



AGENDA

REGULAR MEETING OF THE CAPE CORAL CHARTER SCHOOL GOVERNING BOARD

Tuesday, June 12, 2018

City of Cape Coral Council Chambers

9:00 AM

1. CALL TO ORDER

A. Chairman Michael Campbell

2. MOMENT OF SILENCE:

A. Chairman Campbell

3. PLEDGE OF ALLEGIANCE:

A. Chairman Campbell

4. ROLL CALL:

A. Chairman Campbell, Vice-Chair Tami Traiger, Sam Fisher, Robert Miniaci (PR), Vanessa Metzger, Jennifer I. Nelson, District 4, Angela Ticich(Edu), Russell Winstead

5. APPROVAL OF MINUTES:

- A. Approval of Regular Governing Board Minutes - May 8, 2018
- B. Approval of Special Meeting Minutes, Superintendent Performance Evaluation - March 6, 2018
- C. Approval of Special Meeting Minutes, Athletic Dept Job Descriptions - January 18, 2018

6. APPROVAL OF AGENDA REGULAR MEETING:

A. Approval of Regular Governing Board Meeting, June 12, 2018

7. PUBLIC COMMENT:

8. CONSENT AGENDA:

A. Approval of Superintendent Performance Evaluation Score for Contract Salary Bonus - Vice Chair Traiger

- B. Approval of General Personnel Recommendations including administrative, certificated, support, substitute staff and out-of-field appointments - Superintendent Collins
- C. Ratification of Skofstad Settlement Agreement and Release - Superintendent Collins

9. SUPERINTENDENT REPORT:

- A. Discussion of NEOLA POLICY 1130: "Appointment, Assignment, Transfer, and Promotion of Administrators," and NEOLA POLICY 3120: "Employment of Instructional Staff" - Superintendent Collins
- B. Discussion of SUMMIT Contract Renewal - Superintendent Collins
- C. Discussion of "Parents & Guardians" : A system-wide clearing house for parent questions and concerns. - Superintendent Collins

10. CHAIRMAN REPORT:

11. FOUNDATION REPORT:

- A. President's Message - Gary Cerny

12. STAFF COMMENT:

13. UNFINISHED BUSINESS:

14. NEW BUSINESS:

- A. Approval of FY2019-2021 Proposed Operating Budget - MaryAnne Moniz, Business Manager
- B. Approval of Charge-Back fee of \$311,000 for Pay Parity - Superintendent Collins
- C. Request for Emergency Meeting for SB 7026: "Mental Health Assistance Allocation" - Superintendent Collins
- D. Approval of FY2019 Annual Purchase Orders Over \$50,000 - Danielle Jensen, Director, Procurement and Food Services
- E. Approval of Wellness Policy - Danielle Jensen, Director of Procurement and Food Services
- F. Approval of NJPA Chromebook Purchase for Oasis High School - Danielle Jensen, Director of Procurement and Food Services
- G. Discussion and Approval of Proposed Regular Governing Board Meeting Place and Time Change - Member Ticich

15. FINAL BOARD COMMENT AND DISCUSSION:

16. TIME AND DATE OF NEXT MEETING

- A. The next Regular Governing Board Meeting will be held on Tuesday, August 14, 2018 at 9:00 a.m. in Council Chambers.

17. ADJOURNMENT:



Item Number: 8.B.
Meeting Date: 6/12/2018
Item Type: CONSENT AGENDA:

AGENDA REQUEST FORM
City Of Cape Coral Charter School Authority

TITLE:

Approval of General Personnel Recommendations including administrative, certificated, support, substitute staff and out-of-field appointments - Superintendent Collins

SUMMARY:

ADDITIONAL INFORMATION:

ATTACHMENTS:

Description	Type
▯ TROOP MOVEMENTS JUNE 2018	Backup Material
▯ TEACHER RETENTION RATES 2015-2018 JUNE	Backup Material

CCCCSA Teacher retention rates since 2015

These statistics come from a variety of sources: Turnover rates from 2015 - 2016 are from the School Public Accountability Reports (SPARS) website. The turnover rates from 2016 - 2017 were generated by our city accountant, Brit Martin and the 2017 - 2018 results are an estimation based on teacher turnover as of 6/6/18. The following numbers ONLY reflect movement of instructional staff (Teachers only).

