



## **AGENDA**

### **REGULAR MEETING OF THE CAPE CORAL CHARTER SCHOOL GOVERNING BOARD**

**Tuesday, June 13, 2017**

**Council Chambers**

**9:00 AM**

#### **CALL TO ORDER**

**1. MOMENT OF SILENCE:**

**2. PLEDGE OF ALLEGIANCE:**

A. Chair Cosden

**3. ROLL CALL:**

A. Boyer, Campbell, Cosden, Fisher, McMillan, Traiger, Winstead,  
Zivkovic

**4. APPROVAL OF MINUTES:**

**5. APPROVAL OF AGENDA REGULAR MEETING:**

**6. PUBLIC COMMENT:**

A. Limited to 3 Minutes per Individual, 45 Minute Total Limit

**7. CONSENT AGENDA:**

**8. SUPERINTENDENT REPORT:**

A. Jacquelin Collins

**9. CHAIRMAN REPORT:**

A. Chair Cosden

**10. FOUNDATION REPORT:**

**11. STAFF COMMENT:**

**12. UNFINISHED BUSINESS:**

**13. NEW BUSINESS:**

- A. OHS Booster Club - John Wilson
- B. Charter School Authority FY 2018 Tentative Operating Budget for Approval - Mary Anne Moniz
- C. Approval of Annual Purchase Orders over \$50,000 - Danielle Jensen
- D. Approval of Job Descriptions - Jacquelin Collins
- E. Vision Committee - Rob Zivkovic
- F. Review Charter School Superintendent Applications

**14. FINAL BOARD COMMENT AND DISCUSSION:**

**15. TIME AND DATE OF NEXT MEETING**

- A. The regular Governing Board Meeting will be held on Tuesday, August 8, 2017 at 9:00 AM in Council Chambers.

**16. ADJOURNMENT:**

Members of the audience who address the Board/Commission/Committee shall step up to the speaker's lectern and give his/her full name, address and whom he/she represents. Proper decorum shall be maintained at all time. Any audience member who is boisterous or disruptive in any manner to the conduct of this meeting shall be asked to leave or be escorted from the meeting room.

In accordance with the Americans with Disabilities Act and SS 286.26, Florida Statutes, persons needing a special accommodation to participate in this proceeding should contact the Human Resources Department whose Office is located at Cape Coral City Hall, telephone 1-239-574-0530 for assistance; if hearing impaired, telephone the Florida Relay Service Numbers, 1-800-955-8771 (TDD) or 1-800-955-8700 (v) for assistance. In accordance with Florida Statute 286.0105: any person who desires to appeal any decision at this meeting will need a record of the proceedings and for this purpose may need to ensure that a verbatim record of the proceedings is made which includes the testimony and evidence upon which the appeal is based.

<b>Item Number:</b>	<b>13.A.</b>
<b>Meeting Date:</b>	<b>6/13/2017</b>
<b>Item Type:</b>	<b>NEW BUSINESS:</b>

**AGENDA REQUEST FORM**  
City Of Cape Coral Charter School Authority

**TITLE:**

OHS Booster Club - John Wilson

**SUMMARY:**

**ADDITIONAL INFORMATION:**

<b>Item Number:</b> 13.B.
<b>Meeting Date:</b> 6/13/2017
<b>Item Type:</b> NEW BUSINESS:

**AGENDA REQUEST FORM**  
City Of Cape Coral Charter School Authority

**TITLE:**

Charter School Authority FY 2018 Tentative Operating Budget for Approval - Mary Anne Moniz

**SUMMARY:**

**ADDITIONAL INFORMATION:**

**ATTACHMENTS:**

<b>Description</b>	<b>Type</b>
▣ FY 2018-2020 Proposed Operating Budget	Backup Material
▣ FY 2018-2020 Proposed Budget Presentation	Backup Material

**City of Cape Coral  
Charter School Authority's  
FY 2018 – FY 2020  
Proposed Operating Budget**



**Governing Board:**

**Jessica Cosden, Chairperson and City Council Member Liaison  
Robert Zivkovic, Vice Chairperson**

**Odette Boyer, Board Member  
Michael Campbell, Board Member  
Sam Fisher, Board Member  
Tami Traiger, Board Member  
Russ Winstead, Board Member**

**Dolores D. Menendez, City Attorney**

**Jennifer Lucas-Ross, Parent Representative, Oasis Elementary School  
Kristi McMillan, Parent Representative, Oasis Middle School**

**Prepared by Mary Anne Moniz, Charter School Authority Business Manager  
under the direction of Jacquelin Collins, Interim Superintendent**

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## **“PARTNERING FOR EXCELLENCE”**

Our schools will be a community – nurturing system that will optimize learning through teaching and parental involvement. To that end, partnerships will be established:

- Between the classroom teacher and the students that model the qualities of good character, and allow collaboration throughout the learning process to achieve academic success, and celebrate accomplishments together.
- Between the parents and school personnel that promote open communication, encourages a sense of teamwork and cooperation, and develops the concept of true community support of education.
- Between colleagues, in order to establish a school learning community that applies proven effective classroom learning strategies and management practices that increase student achievement, and creates a positive collegial atmosphere.
- Among students so that all feel safe, comfortable, and accepted, and where students encourage each other, work and play with each other, and support each other's interests and learning.
- Between administrators and teachers, where professionalism and personal integrity promotes shared decision-making, empowerment, and the uplifting of staff as they undertake the most important mission of all: creating successful students.

## **BUDGET SUMMARY & HIGHLIGHTS**

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## **BUDGET SUMMARY & HIGHLIGHTS**

Presented for your consideration is the FY 2018-FY 2020 Proposed Rolling Budget for the City of Cape Coral Charter School Authority. This is the first year the Charter Schools have budgeted in a three year rolling format which will allow for better planning and consideration for future financial decisions and succession of our schools. While a three year budget is presented throughout this document, it should be noted that the Charter School Governing Board will only be approving the Proposed Operating Budget for FY 2018.

The FY 2018-FY2020 Proposed Rolling Budget was prepared by the Charter School Business Manager, under the direction of the Interim Superintendent, with the involvement of the school principals and internal departments. It should also be noted that the City of Cape Coral's Finance Department has provided an abundance of guidance as this is the first year in which the Charter School Authority has implemented a three-year rolling budget. Budget Workshops were held which involved thorough discussions of the system's current and long-term financial needs allowing decisions to be made in order to present a balanced budget.

The budget serves as a financial and operational plan that demonstrates how the system intends to allocate its resources. The process is subject to continuous improvement as our system strives to meet the needs of students and the ever changing environment. All those involved are dedicated to ensuring that all available resources are used effectively to benefit our student population and enhance programs through continuous enrichment.

The total FY 2017-2018 Proposed Operating Budget of \$28,692,187 supports the four individual schools, two VPK programs, and the Authority's Administration function respectively. This represents a decrease of \$635,300 or 2.17% over the previous year's Amended Operating Budget.

The current proposed operating revenue is estimated at \$23,269,623 and current Fund Balances (Use and Operating) are \$5,422,564.

Expenditures were developed using a zero-based budget approach, previous year actual performance with necessary modifications, as well as a 2.5% increase assumption where necessary. Greater detail will be provided throughout this document relating to the various methods used.

The current proposed operating expenditures total \$24,103,097 excluding \$4,589,090 in Reserves. This is a decrease of \$395,688 or 1.62% compared to the FY 2017 Amended Budget of \$24,498,765 excluding \$4,828,722 in Reserves.

Capital Outlay funding totals \$238,795 and is requested primarily to support the Chromebook Lease, the migration of Office 365, and a "Need/Engineering" Study in relationship to the future replacement of the Christa McAuliffe portables. It must be noted that due to our revenue shortfalls, the Charter School Authority has shifted capital improvements associated with our

buildings needs to future years. Additional detail can be found in the Capital Asset Improvement appendices of this document of those capital items included in this proposed budget.

In summary, current budgeted revenues of \$23,269,623 will not meet the current expenditure needs of \$24,103,097; therefore, the use of \$833,474 in existing reserves to support this budget is anticipated. While expenditures have been reduced in FY 2017-2018, the driving force for the use of fund balance is primarily associated with reductions in our revenue sources. We must continue to search for ways to increase our revenue streams in order to maintain our system.

Through Budget Workshop discussions and Staff Meetings, the Cape Coral Charter School Authority feels that the FY 2017-2018 Proposed Operating Budget enables and supports our educational mission and strategic plan, while recognizing our financial means. Therefore, it is requested that the Governing Board provide its approval of the FY 2017-2018 Proposed Operating Budget.

Below is a table summarizing the FY 2017-2018 Proposed Operating Budget as presented:

**City of Cape Coral Charter School Authority  
FY 2017-2018 Proposed Operating Budget**

<u>Revenue Category</u>		<u>Expenditure Category</u>	
Use of Fund Balance	\$ 833,474	Reserves	\$ 4,589,090
Operating Fund Balance	4,589,090		
Intergovernmental			
	21,838,273		
Public Educ. Capital Outlay	582,762	Personnel	16,604,296
Charges for Service	666,450	Operating	7,260,006
Miscellaneous	182,138	Capital Outlay	238,795
<b>Total Sources:</b>	<b>\$ 28,692,187</b>	<b>Total Uses:</b>	<b>\$ 28,692,187</b>

## Enrollment

As a Municipal Charter School, our major revenue source is primarily funded through the Florida Education Finance Program (FEFP). This program provides funding based on student enrollment; for this reason, it is important to maximize the number of students enrolled in our system while adhering to class size limitations imposed by the State of Florida.

Enrollment numbers have tapered off at both Oasis Elementary and Christa McAuliffe Elementary Charter Schools due to them reaching full enrollment capacity; however, that is not the case at Oasis Middle and Oasis High Schools. In FY 2017 both schools were challenged to keep and fill available seats. Last school year, the Middle School estimated 853 students and ended the year at 824 while the High School anticipated 765 students and closed the year with 701. Ultimately, this had caused a significant adjustment in estimated revenues.

In FY 2017-2018 enrollment is budgeted conservatively with a total increase of 24 students or .77% from the close of FY 2017. Enrollment has been estimated for a total of 3,151 full-time equivalents excluding 40 in VPK.

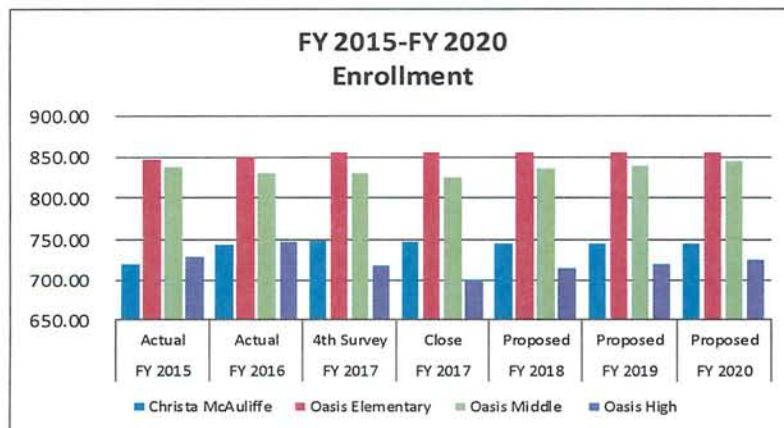
While our schools have built a solid reputation in the community, the high school continues to expand on sports programs, academics, and school facilities to foster growth. Of the 272 students promoted from the 8<sup>th</sup> grade, a total of 200 or 73.53% have committed to attend Oasis High School.

While we are confident that growth in student body will continue, we must continue to expand on offerings to engage students at the Oasis Middle and Oasis High Schools. If future growth is to happen at the Elementary level, it would require additional facilities and/or future expansion. As such, in FY 2017-2018 we will begin formally planning for the future of the Christa McAuliffe portables.

As noted on the previous page, the majority of our revenue is based on enrollment. The following table illustrates the history of the school system's enrollment and growth over the last few years. It should also be noted that VPK is funded by the State of Florida but is not part of the FEFP dollars:

FY 2015 - FY 2020 Enrollment							
School (FTE)	FY 2015 Actual	FY 2016 Actual	FY 2017 4th Survey	FY 2017 Close	FY 2018 Proposed	FY 2019 Proposed	FY 2020 Proposed
Christa McAuliffe	719.74	743.65	748.51	747.00	746.00	746.00	746.00
Oasis Elementary	847.14	850.02	855.17	855.00	855.00	855.00	855.00
Oasis Middle	837.55	830.89	831.06	824.00	835.00	840.00	845.00
Oasis High	729.00	746.61	718.62	701.00	715.00	720.00	725.00
<b>Total:</b>	<b>3,133.43</b>	<b>3,171.17</b>	<b>3,153.36</b>	<b>3,127.00</b>	<b>3,151.00</b>	<b>3,161.00</b>	<b>3,171.00</b>
VPK (FTE)	40.00	40.00	40.00	40.00	40.00	40.00	40.00
<b>Total (with VPK):</b>	<b>3,173.43</b>	<b>3,211.17</b>	<b>3,193.36</b>	<b>3,167.00</b>	<b>3,191.00</b>	<b>3,201.00</b>	<b>3,211.00</b>

Note: FY 2017 4th Survey column reflects the actual count used for FEFP on 5/1/17; The FY 2017 Close numbers are the actual count of students at the close of school.



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## Revenues

The Charter Schools rely on limited revenue sources to finance education, operations and construction activities. These sources include Intergovernmental which are State Shared funds, Public Education Capital Outlay, Charges for Services, and Miscellaneous Revenues.

While there are several methods for forecasting revenues, most of the projections presented in the FY 2017–FY 2020 Proposed Budgets are based upon the use of trend analysis and expert judgment. Although some basic assumptions are being made, each revenue source has been examined to ensure the specific factors that influence it has been recognized and utilized.

Trend analysis relies on history to project the future. For example, revenues associated with enrollment may be found to have increased an average of three percent annually for the last five years in constant dollars. Trend analysis would extend the three percent growth rate into the future.

Expert judgment may rely on the ability of the Department of Education or the Lee County School District. For instance, the full-time equivalent allowance may increase or decrease beyond levels seen in past years.

The major revenue sources are primarily funded through the Florida Education Funding Program (FEFP) and the Public Education Capital Outlay (PECO) Fund. Both of these programs provide funding based on student enrollment; therefore, it is important to maximize the number of students enrolled in our system while adhering to class size limitations imposed by the State of Florida.

As required by the Department of Education, the Authority provides student population projections to The School Board of Lee County. This projection is provided prior to the legislative session where the education budget and requirements are determined.

Presented is a balanced budget based on the assumption of \$23.3 million in revenue which excludes \$5.4 million in Fund Balance (Cash). While we have not yet received a final projection of the Florida Education Finance Program (FEF), we are able to make general assumptions based on information released by the Department of Education. For instance, FEFP revenues are currently estimated using an increase of \$24.00 per student base as introduced in Senate Bill 2500 in May 2017. However, it should be noted that Governor Scott has asked for a Special Session and requested this be increased to \$100. While we are confident that this may pass, the Special Session will not close until June 9, 2017, just after this Proposed Budget has been submitted. If it is passed, the budget will be adjusted prior to the presented Adoption request.

Public Education Capital Outlay (PECO) is presented using an estimate of \$582,762 compared to \$867,875 in FY 2017. Senate proposed a total of \$50 million to be allocated to Charter Schools which is a \$25 million dollar decrease from last year. Since this funding is also based on



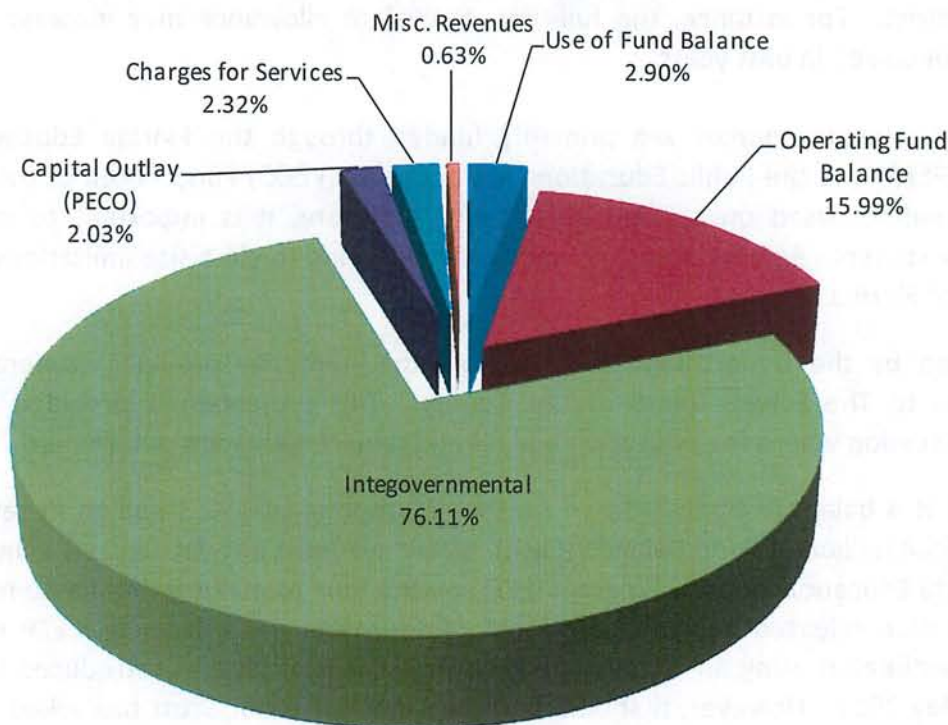
the total number of qualifying Charter Schools, gross receipts of taxes, and potential bonding issues, it is currently presented with the assumption that there will be 45 additional charter schools.

It should also be noted that our major revenue categories are budgeted at 96% conservatively per Neola Policy.

The following tables and graphs are intended to provide a summary of revenue categories only. Detailed information regarding each can be found in the following section with specific account strings located in the Appendices Section of this document.

The Charter School Authority has several revenue sources, each representing a different percent of total revenues:

### Sources Where the Money Comes From FY 2017-18 All Schools



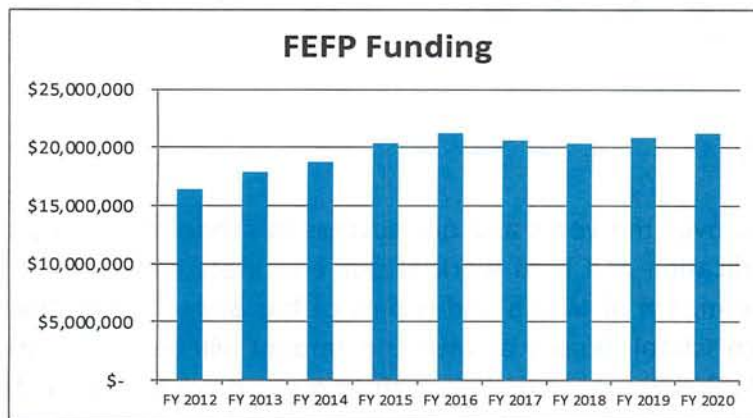
## INTERGOVERNMENTAL REVENUE

Intergovernmental revenue consists of monies that flow from the federal government to state and local governments, and from state to local governments. They can include grants, shared taxes and contingent loans and advances. The following comprise of our system's intergovernmental sources:

### Florida Education Finance Program (FEFP)

While FEFP was initially estimated using a \$120 increase to student base, this has not proven to be the case. In May 2017, it was announced that the Legislative Sessions closed with a budget proposal of a \$24.00 increase per student base. Therefore, the FY 2017-2018 Proposed Budget was adjusted and currently reflects an increase of \$24.00 to student base.

On Friday, June 2, 2017, Governor Scott had called a Special Session of the Legislature which is been scheduled for June 7-9, 2017 where legislators will consider additional funding for k12 education. Governor Scott has recommended that legislators increase FEFP funding by \$100.00 per student. Until the outcome is announced, the proposed operating budget will reflect the \$24.00 increase and will be adjusted as we learn more.



Fiscal Year	Amount
FY 2012 Actual	\$16,431,439
FY 2013 Actual	17,835,168
FY 2014 Actual	18,780,670
FY 2015 Actual	20,355,976
FY 2016 Actual	21,156,371
FY 2017 Amended	20,618,105
FY 2018 Proposed	20,383,600
FY 2019 Proposed	20,873,300
FY 2020 Proposed	21,239,085

Beginning in FY 2014-2015, Digital Classroom funding was allocated as a component of FEFP funding. This is distributed based on plans that the schools submit. In 2015 we received approximately \$33,000, FY 2016 a total of \$57,315, and in FY 2017 a total of \$66,765.

