



AGENDA

REGULAR MEETING OF THE CAPE CORAL CHARTER SCHOOL GOVERNING BOARD

Tuesday, April 10, 2018

Oasis High School - Cafeteria

6:00 PM

1. CALL TO ORDER

A. Vice-Chairman Michael Campbell

2. MOMENT OF SILENCE:

A. Vice-Chairman Campbell

3. PLEDGE OF ALLEGIANCE:

A. Vice-Chairman Campbell

4. ROLL CALL:

A. Vice-Chairman Michael Campbell, Sam Fisher, Kristi McMillian, Vanessa Metzger, Jennifer I. Nelson, Robert Ross, Angela Ticich, Tami Traiger, Russell Winstead

5. APPROVAL OF MINUTES:

A. Governing Board Minutes March 13, 2018

6. APPROVAL OF AGENDA REGULAR MEETING:

A. Regular Governing Board Meeting April 10, 2018

7. PUBLIC COMMENT:

- A. Board Reorganization, 1 - Vice-Chairman Campbell: The Members of the City of Cape Coral Charter School Authority Governing Board must unanimously elect the following: (1) Chairperson, (1) Vice-Chairperson.
- B. Board Reorganization, 2 - Newly Elected Chairperson or Newly Elected Vice-Chairperson: The Members of the City of Cape Coral Charter School Authority Governing Board accept the following new City Council appointees as members to the Governing Board: Vanessa Metzger (General-At-Large) and Angela Ticich (Education)

- C. Public Comment is limited to three(3) minutes per individual; 45 minutes total comment time.

8. CONSENT AGENDA:

9. SUPERINTENDENT REPORT:

- A. Superintendent Jacquelin Collins

10. CHAIRMAN REPORT:

11. FOUNDATION REPORT:

- A. Gary Cerny, Foundation President

12. STAFF COMMENT:

- A. School Update: Amanda Sanford, Principal, Oasis High School

13. UNFINISHED BUSINESS:

- A. Discussion and Approval of Proposed Superintendent's Performance Evaluation Tool - Member Traiger

14. NEW BUSINESS:

- A. Approval of Exterior Painting RFB - Danielle Jensen, Director Procurement and Food Service
- B. Discussion of Teacher Merit Pay - Superintendent Collins
- C. Discussion and Approval of Design and Development of Oasis-Ensite EcoPark (EE Outdoor Learning Park)- Janet Altini and 4th Grade Students from Oasis Elementary School

15. FINAL BOARD COMMENT AND DISCUSSION:

16. TIME AND DATE OF NEXT MEETING

- A. The Budget Workshop Meeting will be held on Tuesday, April 17, 2018 at 9:00 a.m., at City of Cape Coral Nicholas Annex, Room A200-Green Room, 815 Nicholas Parkway, Cape Coral, FL 33990
- B. The Regular Governing Board Meeting will be held on Tuesday, May 8, 2018 at 9:00 a.m. in Council Chambers

17. ADJOURNMENT:

Members of the audience who address the Board/Commission/Committee shall step up to the speaker's lectern and give his/her full name, address and whom he/she represents. Proper decorum shall be maintained at all time. Any audience member who is boisterous or disruptive in any manner to the conduct of this meeting shall be asked to leave or be escorted from the meeting room.

In accordance with the Americans with Disabilities Act and S.S. 286.26, Florida Statutes, persons needing a special accommodation to participate in this proceeding should contact the Human Resources Department whose Office is located at Cape Coral City Hall, telephone 1-239-574-0530 for assistance; if hearing impaired, telephone the Florida Relay Service Numbers, 1-800-955-8771 (TDD) or 1-800-955-8700 (v) for assistance. In accordance with Florida Statute 286.0105: any person who desires to appeal any decision at this meeting will need a record of the proceedings and for this purpose may need to ensure that a verbatim record of the proceedings is made which includes the testimony and evidence upon which the appeal is based.

Item Number:	1.A.
Meeting Date:	4/10/2018
Item Type:	CALL TO ORDER

AGENDA REQUEST FORM
City Of Cape Coral Charter School Authority

TITLE:

Vice-Chairman Michael Campbell

SUMMARY:

ADDITIONAL INFORMATION:

Item Number: 2.A.

Meeting Date: 4/10/2018

Item Type: MOMENT OF SILENCE:

AGENDA REQUEST FORM

City Of Cape Coral Charter School Authority

TITLE:

Vice-Chairman Campbell

SUMMARY:

ADDITIONAL INFORMATION:

Item Number: 3.A.

Meeting
Date: 4/10/2018

Item Type: PLEDGE OF
ALLEGIANCE:

AGENDA REQUEST FORM
City Of Cape Coral Charter School
Authority

TITLE:

Vice-Chairman Campbell

SUMMARY:

ADDITIONAL INFORMATION:

Item Number:	4.A.
Meeting Date:	4/10/2018
Item Type:	ROLL CALL:

AGENDA REQUEST FORM
City Of Cape Coral Charter School Authority

TITLE:

Vice-Chairman Michael Campbell, Sam Fisher, Kristi McMillian, Vanessa Metzger, Jennifer I. Nelson, Robert Ross, Angela Ticich, Tami Traiger, Russell Winstead

SUMMARY:

ADDITIONAL INFORMATION:

Item Number: 5.A.

Meeting Date: 4/10/2018

Item Type: APPROVAL OF MINUTES:

AGENDA REQUEST FORM
City Of Cape Coral Charter School
Authority

TITLE:

Governing Board Minutes March 13, 2018

SUMMARY:

ADDITIONAL INFORMATION:

ATTACHMENTS:

Description

▢ Board Minutes March 13, 2018b

Type

Backup Material



GOVERNING BOARD MINUTES

City of Cape Coral Charter School Authority

Governing Board Regular Meeting

Tuesday, March 13, 2018 at 9:00 a.m.
City of Cape Coral Council Chambers

1. Call to Order

A meeting of the City of Cape Coral Charter School Authority Governing Board of Lee County, Florida, met on Tuesday, March 13, 2018 at the City of Cape Coral Council Chambers. Chairman Robert Zivkovic called the meeting to order at 9:00 a.m.