2015 - 2016 system wide turnover rates for teachers 17.5%
2016 - 2017 system wide turnover rates for teachers 19.7%
2017 -2018 system wide turnover rates for teachers 19.2%

Breakdown by school:

2015 - 2016

OHS teacher turnover rate 26%

Lee County Turnover Rates 2015 - 2016

Gateway Charter High School 37.9%
Mariner High School 22.1%
Island Coast High School 20.7%
Ida Baker High School 16.3%
Cape Coral High School 11.5%

OMS teacher turnover rate 20.6%

Six Mile Charter Academy 36.5%
Cape Coral Charter School 42.5%
Caloosa Middle 29.8
Diplomat Middle 21.6%
Gulf Middle 20%
Challenger Middle 15.5%

CME teacher turnover rate 12.7%

OES teacher turnover rate 10.9%

Cape Elementary 17.1%
Trafalger Elementary 15.1%
Gulf Elementary 14.3%
Diplomat Elementary 11.3%
Caloosa Elementary 10.8

2016 - 2017

OHS teacher turnover rate 27%
OMS teacher turnover rate 20.8%
OES teacher turnover rate 15%
CME teacher turnover rate 16%

2017 - 2018

OHS teacher turnover rate 32%
OMS teacher turnover rate 15%
OES teacher turnover rate 11.8 %
CME teacher turnover rate 18%

Status	Name	Location and Position	To/Position	Reason	Effective Date
Certified-New Hire	Leeper, Dawn	Christa McAuliffe Elementary	Teacher-Kindergarten		7/1/18
Certified-New Hire	Evensen, Carol	Christa McAuliffe Elementary	Teacher-Grade2		7/1/18
Certified-New Hire	Golliher, Katie	Christa McAuliffe Elementary	Teacher-Grade4		7/1/18
Certified-New Hire	Baty, Kolby	Christa McAuliffe Elementary	Teacher-ESE		7/1/18
Certified-Change of Assignment	Pink, Tina	Christa McAuliffe Elementary	Teacher, Math to Teacher-Grade 5		7/1/18
Certified-Change of Assignment	Moore, Nicole	Christa McAuliffe Elementary	Teacher-Grade2 to Teacher, Math		7/1/18
Certified-Change of Assignment	Jacobs, Jamie	Christa McAuliffe Elementary	Teacher-Grade 1 to Teacher-Grade K		7/1/18
Certified-Change of Assignment	Fisher, Heather	Christa McAuliffe Elementary	Teacher-Media to Teacher-Grade 1		7/1/18
Certified-Change of Assignment	Herrschaft, Natalie	Christa McAuliffe Elementary	Teacher-ESE to Teacher-Grade 5		7/1/18
Certified-Change of Assignment	Llanes, Christi	Christa McAuliffe Elementary	Teacher-Grade 3 to Teacher-Grade 4		7/1/18
Certified-Change of Assignment	Rodriguez, Gelsy	Christa McAuliffe Elementary	Teacher-K to Teacher-Grade 2		7/1/18
Certified-Change of Assignment	Abes, Carrie	Christa McAuliffe Elementary	Teacher-Grade 5 to Teacher-STEM I ab		7/1/18
Certified-Separation	Meehan, Melissa	Christa McAuliffe Elementary	Teacher	Personal	6/30/18
Certified-Separation	Hoerner, Christine	Christa McAuliffe Elementary	Teacher	*AEO	6/30/18
Certified-Separation	Tablada, Franchazka	Christa McAuliffe Elementary	Teacher	*AEP	5/4/18
Certified-Separation	Dooley, Kathleen	Christa McAuliffe Elementary	Teacher	*AEO	1/5/18
Resignation	Iannacone, Anthony	Christa McAuliffe Elementary	IT Specialist	Involuntary	5/30/18
Retirement	Long, Rhonda	Christa McAuliffe Elementary	Teacher	Retired	6/30/18