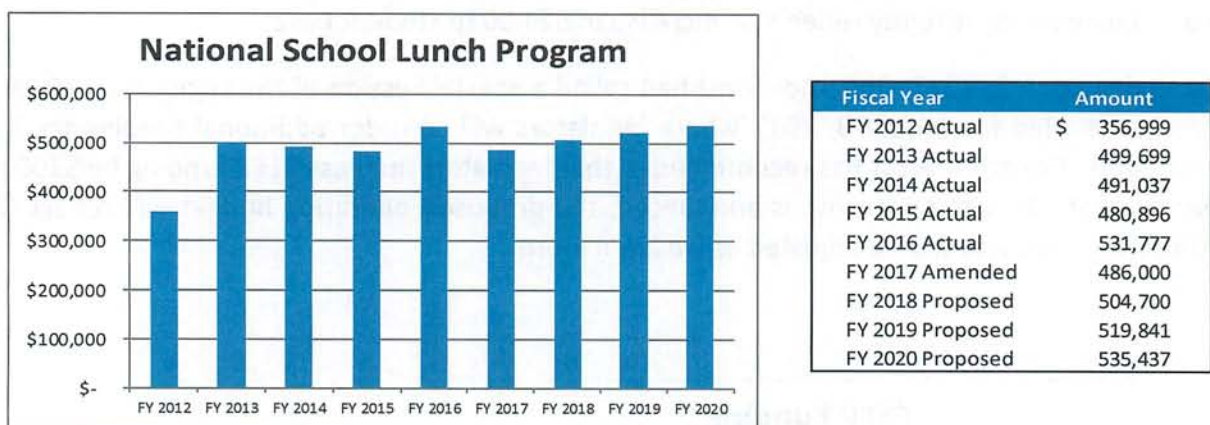
In addition to the Digital Classroom funding there are other components included in the FEFP funding such as Student Transportation, Media materials, and a Reading allocation to name a few.



## National School Lunch Program

While our student population is projected to increase by 24 fte students, applications for the National School Lunch Program (NSLP) are not yet completed by parents or the Food Services Department for the FY 2017-18 school year. The National Lunch School Program currently services over one-third of our student population or 37%.

The Food Services Group continues to experience many challenges with restrictive foods and continues to expand menu options to offer healthy selections while remaining in compliance. Due to the increased costs of goods and benefits, we will continue to monitor revenues closely as this program is not meant to be subsidized.



## School Recognition Funds "A" Money

Our schools have made great strides over the years and our success in school recognition is made possible by the continued dedication and hard work of our educators and staff. This funding is typically announced in the month of March and is part of the Budget Amendment process. Since we do not know which schools qualify or what the amount will be, this funding source is not included in the FY 2017-2018 Proposed Budget at this time and will be included as part of the formal budget amendment process.

## Voluntary Pre-Kindergarten (VPK)

The Voluntary Pre-Kindergarten Program has proved to be of great value to families who have student siblings who are entering our Elementary schools. Many of our Kindergarten students transition from this program. At this time, we anticipate funding for this program to increase by \$50 per student.

## **Florida Teachers Classroom Supply Assistance Program**

The Florida Teachers Classroom Supply Assistance Program (F.S. 1012.71) is an allocation to be used by full-time classroom teachers, guidance counselors, and media specialists for the reimbursement of instructional materials and supplies for use in teaching students. Funding for this program has remained fairly consistent over the last few years, providing teachers with approximately \$260 for materials. Once funding is determined and received, teachers will receive the allocated amount in their payroll checks with no tax implications. Teachers must sign a form acknowledging that the funds are for the sole purpose of purchasing classroom materials and supplies. In addition, they must also keep receipt documentation for a period of four years. Revenue has been budgeted at \$47,656 which is the same level as FY 2016-17 and will be incorporated as part of the budget amendment process should the amount differ.

## **ESEA Title II-A**

Title II-A is administered by the Department of Grants and Program Development within the Lee County School District. ESEA Title II-A is a federal-through-state grant which provides funding for teacher and principal professional development activities. Each school is allocated an amount based on student enrollment on the tenth day of school.

Eligible staff members are principals, assistant principals, and instructional staff, such as teachers and education paraprofessionals and cannot be used to pay for training non-instructional support staff or non-employees. Training must support a core subject such as English, history, foreign languages, etc.

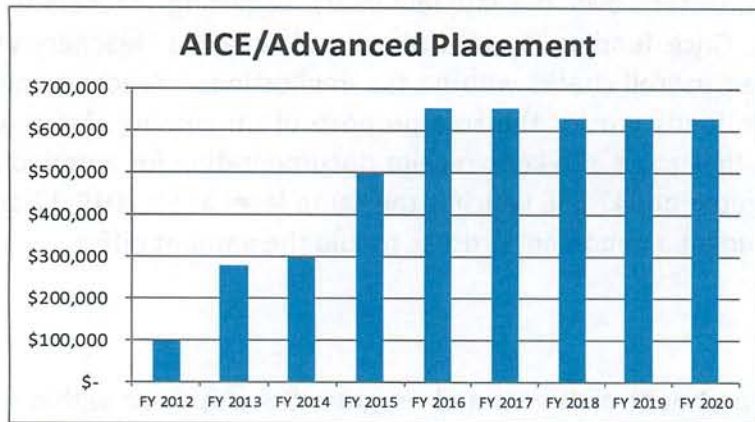
Schools must submit a project plan outlining the proposed use of grant funds and can only be used for such. While funding has remained consistent over the years, the FY 2017-2018 Budget is estimated at \$34,691 which is level funded from previous year and will be adjusted as needed through the budget amendment process.

## **Cambridge Advanced International Certificate of Education (AICE)/Advanced Placement AP**

The Advanced International Certificate of Education Program is an international curriculum and examination program. Florida's public colleges and universities provide college credit for successfully passed exams. This program allows students to earn an advanced diploma to boost their college application. Students could potentially get college credit or place out of introduction courses as a freshman. An AICE diploma also qualifies students for the Florida Bright Futures Scholarship.

The difference between the Advanced Placement Program (AP) is that AP provides college credit for completed AP exams, and AICE provides the opportunity to earn an international diploma.

In FY 2015-2016, revenues far exceeded the original estimate of \$496,242 coming in at \$653,214, a total of \$156,972 higher than expected. In FY2016-2017 this program brought in \$651,050. While the High School feels this amount may decrease in FY 2017-2018, it is estimated at the same amount using 96% of the FY 2016-2017 actuals.

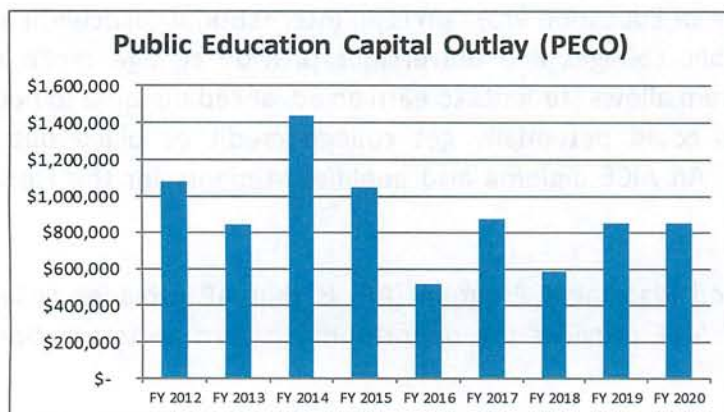


Fiscal Year	Amount
FY 2012 Actual	\$ 99,934
FY 2013 Actual	277,749
FY 2014 Actual	299,163
FY 2015 Actual	496,242
FY 2016 Actual	653,214
FY 2017 Amended	651,050
FY 2018 Proposed	627,100
FY 2019 Proposed	627,100
FY 2020 Proposed	627,100

## PUBLIC EDUCATION CAPITAL OUTLAY (PECO)

Public Education Capital Outlay (PECO) funding is the second largest source of the Cape Coral Charter School Authority's revenues and is funded from the State. This funding source is presented using an estimate of \$582,762 which is a decrease of \$285,113 or 32.85% compared to FY 2016-17. Sessions announced a total of \$50 million to be allocated to Charter Schools which reflects a 25 million dollar decrease across all charter schools over previous year. There are several contributing factors in determining the final funding levels to include the student counts, the number of qualifying charter schools, bonding, and gross tax receipts.

The Public Education Capital Outlay (PECO) dollars are used to offset the debt service on the Charter School buildings which is projected at \$2.9 million in FY2017-2018. As you can see, the funding estimated of \$582,762 does not fulfill our annual debt obligations forcing the use of other revenue sources to cover these costs.

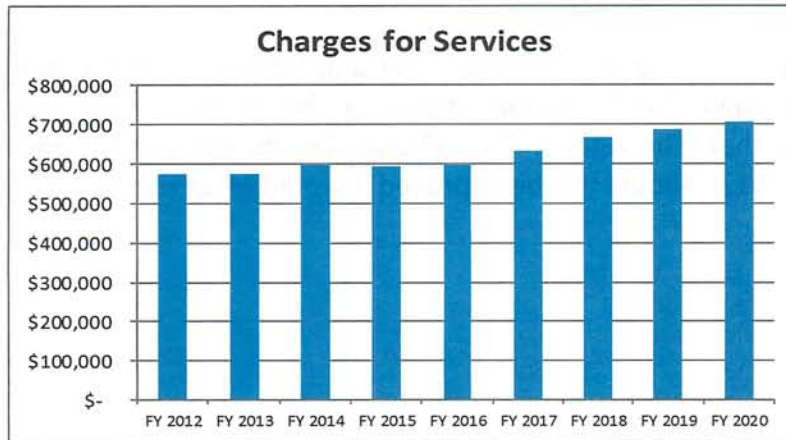


Fiscal Year	Amount
FY 2012 Actual	\$ 1,078,301
FY 2013 Actual	840,073
FY 2014 Actual	1,434,050
FY 2015 Actual	1,052,576
FY 2016 Actual	1,164,510
FY 2017 Amended	867,875
FY 2018 Proposed	582,762
FY 2019 Proposed	850,161
FY 2020 Proposed	850,161



## CHARGES FOR SERVICES

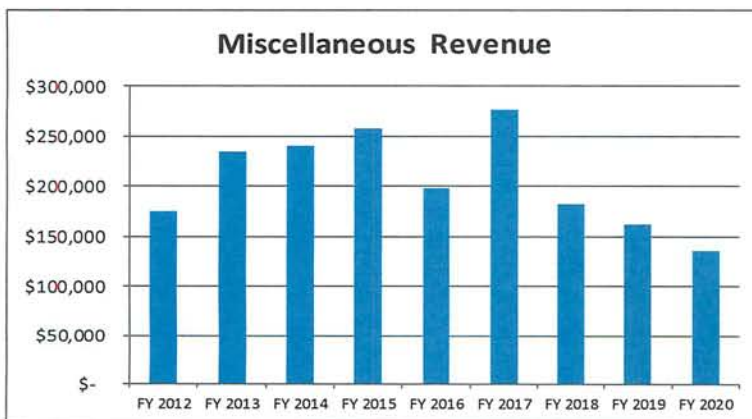
Charges for Services are those revenues that are charged for activities such as student lunches, bus rentals, and facility rentals. All fees charged are reviewed on an annual basis and updated accordingly. While the last increase to bus rental fees was in FY 2015-16, these costs will be reviewed for the new fiscal year to ensure we are capturing costs collectively.



Fiscal Year	Amount
FY 2012 Actual	\$ 576,029
FY 2013 Actual	575,303
FY 2014 Actual	596,881
FY 2015 Actual	594,295
FY 2016 Actual	597,572
FY 2017 Amended	632,400
FY 2018 Proposed	666,450
FY 2019 Proposed	686,073
FY 2020 Proposed	706,283

## MISCELLANEOUS REVENUE

All other revenues including Short Term Investment Income, Contributions/Donations, Other Miscellaneous Revenue, Reimbursable Revenue, Blue Cross/Blue Shield Health Rebate, Wellness Fair Payouts and Scholastic Book Fair dollars are captured in this category. Funding associated with the FY 2015-2016 does not include the Blue Cross/Blue Shield Rebate dollars as these were held by the City to help offset some of the cost associated with the 2-month self-insured health plan requirement. It should also be noted that since we have gone with a self-insured health plan we no longer receive this rebate.



Fiscal Year	Amount
FY 2012 Actual	\$ 174,701
FY 2013 Actual	234,863
FY 2014 Actual	240,270
FY 2015 Actual	257,448
FY 2016 Actual	198,478
FY 2017 Amended	277,120
FY 2018 Proposed	182,138
FY 2019 Proposed	162,538
FY 2020 Proposed	136,438

FY 2017 Charter Schools received \$100k from City

## **OTHER**

### **Lee County School District and Discretionary Capital Improvement Millage (DCIM)**

While we have been unsuccessful at the state and local level to remove the discretion that Lee County Public Schools has with distributing the local capital outlay tax dollars, we continue monitoring these efforts.

This year's legislative efforts appeared to be stronger than ever and House Bill 7069 made its way to the Governor; however, many local agencies including the Florida School Board Association (FSBA) have requested that it be vetoed. This will also be addressed in the Special Session to be held from June 7-9, 2017. Should this be approved it would be a tremendous win to our system.

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## EXPENDITURES

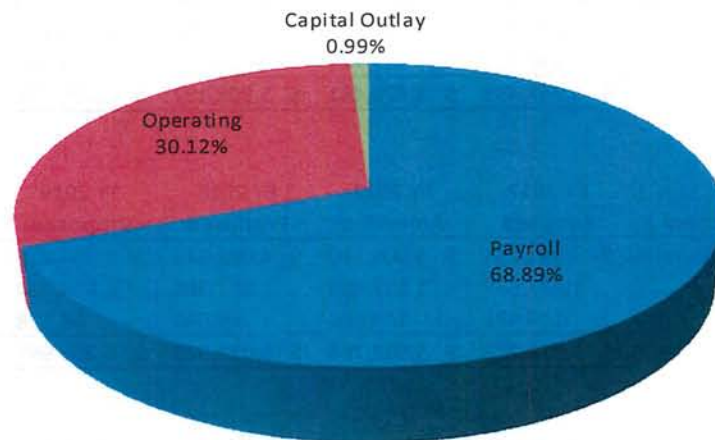
The FY 2017-2018 Proposed Operating Budget is \$28,692,187 and includes \$16,604,296 in Personnel expenditures, \$7,260,006 in Operating expenditures, and \$4,589,090 in Reserves.

Capital Outlay expenditures account for \$238,795 which reflects a reduction of \$286,645 over last fiscal year. The reason for this reduction is twofold. First, last fiscal year we made a major purchase of over \$400,000 to replace our aging IT equipment. Secondly, the revenues available in FY2017-18 simply could not support all of the capital requests; therefore, many items have been pushed out to future years.

The following table provides a summary of the budget on an expenditure category basis for all schools respectively:

Uses	FY 2017 Adopted	FY 2017 Amended	FY 2018 Proposed	FY 2019 Proposed	FY 2020 Proposed
Reserves	5,560,267	4,828,722	4,589,090	-	-
Payroll	16,573,599	16,455,154	16,604,296	17,645,891	18,277,403
Operating	7,502,015	7,518,171	7,260,006	7,780,088	7,738,613
Capital Outlay	546,165	525,440	238,795	277,418	237,883
<b>Total:</b>	<b>\$ 30,182,046</b>	<b>\$ 29,327,487</b>	<b>\$ 28,692,187</b>	<b>\$ 25,703,397</b>	<b>\$ 26,253,899</b>

### USES Where the Money Goes FY 2017-18



Graph is shown without Reserves of \$4,589,090.

## Expenditure Categories by School

<b>Expenditures by School</b>	<b>FY 2017 Adopted</b>	<b>FY 2017 Amended</b>	<b>FY 2018 Proposed</b>	<b>FY 2019 Proposed</b>	<b>FY 2020 Proposed</b>
Oasis Elementary	\$ 6,561,117	\$ 6,472,725	\$ 6,171,372	\$ 6,834,269	\$ 6,985,649
Oasis Elementary VPK	97,395	97,391	106,026	108,920	111,887
Christa McAuliffe	5,754,666	5,766,083	5,802,605	6,083,999	6,198,463
Christa McAuliffe VPK	102,767	104,398	105,587	110,070	113,691
Oasis Middle School	5,978,272	5,988,764	6,029,928	6,256,961	6,399,582
Oasis High School	6,127,562	6,069,404	5,887,579	6,309,178	6,444,627
<b>Total:</b>	<b>\$ 24,621,779</b>	<b>\$ 24,498,765</b>	<b>\$ 24,103,097</b>	<b>\$ 25,703,397</b>	<b>\$ 26,253,899</b>

Note: Does not include Reserves

<b>Expenditures by Category/Type</b>	<b>FY 2017 Adopted</b>	<b>FY 2017 Amended</b>	<b>FY 2018 Proposed</b>	<b>FY 2019 Proposed</b>	<b>FY 2020 Proposed</b>
Payroll & Related Benefits	\$ 16,573,599	\$ 16,455,154	\$ 16,604,296	\$ 17,645,891	\$ 18,277,403
Operating	7,502,015	7,518,171	7,260,006	7,780,088	7,738,613
Capital Outlay	546,165	525,440	238,795	277,418	237,883
Reserves	5,560,267	4,828,722	4,589,090	-	-
<b>Total:</b>	<b>\$ 30,182,046</b>	<b>\$ 29,327,487</b>	<b>\$ 28,692,187</b>	<b>\$ 25,703,397</b>	<b>\$ 26,253,899</b>

Note: FY 19 and FY 20 Proposed does not include reserves

<b>Oasis Elementary &amp; VPK</b>	<b>FY 2017 Adopted</b>	<b>FY 2017 Amended</b>	<b>FY 2018 Proposed</b>	<b>FY 2019 Proposed</b>	<b>FY 2020 Proposed</b>
Payroll & Related Benefits	\$ 4,711,140	\$ 4,629,424	\$ 4,538,764	\$ 5,014,013	\$ 5,198,237
Operating	1,784,619	1,784,076	1,703,784	1,840,726	1,816,964
Capital Outlay	162,753	156,616	34,850	88,450	82,335
<b>Total:</b>	<b>\$ 6,658,512</b>	<b>\$ 6,570,116</b>	<b>\$ 6,277,398</b>	<b>\$ 6,943,189</b>	<b>\$ 7,097,536</b>

<b>Christa McAuliffe &amp; VPK</b>	<b>FY 2017 Adopted</b>	<b>FY 2017 Amended</b>	<b>FY 2018 Proposed</b>	<b>FY 2019 Proposed</b>	<b>FY 2020 Proposed</b>
Payroll & Related Benefits	\$ 4,090,589	\$ 4,070,329	\$ 4,104,460	\$ 4,372,254	\$ 4,527,324
Operating	1,636,433	1,672,425	1,720,882	1,753,865	1,732,495
Capital Outlay	130,411	127,727	82,850	67,950	52,335
<b>Total:</b>	<b>\$ 5,857,433</b>	<b>\$ 5,870,481</b>	<b>\$ 5,908,192</b>	<b>\$ 6,194,069</b>	<b>\$ 6,312,154</b>

<b>Oasis Middle School</b>	<b>FY 2017 Adopted</b>	<b>FY 2017 Amended</b>	<b>FY 2018 Proposed</b>	<b>FY 2019 Proposed</b>	<b>FY 2020 Proposed</b>
Payroll & Related Benefits	\$ 3,991,254	\$ 4,006,310	\$ 4,082,973	\$ 4,264,419	\$ 4,415,325
Operating	1,837,537	1,832,488	1,857,360	1,894,424	1,888,544
Capital Outlay	149,481	149,966	89,595	98,118	95,713
<b>Total:</b>	<b>\$ 5,978,272</b>	<b>\$ 5,988,764</b>	<b>\$ 6,029,928</b>	<b>\$ 6,256,961</b>	<b>\$ 6,399,582</b>

<b>Oasis High School</b>	<b>FY 2017 Adopted</b>	<b>FY 2017 Amended</b>	<b>FY 2018 Proposed</b>	<b>FY 2019 Proposed</b>	<b>FY 2020 Proposed</b>
Payroll & Related Benefits	\$ 3,780,616	\$ 3,749,091	\$ 3,878,099	\$ 3,995,205	\$ 4,136,517
Operating	2,243,426	2,229,182	1,977,980	2,291,073	2,300,610
Capital Outlay	103,520	91,131	31,500	22,900	7,500
<b>Total:</b>	<b>\$ 6,127,562</b>	<b>\$ 6,069,404</b>	<b>\$ 5,887,579</b>	<b>\$ 6,309,178</b>	<b>\$ 6,444,627</b>

## **PERSONNEL**

The Personnel Budget is the largest component of the total FY 2017-2018 Proposed Operating Budget totaling \$16.6 million or 68.89% of budget, excluding reserves. This includes base payroll, add pays, substitute staff costs, FICA, Medicare, Workers Compensation, employee benefits, and Florida Retirement System (FRS). Payroll budgets were built using the zero-based budget approach which means they were built from actual base wages.

