</b>	<b>\$ 265,967</b>
<b>9800</b>	<b>Budgt Reserves</b>	699201	Restricted Fund Balance	\$ -	\$ -	\$ -	\$ 1,000,000
		699301	Commmitted Fund Balance	-	-	-	-



## FY 2016-2017 Proposed Budget Expense Accounts by Program

Program	Program Description	Object	Object Description	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Proposed
		699901	Unassigned Fund Balance	-	3,567,989	2,830,523	3,103,012
	<b>Budgt Reserves Total</b>			<b>\$ -</b>	<b>\$ 3,567,989</b>	<b>\$ 2,830,523</b>	<b>\$ 4,103,012</b>
<b>Grand Total</b>				<b>\$ 23,006,491</b>	<b>\$ 27,544,294</b>	<b>\$ 26,772,728</b>	<b>\$ 28,302,531</b>



## FY 2016-2017 Proposed Budget Expense Accounts by School/Program

School	Program	Program Description	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Proposed
Christa McAuliffe Elem.	5100 Basic Instr.		\$ 2,748,681	\$ 2,724,015	\$ 2,731,310	\$ 2,819,759
	5200 ESE		83,053	115,861	116,639	55,061
	6120 Guidance		84,309	82,784	82,784	84,733
	6130 Health Services		35,652	37,453	38,203	36,933
	6190 Othr Pupil Pers. Serv.		73,044	70,173	70,165	71,743
	6200 Instr. Media		67,266	74,275	72,625	72,827
	6400 Instr. Staff Trng.		6,897	7,406	8,164	8,164
	7100 Board		11,388	13,540	7,290	5,915
	7200 General Admin.		87,624	126,846	127,025	134,404
	7300 School Admin.		345,702	382,058	383,901	426,937
	7400 Facil Acquis. & Constr.		13,829	7,500	-	-
	7500 Fiscal Services		44,619	79,433	79,433	50,223
	7600 Food Services		208,278	220,939	220,939	243,324
	7750 IT		70,518	73,126	73,268	84,029
	7800 Transportation		192,428	246,697	246,697	240,582
	7900 Maint/Custodial		1,170,382	1,175,632	1,221,876	1,199,812
	8100 Maint. Of Plant		79,582	144,581	98,487	76,441
	9800 Budgt Reserves		-	950,664	659,169	1,048,451
	Total CME:		<u>\$ 5,323,251</u>	<u>\$ 6,532,983</u>	<u>\$ 6,237,975</u>	<u>\$ 6,659,338</u>
Christa McAuliffe Elem. VPK	5100 Basic Instr.		\$ 76,367	\$ 79,719	\$ 79,981	\$ 78,977
	7300 School Admin.		25	25	25	25
	7500 Fiscal Services		21,960	23,578	23,578	23,736
	7600 Food Services		-	-	-	-
	9800 Budgt Reserves		-	-	-	-
	Total CME VPK:		<u>\$ 98,352</u>	<u>\$ 103,322</u>	<u>\$ 103,584</u>	<u>\$ 102,738</u>