2. Moment of Silence

Chairman Zivkovic

3. Pledge of Allegiance to the Flag of the United States of America

Chairman Zivkovic

4. Board Member Roll Call

Present: Chairman Zivkovic, Fisher, McMillian, Nelson, Traiger, Winstead

Absent Excused: Boyer, Campbell, Ross

Also Present: Jacquelin Collins, Interim Superintendent

MaryAnne Moniz, Business Manager

Danielle Jensen, Director of Procurement and Food Services

Vicki McAtee, City of Cape Coral HR, Liaison to the Charter Schools

Mark Moriarty, Assistant City Attorney, City of Cape Coral

Vicki Bateman, Finance Director, City of Cape Coral Financial Services

Jeanette Kreuz, Senior Accountant, City of Cape Coral

Gary Cerny, President, Charter School Foundation
Christopher Fennell, Principal, Oasis Elementary School
Donnie Hopper, Principal, Oasis Middle School
Marjorie Galyon, Transportation
Britt Martin, Senior Accountant, City of Cape Coral
Members of the General Public

5. Approval of Previous Minutes

Motion made by Member Fisher, Second by Member Winstead to approve the Minutes of the February 13, 2018. *Unanimous; Motion Carried*

6. Approval of Regular Meeting Agenda

Motion made by Member Traiger, Second by Fisher, to add “NEW BUSINESS, Item 14B: Discussion of Proposed Superintendent’s Performance Evaluation Tool - Member Traiger,” to the agenda, and approve the balance of the Agenda of the Regular Governing Board Meeting, March 13, 2018. *Unanimous; Motion Carried*

7. Public Comment

No Comments from the Public.

8. Consent Agenda

Motion made by Member Winstead, Second by Member Traiger. *Unanimous; Motion Carried*

8A. Approved Amended Language NEOLA POLICY 3121.01 - “Criminal Background and Employment History Checks”- Superintendent Collins

8B. Approved Amended Language NEOLA POLCY 3140 - “Suspension or Dismissal of Instructional Staff” - Superintendent Collins

8C. Approved Amended Language NEOLA POLICY 6110 - “Grant Funds” - Superintendent Collins

8D. Approved - Payment to the University of Cambridge Local Examinations Syndicate for the Oasis High School AICE Program - MaryAnne Moniz, Business Manager

9. Superintendent Report

Victoria Bateman, Director, City of Cape Coral Financial Services: She is here today to update the Board on the Highlights of the Financial Statements as of January 31, 2018: Benchmark for January is 58.33%. General Fund Cash and cash equivalents increased by \$412, 626. The Statement of Net Activities increased by \$1,393,903 (due to receipt of \$1,773,710). Decrease in enrollment of 7.4 FTE (enrollment decrease effects future FAEFP awards) Right now the Charter School has \$9 million plus in the bank; \$3/4 million is invested to make some revenue. Internal Funds increased by \$35, 561 from \$675, 793 to \$711, 354 - increase due to deposits for field trips. These funds are supposed to be used in current year they are received, and for those specific student purposes, only. *Further Explanation*

Member Traiger asked if there had been news of a reversal of the Capital Outlay situation.

Member Winstead asked if we had a plan to reduce Internal Funds by the end of the year.

Chairman Zivkovic asked if any of the student-related Internal Funds can be rolled over if it is undesignated.

Chairman Zivkovic wants to find out if Municipal Charter Schools like ours could be exempt from the District lawsuit (\$1.7million). Member Winstead agreed with further discussion.

Motion made by Member Winstead, Second by Chairman Zivkovic to approach the Lee County School Board and ask to be directly exempted, in writing, from the current lawsuit.

Unanimous; Motion Carried [A Letter was sent to the District on March 23, 2018]

Superintendent Collins Report: The Mayor, City Manager, Victoria Bateman, Jennifer Nelson, and I will be at a “Shade Meeting” on Monday, March 26th to discuss security issues at the charter schools, and the physical responsibilities they feel , as the Landlord, that should be discussed by Council. Before this meeting, Superintendent Collins would like to have a Board “Shade” Meeting to make sure there is an alignment of needs, policies, and procedures. A Board “Shade Meeting” was set for Friday, March 23, 2018 at 8:00 a.m., at Oasis High School - JROTC Conference Room, 3519 Oasis Boulevard, Cape Coral, FL 33914. Further Discussion

Mrs. Collins attended the elementary school PTO meetings and answered as many parent questions as possible and feels that many parents are now calm and returning to a focus on their child’s academic career.

Mrs. Collins introduced the new Supervisor of Athletics and Physical Education, Marek Moldawsky, who is here to speak. Mrs. Collins also highlighted on the some of the amazing things students do at the school level including the TSA wins and high school MUN awards. Further Discussion.

Marek Moldawsky explained his “Four Pillars” of development for the charter schools athletics program.

10. Chairman Report

Highlights include Chairman Zivkovic congratulated Mr. Nowicki and the recent success of the Oasis TSA teams, the PTO meetings which have gone remarkably well, and have been well received by the parents of the schools, among other successful charter school endeavours. The Chairman also thanked the number of parents who have taken the time to send in their comments and suggestions regarding the safety and security of our schools. Mr. Zivkovic said that "We have a great system, and we are very honest and open in terms of discussing issues, and we do so with a lot of transparency." He also thanked the City for stepping up and supporting the charter schools in every way." Mr. Zivkovic said that although it's been a bumpy month or so, he's "still very proud to have his kids in the system and feels very comfortable." Chairman Zivkovic added that he and Superintendent Collins are going to set up a meeting with Connie Barron, the City's Public Information Officer to discuss how to better handle the public and press inquiries in the future, etc. Chairman Zivkovic also mentioned his thanks, appreciation and congratulations to members of the Oasis community that continue to do so well, including those eager parents who camped out to get a seat for their child at the elementary school VPK programs. He also acknowledged OMS student Tyler Feichthaler who is off to the State Championship National Geographic Bee, April 6th in Tallahassee. *Further Comments*

11. Foundation Report

Gary Cerny, Foundation President:

The Rally is the Foundation's biggest fundraiser and it is set for April 7, 2018 at the German American Club. Publicity materials have been distributed and marketing this event is of course, the big push now. After all is said and done, Rally funds will still be distributed to the schools, but this year it may be a little different, because the outside donors who are funding the event are asking for a little bit more details as to exactly where, and how the money will flow, and some are even more specific with exactly how or the areas they want their donation to help the schools. So, this year we want to first sit down with the schools and find out what is needed, and where, and then start allocating funds. But funds are still going to be distributed.