### **Base Payroll**

The FY 2017-2018 Proposed Operating Budget includes a 2.00% increase to all Charter School Authority personnel.

### **Add Pays**

Add Pays are budgeted at \$384,065 which was determined by current payroll and recent reductions. In addition, to this, a total of \$84,000 has been budgeted within “Athletic Coaches & Officials” to capture athletic add pays for after school activities. Administrators have been asked to review Add Pays to ensure they are warranted.

### **Health Care**

Health care premiums reflect a 7.00% increase to our existing health care plans. In addition, in January 2016, we began offering those employees who work consistently greater than 30 hours weekly health benefits as part of the Health Care Reform. While there was a total of 25 employees who enrolled in the Health Care Reform mandate in FY 2016-17 totaling \$164,400, these numbers for FY 2017-2018 have still not been determined. As part of our Charter, our schools continue to follow the same benefit structure as the City.

We continue to work closely with City Human Resources on specific plans and coverage to ensure we follow the requirements. The job classifications affected include Food Service Workers, Custodians, Paraprofessionals, Clinic Assistants, and Office Assistants.

### **Florida Retirement System (FRS)**

The Florida Retirement System (FRS) totals \$950,178 in FY 2017-2018 which reflects an increase of \$55,488 or 5.84% over the FY 2016-2017 budget of \$894,690. While employees continue to contribute the required 3% toward their own retirement, the Authority or employer contribution rate is not released until after the Legislature sessions and will be adjusted, if applicable, in August when the Adopted Budget is presented.

## **Workers Compensation**

Workers Compensation rates reflected a decrease in the last fiscal year due to the change of insurance carriers. While Workers Compensation is paid in arrear, and we have not received the updated premiums; therefore, the FY 2017-18 rates are assumed to be constant. Rates are determined by employee classifications coupled with the number of claims sustained by the schools.

## FY 2018 Proposed Staffing Summary

Classification	FY 2017 Adopted	FY 2018 Proposed	(+/-) Change
Accounts Payable Specialist I	0.00	1.00	1.00
Assistant Principals	4.00	4.00	-
Athletic Director	1.00	1.00	-
Bookkeeper	1.00	1.00	-
Bus Drivers	15.00	15.00	-
Businesss Manager	1.00	1.00	-
Career Specialist	1.00	1.00	-
Clinic Assistant	2.00	2.00	-
Custodian	16.00	16.00	-
Dean of Students	2.00	2.00	-
Director of Procurement & Food Service	1.00	1.00	-
Exceptional Teacher	4.50	4.50	-
Executive Assistant	1.00	1.00	-
Facilities Manager	0.00	1.00	1.00
Food Service Worker	10.00	10.00	-
General Support Secretary	1.00	0.00	(1.00)
Guidance Counselor	4.00	4.00	-
Information Specialist	4.00	4.00	-
JROTC Instructor	2.00	3.00	1.00
Lead Food Service Worker	4.00	4.00	-
Maintenance Technician	4.00	3.00	(1.00)
Math Coach	1.00	1.00	-
Media Specialist	2.00	2.00	-
Network Support Analyst	0.00	1.00	1.00
Nurse	1.00	1.00	-
Office Assistant	3.00	3.00	-
Operations Manager	1.00	0.00	(1.00)
Paraprofessional I Basic	20.00	11.00	(9.00)
Paraprofessional II Basic Ins	7.00	6.00	(1.00)
Payroll Supervisor	1.00	1.00	-
Principal	4.00	4.00	-
Reading Coach	1.00	1.00	-
Receptionist	5.00	5.00	-
Secretary	4.00	4.00	-
Speech Pathologist	2.00	2.00	-
Superintendent	1.00	1.00	-
Teacher	169.50	167.50	(2.00)
Tech Support	4.00	2.00	(2.00)
Testing Coordinator	1.00	1.00	-
Transportation Coordinator	1.00	1.00	-
VPK Director/Instructor	2.00	2.00	-
VPK Paraprofessional I	2.00	2.00	-
<b>Sub-Total Employees:</b>	<b>311.00</b>	<b>297.00</b>	<b>-14.00</b>
<b>Substitute Counts at 6/8/17 and have no impact to budgets</b>			
Sub Bus Driver	3.00	4.00	1.00
Sub Custodian	4.00	1.00	(3.00)
Sub Food Service Worker	6.00	5.00	(1.00)
Sub Paraprofessional I	23.00	16.00	(7.00)
Sub Teacher - All Facilities	70.00	73.00	3.00
Long Term Sub	2.00	0.00	(2.00)
VPK Sub Paraprofessional	2.00	0.00	(2.00)
VPK Sub Teacher	1.00	1.00	-
<b>Sub-Total Substitutes:</b>	<b>111.00</b>	<b>100.00</b>	<b>-11.00</b>
<b>Grand Total:</b>	<b>422.00</b>	<b>397.00</b>	<b>-25.00</b>

## Administration Staffing Summary

Classification	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted	FY 2018 Proposed	(+/-) Changes
Accounts Payable Specialist I	0.00	0.00	0.00	1.00	1.00
Bookkeeper	-	-	1.00	1.00	-
Bus Driver	15.00	15.00	15.00	15.00	-
Businesss Manager	1.00	1.00	1.00	1.00	-
Custodial Supervisor	1.00	1.00	-	-	-
Custodian	16.00	16.00	16.00	16.00	-
Director of Procurement & Food Service	1.00	1.00	1.00	1.00	-
Executive Assistant	1.00	1.00	1.00	1.00	-
Facilities Manager	-	-	-	1.00	1.00
General Support Secretary	1.00	1.00	1.00	-	(1.00)
Maintenance Technician	4.00	4.00	4.00	3.00	(1.00)
Network Support Analyst	-	-	-	1.00	1.00
Nurse	1.00	1.00	1.00	1.00	-
Operations Manager	1.00	1.00	1.00	-	(1.00)
Payroll Supervisor	1.00	1.00	1.00	1.00	-
Superintendent	1.00	1.00	1.00	1.00	-
Tech Support	4.00	4.00	4.00	2.00	(2.00)
Transportation Coordinator	1.00	1.00	1.00	1.00	-
<b>Substitute Positions at 6/1/16</b>					
Sub Bus Driver	3.00	3.00	3.00	4.00	1.00
Sub Custodian	12.00	4.00	4.00	1.00	(3.00)
Sub Food Service Worker	6.00	6.00	6.00	5.00	(1.00)
Sub Paraprofessional I	15.00	23.00	23.00	16.00	(7.00)
Sub Teacher - All Facilities	43.00	70.00	70.00	73.00	3.00
Long Term Sub	-	2.00	2.00	-	(2.00)
VPK Sub Paraprofessional	1.00	2.00	2.00	-	(2.00)
VPK Sub Teacher	1.00	1.00	1.00	1.00	-
<b>Full-Time</b>	<b>49.00</b>	<b>49.00</b>	<b>49.00</b>	<b>47.00</b>	<b>(2.00)</b>
<b>Substitutes</b>	<b>81.00</b>	<b>111.00</b>	<b>111.00</b>	<b>100.00</b>	<b>(11.00)</b>
<b>Total:</b>	<b>130.00</b>	<b>160.00</b>	<b>160.00</b>	<b>147.00</b>	<b>(13.00)</b>

FY 2018 Notes (does not include subs):

Reclassified Maintenance Tech to Facilities Mgr.	0
Reclassified General Support Secretary to Accounts Payable Spec. I	0
Reclassified 2 Information Techs to Network Support Analyst	-1
Eliminate Operations Mgr.	-1.00
<b>Change:</b>	<b>(2.00)</b>

## Oasis Elementary Staffing Summary

Classification	FY 2016 Adopted	FY 2017 Adopted	FY 2018 Proposed	(+/-) Change
Assistant Principal	1.00	1.00	1.00	-
Clinic Assistant	1.00	-	-	-
Exceptional Teacher	2.00	2.50	2.50	-
Food Service Worker	2.00	2.00	2.00	-
Guidance Counselor	1.00	1.00	1.00	-
Information Specialist	1.00	1.00	1.00	-
Lead Food Service Worker	1.00	1.00	1.00	-
Media Specialist	1.00	1.00	1.00	-
Office Assistant	1.00	1.00	1.00	-
Paraprofessional I Basic Ins	13.00	12.00	6.00	(6.00)
Paraprofessional II Basic Ins	1.00	1.00	1.00	-
Principal	1.00	1.00	1.00	-
Receptionist	1.00	1.00	1.00	-
Secretary	1.00	1.00	1.00	-
Speech Pathologist	1.00	1.00	1.00	-
Teacher	49.00	50.00	48.00	(2.00)
VPK Director/Instructor	1.00	1.00	1.00	-
VPK Paraprofessional I	1.00	1.00	1.00	-
<b>Full-Time</b>	<b>78.00</b>	<b>77.50</b>	<b>69.50</b>	<b>(8.00)</b>
<b>VPK</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>-</b>
<b>Total:</b>	<b>80.00</b>	<b>79.50</b>	<b>71.50</b>	<b>(8.00)</b>

FY 2018 Notes:

Eliminated 6 Para I's  
Eliminated 2 Teachers

	(6.00)
	(2.00)
<b>Change:</b>	<b>(8.00)</b>



## Christa McAuliffe Elementary Staffing Summary

Classification	FY 2016 Adopted	FY 2017 Adopted	FY 2018 Proposed	(+/-) Change
Assistant Principal	1.00	1.00	1.00	-
Clinic Assistant	1.00	1.00	1.00	-
Exceptional Teacher	1.00	1.00	1.00	-
Food Service Worker	2.00	2.00	2.00	-
Guidance Counselor	1.00	1.00	1.00	-
Information Specialist	1.00	1.00	1.00	-
Lead Food Service Worker	1.00	1.00	1.00	-
Math Coach	-	1.00	1.00	-
Media Specialist	1.00	1.00	1.00	-
Office Assistant	1.00	1.00	1.00	-
Paraprofessional I Basic Ins	10.00	8.00	5.00	(3.00)
Paraprofessional II Basic Ins	1.00	2.00	2.00	-
Paraprofessional Exceptional	1.00	-	-	-
Principal	1.00	1.00	1.00	-
Reading Coach	-	1.00	1.00	-
Receptionist	1.00	1.00	1.00	-
Secretary	1.00	1.00	1.00	-
Speech Pathologist	1.00	1.00	1.00	-
Teacher	41.00	41.00	41.00	-
VPK Director/Instructor	1.00	1.00	1.00	-
VPK Paraprofessional I	1.00	1.00	1.00	-
<b>Full-Time</b>	<b>67.00</b>	<b>67.00</b>	<b>64.00</b>	<b>(3.00)</b>
<b>VPK</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>-</b>
<b>Total:</b>	<b>69.00</b>	<b>69.00</b>	<b>66.00</b>	<b>(3.00)</b>

FY 2018 Notes:

Eliminated 3 Para I's

Change: (3.00)  
(3.00)

## Oasis Middle School Staffing Summary

Classification	FY 2016 Adopted	FY 2017 Adopted	FY 2018 Proposed	(+/-) Changes
Assistant Principal	1.00	1.00	1.00	-
Clinic Assistant	-	1.00	1.00	-
Dean of Students	-	1.00	1.00	-
Exceptional Teacher	1.00	1.00	1.00	-
Food Service Worker	3.00	3.00	3.00	-
Guidance Counselor	1.00	1.00	1.00	-
Information Specialist	1.00	1.00	1.00	-
Lead Food Service Worker	1.00	1.00	1.00	-
Office Assistant	1.00	-	-	-
Paraprofessional II Basic Ins	4.00	4.00	3.00	(1.00)
Principal	1.00	1.00	1.00	-
Receptionist	1.00	1.00	1.00	-
Secretary	1.00	1.00	1.00	-
Teacher	44.00	44.00	44.00	-
				-
<b>Total:</b>	<b>60.00</b>	<b>61.00</b>	<b>60.00</b>	<b>(1.00)</b>

FY 2018 Notes:

Eliminated Para II

(1.00)  
**Change:** (1.00)

Note: Band Teacher is split with OHS but staffing number is accounted for in OHS.

## Oasis High School Staffing Summary

Classification	FY 2016 Adopted	FY 2017 Adopted	FY 2018 Proposed	(+/-) Changes
Athletic Director	1.00	1.00	1.00	-
Assistant Principal	-	1.00	1.00	-
Career Specialist	1.00	1.00	1.00	-
Curriculum Coordinator	1.00	-	-	-
Dean of Students	1.00	1.00	1.00	-
Food Service Worker	3.00	3.00	3.00	-
Guidance Counselor	-	1.00	1.00	-
Information Specialist	1.00	1.00	1.00	-
Lead Food Service Worker	1.00	1.00	1.00	-
Office Assistant	2.00	1.00	1.00	-
Paraprofessional I Basic	1.00	-	-	-
Principal	1.00	1.00	1.00	-
Receptionist	1.00	2.00	2.00	-
JROTC Instructor	2.00	2.00	3.00	1.00
Secretary	1.00	1.00	1.00	-
Teacher	35.00	34.50	33.50	(1.00)
Testing Coordinator	1.00	1.00	1.00	-
<b>Total:</b>	<b>53.00</b>	<b>52.50</b>	<b>52.50</b>	<b>-</b>

**FY 2018 Notes:**

Reclassified Teacher to JROTC Instructor (no change) -  
**Change:** -

Note: One Teacher (Band) is split 50/50 with OMS but counted in OHS staffing numbers.

## **FY 2017-2018 Proposed Staffing Changes**

Each year, positions are reviewed to ensure staffing levels meet our educational needs and are adjusted as needed. New and/or job description changes that have been identified for FY 2017-2018 school year are noted below and have already been adjusted in the proposed budget where needed. The Interim Superintendent will request approval for these changes and if they are not approved, the proposed budget will be adjusted in August.

➤ **Oasis Elementary**

- Reduction of six (6) Paraprofessional I's
- Reduction of two (2) Teachers

➤ **Christa McAuliffe Elementary**

- Reduction of three (3) Paraprofessional I's

➤ **Oasis Middle School**

- Reduction of one (1) Paraprofessional II

➤ **Oasis High School**

- Reclassification of one (1) Teacher to JROTC Instructor

➤ **Administration**

- Reclassification of General Support Secretary to Accounts Payable Specialist I
- Reclassification of Maintenance Technician to Facilities Manager
- Reclassification of two (2) IT Technicians to one (1) IT Network Support Analyst
- Elimination of one (1) Operations Manager

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# **OPERATING**

## **EXPENSES**

Operating expenses are those costs incurred for the day-to-day functions of our schools. Fixed costs are those expenses that are essentially non-discretionary in nature. These include such items as health insurance, building insurance, electric and building rent. During the budget process, internal departments are reviewed to ensure they are operating at acceptable levels. This includes staffing levels, hours, and departmental needs. Potential improvements are identified, weighed, and implemented as the budget allows.

### **Custodial Services**

We continue to have difficulty in this area and are investigating alternative options. Our Director of Procurement is currently working with Maintenance to identify current needs so that options can be presented. At this time, we continue to use a temporary agency to fill positions to cover our school's needs.

### **Maintenance**

Currently there are four positions within the Maintenance Department. While the schools continue to use the City of Cape Coral Facilities Division to assist with projects beyond our scope, these costs have been significantly reduced over the last few years.

As our facilities continue to age, we are faced with increased expenditures. In FY 2017, we continued to face major repairs on our HVAC systems throughout all schools. While our Capital Improvement Plan identified the replacement of a roof top unit and chiller at Oasis Middle School, our funding could not support this. Therefore, these items have been removed from the budget and a full inspection of our building's needs will be completed.

### **Food Services**

The National School Lunch Program (NSLP) currently accommodates 37% of our student population for free or reduced lunch. In FY 2016, we began to follow the required meal pattern by serving all whole grains and a fruit for breakfast, while meeting the sodium limit. In FY 2017-2018, we do not anticipate a major change in this area and will continue to follow these requirements.

Due to the age of cafeteria equipment, Food Services have requested funding for the purchase an ice machine at the Oasis Elementary School in FY 2017-2018. In addition to the small equipment noted above, it should be noted that \$10,000 was designated in FY 2017 for a new steam table at Christa McAuliffe. When requesting quotes for this item, the vendor priced the incorrect item leaving Food Services with little time to locate and order a replacement machine. Therefore, it should be noted that if they are unable to get this item ordered and delivered by

June 30, 2017, funding will need to be increased in the FY 2017-2018 Operating Budget as part of our August 2017 Operating Budget request.

### **Information Technology**

While there has been significant progression in this area over the last few years, we must continue to plan in this area. In FY 2016-17, we replaced our major infrastructure, increased our internet speed, replaced many teacher computers, and began implementing the one-to-one devices for our students.

Through the 5-year Capital Asset Improvement Plan, we have begun to identify replacement schedules on a more gradual basis so the financial impact isn't so heavy. All of our schools will begin leasing devices over a 3-year term which has lightened the financial impact of purchasing devices outright.

In addition, FY 2017-2018, the Charter School Authority will begin to migrate to Office 365. A total of \$28,000 has been budgeted for this much needed upgrade. It should also be noted that Best Practice discussions took place and the recommendation of going onto the City e-mail was reviewed. Unfortunately, this could not be done after review.

## Capital Outlay

The FY 2017-2018 Proposed Operating Budget has required a thoughtful examination of every dollar we spend and activity we undertake. While we remain committed to quality education and strong student achievement, it is evident; we must continue to focus on Capital needs.

In FY 2014, the Cape Coral Charter School Authority adopted a five-year Asset Improvement Program as part of the Strategic Planning Process. Prior to this adoption, there was not a formal plan in place. From a budgetary standpoint, it is very important to identify school assets, condition, and future plans for those assets. The Asset Improvement Program budgetary process encompasses the integration of revenues and expenditures along with Authority's long range planning process.

The Asset Improvement Program is intended to serve as a long range planning tool to:

- Increase efficiency in operations by maintaining assets in acceptable condition
- Identify major maintenance and equipment replacement
- Identify assets no longer needed by the school

The funding requests of the Capital Asset Improvement Program for FY 2018-FY 2022 are summarized in the following tables. It should be noted that Capital dollars also include Scholastic Book Fair and Library Book monies as they are applied to a capital account but are not included in those sheets.



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**CAPITAL ASSET IMPROVEMENT PROGRAM**

Capital Asset Improvement Program.....38

Capital Asset Improvement Program.....A1

Capital Asset Equipment Program.....A2

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## FY 2018-FY 2022 CAPITAL ASSET IMPROVEMENT PROGRAM

	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	TOTAL
<b>Oasis Elementary</b>						
Parking Lot Resurface/Restripe	\$ 25,000	\$ -	\$ -	\$ -	\$ -	25,000
<b>Oasis Elementary VPK</b>	-	-	-	-	-	-
<b>Christa McAuliffe Elementary</b>						
CME Portables	850,000	850,000	-	-	-	1,700,000
Parking Lot Resurface/Restripe	25,000	-	-	-	-	25,000
CME Portable Study	50,000					
<b>Christa McAuliffe Elementary VPK</b>	-	-	-	-	-	-
<b>Oasis Middle School</b>						
AC Replacement (Chillers)	350,000					350,000
Parking Lot Resurface/Restripe	25,000	-	-	-	-	25,000
Roof Top Unit AC	90,000					90,000
<b>Oasis High School</b>						
Parking Lot Resurface/Restripe	25,000	-	-	-	-	25,000
AC Replacement (Chillers) (Gym Building)	-					-
Roof Top Unit AC				500,000		500,000
<b>Administration</b>						
	-	-	-	-	-	-
	<b>FY2018</b>	<b>FY 2019</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2022</b>	<b>Total</b>
Oasis Elementary	\$ 25,000	\$ -	\$ -	\$ -	\$ -	25,000
Oasis Elementary VPK	-	-	-	-	-	-
Christa McAuliffe	925,000	850,000	-	-	-	1,775,000
Christa McAuliffe VPK	-	-	-	-	-	-
Oasis Middle School	465,000	-	-	-	-	465,000
Oasis High School	25,000	-	-	500,000	-	525,000
Administration	-	-	-	-	-	-
<b>Grand Total:</b>	<b>\$ 1,440,000</b>	<b>\$ 850,000</b>	<b>\$ -</b>	<b>\$ 500,000</b>	<b>\$ -</b>	<b>2,790,000</b>

**Note:**

All highlighted items have been removed from FY 2018 and FY 2019 budgets. CME Portables will be funded through issuance of debt. In FY2018, only \$60,000 has been funded for the CME Portable Study (\$50k) and Parking Lot Striping (\$10k). It should be noted that \$1,380,000 has not been funded.