## FY 2016-2017 Proposed Budget Expense Accounts by School/Program

School	Program	Program Description	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Proposed
Oasis Elementary	5100	Basic Instr.	\$ 3,150,091	\$ 3,282,671	\$ 3,289,748	\$ 3,447,067
	5200	ESE	204,871	159,092	157,563	137,840
	6120	Guidance	71,718	70,192	70,722	72,338
	6130	Health Services	28,650	38,622	15,091	16,766
	6190	Othr Pupil Pers. Serv.	20,819	73,768	73,768	93,889
	6200	Instr. Media	90,578	86,140	86,140	94,137
	6400	Instr. Staff Trng.	8,686	8,241	8,914	8,914
	7100	Board	12,686	14,093	7,843	5,934
	7200	General Admin.	104,719	143,147	143,352	151,839
	7300	School Admin.	403,853	410,222	410,287	443,472
	7400	Facil Acquis. & Constr.	1,035	7,500	-	-
	7500	Fiscal Services	56,713	67,920	67,920	61,576
	7600	Food Services	224,543	228,317	228,317	243,081
	7750	IT	76,979	82,888	83,050	79,413
	7800	Transportation	223,756	284,040	284,040	277,264
	7900	Maint/Custodial	1,255,269	1,261,427	1,313,354	1,229,555
	8100	Maint. Of Plant	130,121	103,924	52,169	68,092
	9800	Budgt Reserves	-	1,001,492	755,760	1,039,871
	Total Oasis Elementary:		<u>\$ 6,065,086</u>	<u>\$ 7,323,696</u>	<u>\$ 7,048,038</u>	<u>\$ 7,471,048</u>
Oasis Elementary VPK	5100	Basic Instr.	\$ 71,702	\$ 75,380	\$ 75,642	\$ 73,545
	7300	School Admin.	25	25	25	25
	7500	Fiscal Services	21,960	23,938	23,938	23,736
	7600	Food Services	-	-	-	-
	9800	Budgt Reserves	-	-	-	1,622
	Total Oasis VPK:		<u>\$ 93,687</u>	<u>\$ 99,343</u>	<u>\$ 99,605</u>	<u>\$ 98,928</u>

## FY 2016-2017 Proposed Budget

### Expense Accounts by School/Program

School	Program	Program Description	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Proposed
Oasis Middle School	5100	Basic Instr.	\$ 2,989,064	\$ 2,907,744	\$ 2,922,181	\$ 2,946,657
	5200	ESE	55,925	56,161	56,161	57,646
	6120	Guidance	63,074	59,427	59,689	60,611
	6130	Health Services	14,879	15,087	38,353	44,133
	6190	Othr Pupil Pers. Serv.	19,730	21,000	21,000	18,000
	6200	Instr. Media	14,219	33,207	33,407	8,900
	6400	Instr. Staff Trng.	6,272	8,179	8,817	8,817
	7100	Board	12,458	13,350	7,100	6,429
	7200	General Admin.	103,470	142,815	143,017	152,573
	7300	School Admin.	426,654	429,143	382,044	470,187
	7400	Facil Acquis. & Constr.	1,035	7,500	-	-
	7500	Fiscal Services	78,412	91,710	91,710	84,987
	7600	Food Services	252,965	281,623	281,623	284,329
	7750	IT	85,802	81,617	81,777	78,614
	7800	Transportation	342,124	314,884	314,884	298,045
	7900	Maint/Custodial	1,329,473	1,330,852	1,394,444	1,317,400
	8100	Maint. Of Plant	90,879	105,234	52,688	63,682
	9800	Budgt Reserves	-	926,530	761,329	1,135,103
	Total Oasis Middle School:		<u>\$ 5,886,434</u>	<u>\$ 6,826,063</u>	<u>\$ 6,650,224</u>	<u>\$ 7,036,113</u>

## FY 2016-2017 Proposed Budget Expense Accounts by School/Program

School	Program	Program Description	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Proposed	
Oasis High School	5100	Basic Instr.	\$ 2,661,087	\$ 2,791,460	\$ 2,811,175	\$ 2,876,487	
	5200	ESE	85	-	-	-	
	6120	Guidance	89,972	92,186	92,448	157,065	
	6130	Health Services	13,253	13,499	13,362	15,055	
	6190	Othr Pupil Pers. Serv.	1,907	2,500	4,000	3,000	
	6200	Instr. Media	3,293	2,635	3,635	2,635	
	6400	Instr. Staff Trng.	6,973	12,787	12,787	8,268	
	7100	Board	11,466	13,160	6,910	5,888	
	7200	General Admin.	88,193	130,243	128,926	138,774	
	7300	School Admin.	604,553	657,904	641,787	714,771	
	7400	Facil Acquis. & Constr.	1,443	7,500	-	-	
	7500	Fiscal Services	67,614	81,053	81,053	75,671	
	7600	Food Services	250,104	277,017	277,017	271,546	
	7750	IT	84,194	87,308	87,452	83,182	
	7800	Transportation	253,254	263,445	263,445	256,610	
	7900	Maint/Custodial	1,399,408	1,433,697	1,481,120	1,389,697	
	8100	Maint. Of Plant	93,302	103,190	73,920	57,752	
	9800	Budgt Reserves	-	689,303	654,265	877,965	
	Total Oasis High School:			\$ 5,630,102	\$ 6,658,887	\$ 6,633,302	\$ 6,934,366
	GRAND TOTAL:			\$ 23,096,912	\$ 27,544,294	\$ 26,772,728	\$ 28,302,531