Our biggest donor is becoming more active and we will do a system tour for her later this week. *Further Explanation*

Foundation staff changes include treasurer, Kathryn Gomez is leaving, and so that slot is now open.

The Lee County Environmental Grant (\$365,000 project) is almost completely out for schools as they have decided to allocate most of the fund toward waterways. However, we are always looking for more grants and ones that fit our needs.

The Lighthouse finalists have been observed and interviewed, and a winner has been determined. Please come to the Awards dinner on May 4th at the Yacht Club. *Further Explanation*

Safety and security are a major concern for all of us and if there is any way he can personally help in a professional way with school security issues, Mr. Cerny would be more than happy to do so. *Further Explanation Continued*

Member Winstead said he is eager to allow Mr Cerny to present his ideas, and the ideas of others outside of the Cape Coral Police Department when it comes to school safety. *Further Discussion*

Chairman Zivkovic asked if a security representative could attend the proposed Governing Board "Shade" Meeting. City Attorney Mark Moriarty made clarifications as to who and what can be discussed during a Shade Meeting according to Florida laws. *Discussion Continued*

12. Staff Comment

Christopher Fennell, Interim Principal, Oasis Elementary congratulated Isabelle Vozzella, who won the Ben Carson Scholarship which is worth \$1,000. As a 5th grader Isabella has already had a lot of academic success, and combined with her years in 4-H Club activities she is well deserved. *Further Comment*

A big congratulations to the OES Odyssey of the Mind team that took second placed at the State competition.

If you missed it all everyone can say is how phenomenal our school production, Madagascar was! It was truly fabulous! The students always do such an amazing job so get ready for next year.

Recently OES had our Science Fair and besides great science projects, parent support was outstanding.

Mrs Altini's 4th grade class has been obsessed with restoring our playgrounds after Hurricane Irma did her damage. Students are working on designing and engineering an eco-friendly park and have done an amazing job of planning and lobbying the right people to make a real difference. Partnerships between the students and parents are resulted in grant writing and community outreach opportunities for the students. Although students "lost" a grant, they are winning big because now they want to make this eco-friendly spot even more than they did before. *Further Explanation*

OES teachers went on a math seminar that refreshed and introduced many new skills and strategies for math instruction, as well as a Nashville Teach Your Heart Conference which was very exciting and motivating. *Further Explanation*

Follow us on *Twitter* - we post regularly and want you to see and enjoy our amazing students!

Chairman Zivkovic asked Mr. Fennell to remind his parents that the proper way to address concerns and miscommunications is to discuss it with the principal, or proper individual, and not on social media.

Superintendent Collins informed the Board that interviews for the new OES principal will be all this week, and hopefully, the school will have a new principal before the end of the school year. All Board members are invited to attend. *Further Explanation*

13. Unfinished Business

14. New Business

14A. Budget Amendment No. 1, FY 2017-2018 presented by MaryAnne Moniz, Business Manager:

This is the first budget amendment for Fiscal Year 2018. The reason why we do budget amendments is to bring in-line our revenues and expenditures. We typically do two budget amendments a year; this first one in particular is to align miscellaneous adjustments, reclassify fund balances, and reclassify discretionary capital. *Further Explanation*

Chairman Zikovic and Member Winstead questioned whether the Lee County School District lawsuit has the right and/or ability to take back the money in case of a loss.

Motion made by Member Fisher, Second by Member Traiger to approve Budget Amendment No. 1. *Unanimous, Motion Carried*

Member Traiger asked for clarifications on the AICE funding.

Member Winstead asked why we are seeing a reduction in the numbers of AICE graduates. Superintendent Collins said it is mostly because our math programs were at fault possibly as far back as elementary math level. *Discussion Held*

14B. Discussion of Superintendent Evaluation Tool(s) - Member Traiger: The goal today is to review the new document but not vote on it. Instead, please take the next month to look it over, and be ready to approve it at the next Board meeting on April 10th. The next goal is to have the adopted forms completed by May, and a full evaluation to be completed by June 15th.

The evaluation categories were collapsed and steam-lined to come up with four clear strategies, goals, and targets of the Strategic Plan. *Discussion Held*

15. Final Board Comment and Discussion

Member Fisher wishes students, teachers and staff a great Spring Break.

Member Winstead thanked and praised Superintendent Collins for her calm and steady leadership during some trying times. We can all be proud.

Chairman Zivkovic asked to review the mandatory parent volunteer hours due to lack of interest and participation. Superintendent Collins said it's getting more difficult to get parents to comply. Member Traiger said maybe we can look at incentives for parents who go above and beyond. Member Winstead said parent volunteerism can be difficult for some households so he wants to make the program more flexible and adaptable to diverse homes.

16. Time and Date of Next Regular Meeting

The next Regular Governing Board Meeting will be held on Tuesday, April 10, 2018, at 6:00 p.m. at Oasis High School - Cafeteria, 3519 Oasis Boulevard, Cape Coral, FL 33914

The Budget Workshop #2 will be held on Tuesday, April 17, 2018 at 9:00a.m., at City of Cape Coral Nicholas Annex, Room A200-Green Room, 815 Nicholas Parkway, Cape Coral, FL 33990

17. Adjournment

The Governing Board adjourned at 10:37a.m.