## FY 2018-FY 2022 CAPITAL EQUIPMENT PROGRAM - ITEMS OVER \$5,000

	FY2018	FY 2019	FY 2020	FY 2021	FY 2022	TOTAL
<b>Oasis Elementary</b>						
<b>Maintenance</b>						
Fencing - New	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Chiller Replacement	-	-	-	-	-	-
Roof Top AC Units - Compressors	7,500	7,500	7,500	7,500	7,500	37,500
Perimeter Gate	-	10,000	-	-	-	10,000
<b>Food Services</b>						
Outdoor Freezer (New in FY 17 Split with OMS \$15k ea.)	-	-	-	-	-	-
Steam Table	-	10,000	-	-	-	10,000
Hood/Suppression System	-	-	-	-	-	-
Freezers	-	-	-	-	-	-
<b>Information Technology</b>						
Student Chromebooks - Lenovo N22 - (3rd, 4th, 5th Grades) - 300 @ Lease Price Phase II	27,600	27,600	27,600	-	-	82,800
Student Chromebooks - Original Lease FY 2017 Phase I 170	15,350	15,350	9,235	-	-	39,935
Meraki Access Points 48	28,000	-	-	-	-	28,000
Servers and Appliances - Dell PowerEdge R510	-	-	-	-	-	-
Servers and Appliances - Dell PowerEdge R610	-	-	-	-	-	-
Servers and Appliances - Dell PowerEdge R710	-	-	-	-	-	-
IT Equipment Upgrade Approved in FY16 carried into FY17 - Total \$416,085	-	-	-	-	-	-
Upgrade Security Camera from City Approved \$100k - Total \$25,053 (OES portion \$7.2k)	-	-	-	-	-	-
Barracuda Web/Email & Spam Filter	-	-	20,000	-	-	20,000
<b>Oasis Elementary VPK</b>						
Add	-	-	-	-	-	-
Add	-	-	-	-	-	-

## FY 2018-FY 2022 CAPITAL EQUIPMENT PROGRAM - ITEMS OVER \$5,000

	FY2018	FY 2019	FY 2020	FY 2021	FY 2022	TOTAL
<b>Christa McAuliffe Elementary</b>						
<b>Maintenance</b>						
Fencing - New	-	-	-	-	-	-
Chiller Replacement	-	-	-	-	-	-
Roof Top AC Units - Compressors	7,500	7,500	7,500	7,500	7,500	37,500
Mini Split Systems	-	-	-	-	-	-
Water Heaters	-	-	-	-	-	-
Electrical/Wiring	-	-	-	-	-	-
Playground Equipment	-	-	-	-	-	-
Perimeter Gate	-	10,000	-	-	-	10,000
<b>Food Services</b>						
Outdoor Freezer	-	-	-	-	-	-
Steam Table (Replaced in FY 2017 at \$10k)	-	-	-	-	-	-
Hood/Suppression system	-	-	-	-	-	-
Freezers	-	-	-	-	-	-
Steam Table (purchased in FY 17 at \$10k)	-	-	-	-	-	-
Computers/Cash Registers	-	-	-	-	-	-
<b>Information Technology</b>						
Chromebook Lease - Phase I FY 2017	15,350	15,350	9,235	-	-	39,935
Student Chromebooks - Lenovo N22 - (3rd, 4th, 5th Grades) - 300 @ Lease Price Phase II	27,600	27,600	27,600	-	-	82,800
Meraki Access Points 38	22,400	-	-	-	-	22,400
Servers and Appliances - Dell PowerEdge 1850 (Windows 2003) (CSADS and Print Servers) \$6.3k	-	-	-	-	-	-
Servers and Appliances - Dell PowerEdge 2930 (Windows 2003) (Windows 2003) (File Server)	-	-	-	-	-	-
Servers and Appliances - Dell PowerEdge R510 (Windows 2008)	-	-	-	-	-	-
IT Equipment Upgrade Approved in FY16 carried into FY17 - Total \$416,085 (CME \$92k)	-	-	-	-	-	-
List the items above individually so we know when to replace	-	-	-	-	-	-
Upgrade Security Camera from City Approved \$100k - Total \$25,053 (CME \$8.6k in FY17)	-	-	-	-	-	-
<b>Christa McAuliffe Elementary VPK</b>						
Add	-	-	-	-	-	-
Add	-	-	-	-	-	-

## FY 2018-FY 2022 CAPITAL EQUIPMENT PROGRAM - ITEMS OVER \$5,000

	FY2018	FY 2019	FY 2020	FY 2021	FY 2022	TOTAL
<b>Oasis Middle School</b>						
<b>Administration</b>						
TV Production Equipment	-	-	-	-	-	-
<b>Maintenance</b>						
Security System	-	-	-	-	-	-
Fencing	-	-	-	-	-	-
Chiller Replacement - Removed \$25k each year put in \$350k to put in new unit	-	-	-	-	-	-
Roof Top AC Units - Removed \$60k in FY 20 replacing unit at \$90k under improvements	-	-	-	-	-	-
Perimeter Gate	-	10,000	-	-	-	10,000
<b>Food Services</b>						
Outdoor Freezer (New in FY17 Split OES & OMS at \$15k)	-	-	-	-	-	-
Steam Table	-	-	10,000	-	-	10,000
Hood/Suppression system	-	-	-	-	-	-
Freezers	-	-	-	-	-	-
Computers/Cash Registers	-	-	-	-	-	-
<b>Information Technology</b>						
Chromebook Lease - Phase I FY 2017	23,672	23,672	14,243	-	-	61,587
Chromebook Lease - Phase II (Needs 575 Additional)	52,900	52,900	52,900	-	-	158,700
Meraki Access Points 69	39,200	-	-	-	-	39,200
Dell to replace - Dellnas2	-	-	7,000	-	-	7,000
IT Equipment Upgrade Approved in FY16 carried into FY17 - Total \$416,085 (OMS \$114k)	-	-	-	-	-	-
	-	-	-	-	-	-

## FY 2018-FY 2022 CAPITAL EQUIPMENT PROGRAM - ITEMS OVER \$5,000

	FY2018	FY 2019	FY 2020	FY 2021	FY 2022	TOTAL
<b>Oasis High School</b>						
<b>Administration</b>						
Fitness Center Equipment	-	-	-	-	-	-
<b>Maintenance</b>						
Fencing	-	-	-	-	-	-
Chiller Replacement - removed chiller replacement \$25k in FY 2020	-	-	-	-	-	-
Roof Top AC Units	-	-	-	-	-	-
Mini Split Systems	-	-	-	-	-	-
Water Heaters	-	-	-	-	-	-
Electrical/Wiring	-	-	-	-	-	-
Tennis Court	-	-	-	-	-	-
Perimeter Gate	-	10,000	-	-	-	10,000
<b>Food Services</b>						
Outdoor Freezer	-	-	-	-	-	-
Steam Table	-	-	-	-	-	-
Hood/Suppression system	-	-	-	-	-	-
Freezers	-	-	-	-	-	-
Computers/Cash Registers	-	-	-	-	-	-
<b>Information Technology</b>						
IT Equipment Upgrade Approved in FY16 carried into FY17 - Total \$416,085 (\$96k in FY17 to OES)	-	-	-	-	-	-
Meraki Access Points 88	50,400	-	-	-	-	50,400
Servers	5,400	5,400	-	-	-	10,800



## FY 2018-FY 2022 CAPITAL EQUIPMENT PROGRAM - ITEMS OVER \$5,000

	FY2018	FY 2019	FY 2020	FY 2021	FY 2022	TOTAL
<b>Administration</b>						
Van for School Personnel	3,000	-	-	-	-	3,000
<b>Information Technology</b>						
Office 360 Migration	28,000	-	-	-	-	28,000
Swipe Card Access Control (\$30k Est. with City IT providing Server)	30,000	-	-	-	-	30,000
<b>Transportation</b>						
Bus Radios	-	-	-	-	-	-
GPS System	5,000	-	-	-	-	5,000
2011 Econoline E350 Van	-	-	-	-	-	-
2012 School Bus-International - 4DRBUSKN7BB376098 FY 2022	-	-	100,000	-	-	100,000
2012 School Bus-International - 4DRBUSKN7BB376098 FY 2022	-	-	-	100,000	-	100,000
2012 School Bus-International - 4DRBUSKN7BB376098 FY 2023	-	-	-	100,000	-	100,000
2012 School Bus-International - 4DRBUSKN7BB376098 FY 2023	-	-	-	-	100,000	100,000
2012 School Bus-International - 4DRBUSKN7BB376098 FY 2024	-	-	-	-	100,000	100,000
2012 School Bus-International - 4DRBUSKN7BB376098 FY 2024	-	-	-	-	-	-
2012 School Bus-International - 4DRBUSKN7BB376098 FY 2025	-	-	-	-	-	-
2012 School Bus-International - 4DRBUSKN7BB376098 FY 2025	-	-	-	-	-	-
2012 School Bus-International - 4DRBUSKN7BB376098 FY 2026	-	-	-	-	-	-
2012 School Bus-International - 4DRBUSKN7BB376098 FY 2026	-	-	-	-	-	-
2012 School Bus-International - 4DRBUSKN7BB376098 FY 2027	-	-	-	-	-	-
2012 School Bus-International - 4DRBUSKN7BB376098 FY 2027	-	-	-	-	-	-
2012 School Bus-International - 4DRBUSKN7BB376098 FY 2028	-	-	-	-	-	-
2012 School Bus-International - 4DRBUSKN7BB376098 FY 2028	-	-	-	-	-	-
2012 School Bus-International - 4DRBUSKN7BB376098 FY 2029	-	-	-	-	-	-
2015 School Bus-International - 4DRBUSKN7BB376098 FY 2029	-	-	-	-	-	-
2015 School Bus-International - 4DRBUSKN7BB376098 FY 2030	-	-	-	-	-	-
2015 School Bus-International - 4DRBUSKN7BB376098 FY 2030	-	-	-	-	-	-
2015 School Bus-International - 4DRBUSKN7BB376098 FY 2031	-	-	-	-	-	-

## FY 2018-FY 2022 CAPITAL EQUIPMENT PROGRAM - ITEMS OVER \$5,000

	FY2018	FY 2019	FY 2020	FY 2021	FY 2022	TOTAL
Oasis Elementary	\$ 78,450	\$ 70,450	\$ 64,335	\$ 7,500	\$ 7,500	\$ 228,235
Oasis Elementary VPK	-	-	-	-	-	-
Christa McAuliffe Elementary	72,850	60,450	44,335	7,500	7,500	192,635
Christa McAuliffe VPK	-	-	-	-	-	-
Oasis Middle School	115,772	86,572	84,143	-	-	286,487
Oasis High School	55,800	15,400	-	-	-	71,200
Administration	66,000	-	100,000	200,000	200,000	566,000
Grand Total:	<b>\$ 388,872</b>	<b>\$ 232,872</b>	<b>\$ 292,813</b>	<b>\$ 215,000</b>	<b>\$ 215,000</b>	<b>\$ 1,344,557</b>

**Note:** Does not reflect dollars for Scholastic and Library Books.  
All highlighted items have been pulled and are unfunded in FY 2018.

**APPENDICES**

Appendices .....40

FY 2018-2020 Proposed Revenue for all Schools.....B1

FY 2018-2020 Proposed Revenue by School.....B2

FY 2018-2020 Proposed Expenditures for all Schools.....B3

FY 2019-2020 Proposed Expenditures by Program.....B4

FY 2018-2020 Proposed Expenditures by School.....B5

# FY 2018 - FY 2020 Proposed Revenues for All Schools

Object	Description	FY 2016	FY 2017	FY 2018	FY 2019	Proposed
531901	Other Fed Grants	\$ (63,409)	\$ (67,007)	\$ (102,094)	\$ (70,105)	\$ (72,208)
533261	NSLP Reimbursement Lunch	(458,416)	(425,000)	(437,750)	(450,884)	(464,409)
533262	NSLP Reimbursement Breakfast	(73,361)	(61,000)	(66,950)	(68,957)	(71,028)
535750	FEFP-FL Ed Fin Prog St Shared	(21,156,371)	(20,618,105)	(20,323,072)	(20,873,300)	(21,239,085)
535751	FI Teacher Lead Prog St Shared	(47,891)	(47,656)	(47,656)	(47,656)	(47,656)
535752	School Recog Funds St Shared	(302,757)	(157,454)	-	-	-
535753	VPK Program State Shared	(197,194)	(198,073)	(198,960)	(198,960)	(198,960)
535754	Charter Sch Cap Outly St Share	(516,451)	(867,875)	(582,762)	(850,161)	(850,161)
535755	Other Misc State Shared	(41,281)	-	-	-	-
535756	Title II-A Funding St Shared	(34,067)	(34,691)	(34,691)	(34,691)	(34,691)
535757	AICE Revenue State Shared	(653,214)	(651,050)	(627,100)	(627,100)	(627,100)
547801	Student Lunch Serv Charges	(591,947)	(620,000)	(654,050)	(673,673)	(693,883)
547803	Transportation Service Charges	(5,625)	(12,400)	(12,400)	(12,400)	(12,400)
561102	Short term investment income	(14,827)	(23,573)	(24,000)	(24,400)	(24,800)
562101	Rents and Royalties	-	(100)	(500)	(500)	(500)
566101	Contrib/Donation Private Sourc	(71,750)	(56,169)	(73,800)	(53,800)	(26,800)
569101	Other Miscellaneous Revenue	(541)	(8,367)	(1,100)	(1,100)	(1,100)
569102	Insur Damage Claims Misc Rev	(1,237)	(17,352)	-	-	-
569103	Book Sales Misc Revenue	(24,251)	(22,600)	(22,600)	(22,600)	(23,100)
569104	Lost/Damaged/Sold Textbooks	(1,890)	(800)	(800)	(800)	(800)
569110	Reimbursable Charges	(58,978)	(124,359)	(35,938)	(35,938)	(35,938)
569116	Oth Misc Rev/Reimbursable Chrg	-	-	-	-	-
569119	HealthCare Ins Profit Sharing	-	-	-	-	-
569901	Other Miscellaneous Revenues	(25,003)	(23,800)	(23,400)	(23,400)	(23,400)
581301	Capital Lease Proceeds	-	-	-	-	-
599920	Committed Balances	-	(1,000,000)	-	-	-
599930	Assigned Balances	-	(461,334)	(958,491)	-	-
599940	Unassigned Balances	-	(3,828,722)	(4,464,073)	-	-
Grand Total:		\$ (24,340,462)	\$ (29,327,487)	\$ (28,692,187)	\$ (24,070,425)	\$ (24,448,019)



# FY 2018 - FY 2020 Proposed Revenues by School

School	Object	Description	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
Oasis Elementary	533261	NSLP Reimbursement Lunch	\$ (106,965)	\$ (105,000)	\$ (108,150)	\$ (111,395)	\$ (114,736)
	533262	NSLP Reimbursement Breakfast	(13,614)	(15,000)	(16,480)	(16,974)	(17,484)
	535750	FEFP-FL Ed Fin Prog St Shared	(5,931,509)	(5,844,211)	(5,768,582)	(5,905,656)	(5,987,736)
	535751	Fl Teacher Lead Prog St Shared	(14,132)	(14,168)	(14,168)	(14,168)	(14,168)
	535752	School Recog Funds St Shared	(82,210)	-	-	-	-
	535754	Charter Sch Cap Outly St Share	(119,271)	(235,337)	(158,025)	(230,534)	(230,534)
	535755	Other Misc State Shared	(16,513)	-	-	-	-
	535756	Title II-A Funding St Shared	(8,818)	(9,134)	(9,134)	(9,134)	(9,134)
	547801	Student Lunch Serv Charges	(136,383)	(150,000)	(159,650)	(164,440)	(169,373)
	547803	Transportation Service Charges	(1,517)	(3,400)	(3,400)	(3,400)	(3,400)
	561102	Short term investment income	(3,973)	(6,353)	(6,400)	(6,500)	(6,600)
	566101	Contrib/Donation Private Sourc	(32,000)	(30,000)	(30,000)	(30,000)	(3,000)
	569101	Other Miscellaneous Revenue	(341)	(800)	(800)	(800)	(800)
	569102	Insur Damage Claims Misc Rev	(332)	(4,049)	-	-	-
	569103	Book Sales Misc Revenue	(12,342)	(12,000)	(12,000)	(12,000)	(12,000)
	569104	Lost/Damaged/Sold Textbooks	(708)	(100)	(100)	(100)	(100)
	569110	Reimbursable Charges	(17,308)	(48,615)	(8,000)	(8,000)	(8,000)
	569119	HealthCare Ins Profit Sharing	-	-	-	-	-
	569901	Other Miscellaneous Revenues	(4,620)	(1,500)	(1,500)	(1,500)	(1,500)
	581301	Capital Lease Proceeds	-	-	-	-	-
	599920	Committed Balances	-	(125,000)	-	-	-
	599930	Assigned Balances	-	-	-	-	-
	599940	Unassigned Balances	-	(1,036,435)	(2,650,229)	-	-
Oasis Elementary VPK	535753	VPK Program State Shared	(99,145)	(99,145)	(99,480)	(99,480)	(99,480)
	569119	HealthCare Ins Profit Sharing	-	-	-	-	-
	599930	Assigned Balances	-	-	(6,546)	-	-
Total Oasis Elementary VPK:			\$ (99,145)	\$ (99,145)	\$ (106,026)	\$ (99,480)	\$ (99,480)
Grand Total:			\$ (6,601,700)	\$ (7,740,247)	\$ (9,052,644)	\$ (6,614,081)	\$ (6,678,045)

# FY 2018 - FY 2020 Proposed Revenues by School

School	Object	Description	FY 2016	FY 2017	FY 2018	FY 2019	Proposed
Christa McAuliffe	533261	NSLP Reimbursement Lunch	\$ (134,578)	\$ (115,000)	\$ (118,450)	\$ (122,004)	\$ (125,664)
	533262	NSLP Reimbursement Breakfast	(35,907)	(25,000)	(26,780)	(27,583)	(28,411)
	535750	FEFP-FL Ed Fin Prog St Shared	(5,257,000)	(5,171,545)	(5,096,911)	(5,222,785)	(5,294,497)
	535751	FI Teacher Lead Prog St Shared	(12,038)	(12,107)	(12,107)	(12,107)	(12,107)
	535752	School Recog Funds St Shared	(69,847)	(74,365)	-	-	-
	535754	Charter Sch Cap Outly St Share	(104,346)	(205,968)	(138,303)	(201,764)	(201,764)
	535755	Other Misc State Shared	-	-	-	-	-
	535756	Title II-A Funding St Shared	(8,164)	(8,347)	(8,347)	(8,347)	(8,347)
	547801	Student Lunch Serv Charges	(93,015)	(95,000)	(103,000)	(106,090)	(109,273)
	547803	Transportation Service Charges	(1,301)	(2,500)	(2,500)	(2,500)	(2,500)
	561102	Short term investment income	(3,467)	(5,556)	(5,600)	(5,700)	(5,800)
	566101	Contrib/Donation Private Sourc	(21,500)	(21,369)	(21,500)	(21,500)	(21,500)
	569101	Other Miscellaneous Revenue	-	(6,939)	-	-	-
	569102	Insur Damage Claims Misc Rev	(290)	(3,611)	-	-	-
	569103	Book Sales Misc Revenue	(6,952)	(7,500)	(7,500)	(7,500)	(8,000)
	569104	Lost/Damaged/Sold Textbooks	(151)	(150)	(150)	(150)	(150)
	569110	Reimbursable Charges	(13,226)	(24,151)	(9,000)	(9,000)	(9,000)
	569119	HealthCare Ins Profit Sharing	-	-	-	-	-
	569901	Other Miscellaneous Revenues	(4,560)	(11,800)	(11,800)	(11,800)	(11,800)
	599920	Committed Balances	-	(625,000)	-	-	-
	599930	Assigned Balances	-	-	(240,657)	-	-
	599940	Unassigned Balances	-	(905,493)	(1,049,135)	-	-
Christa McAuliffe VPK	535753	VPK Program State Shared	(98,049)	(98,928)	(99,480)	(99,480)	(99,480)
	569110	Reimbursable Charges	(125)	-	-	-	-
	599930	Assigned Balances	-	(5,470)	(6,107)	-	-
	Total Christa McAuliffe VPK:						
	Total Christa McAuliffe VPK: \$ (98,174) \$ (104,398) \$ (105,587) \$ (99,480) \$ (99,480)						
Grand Total:	\$ (5,864,518) \$ (7,425,799) \$ (6,957,327) \$ (5,858,310) \$ (5,938,293)						