**12 E**

**City of Cape Coral Municipal Charter School System**

**Salary Information Guide**

STEP	CURRENT SALARY SCHEDULE	2.5% Raise (Less than 5 years)	In Dollars	3.5% Raise (More than 5 years)	In Dollars	Proposed Salary Guide
1	\$37,657.21	\$38,598.64	\$941.43	\$38,975.21	\$1,318.00	\$38,598.64
2	\$38,439.47	\$39,400.46	\$960.99	\$39,784.85	\$1,345.38	\$39,400.46
3	\$39,399.71	\$40,384.70	\$984.99	\$40,778.70	\$1,378.99	\$40,000.00
4	\$40,385.53	\$41,395.17	\$1,009.64	\$41,799.02	\$1,413.49	\$40,000.00
5	\$41,192.30	\$42,222.11	\$1,029.81	\$42,634.03	\$1,441.73	\$40,000.00
6	\$41,708.13	\$42,750.83	\$1,042.70	\$43,167.91	\$1,459.78	\$40,000.00
7	\$42,729.11	\$43,797.34	\$1,068.23	\$44,224.63	\$1,495.52	\$40,000.00
8	\$44,011.21	\$45,111.49	\$1,100.28	\$45,551.60	\$1,540.39	\$40,000.00
9	\$45,331.68	\$46,464.97	\$1,133.29	\$46,918.29	\$1,586.61	\$41,066.35
10	\$46,691.57	\$47,858.86	\$1,167.29	\$48,325.77	\$1,634.20	\$42,725.17
11	\$48,092.73	\$49,295.05	\$1,202.32	\$49,775.98	\$1,683.25	\$43,793.23
12	\$49,487.34	\$50,724.52	\$1,237.18	\$51,219.40	\$1,732.06	\$43,793.23
13	\$50,872.82	\$52,144.64	\$1,271.82	\$52,653.37	\$1,780.55	\$45,107.52
14	\$52,449.82	\$53,761.07	\$1,311.25	\$54,285.56	\$1,835.74	\$45,107.52
15	\$54,076.16	\$55,428.06	\$1,351.90	\$55,968.83	\$1,892.67	\$45,107.52
16	\$55,752.94	\$57,146.76	\$1,393.82	\$57,704.29	\$1,951.35	\$46,505.92
17	\$57,424.74	\$58,860.36	\$1,435.62	\$59,434.61	\$2,009.87	\$46,505.92
18	\$59,147.10	\$60,625.78	\$1,478.68	\$61,217.25	\$2,070.15	\$47,946.88
19	\$59,147.10	\$60,625.78	\$1,478.68	\$61,217.25	\$2,070.15	\$47,946.88
20	\$59,147.10	\$60,625.78	\$1,478.68	\$61,217.25	\$2,070.15	\$47,946.88

- Current employee salary will remain at current salary plus either a 2.5% or 3.5% raise based on either under or over 5 years of CCCMCSS service.
- New employees will be hired at proposed salary guide schedule with 2 to 1 years of experience rule and a cap of ten years of service credit.
- This plan will be in place during the 2016-17 school year.



