



Charter School Food Service Worker

Class Code:
CHS166500

Bargaining Unit: NON-BARGAINING
EMPLOYEE

CITY OF CAPE CORAL
Established Date: September 9, 2008
Revision Date: March 23, 2020

SALARY RANGE

\$10.00 - \$11.00 Hourly
\$20,800.00 - \$2,880.00 Annually

GENERAL STATEMENT OF JOB:

This position requires a Florida Department of Law Enforcement (FDLE) background check.

Responsibilities include providing food service to students and staff, maintaining cleanliness of facility, cash handling, preparing food and equipment daily and stocking of inventory/supplies. Requires standing for long periods of time. Must attend in-service training as assigned. Performs other related duties as assigned by Supervisor.

Individual(s) assigned to this classification must report to work per their assigned schedule.

SPECIFIC DUTIES AND RESPONSIBILITIES:

- Responsible for maintaining the highest standards regarding safety, sanitation, and care of food service equipment.
- Responsible for safe handling of food.
- Responsible for preparation and serving food to students.
- Responsible for all ordering, storing and inventory of food.
- Responsible for learning the procedures for food warmers and serving station and maintaining temperature regulations and guidelines.
- Responsible for cleaning of dishes and sanitation of food service area.
- Responsible for maintaining inventory of supplies.
- Responsible for the setting up and the cleaning of the cafeteria before and after lunch.
- Responsible for communicating effectively with students, teachers, and supervisor.

MINIMUM QUALIFICATIONS:

- High School Diploma or GED preferred.

KNOWLEDGE, SKILLS, AND ABILITIES:

- Oral and written communication skills.
- Ability to deal courteously with students and to maintain effective working relationships with fellow employees.

- Ability to work with diverse groups of people.

ADDITIONAL MINIMUM QUALIFICATIONS:

- Maintain a positive attitude toward all students and staff.
- Accept and count money, tickets, or tokens for food and beverages served.
- Record transactions and maintain accountability of sales.
- Attend staff meetings and participate in conferences and other trainings to enhance job performance.
- Promote the Charter School's interest in increasing student achievement by working with the educational interests of students in mind at all times.
- Maintain positive communication with colleagues, community members, parents and students to promote an increase in community engagement in education.

EXERTION TYPE:

- Medium work. Position requires exerting up to 50 pounds of force occasionally, and/or up to 30 pounds of force frequently, and/or up to 10 pounds of force constantly to move objects.

OTHER PHYSICAL REQUIREMENTS:

The following selected physical activities are required to perform the essential functions of this position.

The physical requirements of this position.		
Physical Requirement	Description	Percent of Time
Balancing	Maintaining body equilibrium to prevent falling and walking, standing or crouching on narrow, slippery, or erratically moving surfaces. This factor is important if the amount of balancing exceeds that needed for ordinary locomotion and maintenance of body equilibrium.	90%
Climbing	Ascending or descending ladders, stairs, scaffolding, ramps, poles and the like, using feet and legs and/or hands and arms. Body agility is emphasized. This factor is important if the amount and kind of climbing required exceeds that required for ordinary locomotion.	10%
Crawling	Moving about on hands and knees or hands and feet.	10%
Crouching	Bending the body downward and forward by bending leg and spine.	50%
Feeling	Perceiving attributes of objects, such as size, shape, temperature or texture by touching with skin, particularly that of fingertips.	40%
Finger Dexterity	Picking, pinching, typing or otherwise working, primarily with fingers rather than with the whole hand as in handling.	70%
Grasping	Applying pressure to an object with the fingers and palm.	50%
Hearing	Perceiving the nature of sounds at normal speaking levels with or without correction. Ability to receive detailed information through oral communication, and to make the discriminations in sound.	100%
Kneeling	Bending legs at knee to come to a rest on knee or knees.	20%
Lifting	Raising objects from a lower to a higher position or moving objects horizontally from position-to-position. This factor is important if it	60%