Respectfully Submitted,

Kathleen Paul-Evans

Executive Assistant to the Interim Superintendent

City of Cape Coral Charter School Authority

Secretary

Date of approval

Item Number:	6.A.
Meeting Date:	4/10/2018
Item Type:	APPROVAL OF AGENDA REGULAR MEETING:

AGENDA REQUEST FORM
City Of Cape Coral Charter School
Authority

TITLE:

Regular Governing Board Meeting April 10, 2018

SUMMARY:

ADDITIONAL INFORMATION:

Item Number: 7.A. Meeting Date: 4/10/2018 Item Type: PUBLIC COMMENT:

AGENDA REQUEST FORM
City Of Cape Coral Charter School Authority

TITLE:

Board Reorganization, 1 - Vice-Chairman Campbell: The Members of the City of Cape Coral Charter School Authority Governing Board must unanimously elect the following: (1) Chairperson, (1) Vice-Chairperson.

SUMMARY:

ADDITIONAL INFORMATION:

ATTACHMENTS:

Description	Type
Board Reorganization April 2018	Backup Material

REORGANIZATION OF BOARD:

Procedure to elect a Chairman:

- Only the voting board members can vote.
- Members make nominations and should *not* be seconded.
- After nominations are made a motion should be made to close nominations and will require a second and board vote.
- After nominations are closed, the board members will vote.
- The member with the highest number of votes will become chairman.
- Current Chair states that with # of votes Member _____ will take over as the newly elected chairman.
- It is customary in order to show support for the new chairman to hold a re-vote to make it unanimous.
- The newly elected chairman will assume the chair and follow the same procedure for electing the Vice Chairman.

Nominations for Chairman:

Motion made by member _____ to close nominations for chairman and seconded by member _____

Board vote:

- Member Campbell votes for
- Member Fisher votes for
- Member Metzger votes for
- Member Nelson votes for
- Member Ticich votes for
- Member Traiger votes for
- Member Winstead votes for

Roll call is taken for voting members to vote by stating *yes* or *no* for member _____ to become Chairman:

- Campbell-
- Fisher-
- Metzger-
- Nelson-
- Ticich-
- Traiger-
- Winstead-

Procedure to elect a Vice-Chairman:

- Only the voting board members can vote.
- Members make nominations and should *not* be seconded.
- After nominations are made a motion should be made to close nominations and will require a second and board vote.
- After nominations are closed, the board members will vote.
- The member with the highest number of votes will become Vice-Chairman.
- Current Chair states that with # of votes Member _____ will take over as the newly elected Vice-Chairman.
- It is customary in order to show support for the new Vice-Chairman to hold a re-vote to make it unanimous.
- The newly elected Vice-Chairman will assume the chair.

Nominations for Vice-Chairman:

Motion made by member _____ to close nominations for Vice-Chairman and seconded by member _____

Board vote:

- Member Campbell votes for
- Member Fisher votes for
- Member Metzger votes for
- Member Nelson votes for
- Member Ticich votes for
- Member Traiger votes for
- Member Winstead votes for

Roll call is taken for voting members to vote by stating *yes* or *no* for member _____ to become Vice-Chairman:

- Campbell-
- Fisher-
- Metzger-
- Nelson-
- Ticich-
- Traiger-
- Winstead-

Item Number: 7.B.

Meeting Date: 4/10/2018

Item Type: PUBLIC COMMENT:

AGENDA REQUEST FORM

City Of Cape Coral Charter School Authority

TITLE:

Board Reorganization, 2 - Newly Elected Chairperson or Newly Elected Vice-Chairperson: The Members of the City of Cape Coral Charter School Authority Governing Board accept the following new City Council appointees as members to the Governing Board: Vanessa Metzger (General-At-Large) and Angela Ticich (Education)

SUMMARY:

ADDITIONAL INFORMATION:

Item Number: 7.C. Meeting Date: 4/10/2018 Item Type: PUBLIC COMMENT:

AGENDA REQUEST FORM
City Of Cape Coral Charter School Authority

TITLE:

Public Comment is limited to three(3) minutes per individual; 45 minutes total comment time.

SUMMARY:

ADDITIONAL INFORMATION:

Item Number:	9.A.
Meeting Date:	4/10/2018
Item Type:	SUPERINTENDENT REPORT:

AGENDA REQUEST FORM
City Of Cape Coral Charter School
Authority

TITLE:

Superintendent Jacquelin Collins

SUMMARY:

ADDITIONAL INFORMATION:

Item Number: 11.A.

Meeting Date: 4/10/2018

Item Type: FOUNDATION REPORT:

AGENDA REQUEST FORM

City Of Cape Coral Charter School Authority

TITLE:

Gary Cerny, Foundation President

SUMMARY:

ADDITIONAL INFORMATION:

Item Number: 12.A. Meeting Date: 4/10/2018 Item Type: STAFF COMMENT:

AGENDA REQUEST FORM
City Of Cape Coral Charter School Authority

TITLE:

School Update: Amanda Sanford, Principal, Oasis High School

SUMMARY:

ADDITIONAL INFORMATION:

Item Number: 13.A.
Meeting Date: 4/10/2018
Item Type: UNFINISHED BUSINESS:

AGENDA REQUEST FORM
City Of Cape Coral Charter School Authority

TITLE:

Discussion and Approval of Proposed Superintendent's Performance Evaluation Tool - Member Traiger

SUMMARY:

ADDITIONAL INFORMATION:

ATTACHMENTS:

Description	Type
▣ Superintendent Performance Evaluation 2017-2018	Backup Material



Superintendent's Performance Rating for Standard 1: Information and Communication

Check one box for each indicator and circle overall standard rating.		HE (4 pts)	E (3 pts)	NI (2 pts)	U (1 pt)
Strategic Plan Goal #1: Strategy 1, Strategy 2, Strategy 3					
I-A	Strives to develop positive relationships with all stakeholders.				
I-B	Communicates in a timely manner system wide information, goals, and critical issues to the board members and other stakeholders.				
I-D	Establishes positive staff morale through flexibility, support, and recognition of groups and individuals working toward system wide improvement				
I-E	Directs the collection and maintenance of information data appropriate to the monitoring of the Strategic Plan.				
I-F	Communicates overall Strategic Plan requirements to administrative staff.				
To find an average score for this category, add rating points and divide by the number of questions. Place your score in the box on the right.					