A	B	C	D	E	F	G
	CURRENT SALARY SCHEDULE	2.5% Raise (Less than 5 years)	In Dollars	3.5% Raise (More than 5 years)	In Dollars	Proposed Salary Guide
1	\$37,657.21	\$38,598.64	\$941.43	\$38,975.21	\$1,318.00	\$38,598.64
	<b>\$782.26</b>		<b>\$159.17</b>		<b>\$535.74</b>	
2	\$38,439.47	\$39,400.46	\$960.99	\$39,784.85	\$1,345.38	\$39,400.46
	<b>\$960.24</b>		<b>-\$0.75</b>		<b>\$385.14</b>	
3	\$39,399.71	\$40,384.70	\$984.99	\$40,778.70	\$1,378.99	\$40,000.00
	<b>\$985.82</b>		<b>\$0.83</b>		<b>\$393.17</b>	
4	\$40,385.53	\$41,395.17	\$1,009.64	\$41,799.02	\$1,413.49	\$40,000.00
	<b>\$806.77</b>		<b>\$202.87</b>		<b>\$606.72</b>	
5	\$41,192.30	\$42,222.11	\$1,029.81	\$42,634.03	\$1,441.73	\$40,000.00
	<b>\$515.83</b>		<b>\$513.98</b>		<b>\$925.90</b>	
6	\$41,708.13	\$42,750.83	\$1,042.70	\$43,167.91	\$1,459.78	\$40,000.00
	<b>\$1,020.98</b>				<b>\$438.80</b>	
7	\$42,729.11	\$43,797.34	\$1,068.23	\$44,224.63	\$1,495.52	\$40,000.00
	<b>\$1,282.10</b>				<b>\$213.42</b>	
8	\$44,011.21	\$45,111.49	\$1,100.28	\$45,551.60	\$1,540.39	\$40,000.00
	<b>\$1,320.47</b>				<b>\$219.92</b>	
9	\$45,331.68	\$46,464.97	\$1,133.29	\$46,918.29	\$1,586.61	\$41,066.35
	<b>\$1,359.89</b>				<b>\$226.72</b>	
10	\$46,691.57	\$47,858.86	\$1,167.29	\$48,325.77	\$1,634.20	\$42,725.17
	<b>\$1,401.16</b>				<b>\$233.04</b>	
11	\$48,092.73	\$49,295.05	\$1,202.32	\$49,775.98	\$1,683.25	\$43,793.23

	<b>\$1,394.61</b>				<b>\$288.64</b>	
12	\$49,487.34	\$50,724.52	\$1,237.18	\$51,219.40	\$1,732.06	\$43,793.23
	<b>\$1,385.48</b>				<b>\$346.58</b>	
13	\$50,872.82	\$52,144.64	\$1,271.82	\$52,653.37	\$1,780.55	\$45,107.52
	<b>\$1,577.00</b>				<b>\$203.55</b>	
14	\$52,449.82	\$53,761.07	\$1,311.25	\$54,285.56	\$1,835.74	\$45,107.52
	<b>\$1,626.34</b>				<b>\$209.40</b>	
15	\$54,076.16	\$55,428.06	\$1,351.90	\$55,968.83	\$1,892.67	\$45,107.52
	<b>\$1,676.78</b>				<b>\$215.89</b>	
16	\$55,752.94	\$57,146.76	\$1,393.82	\$57,704.29	\$1,951.35	\$46,505.92
	<b>\$1,671.80</b>				<b>\$279.55</b>	
17	\$57,424.74	\$58,860.36	\$1,435.62	\$59,434.61	\$2,009.87	\$46,505.92
	<b>\$1,722.36</b>				<b>\$287.51</b>	
18	\$59,147.10	\$60,625.78	\$1,478.68	\$61,217.25	\$2,070.15	\$47,946.88
	<b>\$0.00</b>				<b>\$2,070.15</b>	
19	\$59,147.10	\$60,625.78	\$1,478.68	\$61,217.25	\$2,070.15	\$47,946.88
	<b>\$0.00</b>				<b>\$2,070.15</b>	
20	\$59,147.10	\$60,625.78	\$1,478.68	\$61,217.25	\$2,070.15	\$47,946.88