# FY 2018 - FY 2020 Proposed Revenues by School

School	Object	Description	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
Oasis Middle School	533261	NSLP Reimbursement Lunch	\$ (118,419)	\$ (115,000)	\$ (118,450)	\$ (122,004)	\$ (125,664)
	533262	NSLP Reimbursement Breakfast	(16,223)	(15,000)	(16,480)	(16,974)	(17,484)
	535750	FEFP-FL Ed Fin Prog St Shared	(5,318,985)	(5,255,582)	(5,190,355)	(5,361,902)	(5,474,650)
	535751	FI Teacher Lead Prog St Shared	(12,038)	(11,592)	(11,592)	(11,592)	(11,592)
	535752	School Recog Funds St Shared	(81,280)	(83,089)	-	-	-
	535754	Charter Sch Cap Outly St Share	(133,732)	(228,953)	(153,738)	(224,279)	(224,279)
	535755	Other Misc State Shared	(24,769)	-	-	-	-
	535756	Title II-A Funding St Shared	(8,817)	(8,990)	(8,990)	(8,990)	(8,990)
	547801	Student Lunch Serv Charges	(185,231)	(190,000)	(200,850)	(206,876)	(213,082)
	547803	Transportation Service Charges	(1,499)	(3,500)	(3,500)	(3,500)	(3,500)
	561102	Short term Investment Income	(3,895)	(6,235)	(6,500)	(6,600)	(6,700)
	566101	Contrib/Donation Private Sourc	-	(2,500)	(20,000)	-	-
	569101	Other Miscellaneous Revenue	(200)	(336)	-	-	-
	569102	Insur Damage Claims Misc Rev	(324)	(5,359)	-	-	-
	569103	Book Sales Misc Revenue	(4,957)	(3,100)	(3,100)	(3,100)	(3,100)
	569104	Lost/Damaged/Sold Textbooks	(387)	(300)	(300)	(300)	(300)
	569110	Reimbursable Charges	(14,723)	(42,155)	(9,500)	(9,500)	(9,500)
	569119	HealthCare Ins Profit Sharing	-	-	-	-	-
	569901	Other Miscellaneous Revenues	(7,151)	(7,300)	(7,300)	(7,300)	(7,300)
	581301	Capital Lease Proceeds	-	-	-	-	-
	599920	Committed Balances	-	(125,000)	-	-	-
	599930	Assigned Balances	-	-	(279,273)	-	-
	599940	Unassigned Balances	-	(1,008,485)	(580,152)	-	-
Total Oasis Middle School:			\$ (5,932,630)	\$ (7,112,476)	\$ (6,610,080)	\$ (5,982,917)	\$ (6,106,141)



# FY 2018 - FY 2020 Proposed Revenues by School

School	Object	Description	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
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Oasis High School	531901	Other Fed Grants	\$ (63,409)	\$ (67,007)	\$ (102,094)	\$ (70,105)	\$ (72,208)
	533261	NSLP Reimbursement Lunch	(98,454)	(90,000)	(92,700)	(95,481)	(98,345)
	533262	NSLP Reimbursement Breakfast	(7,617)	(6,000)	(7,210)	(7,426)	(7,649)
	535750	FEFP-FL Ed Fin Prog St Shared	(4,648,876)	(4,346,767)	(4,267,224)	(4,382,957)	(4,482,202)
	535751	FI Teacher Lead Prog St Shared	(9,683)	(9,789)	(9,789)	(9,789)	(9,789)
	535752	School Recog Funds St Shared	(69,420)	-	-	-	-
	535754	Charter Sch Cap Outly St Share	(159,102)	(197,617)	(132,696)	(193,584)	(193,584)
	535755	Other Misc State Shared	-	-	-	-	-
	535756	Title II-A Funding St Shared	(8,268)	(8,220)	(8,220)	(8,220)	(8,220)
	535757	AICE Revenue State Shared	(653,214)	(651,050)	(627,100)	(627,100)	(627,100)
	547801	Student Lunch Serv Charges	(177,319)	(185,000)	(190,550)	(196,267)	(202,155)
	547803	Transportation Service Charges	(1,308)	(3,000)	(3,000)	(3,000)	(3,000)
	561102	Short term investment income	(3,491)	(5,429)	(5,500)	(5,600)	(5,700)
	562101	Rents and Royalties	-	(100)	(500)	(500)	(500)
	566101	Contrib/Donation Private Sourc	(18,250)	(2,300)	(2,300)	(2,300)	(2,300)
	569101	Other Miscellaneous Revenue	-	(292)	(300)	(300)	(300)
	569102	Insur Damage Claims Misc Rev	(291)	(4,333)	-	-	-
	569103	Book Sales Misc Revenue	-	-	-	-	-
	569104	Lost/Damaged/Sold Textbooks	(644)	(250)	(250)	(250)	(250)
	569110	Reimbursable Charges	(13,595)	(9,438)	(9,438)	(9,438)	(9,438)
	569116	Oth Misc Rev/Reimbursable Chrg	-	-	-	-	-
	569119	HealthCare Ins Profit Sharing	-	-	-	-	-
	569901	Other Miscellaneous Revenues	(8,672)	(3,200)	(2,800)	(2,800)	(2,800)
	569920	Committed Balances	-	(125,000)	-	-	-
	569930	Assigned Balances	-	(455,864)	(425,908)	-	-
	569940	Unassigned Balances	-	(878,309)	(184,557)	-	-
Total Oasis High School:			\$ (5,941,613)	\$ (7,048,965)	\$ (6,072,136)	\$ (5,615,117)	\$ (5,725,540)
Grand Total All Schools:			\$ (24,340,462)	\$ (29,327,487)	\$ (28,692,187)	\$ (24,070,425)	\$ (24,448,019)

## FY 2018 - FY 2020 Proposed Expenditures for All Schools

Object	Description	FY 2016 Actuals	FY 2017 Amended	FY 2018 Proposed	FY 2019 Proposed	FY 2020 Proposed
611110	Administrator/Principal Salary	\$ 632,077	\$ 684,405	\$ 711,824	\$ 740,812	\$ 763,038
612120	Classroom Teacher Salary	7,139,073	7,622,438	7,763,969	8,136,090	8,380,171
612130	Oth Certified Personnel Salary	532,552	668,758	690,114	697,559	718,488
612150	Aides Salary	494,347	460,028	347,510	480,519	494,934
612160	Other Support Personnel Salary	2,003,691	1,954,874	2,029,586	2,153,257	2,217,854
613140	Substitutue Teacher Salary/Wag	349,609	213,000	205,000	234,223	244,151
614101	Overtime	14,108	3,750	3,720	3,965	4,084
615101	Special Pay/Add Pay	433,874	421,217	384,065	427,936	440,838
615107	Employee Recognition/Bonus	358,315	152,382	-	-	-
621101	FICA Taxes	719,196	744,149	753,934	800,096	824,098
621102	Medicare Taxes	168,194	174,118	175,348	187,540	193,108
622110	Florida Retirement System(FRS)	806,142	894,690	950,178	978,215	1,006,624
623101	Life,Health,Disability Insur	898,650	186,453	194,923	210,912	218,282
623102	Self-Insured Health Plan	1,085,094	2,089,708	2,239,920	2,389,768	2,551,926
623107	Opt Out Health Ins Subsidy	32,672	46,770	40,399	44,794	46,146
624101	Workers Compensation	129,099	138,414	113,806	160,205	173,661
624102	Unemployment	2,261	-	-	-	-
624103	Leave Payout	103,947	-	-	-	-
631304	Legal Services	-	320	-	-	-
631312	Accounting & Auditing	69,380	90,974	96,249	99,137	102,110
631399	Other Professional Services	312,063	361,617	364,534	373,663	382,448
634107	Physicals - General	9,410	10,591	9,426	9,658	9,900
634119	Employee Health Clinic Charges	2,600	2,335	2,247	2,302	2,359
634120	Outside Services	12,661	14,823	14,839	15,332	15,711
634123	Dual Enrollment Tuition	1,080	30,730	38,000	45,000	50,000
634125	Athletics Coaches & Officials	72,153	80,885	84,000	97,675	97,854
640101	Food And Mileage (City)	6,294	7,533	6,736	7,836	8,030
640105	Travel Costs	24,769	21,274	18,551	20,200	20,582
641101	Communication Service	8,072	8,313	8,419	8,943	9,168
641102	Telephone Service	42,794	111,044	113,065	117,942	120,892
641103	Telecommunication Service	432	840	563	577	592

## FY 2018 - FY 2020 Proposed Expenditures for All Schools

Object	Description	FY 2016 Actuals	FY 2017 Amended	FY 2018 Proposed	FY 2019 Proposed	FY 2020 Proposed
641104	Postage & Shipping	14,074	16,088	14,709	16,214	16,708
643202	Electric	443,058	484,549	469,913	509,079	521,806
643203	Water & Sewer	45,305	53,447	54,783	56,153	57,556
643205	Propane Fuel	2,045	5,050	5,151	5,278	5,409
644101	Building Rental/Leases	3,448,398	3,452,911	2,967,613	3,456,151	3,455,376
644102	Equipment Rental/Leases	258,199	256,330	258,386	261,621	166,378
644103	Copy & Fax Machine Rent/Lease	59,867	68,173	68,380	70,090	71,843
644199	Other Rentals/Leases	1,056	182	101	104	106
645101	Insurance	290,049	286,780	297,301	304,733	312,353
646101	Tires	-	-	-	-	-
646102	Equip Repair/Maintenance	116,184	185,695	196,255	200,881	206,286
646103	Building Maintenance	143,306	199,051	338,997	204,867	222,924
646104	Diesel Fuel	92,861	108,110	112,718	119,196	123,066
646106	Unleaded Fuel	878	1,295	1,165	1,200	1,232
646108	Other Repairs & Maint.	134	16,035	19,000	12,851	13,047
646300	Warranty/Maint/Service Plans	-	-	-	-	-
647101	Printing	599	2,360	2,388	2,817	2,885
648101	Advertising	3,366	3,227	2,681	2,802	2,871
649101	Uncollectable Accts Expns	-	-	-	-	-
649102	Bank Fees	11,493	10,900	11,173	11,453	11,738
649103	Various Fees	150,380	155,064	171,111	188,731	193,435
649130	Health Insurance Profit Share	25,354	-	-	-	-
652101	Office Supplies	79,753	82,282	78,234	81,040	83,065
652113	Uniforms	2,058	2,680	2,775	3,269	3,351
652114	Chemicals	134	105	105	110	111
652115	Tools	2,569	1,632	1,026	1,701	1,744
652116	Small Equipment	52,156	76,599	63,178	80,573	55,708
652117	Janitorial Supplies	82,844	80,213	81,500	90,200	92,456
652119	Food And Beverage	509,827	553,100	559,500	593,911	622,384
652121	Computer Equip/Accessory	134,563	144,288	74,076	39,806	40,736
652122	Computer Software/License	148,803	116,920	140,866	167,679	133,343

## FY 2018 - FY 2020 Proposed Expenditures for All Schools

Object	Description	FY 2016 Actuals	FY 2017 Amended	FY 2018 Proposed	FY 2019 Proposed	FY 2020 Proposed
652125	Sod, Seed, Sand And Soil	18,000	-	-	-	-
652128	Operating Supplies - Charter S	91,131	38,958	38,201	39,161	40,222
652129	Textbooks	108,276	138,081	242,000	218,250	214,019
652130	Periodicals	330	330	-	-	-
652139	School A La Carte Food	95,589	111,000	105,000	107,250	109,531
652141	Trophies/Awards	189	300	306	313	321
652145	Teacher Classroom Supply	-	47,401	48,203	49,305	50,171
652199	Other Operating Mat & Supplies	12,987	29,733	35,367	34,972	35,794
654101	Books Pubs Subscrpt & Membrshp	3,195	1,440	1,233	1,261	1,290
654102	Wellness - Gym Memberships	40	-	-	-	-
655101	Training & Seminars	18,314	31,703	33,941	42,721	43,582
655102	In-House Training	7,954	14,880	6,041	6,080	6,120
656101	Discounts Taken/Lost	-	-	-	-	-
659101	Depreciation	71,333	-	-	-	-
662101	Buildings	-	-	50,000	-	-
662601	Improvements Other Than Bldgs	-	1,925	7,500	10,000	-
664101	Equipment	-	498,115	160,272	237,872	207,813
664102	Vehicles	-	-	3,000	-	-
666101	Library Books	4,464	3,400	4,923	6,946	6,970
666102	Scholastic Book Fair	23,612	22,000	13,100	22,600	23,100
699301	Commmitted Fund Balance	-	1,000,000	-	-	-
699901	Unassigned Fund Balance	-	3,828,722	4,589,090	-	-
<b>Grand Total:</b>		<b>\$ 23,039,338</b>	<b>\$ 29,327,487</b>	<b>\$ 28,692,187</b>	<b>\$ 25,703,397</b>	<b>\$ 26,253,899</b>



## FY 2018 - FY 2020 Proposed Expenditures by Program

Program	Description	FY 2016 Actuals	FY 2017 Amended	FY 2018 Proposed	FY 2019 Proposed	FY 2020 Proposed
5100	Basic Instruction	\$ 11,713,145	\$ 12,172,317	\$ 12,342,937	\$ 13,124,946	\$ 13,534,662
5200	ESE	324,526	257,156	270,783	280,789	290,288
6120	Guidance	311,292	373,917	381,910	399,814	413,875
6130	Health Services	94,621	112,632	112,656	122,052	126,203
6190	Other Pupil Personnel Services	148,192	197,577	214,022	205,933	212,792
6200	Instructional Media	175,514	187,685	169,673	203,341	184,249
6400	Instructional Staff Training (Title II)	29,844	34,701	34,701	35,131	35,571
7100	Board	24,319	24,116	43,799	46,949	48,298
7200	General Administration	546,355	489,104	529,285	624,658	644,048
7300	School Administration	1,853,001	1,936,979	1,998,303	2,063,299	2,125,578
7400	Facility Acquisition and Constr.	16,942	-	-	-	-
7500	Fiscal Services (City)	259,347	394,536	416,013	431,659	442,209
7600	Food Services	983,281	1,114,272	1,063,611	1,129,943	1,177,748
7750	Information Technology	315,522	771,735	348,867	332,950	349,415
7800	Transportation	1,042,016	1,034,749	1,070,842	1,111,667	1,051,646
7900	Maintenance/Custodial	4,978,029	5,106,759	4,425,437	4,984,116	5,022,634
8100	Maintenance of Plant	223,450	290,530	680,258	606,150	594,683
9800	Budget Reserves	-	4,828,722	4,589,090	-	-
<b>Grand Total:</b>		<b>\$ 23,039,395</b>	<b>\$ 29,327,487</b>	<b>\$ 28,692,187</b>	<b>\$ 25,703,397</b>	<b>\$ 26,253,899</b>



## FY 2018 - FY 2020 Proposed Expenditures by School

School	Object	Description	FY 2016 Actuals	FY 2017 Amended	FY 2018 Proposed	FY 2019 Proposed	FY 2020 Proposed
Oasis Elementary	611110	Administrator/Principal Salary	\$ 148,650	\$ 178,406	\$ 181,127	\$ 191,862	\$ 197,618
	612120	Classroom Teacher Salary	2,022,236	2,173,373	2,139,014	2,305,731	2,374,903
	612130	Oth Certified Personnel Salary	95,354	167,090	170,687	177,266	182,584
	612150	Aides Salary	227,926	217,112	124,950	230,334	237,244
	612160	Other Support Personnel Salary	485,288	493,170	510,052	545,237	561,594
	613140	Substitutue Teacher Salary/Wag	93,186	60,000	53,000	70,000	75,000
	614101	Overtime	2,968	900	927	954	983
	615101	Special Pay/Add Pay	64,574	61,869	65,685	63,264	65,223
	615107	Employee Recognition/Bonus	97,304	-	-	-	-
	621101	FICA Taxes	196,889	209,275	197,763	224,049	230,773
	621102	Medicare Taxes	46,041	48,938	46,219	52,309	53,820
	622110	Florida Retirement System(FRS)	222,141	252,720	249,437	271,542	279,579
	623101	Life,Health,Disability Insur	255,687	50,633	50,621	62,710	64,862
	623102	Self-Insured Health Plan	314,526	594,649	628,178	689,796	738,336
	623107	Opt Out Health Ins Subsidy	5,142	12,853	9,761	8,878	9,144
	624101	Workers Compensation	32,731	35,064	29,336	35,187	38,721
	624102	Unemployment	1,098	-	-	-	-
	624103	Leave Payout	33,202	-	-	-	-
	631304	Legal Services	-	100	-	-	-
	631312	Accounting & Auditing	18,600	24,455	26,314	27,103	27,916
	631399	Other Professional Services	89,871	69,674	83,015	85,092	87,219
	634107	Physicals - General	1,953	3,226	3,308	3,390	3,474
	634119	Employee Health Clinic Charges	695	700	601	616	631
	634120	Outside Services	2,699	2,893	3,238	3,314	3,393
	640101	Food And Mileage (City)	1,782	1,926	1,857	1,904	1,951
	640104	Recruitment Travel	-	-	-	-	-
	640105	Travel Costs	5,921	3,540	3,614	3,890	3,916
	641101	Communication Service	1,618	2,285	2,238	2,400	2,461
	641102	Telephone Service	10,313	28,308	29,474	30,211	30,967
	641103	Telecommunication Service	156	305	180	184	189
	641104	Postage & Shipping	2,038	2,700	2,471	2,850	2,922



## FY 2018 - FY 2020 Proposed Expenditures by School

School	Object	Description	FY 2016 Actuals	FY 2017 Amended	FY 2018 Proposed	FY 2019 Proposed	FY 2020 Proposed
	643202	Electric	88,974	103,968	98,000	109,231	111,962
	643203	Water & Sewer	10,244	14,935	15,308	15,691	16,083
	643205	Propane Fuel	20	-	25	25	25
	644101	Building Rental/Leases	817,435	818,753	739,480	819,521	819,338
	644102	Equipment Rental/Leases	52,798	67,174	69,413	69,688	44,172
	644103	Copy & Fax Machine Rent/Lease	15,792	17,071	17,498	17,935	18,384
	644199	Other Rentals/Leases	-	42	-	-	-
	645101	Insurance	76,742	76,472	78,661	80,627	82,643
	646101	Tires	-	-	-	-	-
	646102	Equip Repair/Maintenance	17,491	52,783	46,920	51,939	53,330
	646103	Building Maintenance	27,886	49,503	68,052	52,660	52,975
	646104	Diesel Fuel	19,376	22,535	24,700	26,158	27,702
	646106	Unleaded Fuel	215	400	308	316	324
	646108	Other Repairs & Maint.	-	6,589	6,000	5,000	5,000
	647101	Printing	86	260	137	452	463
	648101	Advertising	899	783	545	612	627
	649102	Bank Fees	3,079	3,000	3,075	3,152	3,231
	649103	Various Fees	4,331	2,507	3,092	3,995	4,083
	649130	Health Insurance Profit Share	6,875	-	-	-	-
	649131	Wellness Prog - Rewards	-	-	-	-	-
	652101	Office Supplies	26,904	26,470	26,483	27,841	28,537
	652113	Uniforms	531	680	675	871	893
	652114	Chemicals	37	-	-	-	-
	652115	Tools	671	367	250	525	538
	652116	Small Equipment	6,792	25,221	18,507	23,388	8,158
	652117	Janitorial Supplies	21,970	19,000	20,500	22,550	23,114
	652119	Food And Beverage	130,149	149,000	155,000	166,500	173,500
	652121	Computer Equip/Accessory	47,830	46,815	4,825	9,111	7,352
	652122	Computer Software/License	46,054	33,802	42,287	42,940	39,906
	652128	Operating Supplies - Charter S	37,320	13,739	7,259	8,193	8,394
	652129	Textbooks	34,149	35,478	47,000	62,500	62,500