HE - Highly Effective

E - Effective

NI - Needs Improvement

U - Unsatisfactory

Comments:



Superintendent's Performance Rating for Standard 2: Leadership and Management

Check one box for each indicator and circle overall standard rating.		HE (4 pts)	E (3 pts)	NI (2 pts)	U (1 pt)
Strategic Plan Goal #2: Strategy 1, Strategy 3 Strategic Plan Goal #3: Strategy 1, Strategy 2					
2-A	Models good leadership by using quality improvement principles, processes and practices in daily administration of the system or area of responsibility.				
2-B	Models a collaborative leadership style to involve board members and other stakeholders in establishing and achieving the system's Strategic Plan.				
2-C	Implements NEOLA policies and decisions and keeps Board Members well informed.				
2-D	Works effectively with City management and departments.				
2-E	Understands the prudent use of social networking as a potential vehicle for communicating system wide with the community.				
To find an average score for this category, add rating points and divide by the number of questions. Place your score in the box on the right.					

HE - Highly Effective

E - Effective

NI - Needs Improvement

U - Unsatisfactory

Comments:



Superintendent's Performance Rating for Standard 3: Support for Teaching and Learning

Check one box for each indicator and circle overall standard rating.		HE (4 pts)	E (3 pts)	NI (2 pts)	U (1 pt)
Strategic Plan Goal #1: Strategy 1, Strategy 2, Strategy 3 Strategic Plan Goal #2: Strategy 2, Strategy 3, Target 5					
3-A	Ensures that training plans are developed to provide skills to employees to accomplish tasks in alignment with the Strategic Plan.				
3-B	Appropriately and professionally manages personnel issues including recommendations, evaluations, staff deficiencies, and retention.				
3-C	Provides feedback on professional performance and offers assistance to strengthen weaknesses in performance.				
3-D	Ensures schools are safe and secure by effectively evaluating and addressing the needs in facilities, staffing, training, monitoring and enforcement.				
3-E	Understands and enhances curriculum development to ensure a high quality education for all students.				
To find an average score for this category, add rating points and divide by the number of questions. Place your score in the box on the right.					

HE - Highly Effective

E - Effective

NI - Needs Improvement

U - Unsatisfactory

Comments:

Superintendent's Performance Rating for Standard 4: Strategic Planning and Continuous Improvement



Check one box for each indicator and circle overall standard rating.		HE (4 pts)	E (3 pts)	NI (2 pts)	U (1pt)
Strategic Plan Goal #2; Target 1, Strategy 1, Target 2, Strategy 2, Target 3, Strategy 3 Target 4, Strategy 4					
4-A	Develops and monitors the Strategic Plan in alignment with the System's mission and goals.				
4-B	Manages the implementation of the Strategic Plan in collaboration with the Governing Board.				
4-C	Allocates or utilizes resources consistent with the implementation of the Strategic Plan aligning it with budget development.				
4-D	Maintains transparency in the budget and budget process to explain how, and why, resources are being allocated.				
4-E	Keeps informed on the needs of the system platform - plant, facilities, technology, equipment and supplies.				
4-F	Analyzes and uses data for decision making to review or improve actions, plans, processes, and systems.				
To find an average score for this category, add rating points and divide by the number of questions. Place your score in the box on the right.					

HE - Highly Effective

E - Effective

NI - Needs Improvement

U - Unsatisfactory

Comments:

Superintendent's Performance Rating Assessment Summary



Write average assessment rating per standard.		HE (4 pts)	E (3 pts)	NI (2 pts)	U (1pt)
S-1	Information and Communication				
S-2	Leadership and Management				
S-3	Support for Teaching and Learning				
S-4	Strategic Planning and Continuous Improvement				
	Overall average (all four categories combined)				
	Overall Performance Assessment Rating (check box)				

The following scale will be used to determine the overall performance rating:

Highly Effective	3.250 - 4.000	Needs Improvement	1.750 - 2.499
Effective	2.500 - 3.249	Unsatisfactory	1.000 - 1.749

Signature of Evaluating Governing Board Member	Date
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Item Number:	14.A.
Meeting Date:	4/10/2018
Item Type:	NEW BUSINESS:

AGENDA REQUEST FORM
City Of Cape Coral Charter School Authority

TITLE:

Approval of Exterior Painting RFB - Danielle Jensen, Director Procurement and Food Service

SUMMARY:

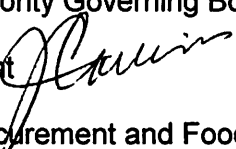
ADDITIONAL INFORMATION:

ATTACHMENTS:

Description	Type
▣ Exterior Painting RFB	Backup Material

Cape Coral Charter School Authority

Administration Division

TO: Cape Coral Charter School Authority Governing Board
THRU: Jacquelin Collins, Superintendent 
FROM: Danielle Jensen, Director of Procurement and Food Services
DATE: March 29, 2018
SUBJECT: Exterior Painting invitation to bid vendor recommendation

The four charter school buildings have been open, on average, over ten years and have not been painted during that time period. With the Florida weather, the building's paint is starting to show the effects of the elements. We feel it is important to paint the buildings to keep the professional image of the schools since it is the first things our families notice when they enter our schools. It was budgeted in our capital plan to paint all school buildings, gyms and exterior enclosures during the 2017-18 school year.

An invitation to bid package was completed and distributed to the public on January 24, 2018. We held a non-mandatory pre-bid conference on January 31, 2018 for any interested vendors. All vendor questions were submitted in writing by February 6 with the requirement that all final bids needed to be submitted by 1:30pm on February 21, 2018. We had 5 vendors submit proposals for all schools. Based on those responses, we are recommending to award the bid to Florida Painters who had the lowest total project cost at \$109,020.00. They also had the lowest cost per campus with Christa at \$20,600.00 and Oasis at \$88,420.00. We are also requesting a 10% Charter School controlled contingency of \$10,902 for a total project cost of \$119,922. Florida Painter's references include other commercial buildings for Lee County School District and the City of Punta Gorda.

Our recommendation is to proceed with Florida Painters to complete the exterior painting project. They would begin on June 4 when the students are out of school and must be completed by June 30 which is our year-end. The total project cost of \$119,922.00 is below the budgeted amount for the year so funding is not an issue. With the governing board's approval, we will work to finalize the contract with legal and the vendor. We will also make sure all fingerprinting is completed and verified for contractors that will be onsite during the project. Paul Pescatrice, our Facilities Manager, will work with Florida Painters to make sure the project is completed to the required specification within the agreed timeline.

MEETING DATE**April 10, 2018**

Consent Agenda Item ☒
 Admin Discussion Item ☐
 Personnel Action ☐
 Appointment(s) ☐
 Other ☐

AGENDA REQUEST FORM
Charter School Authority
 City of Cape Coral, Florida

AGENDA ITEM

NO. _____
 DPO _____
 INTRO _____
 PH _____
 PH _____

REQUESTED ACTION:

Award ITB-Charter18-30/MM Charter Schools Building Exterior Painting to Florida Painters of Lee County, Inc., of North Fort Myers FL, as the lowest responsive responsible bidder to repaint the Charter Schools Building Exteriors in the amount of \$109,020.00 with a 10% Charter School controlled contingency of \$10,902 for a total project cost of \$119,922 and authorize the Authority Superintendent or designee to execute the contract. Department: Charter School Authority Dollar Value: \$119,922.00

STRATEGIC PLAN INFO:

1. **Will this action result in a Budget Amendment?** ☐ Yes ☒ No
2. Is this a Strategic Decision? ☐ Yes ☒ No
 If Yes, supports: Priority Name: Water & Sewer
 If No, will it harm the intent or success of the Strategic Plan? ☐ Yes ☒ No
3. ☐ City Vision:
4. ☐ City Mission:
☐ Increased Efficiency ☐ Increased Quality of Services ☐ Positive Return on Investment (ROI)

SUMMARY EXPLANATION AND BACKGROUND:

- On January 24, 2018, Procurement issued bid # Charter18-30/MM Charter Schools Building Exterior Painting to prepare and paint all exterior surfaces of the Charter Schools Campuses.
- The four charter school buildings have been open, on average, over ten years and have not been painted during that time period. With the Florida weather, the building's painted surfaces are showing the effects of the elements. As part of the Charter School Authority's due diligence in preserving their physical assets on a preventative maintenance level versus a corrective maintenance one, it has become necessary to prepare and repaint the exterior surfaces of the buildings. It is also important to keep the professional image of the schools since it is the first thing our families notice when they enter our property.
- On February 21, 2018, five (5) responses were received from, in alphabetical order: Florida Painters of Lee County, Inc., of North Fort Myers, FL, Hein Brothers, LLC. of Fort Myers, FL, Kentland Painting of Cape Coral, FL, Performance Painting Contractors, Inc. of Tampa, FL and Vic's Painting & Reconstruction of Fort Myers.
- After evaluation, the Authority recommends awarding a contract to Florida Painters of Lee County, Inc., of North Fort Myers, FL as the lowest responsive responsible bidder meeting the requirements and specifications outlined in the bid documents.
- If approved, the contract is to be completed by June 30, 2018 and after Notice of Commencement for a contract amount of \$109,020.00 with a 10% Charter School Controlled contingency of \$10,902 for a total project cost of \$119,922.
- Staff is requesting 10% City controlled contingency. The expenditure of contingency, if any will be subject to approval of specific change orders by the Project Manager. If justified upon identified needs with an appropriate scope and cost to address specific needs.
- This Item is a budgeted item.
- Funding: Account No: 646103.8100

LEGAL COMMENTS:

Contract reviewed by Legal

EXHIBITS: (LIST)

Department Recommendation Memo
 Bid Tabulation Form

PREPARED BY:

SOURCE OF ADDITIONAL INFORMATION:

Wanda Roop, Procurement Manager Date

Danielle Jensen, Authority Procurement Director

BOARD ACTION:

Jacquelin Collins, Charter School Authority Superintendent Date



City of Cape Coral CHARTER SCHOOLS BUILDING EXTERIOR PAINTING: ITB-CHARTER18-30/MM	
ITB Response Date: 2/21/18	
Bid Matrix	Responses

	Supplier (alphabetical order)	Total Bid
1	Florida Painters 240 Rose Street North Ft Myers, FL 33903	\$109,020.00
2	Hein Brothers, LLC 13721 Jetport Commerce Pkwy Ft Myers, FL 33913	\$133,938.00
3	Kentland Painting 4706Chiquita Blvd Cape Coral, FL 33914	\$177,615.00
4	Performance Painting Contractorss, Inc. 3910 US 301 Tampa, FL 33619	\$157,068.00
5	Vic's Painting & Reconstrution 17000 Alico Commence Ct Ft Myers, FL 33967	\$197,726.00

Item Number:	14.B.
Meeting Date:	4/10/2018
Item Type:	NEW BUSINESS:

AGENDA REQUEST FORM
City Of Cape Coral Charter School Authority

TITLE:

Discussion of Teacher Merit Pay - Superintendent Collins

SUMMARY:

ADDITIONAL INFORMATION:

Item Number: 14.C.
Meeting Date: 4/10/2018
Item Type: NEW BUSINESS:

AGENDA REQUEST FORM
City Of Cape Coral Charter School Authority

TITLE:

Discussion and Approval of Design and Development of Oasis-Ensite EcoPark (EE Outdoor Learning Park)- Janet Altini and 4th Grade Students from Oasis Elementary School

SUMMARY:

ADDITIONAL INFORMATION:

ATTACHMENTS:

Description	Type
▣ EE Studies Value	Backup Material
▣ EE Grant Attempt - Altini	Backup Material
▣ oasis ensite concept 1	Backup Material

Environmental Studies and Cape Charter Foundation –

The Cape Charter Foundation is committed to recognize the importance of experiential and environmental education. Today technology increasingly taking the lead on the way students are educated, socialization and environmental education have taken a back seat more and more. We see the importance to environmental education and would like to implement this project. Research is becoming even more prevalent about the importance of the outdoors to our students...and adults! Whether seeking to motivate students, or challenge them to go beyond their own expectations, programs such as this help students succeed.

Environmental education (EE) is often lauded by educators as an ideal way to integrate academic disciplines, stimulate the academic and social growth of young people, and promote conservation of the natural environment. EE has proven to do the following with regards to students and the learning process:

Studying EE Creates Enthusiastic Students and Innovative Teacher-Leaders

EE Helps Build Critical Thinking and Relationship Skills

EE Instructional Strategies Help Foster Leadership Qualities

EE Makes Other School Subjects Rich and Relevant

EE Teaches Students to be Real-World Problem-Solvers

EE Helps Students Become Self-Directed Learners

EE Gets Apathetic Students Excited About Learning

EE Schools Demonstrate Better Academic Performance across the Curriculum

EE Is a Perfect Match for Community Service Learning Requirements

EE Offers All Students Equal Chances for Academic Success Regardless of their learning ability

Access to Nature and Outdoor Play Offer a Host of Health Benefits

Studying EE Creates Enthusiastic Students and Innovative Teacher-Leaders

In a world where it is increasingly challenging to get students interested in classroom lessons, EE offers an enriching way for both students and teachers to connect their appreciation of the natural world to academics. Why environmental themes? Because children have a natural interest in the environment around them. Interested students are motivated students, and motivation is a key ingredient for academic achievement. Students are proven more enthusiastic about learning and perform better academically. Teachers are also more enthusiastic about teaching—they bring more innovative instructional strategies into the classroom indoor and out as well as take more leadership in school change.

Environment-based education emphasizes specific critical thinking skills central to “good science”—questioning, investigating, forming hypotheses, interpreting data, analyzing, developing conclusions, and solving problems. These are the same skills can be applied to learning as they use the local and regional about science, mathematics, history, social studies, and language arts. The subject matter is standards-based, but students are learning it by tackling real-world projects as opposed to merely doing workbook exercises. This project will allow students to learn important life skills, such as cooperation and communication. And, as often happens in project-based learning, they found unique opportunities to build relationships. Please consider us for this phenomenal opportunity to support our students and the community.

Lee County Natural Resources Division / WCIND Waterway Development Program
Proposal Form for Sub-grantees

1. Applicant: Oasis Charter Elementary School Date: February 27, 2018
Project Manager: Janet Altini E-mail: Janet.Altini@capecharterschools.org
Phone: 239-699-2308 Fax: 239-549-7662
FEID#: _____
Address: 3415 Oasis Blvd. Cape Coral, Florida 33914

2. Project Title: Oasis En-Site Park Outdoor Learning Plan

3. Category: Navigation Improvement _____ Environmental Education X
(check one) Boating Safety _____ Recreation _____ Law Enforcement _____

4. Description & Public Benefits (attach sheets if necessary) Oasis En-Site Park Outdoor Learning Plan
Is more than just a park. It is an outdoor classroom that is based on the principles of Place-Based Education (Soebel, D., 2004). Place-Based Education promotes a more authentic learning experience for students and offers them endless opportunities to enhance their education. Through academic research, practical applications, and step-by-step strategies drawn from classrooms, teachers can maximize the connection of school, community and environment.
The benefits of this type of learning environment will have an everlasting impact on the students, school community, City of Cape Coral Charter School system, and the Environment. Oasis En-Site Park Outdoor Learning Plan will be accessed by the City Parks and Recreation Department in off-school hours. This plan not only services the student body of all four charter schools, but those residents of the city that attend the City Parks and Recreation Programs throughout the year as well.

Note: 3

5. Permits Required and Status: General Building permit, Electrical permit, and possibly a land elevation/drainage permit

6. Estimated Start Date: _____ Estimated Completion Date: _____
(May not be prior to October 1)

7. Estimated Total Project Cost: _____ Grant Funds Requested: _____
Identify Matching Funds, if Applicable: _____

Complete Estimated Budget Summary on Reverse Side or Separate Attachment.

8. I hereby certify that the information provided herein is true and accurate.

Signature: _____ Date: _____

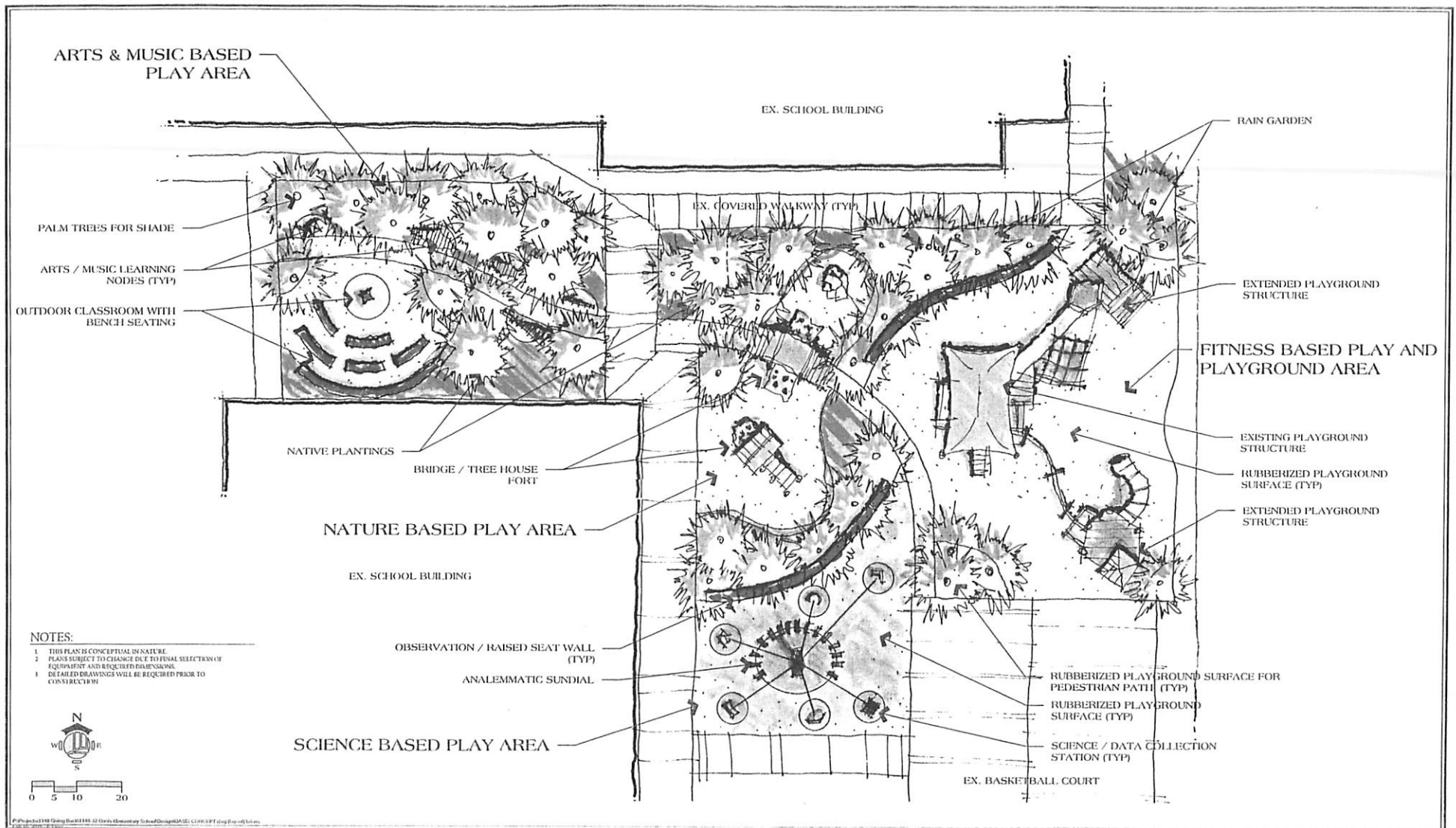
Printed: _____ Title: _____

BUDGET ESTIMATE DETAIL	Grant Funds	Matching Funds ¹	Total
Construction Expenses			
• Installation of Rubberized surface			
• Installation of concrete seat wall, sidewalk, boardwalk			
• Installation of playground/park structures			
• Installation of landscaping along with any irrigation changes			
Contractual Services			
• General Contractor, Electrician, Sub-Contractors and all work/installations to be performed by and supervised Milestone Builders, LLC #CGC1519724	\$250,000		250,000.00
• En-Site construction documents	\$35,000		35,000.00
• En-Site Conceptual Design		\$5,000	
• Land Survey by Keith Cramer (In-kind letter can be obtained).		\$3,000	
Materials			
• Eco Safety 3-inch rubber Playground Tiles to cover +/- 8,005 s.f.	\$48,000		48,000.00
• Chalk Walk	\$595.95		\$11,383.40
• Pebble Harp	\$ 1,686.95		
• Musical Fence	\$ 926.95		
• Sound Tubes	606.95		
• Xylophone	382.95		
• Analemmatic Sundial	245.95		
• Collection Table	112.95		
• Geoboard Tree Cookie	219.95		
• Magnifying Station	259.95		
• Reading Tree Bench	595.95		
• Odyssey Reno Cedar Playset	2,748.90		
• Additional Play structures	\$3,000		
Equipment			
• This is covered under the Construction/Contractual Services			

¹ Matching funds are **required** only for Boating Safety and Recreation projects, but are encouraged for all projects.

Salaries ² -N/A			
Other			
Shrubbery/Plants (an itemized list can be provided).	\$15,000		
GRAND TOTAL	\$	\$	\$360,000.00

² Salaries are **only** eligible as a grant expense for Law Enforcement projects.
3- Place-Based Education by David Soebel (2004).



OASIS ELEMENTARY / MIDDLE



CONCEPTUAL OUTDOOR LEARNING PLAN

OASIS ELEMENTARY / MIDDLE SCHOOL - CITY OF CAPE CORAL

ensite
10000 BROADWAY, SUITE 200 • FORT MYERS, FLORIDA 33901
 888.888.8888 • 239.939.8888 • 239.939.8888

02-15-18 - Project 1148-32 - OASIS CONCEPT DWG

Item Number:	16.A.
Meeting Date:	4/10/2018
Item Type:	TIME AND DATE OF NEXT MEETING

AGENDA REQUEST FORM
City Of Cape Coral Charter School
Authority

TITLE:

The Budget Workshop Meeting will be held on Tuesday, April 17, 2018 at 9:00 a.m., at City of Cape Coral Nicholas Annex, Room A200-Green Room, 815 Nicholas Parkway, Cape Coral, FL 33990

SUMMARY:

ADDITIONAL INFORMATION:

Item Number:	16.B.
Meeting Date:	4/10/2018
Item Type:	TIME AND DATE OF NEXT MEETING

AGENDA REQUEST FORM
City Of Cape Coral Charter School
Authority

TITLE:

The Regular Governing Board Meeting will be held on Tuesday, May 8, 2018 at 9:00 a.m. in Council Chambers

SUMMARY:

ADDITIONAL INFORMATION: