

AGENDA

REGULAR MEETING OF THE CAPE CORAL CHARTER SCHOOL GOVERNING BOARD

Tuesday, October 13, 2020 City Council Chambers 5:30 PM

1. CALL TO ORDER

A. Chairman Michael Campbell

2. MOMENT OF SILENCE:

A. Chairman Michael Campbell

3. PLEDGE OF ALLEGIANCE:

A. Chairman Michael Campbell

4. ROLL CALL:

- A. Chairman Campbell, Vice-Chair Mitchell, Gunter Dist 1., Metzger, Minaya, Traiger, Treichler Parent Representatives: Hoagland, Jackson
- B. Request for Approval of Charter School Authority Governing Board Members who wish to remotely attend this meeting be allowed to participate, discuss, and vote on items appearing on today's Agenda dated October 13, 2020 Vice Chair Mitchell

5. APPROVAL OF MINUTES:

A. Request for Approval of the Minutes of the Regular Governing Board Meeting on Tuesday, September 8, 2020.

6. APPROVAL OF AGENDA REGULAR MEETING:

A. Request for Approval of the Agenda for the Regular Governing Board Meeting, October 13, 2020

7. PUBLIC COMMENT:

A. Public Comment is limited to three(3) minutes per individual; 45 minutes total comment time. Members of the public can also submit comments on agenda items using "e-comment" forms found on the

City of Cape Coral's City Clerk's Office web page under "Agendas and Videos" at www.capecoral.net. All e-comments should be received no later than 12:00p.m. the day of the meeting.

8. CONSENT AGENDA:

 A. Request for Approval for Teachers Out of Field - Superintendent Collins

9. SUPERINTENDENT REPORT:

A. Superintendent Jacquelin Collins

10. CHAIRMAN REPORT:

A. Chairman Michael Campbell

11. FOUNDATION REPORT:

A. Gary Cerny, Foundation President

12. STAFF COMMENT:

A. Donnie Hopper, Principal, Oasis Middle School and Brianne Romano, Assistant Principal, Oasis Middle School

13. UNFINISHED BUSINESS:

A. No Activity

14. NEW BUSINESS:

A. Request Approval to Purchase Security Cameras for 12 Oasis Charter Schools Buses - Danielle Jensen, Director of Procurement and Food Services

15. FINAL BOARD COMMENT AND DISCUSSION:

16. TIME AND DATE OF NEXT MEETING

A. The Next Regular Governing Board Meeting will be held on Tuesday, November 10, 2020 at 5:30p.m. in Cape Coral City Council Chambers, 1015 Cultural Park Blvd., Cape Coral, FL 33990

17. ADJOURNMENT:

Members of the audience who address the Board/Commission/Committee shall step up to the speaker's lectern and give his/her full name, address and whom he/she represents. Proper decorum shall be maintained at all time. Any audience member who is boisterous or disruptive in any manner to the conduct of this meeting shall be asked to leave or be escorted from the meeting room.

In accordance with the Americans with Disabilities Act and S.S. 286.26, Florida Statutes, persons needing a special accommodation to participate in this proceeding should contact the Human Resources Department whose Office is located at Cape Coral City Hall, telephone 1-239-574-0530 for assistance; if hearing impaired, telephone the Florida Relay Service Numbers, 1-800-955-8771 (TDD) or 1-800-955-8700 (v) for assistance. In accordance with Florida Statute 286.0105: any person who desires to appeal any decision at this meeting will need a record of the proceedings and for this purpose may need to ensure that a verbatim record of the proceedings is made which includes the testimony and evidence upon which the appeal is based.

Item Number: 1.A.

Meeting Date: 10/13/2020

Item Type: CALL TO ORDER

AGENDA REQUEST FORM

City Of Cape Coral Charter School Authority

TITLE:

Chairman Michael Campbell

SUMMARY:

ADDITIONAL INFORMATION:

Item Number: 2.A.

Meeting Date: 10/13/2020

Item Type: MOMENT OF SILENCE:

AGENDA REQUEST FORM

City Of Cape Coral Charter School Authority

TITLE:

Chairman Michael Campbell

SUMMARY:

ADDITIONAL INFORMATION:

Item Number: 3.A.