	occurs to a considerable degree and requires substantial use of upper extremities and back muscles.	
Pulling	Using upper extremities to exert force in order to draw, haul or tug objects in a sustained motion.	60%
Pushing	Using upper extremities to press against something with steady force in order to thrust forward, downward, or outward.	60%
Reaching	Extending hand(s) and arm(s) in any direction.	60%
Repetitive Motion	Substantial movements (motions) of the wrists, hands, and/or fingers.	60%
Seeing	The ability to perceive the nature of objects by the eye.	100%
Sitting	Particularly for sustained periods of time.	10%
Standing	Particularly for sustained periods of time.	90%
Stooping	Bending body downward and forward by bending spine at the waist. This factor is important if it occurs to a considerable degree and requires full motion of the lower extremities and back muscles.	30%
Talking	Expressing or exchanging ideas by means of the spoken word. Those activities in which they must convey detailed or important spoken instructions to other workers accurately, loudly, or quickly.	50%
Walking	Moving about on foot to accomplish tasks, particularly for long distances or moving from one work site to another.	80%
Every job duty in a job description need not always be specifically described, and any omission does not preclude the required performance of all duties that are job related.		



Charter School Food Service Worker

Class Code:
99085

Bargaining Unit: NON-BARGAINING
EMPLOYEE

CITY OF CAPE CORAL
Established Date: Feb 26, 2006
Revision Date: Sep 9, 2008

SALARY RANGE

\$10.00 - \$11.00 Hourly
\$800.00 - \$880.00 Biweekly
\$1,733.33 - \$1,906.67 Monthly
\$20,800.00 - \$22,880.00 Annually

GENERAL STATEMENT OF JOB:

Note: This position requires a Florida Department of Law Enforcement (FDLE) background check.

Responsibilities include providing food service to students and staff, maintaining cleanliness of facility, cash handling, preparing food and equipment daily and stocking of inventory/supplies. Requires standing for long periods of time. Must attend in service training as assigned. Performs other related duties as assigned by Supervisor.

Individuals assigned to this classification must report to work per their assigned schedule.

SPECIFIC DUTIES AND RESPONSIBILITIES:

Responsible for maintaining the highest standards in regard to safety, sanitation and care of food service equipment.

Responsible for safe handling of food.

Responsible for preparation and serving food to students.

Responsible for learning the procedures for food warmers and serving station and maintaining temperature regulations and guidelines.

Responsible for cleaning of dishes and sanitation of food service area.

Responsible for maintaining inventory of supplies.

Responsible for the setting up and the cleaning of the cafeteria before and after lunch.

Responsible for communicating effectively with students, teachers and supervisor.

MINIMUM QUALIFICATIONS:

High School Diploma or GED preferred.



The School District of Lee County

Job Description

JOB TITLE: Worker, Food and Nutrition Services

FLSA STATUS: Non-exempt

PAY GRADE: Market Rate

SALARY SCHEDULE: Support

JOB CODE: 507840

BARGAINING UNIT: SPALC

DAYS PER YEAR: 190

WORKER'S COMP

CATEGORY: 9101 - All Other

MAJOR FUNCTION:

Prepare or assist in the preparation, cooking, and serving of a variety of nutritious and attractive foods to students in a safe and cost-effective manner that supports the goals of the District.

MINIMUM QUALIFICATIONS:

- High School diploma or equivalent.
- One (1) year of experience in commercial or institutional food service preferred.
- ServSafe certification or the ability to obtain.

Such alternatives to the above qualifications as the Board may find acceptable.

KNOWLEDGE, SKILLS, AND ABILITIES:

- Oral and written communication skills.
- Ability to perform basic record keeping, math, and cash registration skills.
- Manual dexterity skills to shred, chop, assemble, and mix food items.
- Ability to deal courteously with students and to maintain effective working relationship with fellow employees.
- Ability to work with diverse groups of people.
- Basic computer skills and/or the ability to be trained in basic computer skills to operate District electronic systems.

REPORTS TO: Designated Supervisor or Designated Administrator

ESSENTIAL JOB FUNCTIONS:

- Maintain a positive attitude toward all students and staff.
- Prepare or assist in the preparation of a variety of foods, following standardized recipes and menus, price schedules, and portion controls in accordance with work production standards.
- Set up food serving lines and/or steam tables and serve meals, meal components, and beverages.
- Store food and supplies as directed; assist in taking inventories.
- Accept and count money, tickets, or tokens for food and beverages served; record transactions; and maintain accountability of sales.
- Wash, sanitize, and store dishes and utensils; scrub and sanitize counters and tables; mop floors; and dispose of wastes properly.



The School District of Lee County

Job Description

- Operate and clean all kitchen equipment.
- Keep work area clean and orderly.
- Follow safety and sanitation rules at all times when handling food and using equipment.
- Adhere to safety regulations/guidelines.
- May assist new Food and Nutrition Services employees, student employees, or volunteers in becoming familiar with their assignments.
- Comply with all requirements of the local, state, and federal Food and Nutrition Services programs, including attendance at all District food service trainings.