*AEOC= Accepted Employment Outside of County

*AEO= Accepted Employment Other

AEP=Accepted Employment Private

Status	Name	Location and Position	To/Position	Reason	Effective Date
Admin- New Hire	Cann, Christopher	Oasis Elementary-Principal			4/23/18
Admin- Change of Assignment	Fennell, Christopher	Oasis Elementary-Interim Principal	Interim Principal to Assistant Principal		4/22/18
Admin-Separation	Fennell, Christopher	Oasis Elementary-Assistant Principal		AEOC*	6/30/18
Certified- Change of Assignment	Brock, Deanna	Oasis Elementary- 4th Teacher	Oasis High -Teacher ELA	Transfer- OHS	6/30/18
Certified-Resignation	Angeloro, Amber	Oasis Elementary-Gifted Teacher		Personal	6/30/18
Certified-Resignation	Branham, Brianna	Oasis Elementary-Kindergarten Teacher		AEO*	3/30/18
Certified-Resignation	Neilson, Cindy	Oasis Elementary-Clinic Assistant		Voluntary	2/28/18
Certified-Resignation	Rogers, Cindy	Oasis Elementary-Clinic Assistant		Contract Terminated	5/10/18
Certified-Resignation	Lowman, Shara	Oasis Elementary- RN		Voluntary	2/28/18
Change of Assignment	Lowe, Denise	Oasis Elementary-Receptionist	Receptionist to Information Specialist		12/14/18
Resignation	Allen, Kim	Oasis Elementary-Information Specialist		Voluntary	12/13/17
Certified-Resignation	Kukurugya, Anne	Oasis Elementary-Guidance Counselor		Moved Out of State	6/30/18
Certified-Resignation	Nowicki, Anne	Oasis Elementary School- ESE Teacher		Moved Out of County	6/30/18
Resignation	Beatty, Elaine	Oasis Elementary- Art Paraprofessional		Moved Out of County	12/22/17
Resignation	Lanzilotta, Melissa	Oasis Elementary-Cafeteria Manager		Voluntary	6/30/18
Resignation	Fajardo, Nancy	Oasis Elementary-Office Assistant		Voluntary	1/5/18
Resignation	Lopez, Amparo	Oasis Elementary-Cafeteria		Voluntary	4/20/18
Resignation	Bukousky, Barb	Oasis Elementary-Information Specialist		Retired	8/1/17

Status	Name	Location and Position	To/Position	Reason	Effective Date
Certified- Resignation	Popp, Victoria	Oasis Elementary- 2nd Teacher		Voluntary	8/1/17
*AEOC= Accepted Employment Outside of County		*AEO= Accepted Employment Other			

Status	Name	Location and Position	To/Position	Reason	Effective Date
Admin-Change of Assignment	Collins, Elsa	Oasis Middle	Assistant Principal to Teacher	Demotion	8/3/18
Certified Change of Assignment	Malone-Ramos, Jennif	Oasis Middle	Teacher ESE to Teacher-Science		6/30/18
Certified Change of Assignment	Pacheco, Diana	Oasis Middle Teacher-Electives	Oasis Middle-Para 1 (Safety and Security)	Demotion	6/30/18
Certified Change of Assignment and Transfer	Dahl, Sherri	Oasis Middle-Teacher, Art	Oasis High-Teacher, Art		6/30/18
Certified-Separated	Lutz, David	Oasis Middle	Oasis Middle School-Teacher Art	Contract Expired	6/30/18
Certified-Separated	Domrase, Carissa	Oasis Middle-Teacher, STEM		Moving out-of-State	6/30/18
Certified-Separated	Proctor, Kristina	Oasis Middle-Teacher, STEM		Moving out-of-State	6/30/18
Retired	Carson, Joe	Oasis Middle-Teacher, Math		Retirement	6/30/18