## FY 2018 - FY 2020 Proposed Expenditures by School

School	Object	Description	FY 2016 Actuals	FY 2017 Amended	FY 2018 Proposed	FY 2019 Proposed	FY 2020 Proposed
	652141	Trophies/Awards	51	100	103	105	108
	652145	Teacher Classroom Supply	-	14,426	14,685	14,685	14,685
	652199	Other Operating Mat & Supplies	6,073	6,416	4,600	8,042	8,243
	654101	Books Pubs Subscript & Membrshp	942	310	100	100	100
	654102	Wellness - Gym Memberships	(350)	-	-	-	-
	655101	Training & Seminars	3,904	7,790	8,542	9,957	10,074
	655102	In-House Training	3,666	3,556	1,425	1,436	1,447
	656101	Discounts Taken/Lost	-	-	-	-	-
	659101	Depreciation	15,738	-	-	-	-
	662601	Improvements Other Than Bldgs	-	1,925	2,500	-	-
	664101	Equipment	-	140,191	23,600	70,450	64,335
	664102	Vehicles	-	-	750	-	-
	666101	Library Books	3,935	2,500	4,000	6,000	6,000
	666102	Scholastic Book Fair	12,396	12,000	4,000	12,000	12,000
	699301	Committed Fund Balance	-	125,000	-	-	-
	699901	Unassigned Fund Balance	-	1,043,377	2,775,246	-	-
		<b>Total Oasis Elementary:</b>	<b>\$ 6,021,596</b>	<b>\$ 7,641,102</b>	<b>\$ 8,946,618</b>	<b>\$ 6,834,269</b>	<b>\$ 6,985,649</b>
<b>Oasis Elementary VPK</b>	612120	Classroom Teacher Salary	\$ 38,213	\$ 39,785	\$ 40,581	\$ 42,208	\$ 43,474
	612150	Aides Salary	14,504	14,989	20,921	21,760	22,413
	615101	Special Pay/Add Pay	1,000	1,000	1,000	1,061	1,093
	615107	Employee Recognition/Bonus	1,848	-	-	-	-
	621101	FICA Taxes	3,006	3,108	3,875	4,030	4,151
	621102	Medicare Taxes	703	809	906	858	884
	622110	Florida Retirement System(FRS)	3,864	4,194	4,888	4,449	4,583
	623101	Life,Health,Disability Insur	3,815	547	1,005	1,066	1,119
	623102	Self-Insured Health Plan	4,473	7,956	8,512	9,108	9,746
	624101	Workers Compensation	1,041	984	319	354	390
	631399	Other Professional Services	23,731	23,736	23,736	23,736	23,736
	649103	Various Fees	25	25	25	26	27
	649130	Health Insurance Profit Share	436	-	-	-	-

## FY 2018 - FY 2020 Proposed Expenditures by School

School	Object	Description	FY 2016 Actuals	FY 2017 Amended	FY 2018 Proposed	FY 2019 Proposed	FY 2020 Proposed
	652121	Computer Equip/Accessory	597	-	-	-	-
	652128	Operating Supplies - Charter S	262	-	-	-	-
	652145	Teacher Classroom Supply	-	258	258	264	271
	699901	Unassigned Fund Balance	-	1,754	-	-	-
		<b>Total Oasis Elementry VPK:</b>	<b>\$ 97,518</b>	<b>\$ 99,145</b>	<b>\$ 106,026</b>	<b>\$ 108,920</b>	<b>\$ 111,887</b>
		<b>Grand Total Oasis Elementary:</b>	<b>\$ 6,119,113</b>	<b>\$ 7,740,247</b>	<b>\$ 9,052,644</b>	<b>\$ 6,943,189</b>	<b>\$ 7,097,536</b>

## FY 2018 - FY 2020 Proposed Expenditures by School

School	Object	Description	FY 2016 Actuals	FY 2017 Amended	FY 2018 Proposed	FY 2019 Proposed	FY 2020 Proposed
Christa McAuliffe	611110	Administrator/Principal Salary	\$ 180,847	\$ 171,842	\$ 175,117	\$ 182,710	\$ 188,192
	612120	Classroom Teacher Salary	1,717,754	1,828,649	1,873,443	1,989,514	2,049,199
	612130	Oth Certified Personnel Salary	145,416	157,580	177,430	167,467	172,492
	612150	Aides Salary	174,104	137,285	124,825	129,829	133,724
	612160	Other Support Personnel Salary	457,262	470,938	493,357	527,174	542,987
	613140	Substitutue Teacher Salary/Wag	70,912	50,000	50,000	56,650	58,350
	614101	Overtime	2,800	850	745	901	928
	615101	Special Pay/Add Pay	59,608	64,400	60,373	75,982	78,261
	615107	Employee Recognition/Bonus	65,961	66,881	-	-	-
	621101	FICA Taxes	168,831	175,986	181,058	194,220	200,045
	621102	Medicare Taxes	39,483	41,157	42,344	45,435	46,798
	622110	Florida Retirement System(FRS)	193,872	212,296	228,369	237,793	244,099
	623101	Life,Health,Disability Insur	229,580	43,168	46,958	50,102	52,332
	623102	Self-Insured Health Plan	280,679	525,423	536,385	590,911	630,079
	623107	Opt Out Health Ins Subsidy	4,363	7,999	5,722	8,039	8,291
	624101	Workers Compensation	29,814	35,496	26,778	30,696	33,726
	624102	Unemployment	39	-	-	-	-
	624103	Leave Payout	10,245	-	-	-	-
	631304	Legal Services	-	60	-	-	-
	631312	Accounting & Auditing	16,185	20,775	22,994	23,684	24,394
	631399	Other Professional Services	35,010	64,273	73,170	74,999	76,875
	634107	Physicals - General	2,123	2,225	1,817	1,862	1,908
	634119	Employee Health Clinic Charges	607	585	526	539	552
	634120	Outside Services	2,566	3,465	2,838	3,383	3,467
	640101	Food And Mileage (City)	1,285	1,782	1,181	1,697	1,740
	640104	Recruitment Travel	-	-	-	-	-
	640105	Travel Costs	2,788	4,016	2,272	2,279	2,285
	641101	Communication Service	1,736	2,049	2,101	2,152	2,206
	641102	Telephone Service	11,811	27,845	26,029	28,729	29,448
	641103	Telecommunication Service	126	275	180	185	190

## FY 2018 - FY 2020 Proposed Expenditures by School

School	Object	Description	FY 2016 Actuals	FY 2017 Amended	FY 2018 Proposed	FY 2019 Proposed	FY 2020 Proposed
	641104	Postage & Shipping	1,365	2,250	2,266	2,350	2,409
	643202	Electric	101,262	110,000	105,000	115,569	118,458
	643203	Water & Sewer	14,574	14,111	14,464	14,825	15,196
	644101	Building Rental/Leases	800,104	801,699	768,053	802,451	802,271
	644102	Equipment Rental/Leases	51,159	58,201	60,505	61,590	39,029
	644103	Copy & Fax Machine Rent/Lease	14,199	16,197	15,105	15,483	15,870
	644199	Other Rentals/Leases	-	40	-	-	-
	645101	Insurance	59,731	58,731	61,224	62,755	64,324
	646102	Equip Repair/Maintenance	27,272	50,650	42,678	48,906	50,228
	646103	Building Maintenance	71,677	50,641	97,341	51,847	54,610
	646104	Diesel Fuel	18,774	19,850	24,275	24,882	25,504
	646106	Unleaded Fuel	192	250	206	210	216
	646108	Other Repairs & Maint.	-	5,374	6,000	3,362	3,446
	646300	Warranty/Maint/Service Plans	-	-	-	-	-
	647101	Printing	78	250	201	263	269
	648101	Advertising	785	836	652	668	685
	649101	Uncollectable Accts Expns	-	-	-	-	-
	649102	Bank Fees	2,683	2,800	2,870	2,942	3,015
	649103	Various Fees	4,106	1,988	2,820	2,891	2,964
	649130	Health Insurance Profit Share	8,568	-	-	-	-
	649131	Wellness Prog - Rewards	-	-	-	-	-
	652101	Office Supplies	20,106	19,450	16,330	16,790	17,209
	652113	Uniforms	499	450	700	781	801
	652114	Chemicals	7	50	50	53	54
	652115	Tools	555	350	250	368	377
	652116	Small Equipment	6,278	21,377	29,801	28,323	27,724
	652117	Janitorial Supplies	19,740	21,963	20,000	22,550	23,114
	652119	Food And Beverage	137,891	138,500	137,500	144,500	151,500
	652121	Computer Equip/Accessory	51,858	18,426	6,250	6,250	2,750
	652122	Computer Software/License	28,408	28,377	33,252	45,702	27,986
	652128	Operating Supplies - Charter S	15,372	9,734	6,203	5,921	6,078

## FY 2018 - FY 2020 Proposed Expenditures by School

School	Object	Description	FY 2016 Actuals	FY 2017 Amended	FY 2018 Proposed	FY 2019 Proposed	FY 2020 Proposed
	652129	Textbooks	17,391	40,800	75,000	75,000	75,000
	652141	Trophies/Awards	44	100	103	105	108
	652145	Teacher Classroom Supply	-	11,592	11,860	12,157	12,461
	652199	Other Operating Mat & Supplies	2,673	4,833	12,000	7,125	7,253
	654101	Books Pubs Subscrpt & Membrshp	471	530	518	531	544
	654102	Wellness - Gym Memberships	98	-	-	-	-
	655101	Training & Seminars	4,159	6,808	6,409	8,101	8,231
	655102	In-House Training	3,611	3,848	3,857	3,866	3,876
	659101	Depreciation	25,482	-	-	-	-
	662101	Buildings	-	-	50,000	-	-
	662601	Improvements Other Than Bldgs	-	-	2,500	-	-
	664101	Equipment	-	121,727	23,600	60,450	44,335
	664102	Vehicles	-	-	750	-	-
	666102	Scholastic Book Fair	6,952	6,000	6,000	7,500	8,000
	671100	Principal Expense - Debt	-	-	-	-	-
	672101	Debt Interest Expense	-	-	-	-	-
	699201	Restricted Fund Balance	-	-	-	-	-
	699301	Commmitted Fund Balance	-	625,000	-	-	-
	699901	Unassigned Fund Balance	-	930,318	1,049,135	-	-
		<b>Total Christa McAuliffe:</b>	<b>\$ 5,423,934</b>	<b>\$ 7,321,401</b>	<b>\$ 6,851,740</b>	<b>\$ 6,083,999</b>	<b>\$ 6,198,463</b>
<b>Christa McAuliffe VPK</b>	612120	Classroom Teacher Salary	\$ 33,918	\$ 40,000	\$ 40,800	\$ 42,436	\$ 43,709
	612150	Aides Salary	16,096	18,836	19,401	19,983	20,582
	615101	Special Pay/Add Pay	500	-	-	-	-
	615107	Employee Recognition/Bonus	1,953	2,135	-	-	-
	621101	FICA Taxes	3,414	3,679	3,973	4,092	4,214
	621102	Medicare Taxes	798	861	886	913	940
	622110	Florida Retirement System(FRS)	3,936	4,462	5,261	5,419	5,582
	623101	Life,Health,Disability Insur	4,298	955	1,082	1,114	1,147
	623102	Self-Insured Health Plan	5,143	9,148	9,810	10,497	11,232
	624101	Workers Compensation	404	303	343	377	415

## FY 2018 - FY 2020 Proposed Expenditures by School

School	Object	Description	FY 2016 Actuals	FY 2017 Amended	FY 2018 Proposed	FY 2019 Proposed	FY 2020 Proposed
	631399	Other Professional Services	23,731	23,736	23,736	24,938	25,561
	649103	Various Fees	75	25	26	26	27
	652128	Operating Supplies - Charter S	262	-	-	-	-
	652145	Teacher Classroom Supply	-	258	269	275	282
		<b>Total Christa McAuliffe VPK:</b>	<b>\$ 94,528</b>	<b>\$ 104,398</b>	<b>\$ 105,587</b>	<b>\$ 110,070</b>	<b>\$ 113,691</b>
		<b>Grand Total Christa McAuliffe:</b>	<b>\$ 5,518,462</b>	<b>\$ 7,425,799</b>	<b>\$ 6,957,327</b>	<b>\$ 6,194,069</b>	<b>\$ 6,312,154</b>

## FY 2018 - FY 2020 Proposed Expenditures by School

School	Object	Description	FY 2016 Actuals	FY 2017 Amended	FY 2018 Proposed	FY 2019 Proposed	FY 2020 Proposed
Oasis Middle School	611110	Administrator/Principal Salary	\$ 169,964	\$ 162,635	\$ 182,409	\$ 172,056	\$ 177,218
	612120	Classroom Teacher Salary	1,848,317	1,900,162	1,914,738	1,991,515	2,051,260
	612130	Oth Certified Personnel Salary	45,451	98,469	103,709	104,465	107,599
	612150	Aides Salary	61,324	71,806	57,413	78,613	80,971
	612160	Other Support Personnel Salary	554,559	499,672	513,942	547,617	564,047
	613140	Substitutue Teacher Salary/Wag	71,254	55,000	55,000	56,650	58,350
	614101	Overtime	4,630	1,000	1,030	1,061	1,093
	615101	Special Pay/Add Pay	116,791	108,837	104,420	127,727	131,561
	615107	Employee Recognition/Bonus	101,641	66,052	-	-	-
	621101	FICA Taxes	178,576	179,538	191,271	190,658	196,376
	621102	Medicare Taxes	41,764	41,997	43,834	45,227	46,584
	622110	Florida Retirement System(FRS)	199,263	217,294	240,246	233,614	240,622
	623101	Life,Health,Disability Insur	224,151	46,466	49,608	48,297	49,747
	623102	Self-Insured Health Plan	276,375	506,041	580,721	586,990	625,744
	623107	Opt Out Health Ins Subsidy	14,208	17,395	15,496	18,039	18,579
	624101	Workers Compensation	34,165	33,946	29,136	61,890	65,574
	624102	Unemployment	1,085	-	-	-	-
	624103	Leave Payout	20,648	-	-	-	-
	631304	Legal Services	-	100	-	-	-
	631312	Accounting & Auditing	18,272	22,936	25,391	26,153	26,937
	631399	Other Professional Services	81,696	101,848	91,908	94,204	96,559
	634107	Physicals - General	2,385	2,500	1,539	1,576	1,616
	634119	Employee Health Clinic Charges	683	550	607	622	638
	634120	Outside Services	2,646	3,045	3,813	3,908	4,006
	634125	Athletics Coaches & Officials	15,045	13,635	10,000	14,175	14,354
	640101	Food And Mileage (City)	1,775	2,115	2,197	2,272	2,328
	640104	Recruitment Travel	-	-	-	-	-
	640105	Travel Costs	8,425	5,416	6,324	7,532	7,720
	641101	Communication Service	2,636	2,089	2,142	2,405	2,465
	641102	Telephone Service	10,679	29,039	30,287	31,045	31,821



## FY 2018 - FY 2020 Proposed Expenditures by School

School	Object	Description	FY 2016 Actuals	FY 2017 Amended	FY 2018 Proposed	FY 2019 Proposed	FY 2020 Proposed
	641103	Telecommunication Service	79	100	103	105	108
	641104	Postage & Shipping	4,074	4,238	3,384	3,852	3,949
	643202	Electric	142,530	148,526	146,807	156,045	159,946
	643203	Water & Sewer	10,244	12,731	13,049	13,376	13,710
	643205	Propane Fuel	398	500	513	525	538
	644101	Building Rental/Leases	858,347	859,804	787,078	860,611	860,418
	644102	Equipment Rental/Leases	85,812	67,494	67,511	68,732	44,199
	644103	Copy & Fax Machine Rent/Lease	15,887	17,083	17,510	17,947	18,396
	644199	Other Rentals/Leases	528	50	50	51	52
	645101	Insurance	72,166	72,166	73,970	75,819	77,715
	646102	Equip Repair/Maintenance	36,980	40,850	52,103	56,775	58,294
	646103	Building Maintenance	25,556	57,402	78,052	56,602	58,018
	646104	Diesel Fuel	33,421	35,725	35,743	36,637	37,553
	646106	Unleaded Fuel	260	320	321	331	340
	646108	Other Repairs & Maint.	10	4,022	6,000	4,226	4,332
	646300	Warranty/Maint/Service Plans	-	-	-	-	-
	647101	Printing	107	850	871	893	915
	648101	Advertising	884	812	873	895	917
	649101	Uncollectable Accts Expns	-	-	-	-	-
	649102	Bank Fees	3,023	2,500	2,563	2,627	2,692
	649103	Various Fees	4,634	3,703	3,308	4,094	4,195
	649130	Health Insurance Profit Share	4,462	-	-	-	-
	649131	Wellness Prog - Rewards	-	-	-	-	-
	652101	Office Supplies	20,411	20,150	19,125	19,655	20,146
	652113	Uniforms	526	750	700	776	796
	652114	Chemicals	42	30	30	32	32
	652115	Tools	671	269	276	283	291
	652116	Small Equipment	22,162	9,765	6,260	15,258	4,795
	652117	Janitorial Supplies	21,591	20,000	21,000	22,550	23,114
	652119	Food And Beverage	118,578	130,000	133,000	142,000	149,000
	652121	Computer Equip/Accessory	2,135	7,374	37,275	2,076	8,118

## FY 2018 - FY 2020 Proposed Expenditures by School

School	Object	Description	FY 2016 Actuals	FY 2017 Amended	FY 2018 Proposed	FY 2019 Proposed	FY 2020 Proposed
	652122	Computer Software/License	23,206	13,772	17,327	27,063	23,774
	652128	Operating Supplies - Charter S	17,360	7,250	6,458	5,915	6,098
	652129	Textbooks	30,583	25,800	70,000	30,750	31,519
	652139	School A La Carte Food	44,428	53,000	50,000	51,250	52,531
	652141	Trophies/Awards	50	-	-	-	-
	652145	Teacher Classroom Supply	-	11,593	11,599	11,889	12,187
	652199	Other Operating Mat & Supplies	1,906	11,007	13,154	10,921	11,193
	654101	Books Pubs Subscrpt & Membrshp	576	150	-	-	-
	654102	Wellness - Gym Memberships	420	-	-	-	-
	655101	Training & Seminars	4,169	5,363	6,739	9,561	9,799
	655102	In-House Training	364	4,066	400	410	420
	659101	Depreciation	14,915	-	-	-	-
	664101	Equipment	-	145,066	84,822	94,072	91,643
	664102	Vehicles	-	-	750	-	-
	666101	Library Books	311	900	923	946	970
	666102	Scholastic Book Fair	4,264	4,000	3,100	3,100	3,100
	671100	Principal Expense - Debt	-	-	-	-	-
	672101	Debt Interest Expense	-	-	-	-	-
	699201	Restricted Fund Balance	-	-	-	-	-
	699301	Commmitted Fund Balance	-	125,000	-	-	-
	699901	Unassigned Fund Balance	-	998,712	580,152	-	-
		<b>Total Oasis Middle School:</b>	<b>\$ 5,736,472</b>	<b>\$ 7,112,476</b>	<b>\$ 6,610,080</b>	<b>\$ 6,256,961</b>	<b>\$ 6,399,582</b>