OTHER JOB FUNCTIONS:

- Attend staff meetings and participate in conferences and other trainings to enhance job performance.
- Seek out professional development opportunities and maintain professional licensure and certifications.
- Promote the District's interest in increasing student achievement by working with the educational interests of students in mind at all times.
- Maintain positive communication with colleagues, community members, parents, and students to promote an increase in community engagement in education.
- Support the retention of Highly Effective and Effective employees by exhibiting professionalism and making positive contributions to workplace morale.
- Promote a culture of high performance and continuous improvement by valuing learning and making a commitment to quality.

EXERTION TYPE:

- Medium work. Position requires exerting up to 50 pounds of force occasionally, and/or up to 30 pounds of force frequently, and/or up to 10 pounds of force constantly to move objects.

OTHER PHYSICAL REQUIREMENTS:

The following selected physical activities are required to perform the essential functions of this position.

The physical requirements of this position. (Please check all boxes that apply)		
Physical Requirement	Description	Percent of Time
<input checked="" type="checkbox"/> Balancing	Maintaining body equilibrium to prevent falling and walking, standing or crouching on narrow, slippery, or erratically moving surfaces. This factor is important if the amount of balancing exceeds that needed for ordinary locomotion and maintenance of body equilibrium.	90%
<input checked="" type="checkbox"/> Climbing	Ascending or descending ladders, stairs, scaffolding, ramps, poles and the like, using feet and legs and/or hands and arms. Body agility is emphasized. This factor is important if the amount and kind of climbing required exceeds that required for ordinary locomotion.	10%



The School District of Lee County

Job Description

<input checked="" type="checkbox"/> Crawling	Moving about on hands and knees or hands and feet.	10%
<input checked="" type="checkbox"/> Crouching	Bending the body downward and forward by bending leg and spine.	50%
<input checked="" type="checkbox"/> Feeling	Perceiving attributes of objects, such as size, shape, temperature or texture by touching with skin, particularly that of fingertips.	40%
<input checked="" type="checkbox"/> Finger Dexterity	Picking, pinching, typing or otherwise working, primarily with fingers rather than with the whole hand as in handling.	70%
<input checked="" type="checkbox"/> Grasping	Applying pressure to an object with the fingers and palm.	50%
<input checked="" type="checkbox"/> Hearing	Perceiving the nature of sounds at normal speaking levels with or without correction. Ability to receive detailed information through oral communication, and to make the discriminations in sound.	100%
<input checked="" type="checkbox"/> Kneeling	Bending legs at knee to come to a rest on knee or knees.	20%
<input checked="" type="checkbox"/> Lifting	Raising objects from a lower to a higher position or moving objects horizontally from position-to-position. This factor is important if it occurs to a considerable degree and requires substantial use of upper extremities and back muscles.	60%
<input checked="" type="checkbox"/> Pulling	Using upper extremities to exert force in order to draw, haul, or tug objects in a sustained motion.	60%
<input checked="" type="checkbox"/> Pushing	Using upper extremities to press against something with steady force in order to thrust forward, downward, or outward.	60%
<input checked="" type="checkbox"/> Reaching	Extending hand(s) and arm(s) in any direction.	60%
<input checked="" type="checkbox"/> Repetitive Motion	Substantial movements (motions) of the wrists, hands, and/or fingers.	60%
<input checked="" type="checkbox"/> Seeing	The ability to perceive the nature of objects by the eye.	100%
<input checked="" type="checkbox"/> Sitting	Particularly for sustained periods of time.	10%
<input checked="" type="checkbox"/> Standing	Particularly for sustained periods of time.	90%
<input checked="" type="checkbox"/> Stooping	Bending body downward and forward by bending spine at the waist. This factor is important if it occurs to a considerable degree and requires full motion of the lower extremities and back muscles.	30%
<input checked="" type="checkbox"/> Talking	Expressing or exchanging ideas by means of the spoken word. Those activities in which they must convey detailed or important spoken instructions to other workers accurately, loudly, or quickly.	50%
<input checked="" type="checkbox"/> Walking	Moving about on foot to accomplish tasks, particularly for long distances or moving from one work site to another.	80%

TERMS OF EMPLOYMENT:

Work year and salary as established by the Board and the SPALC bargaining unit through the collective bargaining process.