Status	Name	Location and Position	To/Position	Reason	Effective Date
Admin- New Hire	Dr.Britton, Christina	Oasis High School - Principal			5/30/18
Admin- Change of Assignment	Sanford, Amanda	Oasis High School	Principal to Assistant Principal	Demotion	6/30/18
Admin-Separation	Graham, Keith	Oasis High School- Assistant Principal		Contract Expired	6/30/18
Certified- Change of Assignment	Campbell, Joan	Oasis High School- Teacher Math	Oasis High -Teacher ASL		6/30/18
Certified Change of Assignment and Transfer	Hart, Sherri	Oasis High School- Teacher Art	Oasis Middle School- Teacher Art		6/30/18
Certified Change of Assignment and Transfer	Montag, Brian	Oasis High School- Athletic Director	Oasis Middle School- Teacher Health		6/30/18
Certified-Resignation	Prawitz, Adam	Oasis High School- Teacher Technology		Voluntary	2/23/18
Certified-Resignation	Prawitz, Charity	Oasis High School- Teacher Culinary		Involuntary	1/26/18
Certified Retired	Hall, Terry	Oasis High School- Career Specialist		Retired	6/30/18
Separated	Emer, Angela	Oasis High-Teacher		Contract Expired	6/30/18
Separated	Filer, Michael	Oasis High -Teacher		Contract Expired	6/30/18
Separated	Pottruck, Adam	Oasis High-Teacher		Contract Expired	6/30/18
Separated	Butterfield, William	Oasis High-Teacher		*AEOC	6/30/18
Separated	Chaney, Katie	Oasis High-Teacher		*AEOC	6/30/18
Separated	Childs, Erica	Oasis High-Teacher		*AEP	6/30/18
Separated	Garretto, Kristina	Oasis High-Teacher		*AEOC	6/30/18
Separated	Medina-Parto, Mirta	Oasis High-Teacher		Personal	1/9/18
Separated	Sandel, Michelle	Oasis High-Teacher		*AEOC	6/30/18
Separated	Vanderheyden, Rae	Oasis High -Teacher		Personal	6/30/18
Separated	Ware, Jeannie	Oasis High-Teacher		Moving Out of State	6/30/18
*AEOC= Accepted Employment Outside of County		*AEO= Accepted Employment Other	AEP=Accepted Employment Private		

Status	Name	Location and Position	To/Position	Reason	Effective Date
Admin- Separation	Moldawsky, Marek	Oasis High School- Supervisor of Athletics		Position Eliminated	6/30/18
Certified- Separation	Scippo, Dana	Christa McAuliffe Elementary-Teacher		Personal	6/30/18
Support-Separation	Oison, Marsha	Christa McAuliffe Elementary-Para		Involuntary	3/30/18
Support-New Hire	Joachim, Katie	Christa McAuliffe Elementary-Media			7/1/18
Admin-New Hire	Grecsek, Mary Beth	Oasis Elementary- Assistant Principal			7/1/18

***AEOC= Accepted
Employment
Outside of County**

***AEO= Accepted
Employment Other**

**AEP=Accepted
Employment Private**

Item Number:	14.B.
Meeting Date:	6/12/2018
Item Type:	NEW BUSINESS:

AGENDA REQUEST FORM
City Of Cape Coral Charter School Authority

TITLE:

Approval of Charge-Back fee of \$311,000 for Pay Parity - Superintendent Collins

SUMMARY:

ADDITIONAL INFORMATION:

ATTACHMENTS:

	Description	Type
▯	CHARGEBACK FEE \$311,000 FOR PAY PARITY JUNE 2018	Backup Material

City of Cape Coral Charter School Chargeback Fees

On May 22, 2018 City Council decided to waive charter school service fees of \$311,000. The City Manager stated this money could be best spent by allowing the schools to purchase Chromebooks and to use for pay-parity. However, included in these chargeback fees are several costs associated with payroll and other miscellaneous fees that have already been spent:

\$311,000 budgeted amount*

-\$160,000 (for HR and Accountant)

-\$20,000 (for 2018 internal audit which has already begun)

-\$16,318 for miscellaneous items already purchased through April

Postage and shipping \$922

Employee Clinic \$1725

Telephone line (metro line) \$3600

Facility charges \$4000

Legal services (outside) \$598

Other professional services \$6,350

Food and mileage \$370

\$114,682 balance for Chromebooks and pay parity

Recommendations:

\$15,200 (approx.) 50 Lenovo Chromebooks with software and 3 charging carts

\$99,482 (approx.) pay parity

* These estimates are still awaiting confirmation by the finance department.

Item Number:	14.C.
Meeting Date:	6/12/2018
Item Type:	NEW BUSINESS:

AGENDA REQUEST FORM
City Of Cape Coral Charter School Authority

TITLE:

Request for Emergency Meeting for SB 7026: "Mental Health Assistance Allocation" -
Superintendent Collins

SUMMARY:

ADDITIONAL INFORMATION:

ATTACHMENTS:

Description		Type
D	MENTAL HEALTH ASSISTANCE ALLOCATION	Backup Material
	- SB 7026	



State Board of Education

Marva Johnson, *Chair*
Andy Tuck, *Vice Chair*

Members

Gary Chartrand
Ben Gibson
Tom Grady
Michael Olenick
Joe York

Pam Stewart
Commissioner of Education

MEMORANDUM

TO: School District Superintendents
School District Finance Officers

FROM: Hershel Lyons, Chancellor
Division of Public Schools

Linda Champion, Deputy Commissioner
Division of Finance and Operations

DATE: June 1, 2018

SUBJECT: Mental Health Assistance Allocation – Senate Bill 7026

Senate Bill 7026 (Chapter 2018-3, Laws of Florida) comprehensively addresses school safety, in part, through a Mental Health Assistance Allocation and district implementation plans. In Governor Scott's letter, dated March 23, 2018, he stated that it was his expectation that each student in Florida has access to a mental health professional at school by the 2018-19 school year. Following is a summary of the pertinent sections of the new law, including changes that will impact Florida school districts.

Section 29.

Revises section (s.) 1011.62, Florida Statutes (F.S.), Funds for operation of schools, to:

- Create a Mental Health Assistance Allocation to provide funding to school districts to help establish or expand school-based mental health care.
 - Funds for this allocation are to be allocated each year in the General Appropriations Act (GAA) or other law, with each school district receiving a minimum of \$100,000 and the remaining balance to be distributed to school districts proportionately based on their total unweighted full-time equivalent student enrollment.
 - Before receiving funds, school districts are required to annually develop and submit a plan outlining the local program and planned expenditures to their district school boards for approval.
 - Plans approved by district school boards are due to the Commissioner of Education by August 1 of each fiscal year. The district must include the plans approved by the governing body of each charter school in the district with its submission.
 - Attached to this memo are a certification and checklist for your plans, which are also to be submitted to Mark Eggers via email by August 1, 2018.
 - Eligible charter schools are entitled to a proportionate share of the district's Mental Health Assistance Allocation funding.
 - To be eligible, a charter school must develop and submit a detailed plan outlining the local program and planned expenditures to its governing body for approval. After the plan is approved by the governing body, it must be provided to the

Contact Information:

Mark Eggers
850-245-0405
Mark.Eggers@fldoe.org
DPS: 2018-77

charter school's sponsor (district). This includes charter schools that will begin operations in the 2018-19 school year.

- The district should work with its charter schools to establish a process and reasonable deadline for charter schools to submit their governing body-approved plans to the district before the district's August 1 deadline to submit them and its own plan to the department.
- At least 90 percent of a district's allocation must be spent to:
 - Provide mental health assessment, diagnosis, intervention, treatment and recovery services to students with one or more mental health or co-occurring substance abuse diagnoses and students at high risk of such diagnoses; and
 - Coordinate such services with a student's primary care provider and the student's other mental health providers.
- Funds from this allocation may not supplant operating funds currently provided for this purpose, nor may the funds be used to increase salaries or provide bonuses.
- School districts are encouraged to maximize third-party health insurance benefits and Medicaid claims for services, where appropriate.
- The department will distribute the district's allocation upon the district's submission of the school board-approved plan outlining a local program and planned expenditures. Before the distribution of the allocation can occur the charter school must develop and submit a detailed plan outlining the local program and planned expenditures to its governing body for approval.
- Plans must be focused on delivering evidence-based mental health care treatment to children and include:
 - Provision of mental health assessment, diagnosis, intervention, treatment and recovery services to students with one or more mental health or co-occurring substance abuse diagnoses and students at high risk of such diagnoses.
 - Coordination of services with a student's primary care provider and other mental health providers caring for the student.
 - Direct employment of service providers or a contract-based collaborative effort or partnership with one or more local community mental health program, agencies or providers.
- Beginning September 30, 2019, and annually thereafter by September 30, each school district shall submit to the department a report on its program outcomes and expenditures for the previous fiscal year that, at a minimum, must include the number of each of the following:
 - Students who received screenings or assessments.
 - Students who were referred for services or assistance.
 - Students who received services or assistance.
 - Direct employment service providers employed by each school district.
 - Contract-based collaborative efforts or partnerships with community mental health programs, agencies or providers.

A draft checklist for the report is attached to this memo for your planning purposes.

Section 36.

Appropriates \$69,237,286 in recurring funds from the General Revenue Fund for the 2018-19 fiscal year to fund the Mental Health Assistance Allocation, created pursuant to s. 1011.62(16), F.S., within the Florida Education Finance Program.