Meeting Date:

10/13/2020

Item Type:

PLEDGE OF ALLEGIANCE:

TITLE:

Chairman Michael Campbell

SUMMARY:

ADDITIONAL INFORMATION:

RECOMMENDED ACTION:

AGENDA REQUEST FORM

City Of Cape Coral Charter School Authority

Item Number: 4.A.

Meeting Date: 10/13/2020
Item Type: ROLL CALL:

AGENDA REQUEST FORM

City Of Cape Coral Charter School Authority

TITLE:

Chairman Campbell, Vice-Chair Mitchell, Gunter Dist 1., Metzger, Minaya, Traiger, Treichler Parent Representatives: Hoagland, Jackson

SUMMARY:

ADDITIONAL INFORMATION:

Item Number: 4.B.

Meeting Date: 10/13/2020 Item Type: ROLL CALL:

AGENDA REQUEST FORM

City Of Cape Coral Charter School Authority

TITLE:

Request for Approval of Charter School Authority Governing Board Members who wish to remotely attend this meeting be allowed to participate, discuss, and vote on items appearing on today's Agenda dated October 13, 2020 - Vice Chair Mitchell

SUMMARY:

ADDITIONAL INFORMATION:

Item Number: 5.A.

Meeting 10/13/2020 Date:

Item Type: APPROVAL OF MINUTES:

AGENDA REQUEST FORM
City Of Cape Coral Charter School
Authority

TITLE:

Request for Approval of the Minutes of the Regular Governing Board Meeting on Tuesday, September 8, 2020.

SUMMARY:

ADDITIONAL INFORMATION:

RECOMMENDED ACTION:

ATTACHMENTS:

Description Type

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GOVERNING BOARD MINUTES AMENDED AGENDA



City of Cape Coral Charter School Authority
Governing Board Regular Meeting
City Council Chambers
Tuesday, September 8, 2020 at 5:30p.m.

1. Call to Order

A meeting of the City of Cape Coral Charter School Authority Governing Board of Lee County, Florida, met on Tuesday, September 8, 2020 at City Council Chambers, Cape Coral FL 33990. Vice-Chairman Susan Mitchell called the meeting to order at 5:36p.m.

2. Moment of Silence

Vice-Chair Mitchell

3. Pledge of Allegiance to the Flag of the United States of America

Vice-Chair Mitchell

4. Board Member Roll Call

4A. Present *en chamber*: Susan Mitchell, Vanessa Metzger, Dr Guido Minaya, Tami Traiger, Suzanne Treichler. Parent Representatives: Hoagland, Jackson

Virtual Attendance: John Gunter, Dist 1

4B. Motion made by Member Traiger, Second by Member Minaya to approve Charter School Authority Governing Board Members who wish to virtually attend this meeting be allowed to continue to participate, discuss and vote on items appearing on today's agenda dated September 8, 2020. Unanimous

Also Present:

Jacquelin Collins, Superintendent

MaryAnne Moniz, Business Manager

Dr Christina Britton, Principal, Oasis High

Melanie Klages, RN Oasis Charter Schools (V)

Donnie Hopper, Principal, Oasis Middle

Brianne Romano, Assistanbt Principal, Oasis Middle

Kevin Brown, Principal, Oasis Elementary North

MaryBeth Grecsek, Interim Principal, Oasis Elementary South

Danielle Jensen, Director of Procurement and Food Services

Leisa Orcutt, Director Human Resources

Jamie Cooper, Transportation Supervisor of Business Operations (V)

Heath Sterk, Educator, TAC, Oasis Middle School

Oasis Charter Schools Teachers and Staff

Cape Coral Residents

Dolores Menendez, City Attorney

Mark Moriarty, Assistant City Attorney, City of Cape Coral

Officer CCPD Detail

Officer CCPD Detail

5. Approval of Previous Minutes

Motion made by Member Minaya, Second by Member Traiger to approve the Minutes of the Regular Governing Board meeting on July 14, 2020. *Unanimous*

6. Approval of Regular Meeting Agenda

Motion made by Member Minaya, Second by Metzger to Request for Approval of an Amended Agenda, September 8, 2020 to include the corrected version of: ITEM 14A: "Approval of Governor's Florida Teachers Salary Allocation 2020 for New and Veteran Florida Teachers," and approve the balance of the Agenda for the Regular Governing Board Meeting on September 8, 2020. Unanimous

7. Public Comment

- Anne-Marie Davis, Educator, Oasis Elementary South Governor's Teacher Salary Allocation should include raises up to \$47,500 and/or 3% raise to fill out the max amount already set aside for OCS teachers.
- 2. E-comments: "EXHIBIT A"

Anon - "Staff Comment" - Please see attachement.

Superintendent Collins noted the answer to this question may already be answered in the upcoming STAFF COMMENTS compendium that John Gunter, Dist 1 Council Liaison tasked administration with submitting regarding similar issues brought forward by recent e-comments.

8. Consent Agenda

Motion made by Member Minaya, Second by Member Metzger to approve the following item by Consent. Unanimous; Motion Passed

A. APPROVED Request for Approval and Adoption of the City of Cape Coral Charter School Authority Governing Board Meetings January 2021-June 2021- Superintendnet Collins

9. Superintendent Report

- Congratulated administrators and teachers on a successful start to a new school year.
- Discussion of Day One Enrollment Numbers face-to-face verses Home Connect.
- Shared conversation highlights with Oficer Angela Smith, FL Dept of Health who supports OCS efforts to implement and enforce CDC guidelines and protocols.
- Shared COVID-19 school data which shows low system contamination rates and proactive/active recovery after exposure and/or reporting. Included overview of USSI, Inc. sanitization procedures and protocols.
- Update on OCS Transportation services for new school year; buses serving students without any problems.

10. Chairman Report

Vice-Chair Mitchell thanked Oasis Administrators for doing such a remarkable job with the budget and all of their efforts. She also welcomed new CSA Governing Board Member Suzanne Treichler who will be representing the Education Community.

11. Foundation Report

- Gary Cerny, President discussed how previous events had been modified due to COVID-19 restrictions. However, the annual Rally is still set for April 17, 2021.
- Jenn Hope-Belis, Vice President outlined the function and purpose of the Cape Coral Municipal Charter Schools Foundation and how they serve the Oasis community.

Grant writing continues; the Foundation is looking into several STEM-related grants and/or miscellaneous projects to help teachers and classrooms both face-to-face and virtual.

12. Staff Comment

Discussion of the City of Cape Coral Oasis Charter Schools Elementary Teacher Standard Contract Including Work Hours - Leisa Orcutt, S-CP, Human Resources Manager. Last meeting e-comment(s) referred to Oasis Elementary (South) teachers working a longer day due to assigned shared tasks such as car line duty, etc. Based on the original charter school design the intent was to provide a longer learning day for elementary students so that they would not have homework and could go on to participate in extracurricular activites. This has resulted in Oasis North and Oasis South teachers working longer hours than their middle and high school colleagues in order to cover assigned duties such as car line etc. Teachers want compensation in one form or another. Superintendent Collins tasked Orcutt with developing a viable compensation plan that includes the input from teachers and administrators that will be brought to the Board at a later date.

Active Discussion: Gunter, Metzger, Minaya, Traiger, Treichler, Menendez, Jackson commenting

13. Unfinished Business

No Activity

14. New Business

14A. APPROVED. Motion made by Member Traiger, Second by Member Mitchell to Approve and Adopt the City of Cape Coral Oasis Charter Schools FY 2021-FY2023 Budget Amendment No. 2 - MaryAnne Moniz, Business Manager. Unanimous

14B. APPROVED. Motion made by Member Gunter, Second by Member Minaya to Approve disbursement of the Governor's Florida Teachers Salary Allocation 2020 for New and Veteran Florida Teachers as follows: Option #3:"Bring all new teachers to a minimum base of \$47,500. Provide veteran teachers with 4% increase." Unanimous

14C. APPROVED. Motion made by Member Mitchell, Second by Member Minaya to Approve the City of Cape Coral Charter School Authority Strategic Planning Workshop 2021-2023 Meeting Date/Time/Place - Superintendent Collins. The OCS Strategic Planning Workshop Dates will be Thursday, November 12, and Thursday November 19, 2020 at 8:00a.m. - 2:30p.m. at the Cape Coral Yacht Club, 5819 Driftwood Pkwy, Cape Coral, FL 33904

16. Time and Date of Next Regular Meeting

The next Regular Governing Board Meeting will be held on Tuesday, October 13, 2020 at 5:30 p.m. in City Council Chambers.

17. Adjournment

The Governing Board adjourned at 7:53p.m.

Respectfully Submitted,

Kathleen Paul-Evans

Charter School Authority Board Secretary

Secretary	Date of approval

From: Kathleen Paul-Evans

Sent: Tuesday, September 8, 2020 12:44 PM

To: Kathleen Paul-Evans

Subject: FW: (EXTERNAL__)1 ecomment received

1A

From: noreply@revize.com

Sent: Monday, September 7, 2020 10:28:24 PM (UTC+00:00) Monrovia, Reykjavik

To: Cape Coral Public Comment **Subject:** [EXTERNAL] - ecomment

Caution – This email originated from outside of our organization. Please do not open any attachments or click on any links from unknown sources or unexpected email.

meeting Type = Charter School Governing Board

Name = Anonymous

Email =

Date = 2020-09-08

Item = Staff Comment



Comments = Rather than readjusting the pay scale for elementary teachers, the school board should change teachers hours to 8am 3:30pm and add a \$600 add pay for the school year to compensate for car duty. On a similar note, will a committee of teachers and admin be created to discuss the pay scale for the governor's money as was suggested by a board member at the previous meeting?

Client IP = 69.247.36.167

Regards,

Kathleen Paul-Evans

Executive Assistant to the Superintendent
The City of Cape Coral Oasis Charter Schools Custodian of Records
The City of Cape Coral Oasis Charter Schools Public Information Officer
3519 Oasis Boulevard, Second Floor

Cape Coral, FL 33914-4914 Tel.: 239-424-6100, Ext 404

Fax: 239-541-1039

E-mail: Kathleen.Paul-Evans@capecharterschools.org



Item

6.A.

Number: Meeting

Date:

10/13/2020

APPROVAL OF AGENDA REGULAR

Item Type: **MEETING:**

AGENDA REQUEST FORM City Of Cape Coral Charter School Authority

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Request for Approval of the Agenda for the Regular Governing Board Meeting, October 13, 2020

SUMMARY:

ADDITIONAL INFORMATION:

Item Number: 7.A.

Meeting Date: 10/13/2020

Item Type: PUBLIC COMMENT:

AGENDA REQUEST FORM

City Of Cape Coral Charter School Authority

TITLE:

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meeting.		
SUMMARY:		
ADDITIONAL INFORMATION:		
RECOMMENDED ACTION:		

Item Number: 8.A.

Meeting Date: 10/13/2020

Item Type: CONSENT AGENDA:

AGENDA REQUEST FORM

City Of Cape Coral Charter School Authority

TITLE:

Request for Approval for Teachers Out of Field - Superintendent Collins

SUMMARY:

Florida State Statute 1012.42 recognizes that teachers at times must be assigned duties in a class outside the field in which the teacher is certified. The following teachers at Oasis Charter Schools are certified to teach, or eligible for certification, but may be assigned one or more classes outside their areas of certification. Please be assured that all Oasis Charter Schools teachers are taking the appropriate steps to comply with the statutory regulations.

ADDITIONAL INFORMATION:

RECOMMENDED ACTION:

ATTACHMENTS:

Description Type

TEACHERS OUT OF FIELD 2020-21 Backup Material



September 14, 2020

Dear Parents and Guardians,

Florida State Statute 1012.42 recognizes that teachers at times must be assigned duties in a class outside the field in which the teacher is certified. The following teachers at Oasis Elementary North are certified to teach, or eligible for certification, but may be assigned one or more classes outside their areas of certification. Please be assured that all teachers at Oasis Elementary North are taking the appropriate steps to comply with the statutory regulations. We appreciate your understanding and continued support; you may contact the school if you have any questions. Thank You.