## FY 2018 - FY 2020 Proposed Expenditures by School

School	Object	Description	FY 2016 Actuals	FY 2017 Amended	FY 2018 Proposed	FY 2019 Proposed	FY 2020 Proposed
Oasis High School	611110	Administrator/Principal Salary	\$ 132,615	\$ 171,522	\$ 173,171	\$ 194,184	\$ 200,010
	612120	Classroom Teacher Salary	1,478,636	1,640,469	1,755,393	1,764,686	1,817,626
	612130	Oth Certified Personnel Salary	246,332	245,619	238,288	248,361	255,813
	612150	Aides Salary	393	-	-	-	-
	612160	Other Support Personnel Salary	506,582	491,094	512,235	533,229	549,226
	613140	Substitutue Teacher Salary/Wag	114,258	48,000	47,000	50,923	52,451
	614101	Overtime	3,710	1,000	1,018	1,049	1,080
	615101	Special Pay/Add Pay	191,400	185,111	152,587	159,902	164,700
	615107	Employee Recognition/Bonus	89,608	17,314	-	-	-
	621101	FICA Taxes	168,481	172,563	175,994	183,047	188,539
	621102	Medicare Taxes	39,404	40,356	41,159	42,798	44,082
	622110	Florida Retirement System(FRS)	183,067	203,724	221,977	225,398	232,159
	623101	Life,Health,Disability Insur	181,119	44,684	45,649	47,623	49,075
	623102	Self-Insured Health Plan	203,897	446,491	476,314	502,466	536,789
	623107	Opt Out Health Ins Subsidy	8,959	8,523	9,420	9,838	10,132
	624101	Workers Compensation	30,943	32,621	27,894	31,701	34,835
	624102	Unemployment	39	-	-	-	-
	624103	Leave Payout	39,852	-	-	-	-
	631304	Legal Services	-	60	-	-	-
	631312	Accounting & Auditing	16,323	22,808	21,550	22,197	22,863
	631399	Other Professional Services	58,023	78,350	68,969	70,694	72,498
	634107	Physicals - General	2,949	2,640	2,762	2,830	2,902
	634119	Employee Health Clinic Charges	615	500	513	525	538
	634120	Outside Services	4,750	5,420	4,950	4,727	4,845
	634123	Dual Enrollment Tuition	1,080	30,730	38,000	45,000	50,000
	634125	Athletics Coaches & Officials	57,108	67,250	74,000	83,500	83,500
	640101	Food And Mileage (City)	1,454	1,710	1,501	1,963	2,011
	640104	Recruitment Travel	-	-	-	-	-
	640105	Travel Costs	7,635	8,302	6,341	6,499	6,661
	641101	Communication Service	2,082	1,890	1,938	1,986	2,036

## FY 2018 - FY 2020 Proposed Expenditures by School

School	Object	Description	FY 2016 Actuals	FY 2017 Amended	FY 2018 Proposed	FY 2019 Proposed	FY 2020 Proposed
	641102	Telephone Service	9,992	25,852	27,275	27,957	28,656
	641103	Telecommunication Service	71	160	100	103	105
	641104	Postage & Shipping	6,597	6,900	6,588	7,162	7,428
	643202	Electric	110,292	122,055	120,106	128,234	131,440
	643203	Water & Sewer	10,244	11,670	11,962	12,261	12,567
	643205	Propane Fuel	1,627	4,550	4,613	4,728	4,846
	644101	Building Rental/Leases	972,512	972,655	673,002	973,568	973,349
	644102	Equipment Rental/Leases	68,430	63,461	60,957	61,611	38,978
	644103	Copy & Fax Machine Rent/Lease	13,989	17,822	18,267	18,725	19,193
	644199	Other Rentals/Leases	528	50	51	53	54
	645101	Insurance	81,411	79,411	83,446	85,532	87,671
	646101	Tires	-	-	-	-	-
	646102	Equip Repair/Maintenance	34,442	41,412	54,554	43,261	44,434
	646103	Building Maintenance	18,188	41,505	95,552	43,758	57,321
	646104	Diesel Fuel	21,291	30,000	28,000	31,519	32,307
	646106	Unleaded Fuel	211	325	330	343	352
	646108	Other Repairs & Maint.	124	50	1,000	263	269
	646300	Warranty/Maint/Service Plans	-	-	-	-	-
	647101	Printing	328	1,000	1,179	1,209	1,238
	648101	Advertising	798	796	611	627	642
	649101	Uncollectable Accts Expns	-	-	-	-	-
	649102	Bank Fees	2,709	2,600	2,665	2,732	2,800
	649103	Various Fees	137,209	146,816	161,840	177,699	182,139
	649130	Health Insurance Profit Share	5,012	-	-	-	-
	649131	Wellness Prog - Rewards	-	-	-	-	-
	652101	Office Supplies	12,332	16,212	16,296	16,754	17,173
	652113	Uniforms	502	800	700	841	861
	652114	Chemicals	48	25	25	25	25
	652115	Tools	671	646	250	525	538
	652116	Small Equipment	16,924	20,236	8,610	13,604	15,031
	652117	Janitorial Supplies	19,544	19,250	20,000	22,550	23,114

## FY 2018 - FY 2020 Proposed Expenditures by School

School	Object	Description	FY 2016 Actuals	FY 2017 Amended	FY 2018 Proposed	FY 2019 Proposed	FY 2020 Proposed
	652119	Food And Beverage	123,208	135,600	134,000	140,911	148,384
	652121	Computer Equip/Accessory	32,144	71,673	25,726	22,369	22,516
	652122	Computer Software/License	51,135	40,969	48,000	51,974	41,677
	652125	Sod, Seed, Sand And Soil	18,000	-	-	-	-
	652128	Operating Supplies - Charter S	20,556	8,235	18,281	19,132	19,652
	652129	Textbooks	26,153	36,003	50,000	50,000	45,000
	652130	Periodicals	330	330	-	-	-
	652139	School A La Carte Food	51,161	58,000	55,000	56,000	57,000
	652141	Trophies/Awards	45	100	100	103	105
	652145	Teacher Classroom Supply	-	9,274	9,532	10,035	10,285
	652199	Other Operating Mat & Supplies	2,334	7,477	5,613	8,884	9,105
	654101	Books Pubs Subscript & Membrshp	1,206	450	615	630	646
	654102	Wellness - Gym Memberships	(129)	-	-	-	-
	655101	Training & Seminars	6,082	11,742	12,251	15,102	15,478
	655102	In-House Training	312	3,410	359	368	377
	659101	Depreciation	15,198	-	-	-	-
	662601	Improvements Other Than Bldgs	-	-	2,500	10,000	-
	664101	Equipment	-	91,131	28,250	12,900	7,500
	664102	Vehicles	-	-	750	-	-
	666101	Library Books	219	-	-	-	-
	671100	Principal Expense - Debt	-	-	-	-	-
	672101	Debt Interest Expense	-	-	-	-	-
	699201	Restricted Fund Balance	-	-	-	-	-
	699301	Commmitted Fund Balance	-	125,000	-	-	-
	699901	Unassigned Fund Balance	-	854,561	184,557	-	-
		<b>Total Oasis High School:</b>	<b>\$ 5,665,291</b>	<b>\$ 7,048,965</b>	<b>\$ 6,072,136</b>	<b>\$ 6,309,178</b>	<b>\$ 6,444,627</b>
		<b>Grand Total All Schools:</b>	<b>\$ 23,039,338</b>	<b>\$ 29,327,487</b>	<b>\$ 28,692,187</b>	<b>\$ 25,703,397</b>	<b>\$ 26,253,899</b>



# **CAPE CORAL CHARTER SCHOOL AUTHORITY**

## **FY 2018-FY 2020 PROPOSED OPERATING BUDGET**

**JUNE 13, 2017**

# **FY 2018-2020 BUDGET HIGHLIGHTS**

- **First 3-year Rolling Budget**
  - **Follow same practice as the City**
  - **Allow for better planning**
  - **Assist in making future financial decisions**
- **Developed with the input from principles, internal departments, and outcome of three Budget Workshops**
- **Governing Board will only be asked to approve FY 2018 Proposed Operating Budget**



# FY 2018-2020

## PROPOSED OPERATING BUDGET SUMMARY

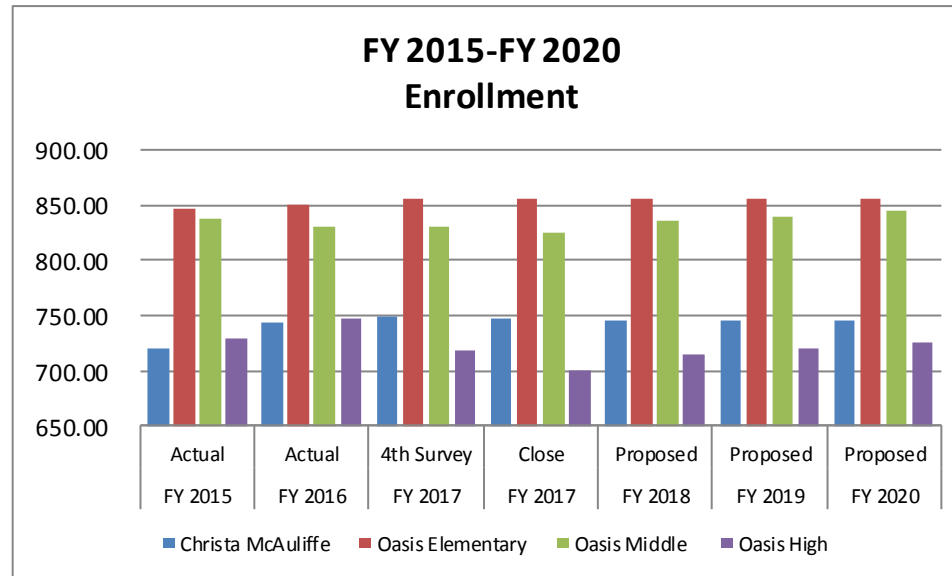
Revenue Category	FY 2017 Adopted Budget	FY 2017 Amended Budget	FY 2018 Proposed Budget	FY 2019 Proposed Budget	FY 2020 Proposed Budget
Use of Fund Balance	\$ (729,976)	\$ (461,334)	\$ (833,474)	\$ (1,632,972)	\$ (1,805,880)
Committed Fund Balance	-	(1,000,000)	-	-	-
Operating Fund Balance	(4,214,688)	(3,828,722)	(4,589,090)	-	-
<b>Total Balance Forward:</b>	<b>\$ (4,944,664)</b>	<b>\$ (5,290,056)</b>	<b>\$ (5,422,564)</b>	<b>\$ (1,632,972)</b>	<b>\$ (1,805,880)</b>
<b>Estimated Revenue:</b>					
Intergovernmental	\$ (23,598,709)	\$ (22,260,036)	\$ (21,838,273)	\$ (22,371,653)	\$ (22,755,137)
Public Education Capital Outlay (PECO)	(749,131)	(867,875)	(582,762)	(850,161)	(850,161)
Charges for Service	(585,400)	(632,400)	(666,450)	(686,073)	(706,283)
Miscellaneous	(304,142)	(277,120)	(182,138)	(162,538)	(136,438)
<b>Total Estimated Revenues</b>	<b>\$ (25,237,382)</b>	<b>\$ (24,037,431)</b>	<b>\$ (23,269,623)</b>	<b>\$ (24,070,425)</b>	<b>\$ (24,448,019)</b>
<b>Total Sources:</b>	<b>\$ (30,182,046)</b>	<b>\$ (29,327,487)</b>	<b>\$ (28,692,187)</b>	<b>\$ (25,703,397)</b>	<b>\$ (26,253,899)</b>
<b>Expenditure by Category</b>	<b>FY 2017 Adopted Budget</b>	<b>FY 2017 Amended Budget</b>	<b>FY 2018 Proposed Budget</b>	<b>FY 2019 Proposed Budget</b>	<b>FY 2020 Proposed Budget</b>
Personnel	\$ 16,573,599	\$ 16,455,154	\$ 16,604,296	\$ 17,645,891	\$ 18,277,403
Operating	7,502,015	7,518,171	7,260,006	7,780,088	7,738,613
Capital Outlay	546,165	525,440	238,795	277,418	237,883
	<b>\$ 24,621,779</b>	<b>\$ 24,498,765</b>	<b>\$ 24,103,097</b>	<b>\$ 25,703,397</b>	<b>\$ 26,253,899</b>
Reserves	\$ 5,560,267	\$ 4,828,722	\$ 4,589,090	\$ -	\$ -
<b>Total Uses:</b>	<b>\$ 30,182,046</b>	<b>\$ 29,327,487</b>	<b>\$ 28,692,187</b>	<b>\$ 25,703,397</b>	<b>\$ 26,253,899</b>





# FY 2018-2020 PROPOSED ENROLLMENT

School (FTE)	FY 2015 Actual	FY 2016 Actual	FY 2017 4th Survey	FY 2017 Close	FY 2018 Proposed	FY 2019 Proposed	FY 2020 Proposed
Christa McAuliffe	719.74	743.65	748.51	747.00	746.00	746.00	746.00
Oasis Elementary	847.14	850.02	855.17	855.00	855.00	855.00	855.00
Oasis Middle	837.55	830.89	831.06	824.00	835.00	840.00	845.00
Oasis High	729.00	746.61	718.62	701.00	715.00	720.00	725.00
<b>Total:</b>	<b>3,133.43</b>	<b>3,171.17</b>	<b>3,153.36</b>	<b>3,127.00</b>	<b>3,151.00</b>	<b>3,161.00</b>	<b>3,171.00</b>
VPK (FTE)	40.00	40.00	40.00	40.00	40.00	40.00	40.00
<b>Total (with VPK):</b>	<b>3,173.43</b>	<b>3,211.17</b>	<b>3,193.36</b>	<b>3,167.00</b>	<b>3,191.00</b>	<b>3,201.00</b>	<b>3,211.00</b>



# FY 2017-2018

## PROPOSED STAFFING CHANGES

### ○ Oasis Elementary

- Reduction of six (6) Paraprofessional I's
- Reduction of two (2) Teachers

### ○ Christa McAuliffe

- Reduction of three (3) Paraprofessional I's

### ○ Oasis Middle School

- Reduction of one (1) Paraprofessional I

### ○ Oasis High School

- Reclassification of one (1) Teacher to JROTC Instructor
- Requested addition of (1) Teacher after Proposed Budget was completed

### ○ Administration

- Proposed Reclassification of General Support Secretary to Accounts Payable Specialist I
- Proposed Reclassification of Maintenance Technician to Facilities Manager
- Proposed Reclassification of two (2) IT Technician Vacant Positions to One (1) Network Support Analyst
- Elimination of one (1) Operations Manager



# FY 2017-2018

## PROPOSED PERSONNEL EXPENDITURES

- Accounts for 68.89% of Proposed Operating Budget or \$16.6 mil; includes Base, Add Pays, Sub Pay, FICA, Medicare, Workers' Comp, Benefits, and FRS
  - Base Payroll
    - Includes 2.0% increase for all Staff
  - Add Pays
    - Total \$384k in which \$84k is Athletic related for OHS and OMS
  - Health Care
    - Increase of 7.0% or \$150k
  - Florida Retirement System (FRS)
    - Budgeted at rate of 7.82%; Increase of \$55k – published in July



# FY 2017-2018

## PROPOSED OPERATING EXPENDITURES

- Accounts for \$7.3 Million or 30.12% of Proposed Budget
  - Day-to-day costs of running the schools
  - Includes fixed costs such as rent (debt service), electric, building insurance, bus lease etc.
    - New Items for FY 2018
      - Painting of All Buildings \$177k
      - Media Design OHS \$15k
      - Math Program OHS \$10k
      - Robotics OHS \$9k
      - Textbooks increased over \$100k from \$138k to \$242k due to adoption years at CME, OES and OMS
      - Decrease of \$484k to building lease associated with refunding of bonds



# FY 2017-2018

## PROPOSED CAPITAL EXPENDITURES

- Currently budgeted at \$239k and include:
  - Office 365 Migration \$28k (replace \$15k e-mail server)
  - CME Study \$50k
  - Restripe Parking Lots \$10k
  - Chromebooks
    - OES, CME, OMS – Phase I \$53k
    - OMS and OHS – Phase II \$73k
  - Library Books and Scholastic Book Fairs \$18k
  - Van \$3k
  - GPS System for Transportation \$5k



# **FY 2017-2018**

## **KNOWN CHANGES/ADDITIONS**

- FEFP budgeted using \$24.00 additional to student base; Special Session approved \$100
- Additional Fund Balance of \$245k related to E-Rate
- Add \$10k for Steam Table for Food Services at Christ McAuliffe
- Add one teacher to OHS (only ½)



# CONCLUSION

- School Administration will be adjusting the FY 2018-FY 2020 Proposed Budget over the next two months
- Will return to Governing Board in August for approval of FY 2017-2018 Adopted Budget
- Request approval of the FY2017-2018 Proposed Operating Budget



<b>Item Number:</b>	<b>13.C.</b>
<b>Meeting Date:</b>	<b>6/13/2017</b>
<b>Item Type:</b>	<b>NEW BUSINESS:</b>

**AGENDA REQUEST FORM**  
City Of Cape Coral Charter School Authority

**TITLE:**

Approval of Annual Purchase Orders over \$50,000 - Danielle Jensen

**SUMMARY:**

**ADDITIONAL INFORMATION:**

**ATTACHMENTS:**

<b>Description</b>	<b>Type</b>
▣ Annual Purchase Orders Over \$50,000	Backup Material



**Cape Coral Charter Schools**  
**2017-18 Annual Purchase Orders, > \$50,000**

Vendor	Good/Services Provided	Dollar	Contract	Lease	Utility	Piggyback	Agreement date	Terms	Board Approved	When
Wells Fargo	Copier Equipment Rent	\$ 59,700.00	-	7788529-001		No	12/31/2013	63 months		
Brickman	Landscape Maintenance	\$ 51,156.00	CON-CC16-01/GL	-		No	3/1/2016	3 years,w/ 2 year option		
School District of Lee Co	Bus Diesel Fuel	\$ 112,718.00	Annual Lee county contract	-		No	7/1/2017	1 year		
US Food Services	Food for School Lunch Program	\$ 473,500.00	MCSD NO. 16-0002-SM	-		Yes	7/1/2015	3 years,w/ 2 year option		
City of Cape Coral	Utility Billing - Water & Sewer	\$ 54,783.00	-	-	Yes	No				
Lee County Electric Coop	Electricity	\$ 468,913.00	-	-	Yes	No				
Pizza vendor - still waiting for 3rd quote	Pizza for School Lunch Program	\$ 78,000.00	-	-	-	No	7/1/2017	1 year		
Centurylink	Local Telephone Service	\$ 113,065.00	-	-	Yes	No				
Supply Works- AmSan Pyramid	Custodial Supplies	\$ 81,500.00	City Contract	-	-	Yes	6/20/2017	2 1/2 years		
DDI Capital	Chromebooks lease	\$ 54,357.00	-	TSM04511	-	No	1/18/2017	3 years		

<b>Item Number:</b>	<b>13.D.</b>
<b>Meeting Date:</b>	<b>6/13/2017</b>
<b>Item Type:</b>	<b>NEW BUSINESS:</b>

**AGENDA REQUEST FORM**  
City Of Cape Coral Charter School Authority

**TITLE:**

Approval of Job Descriptions - Jacquelin Collins

**SUMMARY:**

**ADDITIONAL INFORMATION:**

**ATTACHMENTS:**

<b>Description</b>	<b>Type</b>
▣ Charter School Accounts Payable Specialist I	Backup Material
▣ Charter School Assistant Principal	Backup Material
▣ Charter School Facilities Manager	Backup Material
▣ Charter School Network Support Analyst	Backup Material



CITY OF CAPE CORAL  
Established Date: June 13, 2017  
Revision Date:

## **Charter School Accounts Payable Specialist I**

Class Code:

### **SALARY RANGE**

**\$11.61 – 22.04 Hourly  
\$24,148.80 - \$45,843.20 Annually**

### **GENERAL STATEMENT OF JOB:**

Under general supervision of the Superintendent, performs professional and complex work in the operation of the municipality's Charter School Authority accounts payable activities. Exercises sound independent judgment concerning decentralized processing of accounts payable transactions by reviewing, correcting and processing payables in the form of check requests, purchase orders, employee meal allowances, travel expense reports, employee tuition reimbursements and procurement card purchase statements. Performs the accounts payable check run.

**Individual(s) assigned to this classification must report to work per their assigned schedule.**

### **SPECIFIC DUTIES AND RESPONSIBILITIES:**

*The intent of this job description is to provide a representative summary of the major duties and responsibilities performed by incumbents of this job. Incumbents may be requested to perform job-related tasks other than those specifically presented in this description.*

- Receives and reviews invoices processed against check requests, purchase orders, purchasing cards, travel cards, meal allowances, travel expense reports, mileage reimbursements, refunds and other related documentation for completeness and compliance with governmental accounting practices and Redbook.
- Matches original invoices with check requests, purchase orders, reimbursements, refunds and credit card transactions and performs calculations to determine appropriate payment amounts, schedules, extensions, approvals and contractual compliance.
- Verifies that vendor invoices have not been previously paid.
- Verifies proper coding of the purchase orders, check requests, reimbursements, refunds and credit card transactions to the Charter School Authority established chart of accounts.
- Collaborates with schools in regards to outstanding invoices, inaccuracies and insufficient fund balances to ensure accuracy in accounting and completion of assigned tasks.
- Reviews Purchasing Card transactions. Performs online reconciliation to purchasing card bank program and creates import of financial data into the financial software.
- Balances accounts on computer and invoices with statements.
- Researches, communicates and resolves problems with vendors, and school departments, regarding invoicing issues and ensures timely follow up.
- Processes manual payments and maintains manual payment register.

- Work closely with City to ensure weekly check run are completed in a timely manner.
- Interacts with Accounting, Budget and Procurement Managers regarding cost centers, object accounts and the impact of financial information on the general ledger.
- Interacts with Superintendent and Business Manager regarding invoice payments.
- Prepares and maintains various accounts payable records and reports. Processes, sorts and verifies for accuracy and files and retains various reports, records and other documents in accordance with established policies and procedures.
- Performs other related duties as required.
- Maintain copies of all purchase orders (PO's).
- Create voucher journal report to accompany invoice processed in accounts payable batches.
- Scan invoices and attach to each accounts payable transaction.
- Process Wright Express, Home Depot, Lowes and any other credit card statements.

#### **ADDITIONAL JOB FUNCTIONS**

#### **MINIMUM QUALIFICATIONS:**

##### **Education and Experience**

- Associate's degree from an accredited college or university in Accounting, Business or a related field; or High School diploma/GED and two (2) additional years of related experience.
- Two (2) years of experience in accounts payable or an accounting environment.

##### **Licenses or Certifications**

- None.

#### **OTHER JOB REQUIREMENTS**

- None.

#### **PREFERRED QUALIFICATIONS**

- None.

#### **KNOWLEDGE, SKILLS, AND ABILITIES:**

##### **Knowledge of:**

- Accounting principles and procedures.
- Report and record maintenance principles and techniques.
- Alphabetic and numeric filing principles and methodology.
- Modern office equipment and various computer programs and applications, to include Microsoft Word and Excel.

##### **Skill in:**

- Processing numbers and figures with a high degree of accuracy.
- Research and analysis.
- Written, verbal, electronic, and visual communications for effective expression and clarity.
- Organization, prioritization, and time management.

##### **Ability to:**

- Learn City-wide administrative regulations and Charter School Authority Redbook.

Procurement policies and procedures; applicable City-wide departmental policies; Personnel Ordinance and Collective Bargaining Agreements as required to complete tasks and assignments.

- Originate change orders for purchase orders when needed.
- Relate to people beyond giving and receiving instructions, to include applying consistent courtesy and tact in considerable public contact and/or confrontational situations.
- Be adaptable to performing under frequent deadlines and/or in response to emergencies.
- Apply sound judgment and interpretation based on acquired knowledge in circumstances where limited standardization exists.
- Read and interpret various technical materials, ranging from moderate to complex terminology, associated with job functions.
- Research data and information to detect and resolve accounts payable operations and accounts payable accounting discrepancies and inaccuracies.
- Analyze data and prepare journal entries.
- Adapt to new software packages as needed.
- Establish and maintain effective working relationships with supervisor, City, and Charter School Authority personnel through contact and cooperation.
- Organize and review work for efficient results and accuracy.
- Compare and/or judge the readily observable, functional or composite characteristics of data, people or things.
- Read a variety of materials relevant to government, legal and city administration operations.
- Draw valid conclusions in task processing and prioritization.
- Communicate efficiently and effectively in Standard English.
- Record and deliver information, explain procedures and follow oral and written instructions
- Add, subtract, multiply and divide, calculate decimals and percentages and compute discount, profit and loss and ratio and proportion.
- Inspect items for proper length, width and shape, and visually read various types of information.

**MINIMUM STANDARDS REQUIRED:**  
**WORK ENVIRONMENT/ CONDITIONS**

*The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

Tasks are performed in a common office environment.

**PHYSICAL DEMANDS**

*The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

The position is generally *sedentary*. Employees sit most of the time, but may walk or stand for brief periods. Tasks may require some unassisted lifting, carrying, pushing and/or pulling of

lightweight objects up to 20 pounds. Tasks may require prolonged periods of visual concentration or keyboard/mouse use.

Requires the ability to speak, hear (perceive sound) and/or signal people to convey and exchange information; differentiate between colors or shades of color; read a variety of materials, at times complex; apply principles of rational problem-solving; record and deliver information, explain procedures, issue and follow oral and written instructions; and communicate effectively and efficiently in Standard English.



## Charter School Assistant Principal

Class Code:  
CHS120010

CITY OF CAPE CORAL  
Established Date: 03/24/2009  
Revision Date: 06/13/2017

### **SALARY RANGE**

\$28.85 - \$36.06 Hourly  
\$2,307.62 - \$2,884.62 Biweekly  
\$5,000.00 - \$6,250.00 Monthly  
\$60,000.00 - \$75,000.00 Annually

### **GENERAL STATEMENT OF JOB:**

Under the general supervision of the Principal or designated supervisor, provides leadership at the assigned school that ensures continuous improvement in measurable student performance and achievement. Assists in providing managerial leadership in such areas as instruction, personnel, curriculum, budget, purchasing, public relations, plant operations, food services and transportation that will support high expectations in student performance for all students. Performs related work as required.

### **SPECIFIC DUTIES AND RESPONSIBILITIES:**

Provides leadership that will ensure continuous improvement in measurable student performance and achievement.

Supports Governing Board policy, State statutes and Federal regulations as they pertain to assigned school.

Assists in developing, implementing and evaluating the School Improvement Plan.

Assists with development of the master schedule and assigns teachers according to identified student needs.

Observes and evaluates teacher performance as it relates to student learning and provides such assistance as needed.

Supervises and monitors the accurate and timely completion of data collection and reporting requirements.

Helps develop and implement training opportunities for all school personnel.

Demonstrates interpersonal skills and the skill to work with diverse groups of people.

Enforces District guidelines for proper student conduct and disciplinary procedures and policies, based on the Student Code of Conduct, that assures a safe and orderly environment.

Is familiar with and able to execute a school-based crisis plan and provides leadership in the event of such happening.

Develops positive school and community relations which includes effective oral and written communications to all stakeholder groups.

Participates in the recruitment, interviews and recommendations of qualified personnel for employment that reflect racial and ethnic diversity.

Assists in leading staff meetings that involve staff in the discussion of instructional programs that focus on student achievement, policy changes, potential problems and resolution of existing problems.

Establishes and manages student accounting and attendance procedures at the assigned school.

Facilitates maintenance functions, provides for plant safety and facilitates facility inspections.

Manages and supervises school sponsored events, coordinates the supervision of events and maintains a calendar of all school events.

Communicates through the proper channels to keep appropriate personnel informed of impending problems or events of unusual nature.

Participates in building management meetings and other meetings appropriate for professional development.

Assumes full responsibility when the Principal is absent from the building.

Performs other tasks as assigned by the Principal.

**MINIMUM QUALIFICATIONS:**

Master's degree with academic training in educational administration or leadership and valid Florida School Principal certification or a valid Florida Educational leadership certificate (or a valid School Principal certification from another State with the ability to obtain Florida certification within one (1) year of hire) required; supplemented by a minimum of three (3) years of successful teaching experience; Must be able to demonstrate mastery of the Florida Principal Competencies and have thorough knowledge of Sunshine State Standards regarding education within one (1) year of hire; or other qualifications as the Board may find appropriate or acceptable.

**ADDITIONAL MINIMUM QUALIFICATIONS REQUIRED: KNOWLEDGE, SKILLS, AND ABILITIES:**

Has general knowledge of report and record keeping principles and techniques.

Has general knowledge of business mathematics.



Is skilled in both written and oral communications for effective expression and clarity.

Is able to utilize a variety of modern office equipment, i.e., computers, facsimile machines, and copiers.

Is able to establish and maintain effective-working relationships with supervisor, support staff and other departments position interacts with.

Is able to organize and review work for efficient results and accuracy.

Is able to perform duties with consistent courtesy and tact in the best interest of the public.

Is able to issue and follow oral and written instructions.

**MINIMUM STANDARDS REQUIRED:**

Physical Requirements: Tasks involve some walking, standing; some unassisted lifting, carrying, pushing and/or pulling of light weight objects up to 20 pounds. Tasks may involve extended periods of visual concentration.

Data Conception: Requires the ability to compare and/or judge the readily observable, functional, structural or composite characteristics (whether similar or divergent from obvious standards) of documentation, accounting, and applications.

Interpersonal Communication: Requires the ability of speaking and/or signaling people to convey or exchange information. Includes giving and receiving instructions, assignments or directions.

Language Ability: Requires the ability to read a variety of materials relevant to municipal policy, procedure, and ordinance. Requires the ability to communicate with numerous individuals from a broad array of backgrounds.

Intelligence: Requires the ability to apply principles of rational systems; to solve practical problems and deal with a variety of concrete variables in situations where standardization exists.

Verbal Aptitude: Requires the ability to record and deliver information, to explain procedures, to issue and follow oral and written instructions. Must be able to communicate effectively and efficiently in Standard English.

Numerical Aptitude: Requires the ability to add, subtract, multiply, and divide; calculate decimals and percentages.

Form/Spatial Aptitude: Requires the ability to inspect items for proper length, width and shape.

Motor Coordination: Requires the ability to coordinate hands and eyes in utilizing modern office equipment.

Manual Dexterity: Must have minimal levels of eye/hand/foot coordination.

**Color Discrimination:** Requires the ability to differentiate between colors and shades of color.

**Interpersonal Temperament:** Requires the ability to deal with people beyond giving and receiving instructions. Includes considerable public contact, and potential confrontational situations.

**Physical Communication:** Requires the ability to talk and hear: (Talking: expressing or exchanging ideas by means of spoken words. Hearing: perceiving nature of sounds by ear.)

**Environmental Requirements:** Tasks are generally performed without exposure to adverse environmental conditions.



CITY OF CAPE CORAL  
Established Date: June 10, 2008  
Revision Date: June 13, 2017

## **Charter School Facilities Manager**

Class Code:  
CHS 171000

### **SALARY RANGE**

\$23.08 - \$28.85 Hourly  
\$1,846.15 - \$2,307.69 Biweekly  
\$4,000.00 - \$5,000.00 Monthly  
\$48,000.00 - \$60,000.00 Annually

### **GENERAL STATEMENT OF JOB:**

Under the general supervision of the Superintendent, Charter School Facility Manager will supervise the Maintenance Staff and will ensure the maintenance and repair of all Charter School facilities.

**Individual(s) assigned to this classification must report to work per their assigned schedule.**

### **SPECIFIC DUTIES AND RESPONSIBILITIES:**

Maintains the environmental systems of the Charter Schools in a safe and cost effective manner.

Review and become familiar with all construction drawings for the facility.

Develops and maintains departmental budgets to ensure materials, equipment and capital improvements are identified, maintained and replaced as needed.

Ability to trouble shoot and repair sewer, water equipment and distribution systems.

Ability to trouble shoot and repair electrical equipment, panels and distribution system.

Ability to trouble shoot and repair heating, ventilating, and air conditioning (HVAC) systems including; DX systems, air handlers, condensers, chillers, water pumps, compressors, coils, VAV boxes and control equipment.

Ability to trouble shoot and repair fire alarm, fire suppression, safety and security equipment and systems.

Maintain records on all equipment and systems, including HVAC, alarms, etc.

Administers and monitors other related maintenance contracts.

Meets with appropriate vendors and subcontractors.

Performs related work as deemed necessary by administration.

Maintain inventory of all tools and equipment.

#### ADDITIONAL JOB FUNCTIONS

#### **MINIMUM QUALIFICATIONS:**

High School diploma or GED required; supplemented by two (2) years vocational training that provides broad knowledge of various types of HVAC equipment and/or electrical and plumbing to include diagnosing malfunctions, providing preventative maintenance and performing moderately complex repair on equipment. Five (5) years minimum experience maintaining building systems for a similarly sized commercial office or school complex.

#### **SPECIAL REQUIREMENTS:**

Must possess a valid state driver's license and obtain a valid Florida driver's license within 30 days of hire for travel between facilities.

#### **KNOWLEDGE, SKILLS, AND ABILITIES:**

Has thorough knowledge of the skills and processes employed in maintaining an extensive facilities maintenance program.

Has considerable knowledge of the principles and practices of report preparation and record maintenance.

Is skilled in oral communications for effective expression of concepts and clarity in task assignment.

Is able to utilize various modern computer applications.

Has knowledge of effective supervisory principles and techniques.

Is able to establish and maintain effective relationships with employees, supervisor, and the general public.

Is able to organize and review work for efficient results and accuracy.

Demonstrated ability to work with diverse groups.

#### **MINIMUM STANDARDS REQUIRED:**

Physical Requirements: Tasks involves the regular, and at times sustained, performance of heavier physical tasks such as walking over rough or uneven surfaces, bending, stooping, working in confined spaces, some unassisted lifting, carrying, pushing and/or pulling of moderately heavy objects up to 50 pounds. Tasks required prolonged visual concentration and prolonged standing.

Data Conception: Requires the ability to compare and/or judge the readily observable, functional, or composite characteristics (whether similar to or divergent from obvious standards) of equipment, facilities, and programs.

Interpersonal Communication: Requires the ability to speak and/or signal people to convey or exchange information. Includes giving and receiving instructions, assignments and/or directions.

**Language Ability:** Requires the ability to read a variety of materials relevant to government, legal, and city administration operations. Requires the ability to comprehend and utilize various professional terminologies, i.e., engineering, legal, accounting, and personnel.

**Intelligence:** Requires the ability to utilize short and long range planning principles and methods. Requires the ability to prepare and manage complex budgetary allocations. Requires the ability to draw valid conclusions in task analyzing, processing and prioritization. Requires the ability to apply principles of rational systems, influence, and synthesis functions.

**Verbal Aptitude:** Must communicate efficiently and effectively in Standard English. Must speak with poise, confidence, and voice control.

**Numerical Aptitude:** Requires the ability to add, subtract, multiply and divide; calculate decimals and percentages; compute discount, profit and loss, ratio and proportion; interpret graphs.

**Form/Spatial Aptitude:** Requires the ability to inspect items for proper length, width and shape, and visually read various information.

**Motor Coordination:** Requires the ability to coordinate hands and eyes accurately in handling, sorting, and filing documents.

**Manual Dexterity:** Requires the ability to utilize a variety of modern office equipment. Must have minimal levels of eye/hand/foot coordination.

**Color Discrimination:** Requires the ability to differentiate between colors or shades of color.

**Interpersonal Temperament:** Requires the ability to deal with people from a variety of departments in both giving and receiving instructions. Must be able to perform under stress of frequent deadlines.

**Physical Communications:** Requires the ability to talk and/or hear: (talking: expressing or exchanging information by means of spoken words; hearing: perceiving nature of sounds by ear).

**Environmental Requirements:** Tasks may require frequent exposure to adverse environmental conditions, e.g., dirt, cold rain, fumes. Tasks may require infrequent exposure to chemicals, heat, humidity, wetness, dust, and noise.



CITY OF CAPE CORAL  
Established Date: 06/10/2008  
Revision Date: 06/13/2017

## Charter School Network Support Analyst

Class Code:  
CHS 173000

### **SALARY RANGE**

\$21.11 - \$33.07 Hourly  
\$1,688.80 - \$2,645.60 Biweekly  
\$3,659.07 - \$5,732.13 Monthly  
\$43,908.80 - \$68,785.60 Annually

### **GENERAL STATEMENT OF JOB:**

Under the general direction of the School Principal/Superintendent this is a technical and analytical position responsible for the overall operation, maintenance, administration, and integration of the Charter School Network, installing and repairing computer equipment/software and peripheral, and phone switch. This will include daily and monthly backups. Track work orders and time. Provide quotes for purchases of new equipment or software to management.

**Individual(s) assigned to this classification must report to work per their assigned schedule.**

### **SPECIFIC DUTIES AND RESPONSIBILITIES:**

Coordinates with ITS Network Administration as required in maintenance of school based wiring plans and network documentation.

Uses appropriate equipment to isolate and replace faulty data wiring, network equipment and related technologies.

Assists in network equipment installation & upgrades – e.g. routers, switches, server upgrades/ updates.

Develop work order system to monitor service requests to ensure problem resolution and documentation – update work order system.

Develop disaster recovery plan.

Maintain inventory of all equipment.

Establishes and maintains data communication support systems.

Installs and troubleshoots Windows based network/work station operating systems and hardware.

Installs & troubleshoots server and client based application software including the instructional and administrative applications required by the school. (Additionally the cafeteria Point of Sale System).

Assists educators in planning for and in using technology in the instructional program.

Manages the implementation of standard inventory, maintenance, and disaster recovery procedures for resources.

Provides staff with information about new technology developments in their specific area of responsibility through research and recommends specific hardware and software that complement and support a diversity of instructional techniques.

Assists in the development of the school technology plan.

Participates in staff development training to update skills and such other inservice that may be provided by the City ITS Department, including technology seminars, conferences, and workshops relevant to the Charter School system's technology objectives.

Recommends budget requirements and provide purchase order information for an effective school technology plan.

Performs other duties as assigned.

May be required to operate a motor vehicle in performance of assigned tasks.

#### ADDITIONAL JOB FUNCTIONS

#### **MINIMUM QUALIFICATIONS:**

High School Diploma or GED required. A+ and Network + Certifications from college or technical school; or two years related experience and/or training; or equivalent combination of education or experience. Experience in troubleshooting microcomputer hardware configurations and application installation and maintenance. Experience in network Microsoft Server Administration. Ability to communicate clearly and work well with both technical and non-technical personnel. Knowledge of a variety of hardware and software platforms and technology trends that impact education. Must possess a valid state driver's license and obtain a valid Florida drivers license within 30 days.

#### **KNOWLEDGE, SKILLS, AND ABILITIES:**

Tasks involve some unassisted lifting, carrying, pushing and/or pulling of moderately heavy objects up to 50 pounds. (such as monitors and UPSs).

Skill in organization and interpretation of procedures.

Interpersonal skills necessary for providing effective in service that encourages effective use of technology.

#### **MINIMUM STANDARDS REQUIRED:**

Physical Requirements: Tasks are essentially sedentary, with some unassisted lifting, carrying, pushing and/or pulling of lightweight objects up to 20 pounds. Tasks may require prolonged periods of visual concentration.

Data Conception: Requires the ability to compare and/or judge the readily observable, functional, structural or composite characteristics (whether similar to or divergent from obvious standards) of documentation, accounting, and applications.

Interpersonal Communication: Requires the ability of speaking and/or signaling people to convey or exchange information. Includes giving and receiving instructions, assignments or directions.

Language Ability: Requires the ability to read a variety of materials relevant to municipal

policy, procedure, and ordinance. Requires the ability to communicate with numerous individuals from a broad array of backgrounds.

Intelligence: Requires the ability to apply principles of rational systems; to solve practical problems and deal with a variety of concrete variables in situations where standardization exists.

Verbal Aptitude: Requires the ability to record and deliver information, to explain procedures, to issue and follow oral and written instructions. Must be able to communicate effectively and efficiently in standard English.

Numerical Aptitude: Requires the ability to add, subtract, multiply and divide; calculate decimals and percentages.

Form/spatial aptitude: Requires the ability to inspect items for proper length, width and shape.

Motor coordination: Requires the ability to coordinate hands and eyes in utilizing modern office equipment.

Manual Dexterity: Must have minimal levels of eye/hand/foot coordination.

Color Discrimination: Requires the ability to differentiate between colors or shades of color.

Interpersonal Temperament: Requires the ability to deal with people beyond giving and receiving instructions. Includes considerable public contact, and potential confrontational situations.

Physical Communication: Requires the ability to talk and/or hear: (Talking: expressing or exchanging information by means of spoken words. Hearing: perceiving nature of sounds by ear).

Environmental requirements: Tasks are generally performed without exposure to adverse environmental conditions.



<b>Item Number:</b>	<b>13.E.</b>
<b>Meeting Date:</b>	<b>6/13/2017</b>
<b>Item Type:</b>	<b>NEW BUSINESS:</b>

**AGENDA REQUEST FORM**  
City Of Cape Coral Charter School Authority

**TITLE:**

Vision Committee - Rob Zivkovic

**SUMMARY:**

**ADDITIONAL INFORMATION:**

<b>Item Number:</b>	<b>13.F.</b>
<b>Meeting Date:</b>	<b>6/13/2017</b>
<b>Item Type:</b>	<b>NEW BUSINESS:</b>

**AGENDA REQUEST FORM**  
City Of Cape Coral Charter School Authority

**TITLE:**

Review Charter School Superintendent Applications

**SUMMARY:**

**ADDITIONAL INFORMATION:**