TEACHER NAME	AREA OUT OF FIELD	
Tiffany Lanzone	ESOL	
Jennifer Williams	ESOL	
Kristi Troxell	ESOL	
Deanna Arocho	ESOL	
Amy Cardwell	Gifted	

The following teachers are working toward completion of their ESOL certification requirements:

Tiffany Lanzone Jennifer Williams Kristi Troxell Deanna Arocho

Kevin Brown, Principal



September 14, 2020

Dear Parents and Guardians,

Florida State Statute 1012.42 recognizes that teachers at times must be assigned duties in a class outside the field in which the teacher is certified. The following teachers at Oasis Elementary South are certified to teach, or eligible for certification, but may be assigned one or more classes outside their areas of certification. Please be assured that all teachers at Oasis Elementary South are taking the appropriate steps to comply with the statutory regulations. We appreciate your understanding and continued support; you may contact the school if you have any questions.

TEACHER NAME	AREA OUT OF FIELD
Bendezu, Solara	4th & 5th Grade
Feury, Gena	Gifted
Olszewski, Victoria	Gifted
Vallozzi, Jennifer	Gifted

The following teachers are working toward completion of their ESOL certification requirements:

TEACHER NAME	AREA OUT OF FIELD
Altini, Janet	ESOL
Arroyo, Esmeralda	ESOL
Cameron, Allison	ESOL
Diecidue, Anamaria	ESOL
Foster, Stefanii	ESOL
Graham, Natalie	ESOL

Sincerely,

MaryBeth Grecsek

Principal



START HERE, GO EVERYWHERE.

September 29, 2020

Dear Parents and Guardians,

Florida State Statute 1012.42 recognizes that teachers at times must be assigned duties in a class outside the field in which the teacher is certified. The following teachers at Oasis Middle School are certified to teach, or eligible for certification, but may be assigned one or more classes outside their areas of certification. Please be assured that all teachers at Oasis Middle School are taking the appropriate steps to comply with the statutory regulations. We appreciate your understanding and continued support; you may contact the school if you have any questions.

TEACHER NAME	SUBJECT OUT-OF-FIELD

Karen Brown Language Arts* - passed exam for ELA; adding to certificate

Kelly Buck Science Matthew Clark Math

Saverna DeRose Language Arts Kathleen Drew TV Production

Kathleen Ford Language Arts* - passed exam for ELA; adding to certificate

Lauren Sheffield Math* - passed exam for Math; adding to certificate

Nadeen Welch Math

The following teachers are working toward completion of their ESOL certification requirements:

William Baranowski Jennifer Brown Kathleen Drew Robert Ebbert
Kathleen Ford April Gibson Katie Hendershot Julie Rozum
Paula Rockwell Lauren Sheffield Heath Sterk Nadeen Welch
Kasie Wise Kelly Zanter

Sincerely,

Donnie Hopper, Principal







START HERE, GO EVERYWHERE.

September 17, 2020

Dear Oasis Families,

Florida State Statute 1012.42 recognizes that teachers at times must be assigned duties in a class outside the field in which the teacher is certified. The following teachers at Oasis High School are certified to teach, or eligible for certification, but may be assigned one or more classes outside their areas of certification. Please be assured that all teachers at Oasis High School are taking the appropriate steps to comply with the statutory regulations. We appreciate your continued support, please contact the school if you have any questions.

Joan Campbell Carrie Guffy Paige Howell Dr. Gabe Jolivet Jeff Love Jessica McKelvie

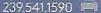
The following teachers are working toward their ESOL certification requirements: Paige Howell Dr. Gabe Jolivet Andrew Salver Michelle Wilkins

Thank you,

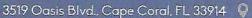
Christina M. Britton

Principal











Item

9.A.

Number: Meeting

Date:

10/13/2020

Item Type:

SUPERINTENDENT

REPORT:

TITLE:

Superintendent Jacquelin Collins

SUMMARY:

ADDITIONAL INFORMATION:

RECOMMENDED ACTION:

AGENDA REQUEST FORM

City Of Cape Coral Charter School Authority

Item Number: 10.A.

Meeting Date: 10/13/2020

Item Type: CHAIRMAN REPORT:

AGENDA REQUEST FORM

City Of Cape Coral Charter School Authority

TITLE:

Chairman Michael Campbell

SUMMARY:

ADDITIONAL INFORMATION:

Item Number: 11.A.

Meeting Date: 10/13/2020

Item Type: FOUNDATION REPORT:

AGENDA REQUEST FORM

City Of Cape Coral Charter School Authority

TITLE:

Gary Cerny, Foundation President

SUMMARY:

ADDITIONAL INFORMATION:

Item Number: 12.A.

Meeting Date: 10/13/2020

Item Type: STAFF COMMENT:

AGENDA REQUEST FORM City Of Cape Coral Charter School Authority

TITLE:

Donnie Hopper, Principal, Oasis Middle School and Brianne Romano, Assistant Principal, Oasis Middle School

SUMMARY:

ADDITIONAL INFORMATION:

Item Number: 13.A.

Meeting Date: 10/13/2020

Item Type: UNFINISHED BUSINESS:

AGENDA REQUEST FORM City Of Cape Coral Charter School Authority

TITLE: No Activity

SUMMARY:

ADDITIONAL INFORMATION:

Item Number: 14.A.

Meeting Date: 10/13/2020

Item Type: NEW BUSINESS:

AGENDA REQUEST FORM

City Of Cape Coral Charter School Authority

TITLE:

Request Approval to Purchase Security Cameras for 12 Oasis Charter Schools Buses - Danielle Jensen, Director of Procurement and Food Services

SUMMARY:

The Charter School is recommending the purchase and installation of twelve HD camera systems for a total cost of \$32,760. The charter school is allowed to piggyback on the Brevard County Schools ITB 18-B-071-NC for Bus Cameras, Accessories, and Installation. The amount to cover this purchase would need to be utilized from fiscal year 2021 reserves. This would eliminate the need to budget these items in FY22 and provide a needed system now as opposed to waiting nine months.

ADDITIONAL INFORMATION:

RECOMMENDED ACTION:

ATTACHMENTS:

Description Type

SECURITY CAMERAS BUSES 12 OCT 2020 Backup Material



CAPE CORAL CHARTER SCHOOL AUTHORITY

ADMINISTRATION DIVISION

TO:

Cape Coral Charter School Authority Governing Board

THRU:

Jacquelin Collins, Superintendent

FROM:

Danielle Jensen, Director of Procurement and Food Services

DATE:

October 2, 2020

SUBJECT:

Cape Coral Charter School Authority - Transportation to Purchase Security Cameras for Twelve

Charter School Buses

BACKGROUND:

The Charter School Transportation department has twenty-two buses serving approximately 1400 students daily. Each bus has a camera system which is used to monitor the safety of its students. The new cameras are now a three camera system that allows more clear coverage of activities within the bus. These recordings help to hold our staff and students accountable for their behavior and safety on the bus. The Charter School has ten buses that currently have the new camera system. In the past two years, four buses were purchased with the camera systems and six buses were upgraded this summer.

The Charter School has twelve buses that are using old security cameras that are either not working at all or providing poor quality recordings that are not effective for our purposes. The Transportation Supervisor has identified a vendor that can upgrade the cameras from a competitively bid contract. The Charter School would like to upgrade the remaining twelve buses to have the same camera systems across the fleet for safety and accountability purposes. Unfortunately, the transportation department does not have enough currently budgeted funds to proceed with this upgrade. Due to the poor conditions of the old camera systems, the Charter School recommends that the upgrade be completed as soon as possible. The camera system includes a three year warranty on all cameras.

RECOMMENDATION:

The Charter School is recommending the purchase and installation of twelve HD camera systems for a total cost of \$32,760. The charter school is allowed to piggyback on the Brevard County Schools ITB 18-B-071-NC for Bus Cameras, Accessories, and Installation. The amount to cover this purchase would need to be utilized from fiscal year 2021 reserves. This would eliminate the need to budget these items in FY22 and provide a needed system now as opposed to waiting 9 months.

In summary, the recommendation is to piggyback and use the pricing provided based on the Brevard County Schools ITB 18-B-071-NC for Bus Cameras, Accessories, and Installation to purchase twelve HD camera systems. The Governing Board will need to approve that \$32,760 be taken from reserves to cover the cost of the project.

Item

16.A.

Number:

Meeting Date:

10/13/2020

Item Type:

TIME AND DATE OF NEXT

MEETING

AGENDA REQUEST FORM City Of Cape Coral Charter School Authority

TITLE:

The Next Regular Governing Board Meeting will be held on Tuesday, November 10, 2020 at 5:30p.m. in Cape Coral City Council Chambers, 1015 Cultural Park Blvd., Cape Coral, FL 33990

SUMMARY:

ADDITIONAL INFORMATION: